

Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town of Onancock
Town Council Meeting
December 18, 2023, at 7:00 p.m.
Agenda

1. Call to order and roll call.
2. Pledge of Allegiance
3. Approve minutes from the November 27, 2023, meeting.
4. Public Hearings
 - a. None scheduled.
5. Public Presentation:
 - a. Onancock Farmer's Market.
6. Council Action
 - a. 2024 Meeting Schedule.
7. Council discussion:
 - a. Town Plan – Fixture Discussion.
8. Committee Reports
 - a. Personnel (Cindy Holdren)
 - b. Onancock Main Street (Cindy Holdren)
 - c. Historic Onancock School (Sarah Nock)
 - d. Planning Commission (Brandon Brockmeier)
 - e. Waterfront (Fletcher Fosque)
 - f. Economic Development Authority (Joy Marino)
9. Public Comment
10. Mayor's Report
11. Town Manager's Report
 - a. Manager's Report
 - b. Financial Report
12. Town Councilmember comments
13. Closed session.
 - a. Real Estate matters as allowed by state code §2.2-3711 (A) (3)
14. Adjourn

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Town Council Meeting
Monday, November 27, 2023
7:00 PM**

1) Call to order and Roll Call:

Mayor Fosque called the meeting to order at 7:00 PM and roll was called. Mayor Fletcher Fosque, Councilmembers Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock were present. Councilmember Oswald arrived at 7:05 PM. Councilmember Brandon Brockmeier attended via zoom. Town Manager Matt Spuck and Town Clerk Debbie Caton were also present.

2) The Pledge of Allegiance was recited.

3) Approve minutes from October 23, 2023 meeting.

Councilmember Nock moved to approve the minutes. Councilmember Holdren seconded the motion. The motion passed with a 5-0 vote.

4) Public Hearing

- a. None scheduled.

5) Public Presentation

- a. None scheduled.

6) Council Action

- a. None scheduled.

7) Council discussion:

- a. **Town Plan – Fixture Discussion.** - Town Manager Spuck explained the Town hired Hill Studios with the purpose of meeting with residents, business owners and council members to talk about streetlights, street signs, wayfinding, and parking. Hill Studios is coming to the December 18, 2023, council meeting to make a final presentation. The purpose of this discussion is to take the recommendations to say “yes” or “no” to the selections. Town Manager Spuck also presented the means for how this project can be funded.

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After Town Council discussion, it was determined Town Manager Spuck will push back the final presentation from Hill Studios from the December 2023 meeting to the January 2024 meeting. Town Council would like to see other selections for street signs and see the final design for town entry sign.

8) Committee Reports

- **Personnel – (Cindy Holdren)**- Councilmember Holdren reported the Personnel Committee did not meet in November.

- **Onancock Main Street –(OMS) (Cindy Holdren)**- Councilmember Holdren forwarded an updated community comparison chart for Town Council to review. She suggested Town Council take the time to review the chart so questions or concerns can be discussed with the people that devised the chart. Councilmember Holdren shared the results of the contract with Onancock Main Street and Advanced Travel and Tourism. The money has been well spent as more people are seeing the marketing for the town. Councilmember Marino and Mayor Fosque would like to see a collaborative plan between Onancock Business and Civic Association (OBICA), OMS and the town for a marketing plan is the most effective for all and does not duplicate the efforts of the other groups. Councilmember Holdren updated the business marketing assistance grant has distributed \$11,870 to business owners. The feedback has been positive.

- **Historic Onancock School (HOS) - (Sarah Nock)** –Councilmember Nock reported the following list of events are upcoming in December.
 - Wednesday, December 6, 2023 – Wine Wednesday from 6:00 PM – 8:00 PM
 - Saturday, December 9, 2023 – Christmas in Onancock – Artisans Market

The board is still waiting for a phased construction plan for the performance pavilion plan. Councilmember Marino asked if the new plan needs to be approved by the Town Council. Councilmember Nock and Holdren stated “no.” Councilmember Oswald asked for a written copy of the construction plan as the information is made available.

The RPA mitigation plantings are scheduled for the week of November 27, 2023.

- **Planning Commission – (Brandon Brockmeier)** – Councilmember Brockmeier reported the Planning Commission heard from a potential property purchaser in the

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downtown district who was seeking guidance if their business plan met the current ordinance. The commission concluded that it did not and advised them of this decision. The commission will review parking in the upcoming meetings based on recommendations from Hill Studios.

- **Waterfront – (Fletcher Fosque)** – Mayor Fosque reported the Waterfront Committee met in November for a wrap-up to the season. The bulkhead dredging will be done during the off-season.
- **Economic Development Authority (EDA)– (Joy Marino)** – Councilmember Marino reported FOIA and COIA training is December 19, 2023, for members of the EDA board. The town attorney is reviewing the by-laws developed at the meeting.

9) Public Comment

- Kasey Grier – Ms. Grier suggested working with ESVA Historical Society when developing the walking tours and other historical tours for the town.
- Bill Kretzer – The first recommendation from Hill Studios was to protect parking for businesses. When a parking spot is occupied all day, there can be a significant loss of revenue for business owners. Mr. Kretzer proposed the Town Council adopt a policy for two-hour parking on North Street and Market Street.
- Glenn Smith – Mr. Smith pointed out the Bagwell monument in gazebo park is weathered and needs to be repaired. The evergreen bushes around the monument are compounding the problem. Mr. Smith suggested restoration be part of the facelift at gazebo park.
- Priscilla Hart – Ms. Hart agrees with the parking suggestions from Mr. Kretzer about a policy for two-hour parking on North Street and Market Street.

10) Mayor’s Report – Mayor Fosque reminded the Town Council about participation in the Christmas parade scheduled for Sunday, December 10, 2023. Mayor Fosque thanked the town staff for the hard work on the Christmas decorations around town.

11) Town Manager’s Report

- a) Manager’s Report- see attached report in the Town Council packet.
- b) Financial Report – see attached report in the Town Council packet.

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12) Councilmember Comments

- Councilmember Brockmeier – no comments.
- Councilmember Burger asked for the status of College Street being remarked for perpendicular parking? Town Manager Spuck is waiting for the planning commission to review the ordinances.
- Councilmember Holdren asked for an updated copy of the FOIA guidelines.
- Councilmember Marino thanked the audience for attending. She also asked for patience with the parking situation.
- Councilmember Nock asked if there was any movement on the Habitat for Humanity real estate sale on Watson Street? Town Manager Spuck explained a public hearing is required to sell any real estate. This will be scheduled for an upcoming meeting.
- Councilmember Oswald asked about the Verizon blackout from the weekend.

13) Closed Session: Personnel matters – Councilmember Holdren moved to enter closed session for the purpose of discussing personnel matters as allowed by state code section 2.2-3711 (A) (1). Councilmember Nock seconded the motion. The motion passed with a 6-0 vote. Closed session began at 8:52 pm.

Councilmember Oswald moved to reenter public session and with a roll call vote to certify that no matter was discussed other than that mentioned in the motion to enter closed session. Councilmember Nock seconded the motion. Closed session adjourned at 9:51 PM.

Councilmember Brockmeier – yes
Councilmember Burger – yes
Councilmember Holdren – yes
Councilmember Marino – yes
Councilmember Nock – yes
Councilmember Oswald – yes.

14) Adjourn: Councilmember Holdren moved to adjourn the meeting. Councilmember Marino seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 9:53 PM.

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Mayor, Fletcher Fosque

Town Clerk, Debbie Caton

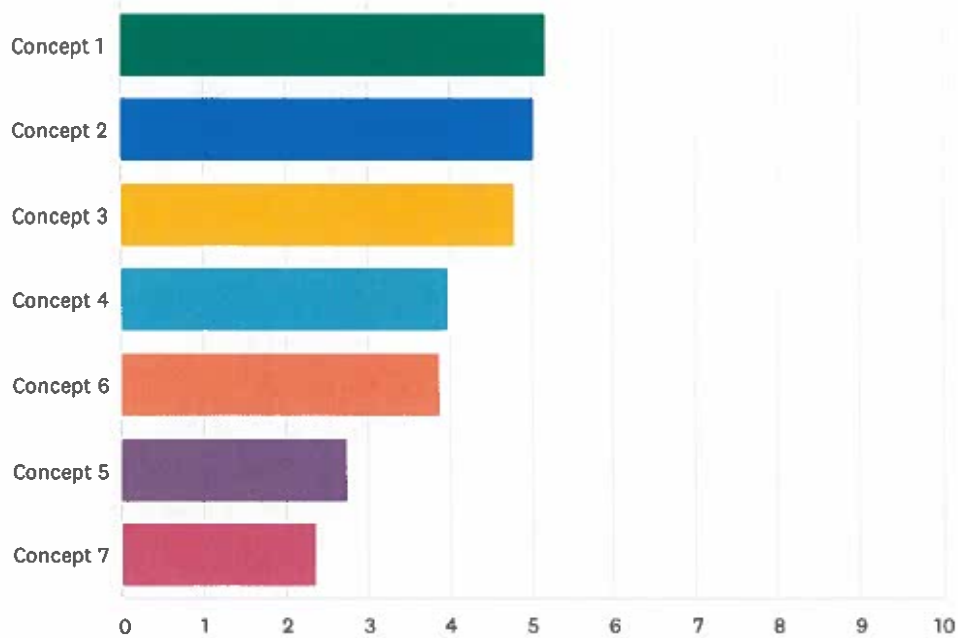
Town of Onancock

Calendar 2024 Town Council and Committee Meeting Schedule

	Planning Commission (First Monday @ 5:30)	Personnel Committee (First Tuesday at 3:30)	Waterfront Committee (Second Tuesday at 5:30)	Economic Development (Third Tuesday at 6:00)	Town Council (Fourth Monday at 7:00)
January	Holiday	Holiday	No Meeting	16	22
February	5	6	No Meeting	No Meeting	26
March	4	5	12	No Meeting	25
April	1	2	9	16	22
May	6	7	14	No Meeting	27
June	3	4	12	No Meeting	24
July	1	2	9	16	22
August	5	6	13	No Meeting	26
September	Holiday	3	10	No Meeting	23
October	7	1	8	15	28
November	4	5	12	No Meeting	25
December	2	3	No Meeting	No Meeting	16

Q1 Use the arrows to the right to rank your choices. Your favorite should be at the top.

Answered: 126 Skipped: 0



	1	2	3	4	5	6	7	TOTAL	SCORE
Concept 1	33.33% 42	18.25% 23	16.67% 21	12.70% 16	9.52% 12	3.17% 4	6.35% 8	126	5.18
Concept 2	20.63% 26	26.98% 34	19.05% 24	14.29% 18	9.52% 12	6.35% 8	3.17% 4	126	5.03
Concept 3	20.63% 26	17.46% 22	21.43% 27	18.25% 23	11.11% 14	6.35% 8	4.76% 6	126	4.80
Concept 4	4.76% 6	12.70% 16	19.84% 25	26.19% 33	18.25% 23	12.70% 16	5.56% 7	126	3.99
Concept 6	14.29% 18	16.67% 21	9.52% 12	10.32% 13	7.94% 10	32.54% 41	8.73% 11	126	3.87
Concept 5	1.59% 2	3.97% 5	5.56% 7	10.32% 13	32.54% 41	27.78% 35	18.25% 23	126	2.75
Concept 7	4.76% 6	3.97% 5	7.94% 10	7.94% 10	11.11% 14	11.11% 14	53.17% 67	126	2.37

Q2 Add any comments that you think would be helpful to the Town Council.

Answered: 44 Skipped: 82

#	RESPONSES	DATE
1	Very nice improvement	12/10/2023 5:50 AM
2	Not sure I did this right but I like Concept 3.	12/9/2023 5:23 PM
3	More traditional seems best to fit with our historic town, but please also keep light pollution in mind and make sure lighting points down, not up and out.	12/8/2023 8:30 PM
4	Perhaps consider in the future pioneering a solar street lamp powered by dog poo -- sounds vile but they've done this in many towns across UK and it's a rather, well, bright idea. Cheers!	12/8/2023 4:54 PM
5	great idea!	12/8/2023 3:11 PM
6	Way too many choices. Should vote for 1 (favorite), not rank. Not all pictures are presented in same format. Number 1 is my favorite. I don't care for the others. My selection is not ranked, because I would only select #1.	12/8/2023 11:06 AM
7	Prefer a limited amount of glass for cleaning and damage.	12/7/2023 12:41 PM
8	I would like to see the lights storybook/Norman Rockwell. Old fashioned Christmas.	12/7/2023 12:16 PM
9	thank you!	12/7/2023 12:12 PM
10	Please consider future cost and availability of replacement parts.	12/7/2023 12:04 PM
11	Lights should aim down to minimize air pollution. Otherwise, detail not sufficient for ranking.	12/7/2023 12:02 PM
12	Please make sure that vertical banners can hang sidewalk side and flags hangs on the opposite side (street side) ... To offset the dollars use Memorial Bronze plates that can be purchased by citizens of Onancock that honor past persons that inspired growth in Onancock or prominent family members. Install these plates near the base of the streetlamp. Lastly, we should honor with vertical flags, local (15 mile radius) current and past veterans with name and picture.	12/7/2023 8:49 AM
13	Thanks for the opportunity to vote on this.	12/7/2023 8:34 AM
14	They remarkably are currently in the proper order to match my preferences. Concept 1 and 2 are classic and timeless. I like them both.	12/6/2023 3:20 PM
15	minimize light pollution...be night sky friendly.	12/6/2023 2:05 PM
16	Dark Sky!	12/6/2023 2:04 PM
17	Cost of maintaining should factor in to decision.	12/6/2023 9:43 AM
18	Modern/Contemporary style does not fit Onancock.	12/6/2023 9:07 AM
19	The design of #2 and #3 is clean and offers an ageless feel. The more traditional design is too confining to a certain time period. #2 or #3 takes us forward and will be in keeping with the Lilliston building and hopefully 20 Market Street offering an uncluttered open look.	12/6/2023 7:59 AM
20	Please pick a design that optimizes light to the sidewalk. Pick a design that directs light downwards. There is too much wayward light in town that benefits no-one.	12/5/2023 8:50 PM
21	My wife and I feel the whole night sky concept is preferable to annoying, glaringly bright streetlights, which are obnoxious. It's nice to have light. It's also nice to be able to walk into your backyard and be able to see the stars.	12/5/2023 8:49 PM
22	The nautical style seems appropriate.	12/5/2023 8:46 PM

Streetlights 12-05-23

23	Thanks for seeking more input. I would be comfortable with any of my top four (2,3,4,7) though #2 and #3 seem to be most aligned with Onancock waterfront history. Regarding #1, I ranked this lower as I do not like the pole with two lamps.	12/5/2023 8:46 PM
24	Only 6, 1 & 7 None of the rest.	12/5/2023 7:51 PM
25	Those fixtures that allow light in all direction but up are more favorable than what appeared in photos as almost spot lighting less ground area. The street lights on North Street and at the wharf are what I would suggest using as guide lines for aesthetics, illumination and promoting a historic feel to the town.	12/5/2023 6:19 PM
26	Energy efficient, warm light that is also "dark skies" friendly. Some of the concepts look like eggs on sticks (number 7) It's important to me that the lights and street signs are alike in bases and poles.	12/5/2023 5:29 PM
27	I think I'd trust a professional with the proper design credentials to make the decision more than this method, but here's my vote.	12/5/2023 5:23 PM
28	Top Choice: Concept 3 is attractive and the shielded fixtures will limit light pollution. I like that this option allows for hanging flower baskets.	12/5/2023 5:07 PM
29	Downward pointing lights are less likely to shine in the eyes of motorists at night. Our neighborhood just spent tens of thousands of dollars on new lights for a three mile stretch and while they look nice, the company hired to install them has put blinding, bright, LED lights into the fixtures and they do nothing for illuminating the ground around them...the light is aimed in a horizontal plane and is so bright that driving is dangerous. Ask that question of the installation company. Brightness, style of light, and whether it will contribute to unnecessary light pollution.	12/5/2023 4:44 PM
30	Concept 1 looks more like gas lantern from colonial period.	12/5/2023 3:14 PM
31	It would be nice to be able to see the effect each type of light would have at night	12/5/2023 3:02 PM
32	I prefer the traditional, simple lights. I less prefer the ornate, wide-rimmed lights with extra hardware, strange lines and ornate curves.	12/5/2023 2:53 PM
33	I chose #6 because I thought that would be the most historically accurate.	12/5/2023 2:17 PM
34	please just make a decision. If you ask the public to vote. Listen to them. If not don't ask for them to vote.	12/5/2023 2:10 PM
35	Prefer down lighting concepts best	12/5/2023 2:03 PM
36	Keep up the good work	12/5/2023 2:01 PM
37	Concept three appears to be the only one in which the light is not directly visible from the side -- which is a major factor. You want to see what is being illuminated, not the bulb itself.	12/5/2023 1:59 PM
38	These are excellent choices and are keeping with the history of the town. Well done!	12/5/2023 1:46 PM
39	Concept 3 is the only one that is close to Dark Sky compliant, so for that, this is the only choice I see. This fixture should provide the down light needed for street level and offer an upward ambience appeal to the surrounding areas.	12/5/2023 1:42 PM
40	I like the downward facing lights as they minimize light pollution.	12/5/2023 1:28 PM
41	Have you considered hanging baskets with plants on these lights? Look how nice the plants at Danny's corner look.	12/5/2023 1:28 PM
42	don't particularly like concepts of any options 4-7, but thrilled to see further revitalization	12/5/2023 1:21 PM
43	Whichever is most economical and that kids won't try to knock out	12/5/2023 1:15 PM
44	Concept 1 appears to best mimic some of the nice existing lights outside Town Offices	12/5/2023 1:10 PM

Manager Minute

An Every-So-Often Town Update

This past Summer, the Town held a Town Planning session with a professional designer to help us select new streetlights, street signs, wayfinding signs, and consult with us on parking.

The Town Council would like your feedback on which streetlight works best for our town. We will start downtown and work our way into other areas of town.

Use the Rank Your Choices button at the bottom to give your feedback.

Cut-off to sidewalk only - controlled

• All
• Via
• Time

• Disruptive to match downtown lights
• Benefits enterprise zone attraction

• 11' - 12' Ht
• Banner Arise
• Standing sign
• outlets
• signs

DOWNTOWN LIGHT

ENTERPRISE COMMERCIAL

RE

Concept 1

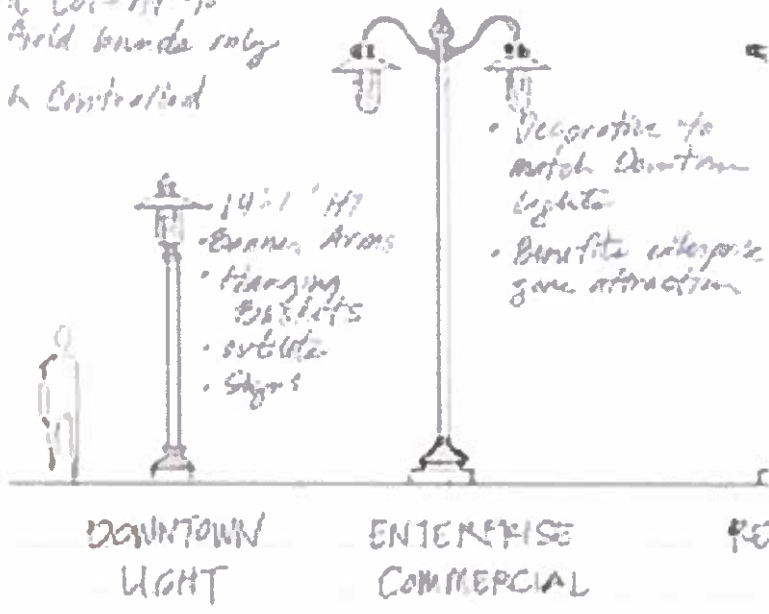
- Enterprise Commercial starts at Lee St. heading out of Town.

Concept 2

- Enterprise Commercial starts at Lee St. heading out of Town.

it Cut-off-to
field bounds only
to Controlled

Time

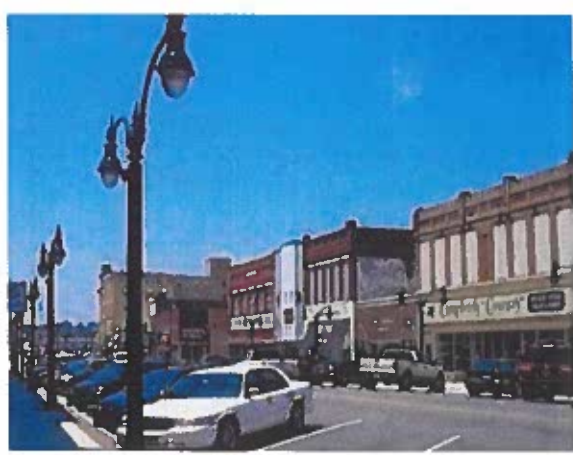
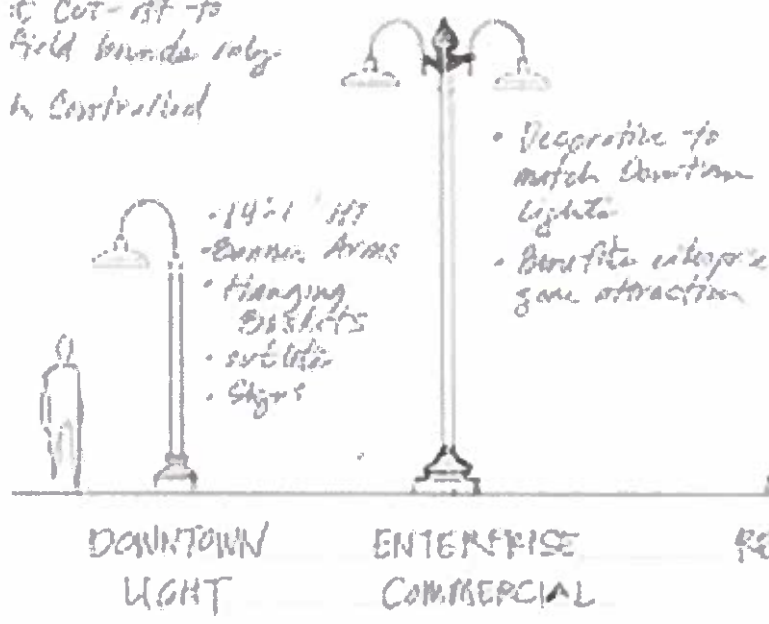


it Cut-off-to
field bounds only
to Controlled

Time

Concept 3

- Enterprise Commercial starts at Lee St. heading out of Town.



Concept 4



Concept 5



Concept 6



Concept 7

RANK YOUR CHOICES

On the survey, use the arrows on the right to move your choices up and down. Your favorite should be at the top.

WIN40

40" Windsor

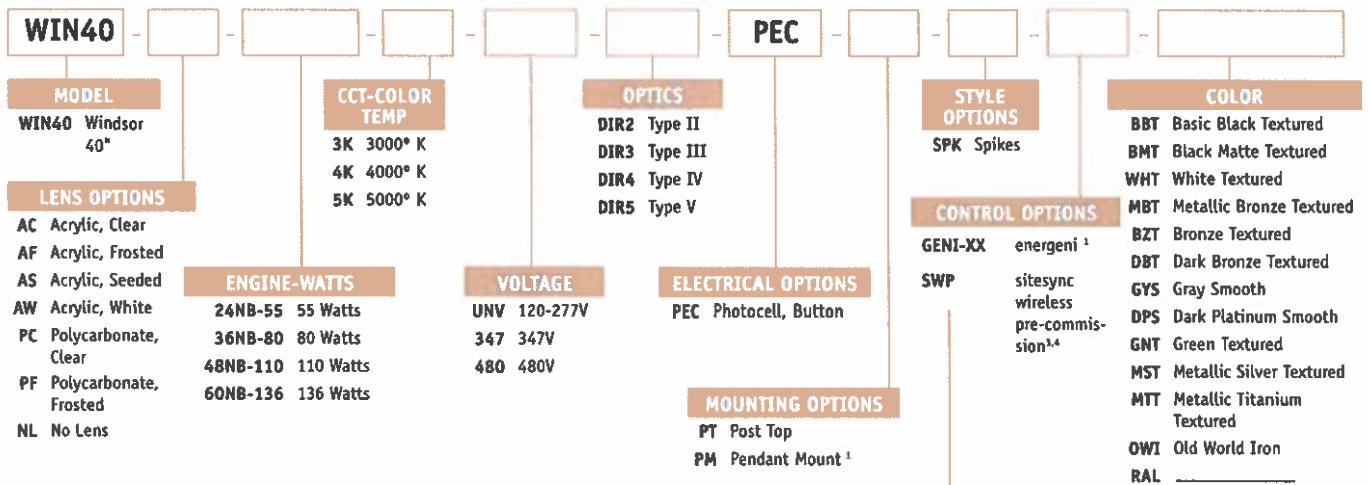
DECORATIVE



FEATURES

- The cast 8-sided cage shall accommodate UV stabilized acrylic or polycarbonate lenses (side panels) which shall be sealed for weather tight operation. All cast aluminum parts shall be low copper alloy A356. All extruded aluminum parts shall be alloy 6061-T6, 6063-T5 or equal. The upper chamber/lid shall be topped by a decorative cast aluminum finial/cap and mechanically fastened to the optical chamber. The electrical chamber/fitter shall be an aluminum, decorative fitter and shall mount to 3"OD x 3"H tenon and secured by three stainless steel set screws.
- Each luminaire is supplied with an optical one piece LED Bezel, with LEDs, optics, gaskets and stainless steel face-plate. A thermal circuit, called LIFESHIELD™, shall protect the luminaire from excessive temperature by interfacing with the 0-10V dimmable drivers to reduce drive current as necessary.

ORDERING INFORMATION



Accessories and Services (Ordered Separately)

Catalog Number	Description
SWUSB*	SiteSync loaded on USB flash drive (Windows based only)
SWTAB*	SiteSync Windows Tablet
SWBRG*	SiteSync Wireless Bridge Node

* When ordering with SiteSync, one of the following interface options must be chosen and ordered separately. Each option contains the SiteSync License, GUI and Bridge Node.
+ If needed, an additional Bridge Node can be ordered.

¹ When ordering Energeni, specify the routine setting code (example GENI-04). See Energeni brochure and instructions for setting table and options. Not available with sensor options.

² consult factory

³ Must specify group and zone information at time of order. See www.hubbelling.com/controls/sitesync for further details

⁴ Not available with other control or sensor options.



DATE: _____ LOCATION: _____
 TYPE: _____ PROJECT: _____
 CATALOG #: _____

Providence

FEATURES

- Reliable, uniform, glare free illumination
- 3000K, 4000K, 5000K CCT
- Superior BUG ratings
- Type II, III, IV, V, and custom distributions



Providence Large

RELATED PRODUCTS

[θPROV](#)

[θPROS](#)

[θPROB](#)

SPECIFICATIONS

CONSTRUCTION

- All housing components shall be die-cast aluminum 360 alloy, sealed with continuous silicone rubber gaskets
- Standard configurations do not require a flat lens, optional lenses shall be tempered glass
- All internal and external hardware shall be stainless steel
- Luminaire finish shall consist of a five stage pretreatment regimen with a polymer primer sealer, oven dry off, and top coated with a thermoset super TGIC polyester powder coat finish.
- Optical bezel finish shall match the luminaire housing

OPTICS

- Optical cartridge system consisting of a die cast heat sink, LED engine, LED lamps, TIR optics, gasket and bezel plate.
- Cartridge is easily disassembled to replace components. Optics are held in place without the use of adhesives.
- Molded silicone gasket ensures a weather-proof seal around each individual LED.
- Features revolutionary individual LED optical control based on high performance TIR optical designs.
- House Side Shield is available on Standard and Clear Lens options except any Type 5 distribution. House Side Shield is not available for any distribution using a Diffused Lens.

INSTALLATION

- Luminaire shall be attached to the arm assembly with three stainless steel bolts. The connection shall be sealed with a silicone compression gasket

INSTALLATION (CONTINUED)

- Post top arms and brackets shall slip over a 4"/100mm O.D. or a 5"/127mm as configured and secured with six stainless steel set screws.
- Wall mounted arms and brackets shall require mounting hardware by others

ELECTRICAL

- Luminaires shall have integral surge protection that shall be U.L. recognized and have a surge current rating of 10,000 Amps using the industry standard 8/20uSec wave and surge rating of 372J
- Drivers shall be U.L. recognized with an inrush current maximum of <20.0 Amps maximum at 230VAC
- Drivers shall not be compatible with current sourcing dimmers, consult factory for current list of known compatible dimming systems, approved dimmers include Lutron Diva AVTV, Lutron Nova NFTV and NTFTV
- Driver and surge suppressor shall be mounted to a prewired tray with quick disconnects that may be removed from the gear compartment

CONTROLS

- Egress adapter(s) shall slip over a 4"/100mm DIA. pole with the luminaire or arm slipping over the adapter to add a total of 4.5"/114mm to the overall height. Adapter(s) shall be prewired, independently rotatable 359°, and have a cast access cover with an integral lens and lanyard.
- Photocell adapter shall include an internal twist lock receptacle. Photocell by others.

CONTROLS (CONTINUED)

- Egress adapter shall require an auxiliary 120 volt supply for operation of an integral MR16 lamp in the event of emergency. The lamp may be aimed and locked into position with an adjustment range of 15°-45°. Adapter shall have a socket that accepts miniature bi-pin MR16 lamps up to 50 watts, lamp by others

CERTIFICATIONS

- Luminaire shall be listed with ETL for outdoor, wet location use, UL1598, UL 8750 and Canadian CSA Std. C22.2 no.250.
- IDA approved, 3000K and warmer CCTs only.

WARRANTY

- See [HLI Standard Warranty](#) for additional information

KEY DATA	
LUMEN RANGE	2,526-17,415
WATTAGE RANGE	75.7-159.8
EFFICACY RANGE (LPW)	29-125.5
LIFE (HOURS)	L70/60,000
INPUT CURRENT RANGE (mA)	335/500/700 mA
WEIGHT	47 lbs / 21.3 kg
EPA	1.33

ISLA LED



Elegant and economical solution with LED technology

The ISLA LED luminaire is an economical lighting solution based on LED technology. It is available with numerous light distributions, all characterised by low energy consumption and high-quality photometric performance.

Designed by Michel Tortel, the ISLA LED luminaire presents an elegant design that perfectly integrates into many urban and residential environments.

The ISLA LED luminaire is composed of aluminium and glass.

IP 66	IK 08	



Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town Manager Report – December 18, 2023

HRSD Transition

- The water meter selection recommendation has been put before HRSD for approval. The HRSD board needs to appropriate the funds for this project before it begins.

Street Repairs

- I was going to get a quote to tar & chip Marshall Street Extension, but we may need to redirect these funds to the repair of pavers at the Wharf. I am waiting for a quote for that repair to help make that decision.

Town Plan

- Hill Studios will present their final recommendations for streetlights, street signs, and wayfinding signs.
 - Hill will present at the January Council meeting.
 - The results from the town survey for streetlights are in. We should discuss a follow-up survey and mix the order.

Northeast Revitalization Project

- The house demotion continues.
- The second grant application for additional funds has been submitted. No results yet.
- We have permission from the fire department to construct the sidewalk on their property. Our attorney is drafting a letter, and the insurance company will weigh in afterward.

IRF (Industrial Revitalization Fund - \$1 mil for Lilliston)

- I forwarded the red line Performance Agreement to the State and have not heard back.

Website

- I am continuing to update and add content.

Open ARPA Project Updates

- Police Generator (\$0) –moved to DCJS grant.
 - Big Wood has been awarded the contract and we have paid the deposit.
- GIS Water System (\$15,000)
 - Project closed.
- Police Department Renovation
 - Bids due Dec. 15.
- Welcome Center and Public Restrooms
 - Bids due Dec. 15.
 - We have allocated \$490,000 for these two projects. Architectural and project management will use a little more than 10%.
- Dog Park (\$25,000)
 - Project complete.
- Northeast Park (\$52,000)
 - Project closed.
- Security Cameras (\$145,000) –moved to DCJS grant.
 - The project is complete, but we are still moving and adjusting cameras to best support the police.

- The electrician installed the plugs, we need ANEC to connect, and then we can move a few of the the cameras.
- We are investigating a different type of camera for license plate recognition and moving those cameras to more troubled areas that aren't currently covered.
- Air Conditioning upstairs (\$20,000)
 - No activity
- Matching Grants for Business Facades (\$90,000)
 - About \$26,000 has been reimbursed to date.
- Sunset Patio (\$40,000)
 - We have a sketch, and I will mark the pavement to provide bidders with equal information.
- Touchless Fixtures at LL (\$3,500)
 - We are using this project for rainy days in the coming weeks.
- Drainage Ditch Cleanout (\$7,500)
 - The first two drains were cleaned using town staff. Other blocked drains may need outside contractors.
- Water Valve Isolation (\$15,000)
 - After the water meters are installed, we will start exercising valves (making sure they work, and we know what they control). As we test, we fully expect to find broken valves. We will purchase the valves in advance so we can replace them as we discover.
- Duckbill at Wharf (10,000)
 - Likely these funds can be reappropriated.
- Dredging under floating docks (\$90,000)
 - We are beginning spill site preparation. The backhoe broke down and needed repair. When it is returned, we will get back to site prep.
- Downtown Visual Improvements (\$35,000)
 - Waiting until the Town Plan is complete.
- Town Square Repairs (\$8,500)
 - The Tree Board has enthusiastically approved removing the plants around the gazebo.
 - The painting of the gazebo is underway.
 - We have a concrete vendor who is going to replace the section of the broken sidewalk.
 - Hill is going to make suggestions for replacement light fixtures in front of the gazebo. I will send those to you when I get them.
- Walking Path at Little League Complex (\$20,000)
 - No activity yet
- Stormwater Management (\$65,932)
 - We suggest using these funds and other reserves for the King Street project for a portion of the grant match.

Miscellaneous

- I attended the Virginia Association for Zoning Officials training and will sit for the certification exam in June.
- I am completing the first of four classes for my Public Administration Certificate.
- We received the last vehicle we ordered. The new dump truck and plow took two years and three months to receive after the order was placed. Once we send the title to USDA, we will get reimbursed for the cars and equipment we paid in advance of receiving the loan and grant funds.
- Christmas in Onancock was a great day for families all over the Shore. Several businesses had record days and the town was buzzing all day. Thanks to OBCA for all their work.
- I received "comments" about the bells not extending from the Wharf all the way to the town line. That would require 10 new bells.

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

ALL DEPARTMENTS	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-2024B	Explanation
				\$	%					
Revenue										
Administration	746,263	1,393,125	54%	(646,862)	(46%)	1,296,397	1,391,245	1,402,274		
Water	300,638	430,500	70%	(129,862)	(30%)	420,140	495,314	565,045		
Sewer	336,095	100,000	336%	236,095	236%	1,025,382	1,121,513	821,749		
Wharf	153,150	184,050	83%	(30,900)	(17%)	198,463	206,989	206,618		
Police	15,990	64,000	25%	(48,010)	(75%)	55,140	41,997	85,957		
Total Revenue	1,552,136	2,171,675	71%	(619,539)	(29%)	2,995,522	3,257,058	3,081,643		
Expenditures										
Council	14,532	75,868	19%	61,336	81%	41,247	39,942	59,837		
Administration	174,944	536,996	33%	362,052	67%	496,887	491,268	533,173		
Water	184,381	430,500	43%	246,119	57%	218,974	247,147	423,790		
Sewer	79,517	100,000	80%	20,483	20%	556,205	406,064	645,152		
Wharf	152,962	202,306	76%	49,344	24%	177,250	199,066	235,651		
Police	277,886	528,539	53%	250,653	47%	325,746	394,355	424,978		Car paid, USDA reimb waiting.
Bld and Streets	69,855	189,317	37%	119,462	63%	133,009	156,818	169,928		
Parks & Land.	36,855	108,149	34%	71,294	66%	23,667	74,668	107,866		
Total Expenditures	990,932	2,171,675	46%	1,180,743	54%	1,972,985	2,009,328	2,600,375		
Net	561,204	0		561,204	0%	1,022,537	1,247,730	481,268		

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

<u>TOWN COUNCIL</u>	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-2024B
				\$	%				
Expenditures									
Wages, Taxes & Benefits	6,468	15,527	42%	9,059	58%	14,793	15,118	15,129	
Town Attorney	6,000	24,000	25%	18,000	75%	735	2,733	18,000	
Travel And Training	0	2,000	0%	2,000	100%	25	0	0	
Main Street Partners	0	25,500	0%	25,500	100%	15,000	15,000	19,571	
Es Tourism-Tot Share	0	4,500	0%	4,500	100%	4,620	4,154	4,600	
Liability Insurance	2,065	4,341	48%	2,277	52%	6,074	0	2,150	
Office Supplies	0	0	No Budget	0	0%	0	2,937	387	
Total Expenditures	14,532	75,868	19%	61,336	81%	41,247	39,942	59,837	

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

Revenue	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-2024B
				\$	%				
ADMINISTRATION									
Real Property-Current	264,794	380,146	70%	(115,352)	(30%)	324,439	373,468	379,753	
Real Property-Late	8,562	20,000	43%	(11,438)	(57%)	78,952	32,135	28,464	
Public Service-Real	7,938	15,000	53%	(7,062)	(47%)	17,593	15,814	3,799	
Personal Property-Current	133,566	166,305	80%	(32,739)	(20%)	190,967	255,838	183,797	
Personal Property-Late	8,423	10,000	84%	(1,577)	(16%)	15,867	15,459	15,056	
Penalties	4,282	13,000	33%	(8,718)	(67%)	21,897	9,240	7,703	
Local Sales Tax	46,946	91,834	51%	(44,888)	(49%)	89,367	92,372	105,461	
Consumers Utility Tax	22,022	51,000	43%	(28,978)	(57%)	55,696	56,036	50,339	
Business License Tax	935	3,000	31%	(2,065)	(69%)	35,768	3,711	3,465	
Vehicle Decals	1,233	26,000	5%	(24,767)	(95%)	5,213	20,834	26,348	
Bank Stock Taxes	0	33,000	0%	(33,000)	(100%)	48,262	45,329	32,307	
Communication Tax	26,860	75,000	36%	(48,140)	(64%)	74,358	70,214	71,938	
Transient Occupancy	20,944	34,000	62%	(13,056)	(38%)	20,816	26,094	25,220	
Building/Zoning Perm	350	2,500	14%	(2,150)	(86%)	1,700	1,975	2,100	
Meals Tax	124,274	248,000	50%	(123,726)	(50%)	194,319	237,448	255,108	
Meals & Transient La	96	0	No Budget	96	0%	1,999	685	3,722	
Rental Of Property	4,449	12,240	36%	(7,791)	(64%)	12,240	13,767	13,164	
Water Tower Rental I	0	6,850	0%	(6,850)	(100%)	6,850	0	6,850	
Grass Cutting	2,250	4,500	50%	(2,250)	(50%)	0	0	4,515	
Trash Revenue	37,872	106,000	36%	(68,128)	(64%)	53,340	61,280	90,448	
Interfund	2,288	25,000	9%	(22,712)	(91%)	0	0	41,364	
Transfers In	0	0	No Budget	0	0%	0	0	0	
Miscellaneous Revenue	3,719	32,000	12%	(28,281)	(88%)	30,697	9,766	11,531	
Fire Program Funds	15,000	15,000	100%	0	0%	15,000	15,000	15,000	
Litter Control Grant	6,123	1,250	490%	4,873	390%	820	108	2,723	
Va Comm For The Arts	0	1,500	0%	(1,500)	(100%)	0	1,500	3,000	
Loan And Grants Proc	0	20,000	0%	(20,000)	(100%)	0	33,000	19,100	

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

ADMINISTRATION		ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance	2021	2022	2023	Trend 2020-2024B
					\$				
					%				
Total Revenue		746,263	1,393,125	54%	(646,862)	(46%)	1,296,397	1,391,245	1,402,274
Expenditures									
Wages, Taxes & Benefits	79,134	185,958	43%	106,824	57%	205,673	180,235	176,092	
Legal And Collection	3,375	0	No Budget	(3,375)	0%	0	1,750	0	
Audit Service	0	24,500	0%	24,500	100%	16,750	17,750	24,500	
Bank Processing Fees	1,037	3,600	29%	2,563	71%	5,108	3,576	2,659	
Credit Card Fees	13,242	11,500	115%	(1,742)	(15%)	369	9,217	12,842	
Payroll Processing F	4,229	8,450	50%	4,221	50%	3,259	7,263	6,798	
Temp Services	0	2,500	0%	2,500	100%	0	0	0	
Professional Develop	1,929	12,000	16%	10,071	84%	200	227	1,099	
Software Subscriptio	15,086	28,000	54%	12,914	46%	0	20,323	27,493	
Software Support	2,552	13,665	19%	11,113	81%	0	10,408	16,043	
Office Equipment	1,455	4,000	36%	2,545	64%	21,595	7,982	8,549	
Advertising	558	10,000	6%	9,442	94%	2,951	10,503	12,324	
Postage	1,261	3,000	42%	1,740	58%	2,626	1,289	2,021	
Telephone	1,820	6,000	30%	4,180	70%	1,680	3,272	4,976	
Property Insurance	1,322	1,377	96%	55	4%	0	805	681	
General Liability In	1,587	5,661	28%	4,074	72%	0	12,333	3,416	
Workers Comp	278	306	91%	28	9%	0	330	54	
Travel	460	1,000	46%	540	54%	0	45	0	
Dues & Membership	1,535	1,200	128%	(335)	(28%)	1,072	2,440	1,086	
Office Supplies	3,011	10,000	30%	6,989	70%	8,519	7,411	9,483	
Historic Onancock Sc	0	0	No Budget	0	0%	7,500	0	450	
Hos - Property Insur	4,329	7,979	54%	3,650	46%	0	6,503	5,954	
Cultural Enrichment	0	3,000	0%	3,000	100%	1,250	2,669	3,041	
Miscellaneous	0	3,500	0%	3,500	100%	3,261	574	110	
Website & Printing	0	5,000	0%	5,000	100%	0	318	13,430	

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

<u>ADMINISTRATION</u>	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-2024B
				\$	%				
Town Events	0	6,500	0%	6,500	100%	0	266	1,996	
Employee Welfare	254	500	51%	246	49%	686	1,176	414	
Computer Capital Out	0	0	No Budget	0	0%	0	0	2,945	
Contingency	600	8,000	8%	7,400	93%	0	5,030	3,800	
Bank Building Loan	0	0	No Budget	0	0%	0	26,781	6,696	
Trash Collection Ser	34,422	104,800	33%	70,378	67%	101,110	106,244	102,597	
Town Plan	1,275	25,000	5%	23,725	95%	0	0	41,391	
Contribution To Fire	0	25,000	0%	25,000	100%	25,000	25,000	25,000	
Fire Programs Funding	0	15,000	0%	15,000	100%	15,000	15,000	15,000	

Total Expenditures	174,944	536,996	33%	468,876	87%	496,887	491,268	533,173	
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Net	571,319	856,129	67%	(177,986)	(21%)	799,510	899,977	869,101	
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Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

WATER	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-20248
				\$	%				
Revenue									
Water Charges	258,114	425,000	61%	(166,886)	(39%)	394,911	424,515	548,614	
Water Installation F	33,300	0	No Budget	33,300	0%	3,000	4,500	1,500	
Water & Sewer Penalt	7,934	5,500	144%	2,434	44%	19,615	16,671	12,765	
Miscellaneous Revenu	1,290	0	No Budget	1,290	0%	2,614	49,628	2,167	
Total Revenue	300,638	430,500	70%	(129,862)	(30%)	420,140	495,314	565,045	
Expenditures									
Wages, Taxes & Benefits	65,454	152,526	43%	87,072	57%	116,120	109,047	138,505	
Training & Travel	0	4,000	0%	4,000	100%	0	79	0	
Vehicle Repair	0	750	0%	750	100%	3,045	1,018	0	
Repair & Maintenance	10,062	25,000	40%	14,938	60%	17,552	10,960	28,363	
Auto Insurance	185	450	41%	265	59%	0	412	0	
Printing Utility Bil	0	500	0%	500	100%	507	0	0	
Advertising	0	250	0%	250	100%	0	0	0	
Electric Services	1,746	20,000	9%	18,254	91%	13,779	14,974	15,360	
Postage	1,261	2,000	63%	740	37%	755	1,123	844	
Reserve For Cjp	0	0	No Budget	0	0%	0	19,420	42,530	
Dues & Memberships	0	950	0%	950	100%	527	0	0	
Health Department Fe	2,169	3,000	72%	831	28%	2,165	2,169	2,169	
Vehicle Fuel	427	2,500	17%	2,073	83%	1,863	2,366	1,753	
Lab Supplies	2,677	2,000	134%	(677)	(34%)	998	2,064	3,413	
Purification Supplie	12,327	28,000	44%	15,674	56%	21,099	8,935	24,065	
Outside Consultants	3,853	9,400	41%	5,547	59%	0	300	1,725	
Small Tools & Equipm	0	3,800	0%	3,800	100%	80	2,650	3,099	
Property Insurance	0	3,300	0%	3,300	100%	0	0	1,814	
Interest - Bond - Wa	27,950	55,900	50%	27,950	50%	36,945	36,154	55,900	
Interest - Bond - Wa	1,228	1,668	74%	440	26%	1,662	1,588	2,456	
Interest - Bond - Wa	49,818	99,636	50%	49,818	50%	0	25,491	99,637	
Total Expenditures	184,381	430,500	43%	246,119	57%	218,974	247,147	423,790	
Net	116,257	0		116,257	0%	201,166	248,167	141,256	

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

SEWER	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-2024B
				\$	%				
Revenue									
Sewer Charges	336,095	0	No Budget	336,095	0%	1,014,068	1,071,885	818,382	
Sewer Installation F	0	0	No Budget	0	0%	8,700	0	1,200	
Paving from 2023 Budget	0	100,000	0%	(100,000)	(100%)	0	0	0	
Total Revenue	336,095	100,000	336%	236,095	236%	1,025,382	1,121,513	821,749	
Expenditures									
Coll.Repair/Maintena	75,366	0	No Budget	(75,366)	0%	75,412	136,140	253,160	
Electric Services	936	0	No Budget	(936)	0%	71,544	45,809	3,675	
Telephone	0	0	No Budget	0	0%	9,541	11,974	(1,062)	
Paving from 2023 Budget	0	100,000	0%	100,000	100%	0	0	100,000	
Hrsd Transition Cost	0	0	No Budget	0	0%	17,021	23,577	2,536	
Transfer To Reserve	0	0	No Budget	0	0%	0	0	283,715	
Total Expenditures	79,517	100,000	80%	20,483	20%	556,205	406,064	645,152	
Net	256,578	0		256,578	0%	469,177	715,449	176,596	

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

WHARE	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-2024B
				\$	%				
Revenue									
Boat Dockage Fees-Mo	0	250	0%	(250)	(100%)	125	1,311	650	
Boat Dockage Fees-Tr	49,486	55,000	90%	(5,514)	(10%)	75,106	60,562	71,443	
Parking Fee	400	300	133%	100	33%	995	512	232	
Parking Fee - Annual	0	0	No Budget	0	0%	420	336	0	
Gasoline Sales	93,388	112,000	83%	(18,612)	(17%)	108,700	128,103	121,932	
Ice And Other	2,156	3,500	62%	(1,344)	(38%)	2,513	7,628	4,971	
Golf Cart	2,170	4,000	54%	(1,830)	(46%)	0	0	0	
Wharf Electric	5,551	9,000	62%	(3,450)	(38%)	10,604	8,537	7,390	
Total Revenue	153,150	184,050	83%	(30,900)	(17%)	198,463	206,989	206,618	
Expenditures									
Wages, Taxes & Benefits	52,148	71,072	73%	18,924	27%	60,661	55,949	59,458	
Square Cc Fees	4,708	5,500	86%	792	14%	4,365	5,423	5,732	
Vehicle Repair	1,613	200	806%	(1,413)	(706%)	0	259	296	
Vehicle Fuel	354	300	118%	(54)	(18%)	0	63	0	
Electric Services	2,795	6,000	47%	3,205	53%	4,993	4,415	4,728	
Telephone	235	700	34%	465	66%	629	624	344	
Property Insurance	238	448	53%	210	47%	0	319	222	
Auto Insurance	181	412	44%	232	56%	0	412	199	
Worker'S Comp Insura	875	2,424	36%	1,549	64%	0	2,670	611	
Office Supplies	474	250	190%	(224)	(90%)	0	289	2,663	
Wharf Janitorial Sup	468	1,000	47%	532	53%	661	351	1,519	
Repair & Maintenance	2,797	3,500	80%	703	20%	6,451	7,797	7,597	
Cost Of Gas/Diesel S	78,413	88,000	89%	9,587	11%	74,263	104,528	98,947	
Cost Of Merchandise	0	0	No Budget	0	0%	0	0	1,400	
Misc.	0	1,000	0%	1,000	100%	8,365	269	1,376	
Advertising & Dues	1,065	16,000	7%	14,935	93%	5,582	8,548	7,393	
Rent	6,600	5,500	120%	(1,100)	(20%)	1,100	7,150	8,200	
Capital Improvements	0	0	No Budget	0	0%	10,180	0	16,500	
Total Expenditures	152,962	202,306	76%	49,344	24%	177,250	199,066	235,651	
Net	188	(18,256)	-1%	18,444	101%	21,213	7,923	(29,032)	
Fuel Margin	14,975	24,000	62%	(9,025)	(38%)	34,437	23,575	22,985	
Fiscal Slip Nights	459	759	61%	(300)	(39%)	774	755	761	
Season Slip Nights	783	759	103%	24	3%				
(4/1 - 10/31)									

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

POLICE	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-2024B
				\$	%				
Revenue									
Traffic Fines	2,824	13,000	22%	(10,176)	(78%)	8,290	6,904	13,226	
Esummons	501	0	No Budget	501	0%	0	110	960	
Grant - 599	11,430	35,000	33%	(23,570)	(67%)	46,850	29,678	32,647	
Grant - Doj O.T.	0	9,000	0%	(9,000)	(100%)	0	1,005	30,867	
Grant - Hwy Safety	1,235	7,000	18%	(5,765)	(82%)	0	4,300	8,257	
Total Revenue	15,990	64,000	25%	(48,010)	(75%)	55,140	41,997	85,957	
Expenditures									
Wages, Taxes & Benefits	176,291	416,492	42%	240,201	58%	288,004	321,795	363,362	
Court Costs	0	500	0%	500	100%	0	178	0	
Training	1,925	4,000	48%	2,075	52%	4,384	2,690	2,397	
New Officer Training	17,716	17,776	100%	60	0%	0	8,327	(35)	
Vehicle Repair	3,320	3,591	92%	271	8%	2,650	2,791	4,052	
Computer Maintenance	30	4,500	1%	4,470	99%	2,691	4,652	1,127	
Security Cameras	1,788	16,280	11%	14,492	89%	0	0	0	
Telephone Services	967	2,904	33%	1,937	67%	3,394	3,165	2,708	
Line Of Duty Act	1,462	3,809	38%	2,347	62%	2,742	3,655	3,462	
Vehicle Insurance	1,477	2,966	50%	1,489	50%	0	2,801	2,484	
Workers Comp	4,724	10,100	47%	5,376	53%	0	8,823	7,214	
Travel	0	500	0%	500	100%	35	35	164	
Office Supplies	805	3,750	21%	2,945	79%	3,741	2,324	2,528	
Vehicle Fuel	2,869	12,000	24%	9,131	76%	7,018	12,527	11,034	
Uniforms	5,019	3,000	167%	(2,019)	(67%)	2,046	1,382	2,485	
Animal Population Co	372	500	74%	128	26%	587	954	0	
Police Supplies	3,385	6,211	54%	2,826	46%	8,317	10,443	7,546	
Police Vehicles	55,735	19,660	283%	(36,075)	(183%)	0	6,554	13,108	
Total Expenditures	277,886	528,539	53%	250,653	47%	325,746	394,355	424,978	
Net	(261,896)	(464,539)	56%	202,643	44%	(270,606)	(352,358)	(339,021)	

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

<u>BUILDINGS & STREETS</u>	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance \$	%	2021	2022	2023	Trend 2020-2024B
Expenditures									
Wages, Taxes & Benefits	36,618	90,698	40%	54,080	60%	47,712	69,042	81,473	
Vehicle Repair	634	5,000	13%	4,366	87%	619	615	3,569	
Electric Service	14,156	29,000	49%	14,844	51%	22,546	18,277	6,894	
Heating Oil	0	4,000	0%	4,000	100%	0	2,554	0	
Property Insurance	374	685	55%	311	45%	0	2,004	338	
Auto Insurance	193	820	24%	627	76%	0	412	200	
Worker'S Comp Insura	399	1,665	24%	1,266	76%	0	1,481	1,139	
Street Repair	6,649	17,500	38%	10,851	62%	180	27,087	32,516	
Janitorial Supplies	63	250	25%	187	75%	0	985	995	
Cleaning Services	600	4,200	14%	3,600	86%	0	3,914	3,914	
Repairs And Maintena	3,167	12,500	25%	9,333	75%	27,602	18,028	27,309	
Vehicle Fuel	879	3,600	24%	2,721	76%	517	3,686	6,753	
Small Equipment Repa	405	3,000	13%	2,595	87%	323	3,013	763	
Uniforms	0	3,000	0%	3,000	100%	555	2,614	182	
Can Liners	0	1,500	0%	1,500	100%	1,770	1,158	1,569	
Safety/Street Signs	810	2,000	41%	1,190	59%	528	1,140	1,554	
New Public Works Veh	4,842	9,774	50%	4,932	50%	0	0	0	
Blacksmith Shop	67	125	53%	58	47%	0	93	761	
Total Expenditures	69,855	189,317	37%	119,462	63%	133,009	156,818	169,928	

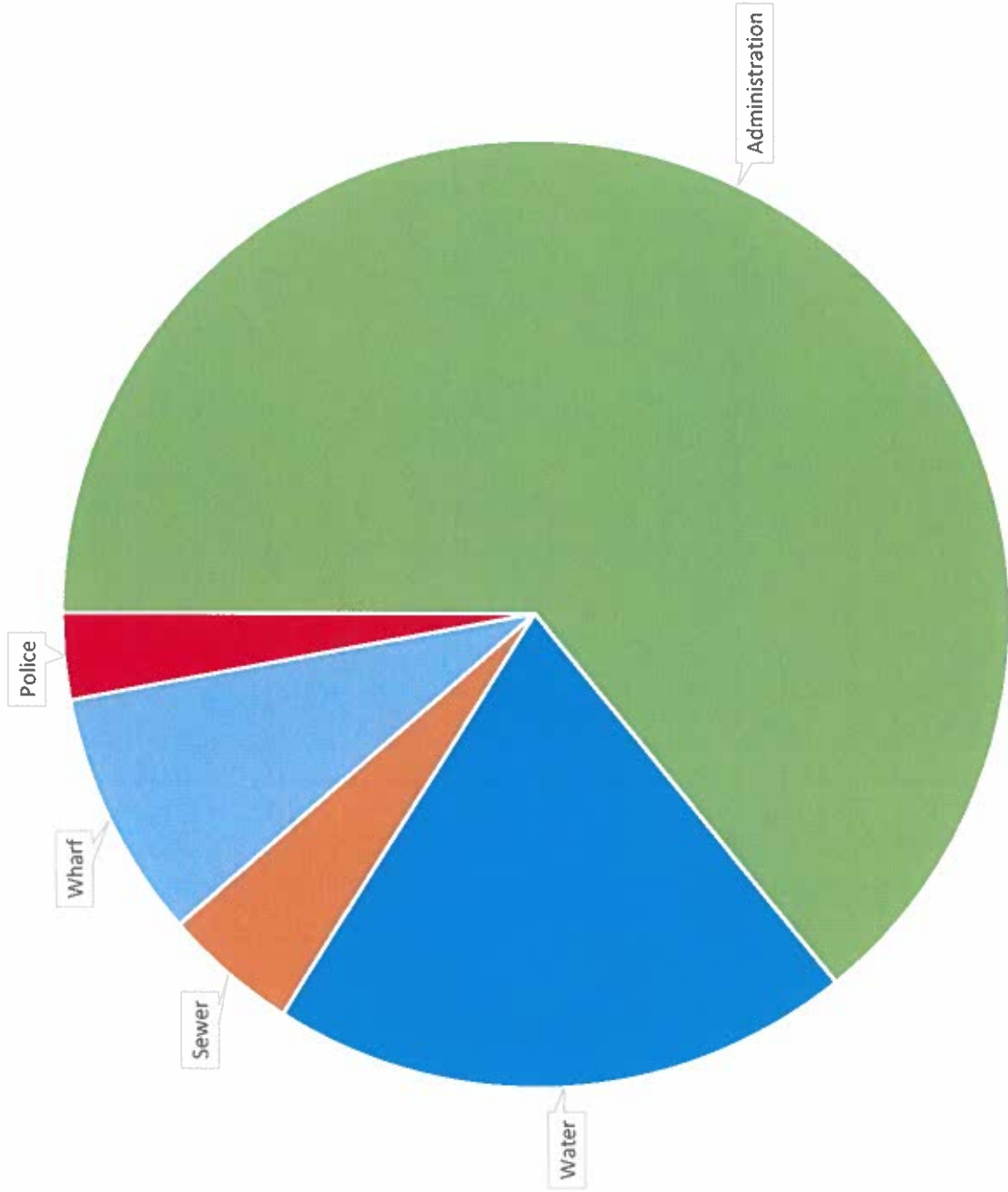
Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2023**

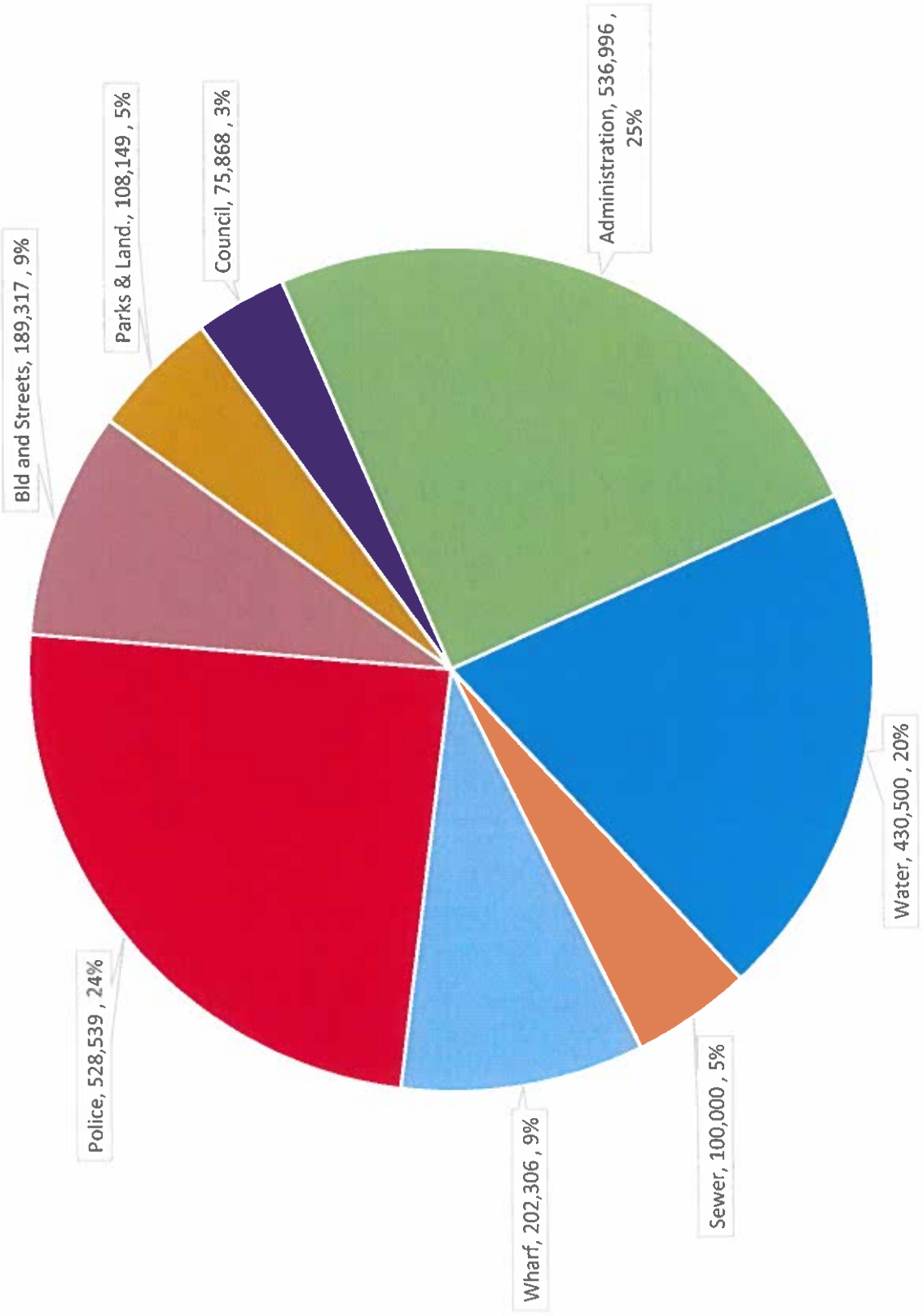
PARKS & LANDSCAPING	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	Trend 2020-2024B
				\$	%				
Expenditures									
Cutting Grass Contra	0	0	No Budget	0	0%	6,555	7,400	0	
Wages and Benefits	29,883	67,363	44%	37,480	56%	0	17,792	35,653	
Vehicle Repair	64	1,500	4%	1,436	96%	0	839	780	
Electric Services	976	0	No Budget	(976)	0%	1,053	11,841	35,585	
Property Insurance	131	250	52%	119	48%	0	0	119	
Auto Insurance	695	2,820	25%	2,125	75%	0	1,401	1,402	
Worker'S Comp Insura	17	716	2%	699	98%	0	1,481	1,348	
Repair & Maintenance	1,389	3,000	46%	1,611	54%	441	7,433	3,900	
Vehicle Fuel	927	2,500	37%	1,573	63%	0	2,562	2,847	
Small Tools & Equipm	301	1,500	20%	1,199	80%	926	5,296	1,188	
Parks-Plantings & La	0	4,000	0%	4,000	100%	2,499	6,606	2,217	
Tree Board And Beaut	0	4,000	0%	4,000	100%	460	830	292	
Holiday Decorations	0	7,500	0%	7,500	100%	2,633	2,120	10,654	
Mosquito Control	2,470	6,500	38%	4,030	62%	4,950	4,917	6,881	
Weed Control	0	6,500	0%	6,500	100%	4,150	4,150	5,000	
Total Expenditures	36,855	108,149	34%	71,294	66%	23,667	74,668	107,866	

Percentage of Year Completed: 42%

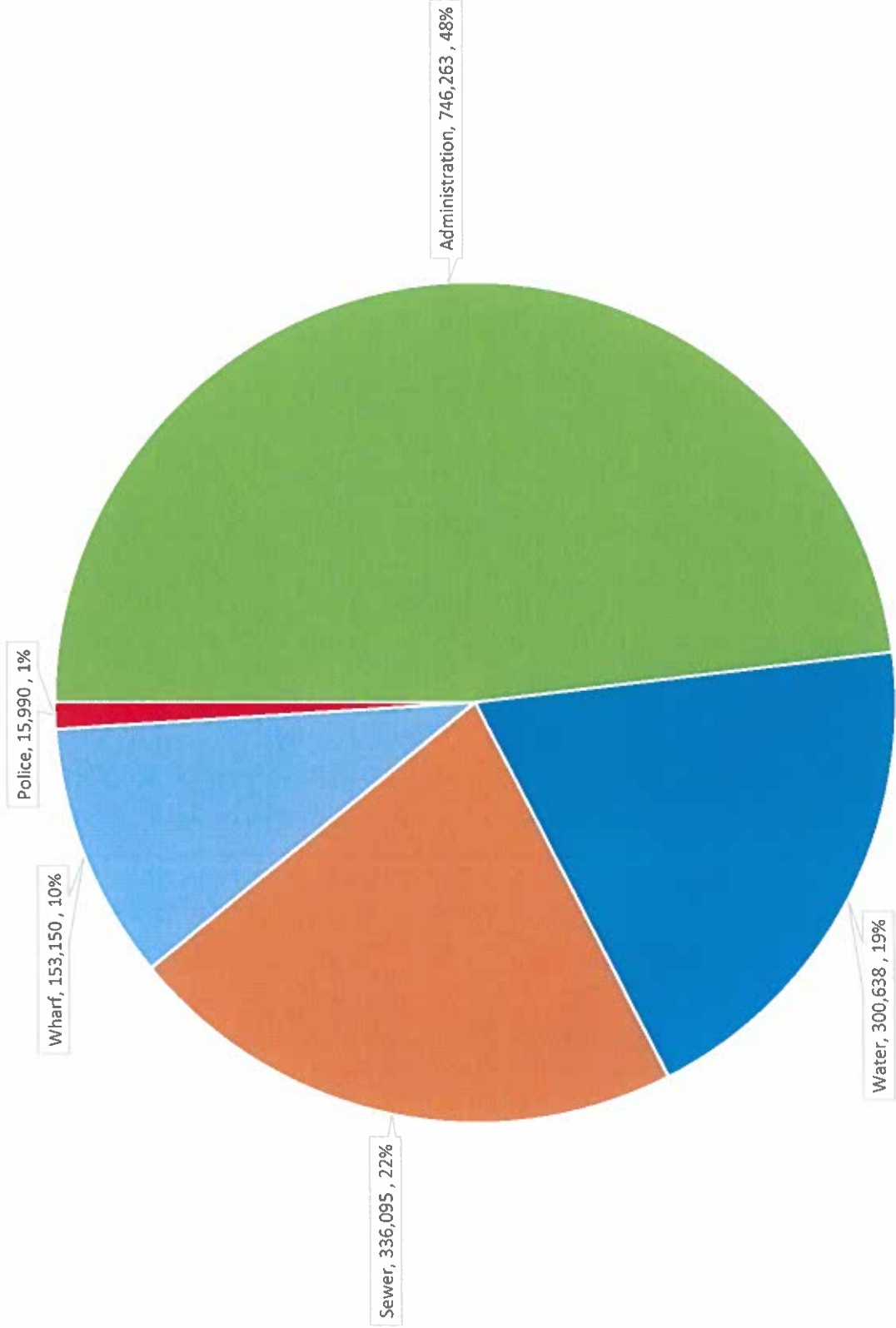
Revenue - Budget 2024



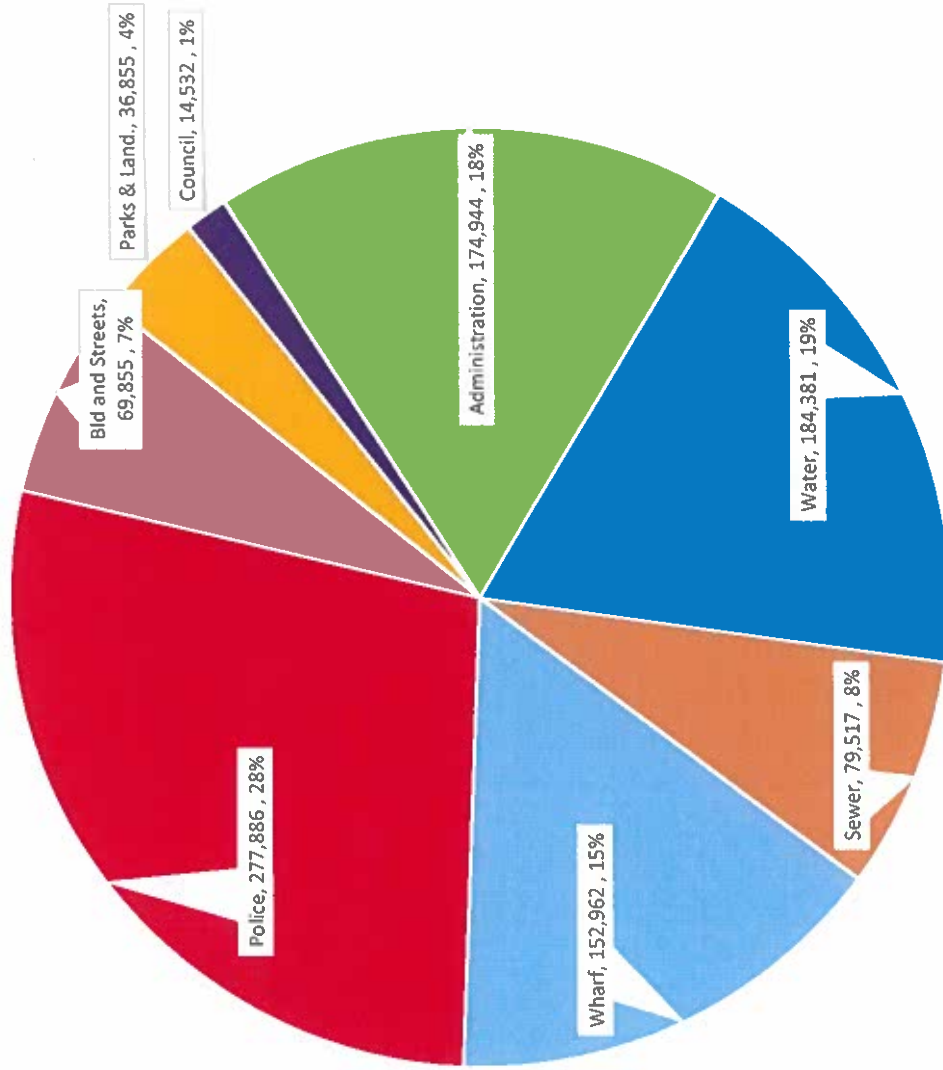
Expenditure - Budget 2024



Revenue - Actual 2024



Expenditures - Actual 2024



Town of Onancock
Cash and Reserve Report
Through November 30, 2023

	Current Year	Prior Year	% Increase / (Decrease)
CASH AND RESERVES			
CASH			
Checking	305,349	668,568	(54%)
RESERVES			
Cash Reserve (savings account)	1,978,568	863,248	129%
Grant Match or Project Reserve	256,382	257,171	(0%)
Capital Asset Reserve	145,078	84,094	73%
General Fund Reserve	517,270	405,323	28%
ARPA Funds	794,797	1,045,542	(24%)
Utility Reserve	728,788	744,749	(2%)
Total Reserves	4,420,883	3,400,127	30%
Total Cash and Reserves	4,726,232	4,068,695	16%
Cash and Reserves - No ARPA	3,931,435	3,023,153	30%
Reserves Only - No ARPA	3,626,086	2,354,585	54%

794797
941057
-146260

	Policy Requirement	Policy	Current Reserve	Over/(Under Reserved)
REQUIRED RESERVES PER POLICY				
Grant Match or Project Reserve	250,000 Up to \$250,000		256,382	6,382
Capital Asset Reserve	142,017 25% of 5-year CAPEX plan		145,078	3,062
General Fund Reserve	507,754 30% of budgeted revenue		517,270	9,516
Utility Reserve	715,970 (\$1,837,935)+ \$15k for road repairs	120 day operating (\$455,000/12*4)+ 30% Accumulated Depreciation	728,788	12,818
Total Required Reserves per Policy	\$ 1,615,740	Over/(Under) Reserved	\$ 1,647,518	\$ 31,778

**Town of Onancock
Use of Reserves**

	Current Reserves	Project Cost	Remaining Reserves
Cash Reserve (savings account)	1,978,568	703,000	1,275,568
Grant Match or Project Reserve	256,382	0	256,382
Capital Asset Reserve	145,078	0	145,078
General Fund Reserve	517,270	0	517,270
Utility Reserve	728,788	18,000	710,788
Total Reserves	3,626,086	721,000	2,905,086

REQUIRED RESERVES PER POLICY

	Policy Requirement	Policy	Remaining Reserves	Over/(Under Reserved)
Grant Match or Project Reserve	250,000	Up to \$250,000	256,382	6,382
Capital Asset Reserve	142,017	25% of 5-year CAPEX plan	145,078	3,062
General Fund Reserve	507,754	30% of budgeted revenue	517,270	9,516
		120 day operating (\$455,000/12*4)+		
		30% Accumulated Depreciation		
Utility Reserve	715,970	(\$1,837,935)+ \$15k for road repairs	710,788	(5,182)

Total Required Reserves per Policy	\$ 1,615,740	Over/(Under) Reserved	\$ 1,629,518	\$ 13,778
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Projects:

King Street Curbs and Sidewalks	\$ 250,000
Street Lights (per 5-year CIP)	\$ 216,000
Signs (per 5-year CIP)	\$ 167,000
Benches/Cans/Planters	\$ 20,000
Holiday Decorations (new lights, etc.)	\$ 50,000
	<u>\$ 703,000</u>
Clean Water Tower	\$ 18,000
	<u>\$ 18,000</u>

**ARPA Project Cost Update
Through November 30, 2023**

	Not to Exceed Budget	Reappropriated	Spent to Date	Remaining to Spend	Status
SLFRF-1010	\$ 50,000	\$ (50,000.00)	\$ -	\$ -	Moved to DCIS
SLFRF-1020	\$ 15,000	\$ -	\$ 12,014	\$ 2,986.00	Closed
SLFRF-1030	\$ 100,000	\$ 50,000.00	\$ 19,797	\$ 130,203.00	
SLFRF-1030	\$ 195,000	\$ 145,000.00	\$ 39,835	\$ 300,165.00	
SLFRF-1040	\$ 25,000	\$ -	\$ 25,966	\$ (966.00)	Closed
SLFRF-1050	\$ 35,000	\$ 16,435.00	\$ 57,962	\$ (6,527.00)	(Need fix)
SLFRF-1060	\$ 8,000	\$ -	\$ 8,000	\$ -	Closed
SLFRF-1070	\$ 165,000	\$ (16,435.00)	\$ 148,565	\$ -	Closed
SLFRF-1080	\$ 8,000	\$ -	\$ 7,776	\$ 224.00	Closed
SLFRF-1090	\$ 145,000	\$ (145,000.00)	\$ -	\$ -	Moved to DCIS
SLFRF-1100	\$ 5,000	\$ -	\$ 4,079	\$ 921.00	Closed
SLFRF-1110	\$ 20,000	\$ -	\$ -	\$ 20,000.00	
SLFRF-1120	\$ 90,000	\$ -	\$ 25,916	\$ 64,084.00	
SLFRF-1130	\$ 40,000	\$ -	\$ -	\$ 40,000.00	
SLFRF-1140	\$ 3,500	\$ -	\$ -	\$ 3,500.00	
SLFRF-1150	\$ 7,500	\$ -	\$ -	\$ 7,500.00	
SLFRF-1160	\$ 15,000	\$ -	\$ -	\$ 15,000.00	
SLFRF-1170	\$ 10,000	\$ -	\$ -	\$ 10,000.00	
SLFRF-1180	\$ 90,000	\$ -	\$ 9,100	\$ 80,900.00	
SLFRF-1190	\$ 35,000	\$ -	\$ -	\$ 35,000.00	
SLFRF-1200	\$ 8,500	\$ -	\$ 2,625	\$ 5,875.00	
SLFRF-1210	\$ 20,000	\$ -	\$ -	\$ 20,000.00	
SLFRF-1220	\$ 100,000	\$ -	\$ 100,000	\$ -	Closed
SLFRF-1230	\$ 65,932	\$ -	\$ -	\$ 65,932.00	
Summary	\$ 1,256,432.00	\$ -	\$ 461,635.00	\$ 794,797.00	\$ (3,362.00) <i>(avail. to ⁿ reappropriate)</i>
Other Material Grants		Amount Reimbursed	Amount Spent		
Bulkhead	\$ 360,000	\$ 231,610	\$ 283,613	\$ 76,387.00	
Northeast Rehabilitation Grant	\$ 978,117	\$ 41,472	\$ 41,472	\$ 936,645.00	
IRF Revolving Loan Grant	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000.00	
DCIS ARPA Grant	\$ 211,000	\$ -	\$ 208,979	\$ 2,021.00	