

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| ALL DEPARTMENTS           | ACTUAL YTD     | BUDGET 2024      | % OF BUDGET | Positive/(Negative) Variance |              | 2021             | 2022             | 2023             | Trend 2020-2024B | Explanation                      |
|---------------------------|----------------|------------------|-------------|------------------------------|--------------|------------------|------------------|------------------|------------------|----------------------------------|
|                           |                |                  |             | \$                           | %            |                  |                  |                  |                  |                                  |
| <b>Revenue</b>            |                |                  |             |                              |              |                  |                  |                  |                  |                                  |
| Administration            | 337,207        | 1,393,125        | 24%         | (1,055,918)                  | (76%)        | 1,296,397        | 1,391,245        | 1,402,274        |                  |                                  |
| Water                     | 228,069        | 430,500          | 53%         | (202,431)                    | (47%)        | 420,140          | 495,314          | 565,045          |                  |                                  |
| Sewer                     | 268,716        | 100,000          | 269%        | 168,716                      | 169%         | 1,025,382        | 1,121,513        | 821,749          |                  |                                  |
| Wharf                     | 147,238        | 184,050          | 80%         | (36,812)                     | (20%)        | 198,463          | 206,989          | 206,618          |                  | Cyclical. Closing on 10/31       |
| Police                    | 15,231         | 64,000           | 24%         | (48,769)                     | (76%)        | 55,140           | 41,997           | 85,957           |                  |                                  |
| <b>Total Revenue</b>      | <b>996,461</b> | <b>2,171,675</b> | <b>46%</b>  | <b>(1,175,214)</b>           | <b>(54%)</b> | <b>2,995,522</b> | <b>3,257,058</b> | <b>3,081,643</b> |                  |                                  |
| <b>Expenditures</b>       |                |                  |             |                              |              |                  |                  |                  |                  |                                  |
| Council                   | 12,768         | 75,868           | 17%         | 63,100                       | 83%          | 41,247           | 39,942           | 59,837           |                  |                                  |
| Administration            | 125,771        | 536,996          | 23%         | 411,225                      | 77%          | 496,887          | 491,268          | 533,173          |                  |                                  |
| Water                     | 161,792        | 430,500          | 38%         | 268,708                      | 62%          | 218,974          | 247,147          | 423,790          |                  | Water line install. Dev. Paying. |
| Sewer                     | 67,040         | 100,000          | 67%         | 32,960                       | 33%          | 556,205          | 406,064          | 645,152          |                  |                                  |
| Wharf                     | 140,571        | 202,306          | 69%         | 61,735                       | 31%          | 177,250          | 199,066          | 235,651          |                  | Cyclical. Closes 10/31           |
| Police                    | 222,281        | 528,539          | 42%         | 306,258                      | 58%          | 325,746          | 394,355          | 424,978          |                  | Car paid, USDA reimb waiting.    |
| Bld and Streets           | 58,040         | 189,317          | 31%         | 131,277                      | 69%          | 133,009          | 156,818          | 169,928          |                  |                                  |
| Parks & Land.             | 29,428         | 108,149          | 27%         | 78,721                       | 73%          | 23,667           | 74,668           | 107,866          |                  |                                  |
| <b>Total Expenditures</b> | <b>817,693</b> | <b>2,171,675</b> | <b>38%</b>  | <b>1,353,982</b>             | <b>62%</b>   | <b>1,972,985</b> | <b>2,009,328</b> | <b>2,600,375</b> |                  |                                  |
| <b>Net</b>                | <b>178,768</b> | <b>0</b>         |             | <b>178,768</b>               | <b>0%</b>    | <b>1,022,537</b> | <b>1,247,730</b> | <b>481,268</b>   |                  |                                  |

Percentage of Year Completed: 33%

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| <u>TOWN COUNCIL</u>       | ACTUAL YTD    | BUDGET 2024   | % OF BUDGET | Positive/(Negative) Variance |            | 2021          | 2022          | 2023          | Trend 2020-2024B |
|---------------------------|---------------|---------------|-------------|------------------------------|------------|---------------|---------------|---------------|------------------|
|                           |               |               |             | \$                           | %          |               |               |               |                  |
| <b>Expenditures</b>       |               |               |             |                              |            |               |               |               |                  |
| Wages, Taxes & Benefits   | 4,704         | 15,527        | 30%         | 10,823                       | 70%        | 14,793        | 15,118        | 15,129        |                  |
| Town Attorney             | 6,000         | 24,000        | 25%         | 18,000                       | 75%        | 735           | 2,733         | 18,000        |                  |
| Travel And Training       | 0             | 2,000         | 0%          | 2,000                        | 100%       | 25            | 0             | 0             |                  |
| Main Street Partners      | 0             | 25,500        | 0%          | 25,500                       | 100%       | 15,000        | 15,000        | 19,571        |                  |
| Es Tourism-Tot Share      | 0             | 4,500         | 0%          | 4,500                        | 100%       | 4,620         | 4,154         | 4,600         |                  |
| Liability Insurance       | 2,065         | 4,341         | 48%         | 2,277                        | 52%        | 6,074         | 0             | 2,150         |                  |
| Office Supplies           | 0             | 0             | No Budget   | 0                            | 0%         | 0             | 2,937         | 387           |                  |
| <b>Total Expenditures</b> | <b>12,768</b> | <b>75,868</b> | <b>17%</b>  | <b>63,100</b>                | <b>83%</b> | <b>41,247</b> | <b>39,942</b> | <b>59,837</b> |                  |

Percentage of Year Completed: 33%

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| Revenue                   | ACTUAL YTD | BUDGET 2024 | % OF BUDGET | Positive/(Negative) Variance |        | 2021    | 2022    | 2023    | Trend<br>2020-2024B |
|---------------------------|------------|-------------|-------------|------------------------------|--------|---------|---------|---------|---------------------|
|                           |            |             |             | \$                           | %      |         |         |         |                     |
| <b>ADMINISTRATION</b>     |            |             |             |                              |        |         |         |         |                     |
| Real Property-Current     | 518        | 380,146     | 0%          | (379,628)                    | (100%) | 324,439 | 373,468 | 379,753 |                     |
| Real Property-Late        | 2,560      | 20,000      | 13%         | (17,440)                     | (87%)  | 78,952  | 32,135  | 28,464  |                     |
| Public Service-Real       | 0          | 15,000      | 0%          | (15,000)                     | (100%) | 17,593  | 15,814  | 3,799   |                     |
| Personal Property-Current | 70,305     | 166,305     | 42%         | (96,000)                     | (58%)  | 190,967 | 255,838 | 183,797 |                     |
| Personal Property-Late    | 3,024      | 10,000      | 30%         | (6,976)                      | (70%)  | 15,867  | 15,459  | 15,056  |                     |
| Penalties                 | 1,703      | 13,000      | 13%         | (11,297)                     | (87%)  | 21,897  | 9,240   | 7,703   |                     |
| Local Sales Tax           | 38,534     | 91,834      | 42%         | (53,300)                     | (58%)  | 89,367  | 92,372  | 105,461 |                     |
| Consumers Utility Tax     | 17,874     | 51,000      | 35%         | (33,126)                     | (65%)  | 55,696  | 56,036  | 50,339  |                     |
| Business License Tax      | 779        | 3,000       | 26%         | (2,221)                      | (74%)  | 35,768  | 3,711   | 3,465   |                     |
| Vehicle Decals            | 172        | 26,000      | 1%          | (25,828)                     | (99%)  | 5,213   | 20,834  | 26,348  |                     |
| Bank Stock Taxes          | 0          | 33,000      | 0%          | (33,000)                     | (100%) | 48,262  | 45,329  | 32,307  |                     |
| Communication Tax         | 21,333     | 75,000      | 28%         | (53,667)                     | (72%)  | 74,358  | 70,214  | 71,938  |                     |
| Transient Occupancy       | 20,405     | 34,000      | 60%         | (13,595)                     | (40%)  | 20,816  | 26,094  | 25,220  |                     |
| Building/Zoning Perm      | 275        | 2,500       | 11%         | (2,225)                      | (89%)  | 1,700   | 1,975   | 2,100   |                     |
| Meals Tax                 | 102,787    | 248,000     | 41%         | (145,213)                    | (59%)  | 194,319 | 237,448 | 255,108 |                     |
| Meals & Transient La      | 27         | 0           | No Budget   | 27                           | 0%     | 1,999   | 685     | 3,722   |                     |
| Rental Of Property        | 3,247      | 12,240      | 27%         | (8,993)                      | (73%)  | 12,240  | 13,767  | 13,164  |                     |
| Water Tower Rental I      | 0          | 6,850       | 0%          | (6,850)                      | (100%) | 6,850   | 0       | 6,850   |                     |
| Grass Cutting             | 2,250      | 4,500       | 50%         | (2,250)                      | (50%)  | 0       | 0       | 4,515   |                     |
| Trash Revenue             | 30,920     | 106,000     | 29%         | (75,080)                     | (71%)  | 53,340  | 61,280  | 90,448  |                     |
| Interfund                 | 2,288      | 25,000      | 9%          | (22,712)                     | (91%)  | 0       | 0       | 41,364  |                     |
| Transfers In              | 0          | 0           | No Budget   | 0                            | 0%     | 0       | 0       | 0       |                     |
| Miscellaneous Revenue     | 3,205      | 32,000      | 10%         | (28,795)                     | (90%)  | 30,697  | 9,766   | 11,531  |                     |
| Fire Program Funds        | 15,000     | 15,000      | 100%        | 0                            | 0%     | 15,000  | 15,000  | 15,000  |                     |
| Litter Control Grant      | 0          | 1,250       | 0%          | (1,250)                      | (100%) | 820     | 108     | 2,723   |                     |
| Va Comm For The Arts      | 0          | 1,500       | 0%          | (1,500)                      | (100%) | 0       | 1,500   | 3,000   |                     |
| Loan And Grants Proc      | 0          | 20,000      | 0%          | (20,000)                     | (100%) | 0       | 33,000  | 19,100  |                     |

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| ADMINISTRATION          | ACTUAL YTD     | BUDGET 2024      | % OF BUDGET | Positive/(Negative) Variance \$ | 2021    | 2022    | 2023    | Trend 2020-2024B |
|-------------------------|----------------|------------------|-------------|---------------------------------|---------|---------|---------|------------------|
|                         |                |                  |             |                                 |         |         |         |                  |
| <b>Total Revenue</b>    | <b>337,207</b> | <b>1,393,125</b> | <b>24%</b>  | <b>(1,055,918)</b>              |         |         |         |                  |
| <b>Expenditures</b>     |                |                  |             |                                 |         |         |         |                  |
| Wages, Taxes & Benefits | 58,334         | 185,958          | 31%         | 127,624                         | 205,673 | 180,235 | 176,092 |                  |
| Legal And Collection    | 3,375          | 0                | No Budget   | (3,375)                         | 0       | 1,750   | 0       |                  |
| Audit Service           | 0              | 24,500           | 0%          | 24,500                          | 16,750  | 17,750  | 24,500  |                  |
| Bank Processing Fees    | 850            | 3,600            | 24%         | 2,750                           | 5,108   | 3,576   | 2,659   |                  |
| Credit Card Fees        | 4,949          | 11,500           | 43%         | 6,551                           | 369     | 9,217   | 12,842  |                  |
| Payroll Processing F    | 3,364          | 8,450            | 40%         | 5,086                           | 3,259   | 7,263   | 6,798   |                  |
| Temp Services           | 0              | 2,500            | 0%          | 2,500                           | 0       | 0       | 0       |                  |
| Professional Develop    | 1,656          | 12,000           | 14%         | 10,344                          | 200     | 227     | 1,099   |                  |
| Software Subscriptio    | 11,373         | 28,000           | 41%         | 16,627                          | 0       | 20,323  | 27,493  |                  |
| Software Support        | 2,552          | 13,665           | 19%         | 11,113                          | 0       | 10,408  | 16,043  |                  |
| Office Equipment        | 1,111          | 4,000            | 28%         | 2,889                           | 21,595  | 7,982   | 8,549   |                  |
| Advertising             | 438            | 10,000           | 4%          | 9,562                           | 2,951   | 10,503  | 12,324  |                  |
| Postage                 | 504            | 3,000            | 17%         | 2,497                           | 2,626   | 1,289   | 2,021   |                  |
| Telephone               | 1,489          | 6,000            | 25%         | 4,511                           | 1,680   | 3,272   | 4,976   |                  |
| Property Insurance      | 1,322          | 1,377            | 96%         | 55                              | 0       | 805     | 681     |                  |
| General Liability In    | 1,587          | 5,661            | 28%         | 4,074                           | 0       | 12,333  | 3,416   |                  |
| Workers Comp            | 278            | 306              | 91%         | 28                              | 0       | 330     | 54      |                  |
| Travel                  | 0              | 1,000            | 0%          | 1,000                           | 0       | 45      | 0       |                  |
| Dues & Membership       | 1,535          | 1,200            | 128%        | (335)                           | 1,072   | 2,440   | 1,086   |                  |
| Office Supplies         | 288            | 10,000           | 3%          | 9,712                           | 8,519   | 7,411   | 9,483   |                  |
| Historic Onancock Sc    | 0              | 0                | No Budget   | 0                               | 7,500   | 0       | 450     |                  |
| Hos - Property Insur    | 4,329          | 7,979            | 54%         | 3,650                           | 0       | 6,503   | 5,954   |                  |
| Cultural Enrichment     | 0              | 3,000            | 0%          | 3,000                           | 1,250   | 2,669   | 3,041   |                  |
| Miscellaneous           | 0              | 3,500            | 0%          | 3,500                           | 3,261   | 574     | 110     |                  |
| Website & Printing      | 0              | 5,000            | 0%          | 5,000                           | 0       | 318     | 13,430  |                  |

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| ADMINISTRATION        | ACTUAL YTD | BUDGET 2024 | % OF BUDGET | Positive/(Negative) Variance |      | 2021    | 2022    | 2023    | Trend 2020-2024B |
|-----------------------|------------|-------------|-------------|------------------------------|------|---------|---------|---------|------------------|
|                       |            |             |             | \$                           | %    |         |         |         |                  |
| Town Events           | 0          | 6,500       | 0%          | 6,500                        | 100% | 0       | 266     | 1,996   |                  |
| Employee Welfare      | 254        | 500         | 51%         | 246                          | 49%  | 686     | 1,176   | 414     |                  |
| Computer Capital Out  | 0          | 0           | No Budget   | 0                            | 0%   | 0       | 0       | 2,945   |                  |
| Contingency           | 600        | 8,000       | 8%          | 7,400                        | 93%  | 0       | 5,030   | 3,800   |                  |
| Bank Building Loan    | 0          | 0           | No Budget   | 0                            | 0%   | 0       | 26,781  | 6,696   |                  |
| Trash Collection Ser  | 25,390     | 104,800     | 24%         | 79,410                       | 76%  | 101,110 | 106,244 | 102,597 |                  |
| Town Plan             | 0          | 25,000      | 0%          | 25,000                       | 100% | 0       | 0       | 41,391  |                  |
| Contribution To Fire  | 0          | 25,000      | 0%          | 25,000                       | 100% | 25,000  | 25,000  | 25,000  |                  |
| Fire Programs Funding | 0          | 15,000      | 0%          | 15,000                       | 100% | 15,000  | 15,000  | 15,000  |                  |

|                           |                |                |            |                |             |                |                |                |  |
|---------------------------|----------------|----------------|------------|----------------|-------------|----------------|----------------|----------------|--|
| <b>Total Expenditures</b> | <b>125,771</b> | <b>536,996</b> | <b>23%</b> | <b>538,848</b> | <b>100%</b> | <b>496,887</b> | <b>491,268</b> | <b>533,173</b> |  |
|---------------------------|----------------|----------------|------------|----------------|-------------|----------------|----------------|----------------|--|

|            |                |                |            |                  |              |                |                |                |  |
|------------|----------------|----------------|------------|------------------|--------------|----------------|----------------|----------------|--|
| <b>Net</b> | <b>211,435</b> | <b>856,129</b> | <b>25%</b> | <b>(517,070)</b> | <b>(60%)</b> | <b>799,510</b> | <b>899,977</b> | <b>869,101</b> |  |
|------------|----------------|----------------|------------|------------------|--------------|----------------|----------------|----------------|--|

Percentage of Year Completed: 33%

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

|                           | ACTUAL YTD     | BUDGET 2024    | % OF BUDGET | Positive/(Negative) Variance |              | 2021           | 2022           | 2023           | Trend 2020-2024B |
|---------------------------|----------------|----------------|-------------|------------------------------|--------------|----------------|----------------|----------------|------------------|
|                           |                |                |             | \$                           | %            |                |                |                |                  |
| <b>Revenue</b>            |                |                |             |                              |              |                |                |                |                  |
| <b>WATER</b>              |                |                |             |                              |              |                |                |                |                  |
| Water Charges             | 215,461        | 425,000        | 51%         | (209,539)                    | (49%)        | 394,911        | 424,515        | 548,614        |                  |
| Water Installation F      | 6,900          | 0              | No Budget   | 6,900                        | 0%           | 3,000          | 4,500          | 1,500          |                  |
| Water & Sewer Penalt      | 4,658          | 5,500          | 85%         | (842)                        | (15%)        | 19,615         | 16,671         | 12,765         |                  |
| Miscellaneous Revenu      | 1,050          | 0              | No Budget   | 1,050                        | 0%           | 2,614          | 49,628         | 2,167          |                  |
| <b>Total Revenue</b>      | <b>228,069</b> | <b>430,500</b> | <b>53%</b>  | <b>(202,431)</b>             | <b>(47%)</b> | <b>420,140</b> | <b>495,314</b> | <b>565,045</b> |                  |
| <b>Expenditures</b>       |                |                |             |                              |              |                |                |                |                  |
| Wages, Taxes & Benefits   | 49,228         | 152,526        | 32%         | 103,298                      | 68%          | 116,120        | 109,047        | 138,505        |                  |
| Training & Travel         | 0              | 4,000          | 0%          | 4,000                        | 100%         | 0              | 79             | 0              |                  |
| Vehicle Repair            | 0              | 750            | 0%          | 750                          | 100%         | 3,045          | 1,018          | 0              |                  |
| Repair & Maintenance      | 19,045         | 25,000         | 76%         | 5,955                        | 24%          | 17,552         | 10,960         | 28,363         |                  |
| Auto Insurance            | 185            | 450            | 41%         | 265                          | 59%          | 0              | 412            | 0              |                  |
| Printing Utility Bil      | 0              | 500            | 0%          | 500                          | 100%         | 507            | 0              | 0              |                  |
| Advertising               | 0              | 250            | 0%          | 250                          | 100%         | 0              | 0              | 0              |                  |
| Electric Services         | 1,746          | 20,000         | 9%          | 18,254                       | 91%          | 13,779         | 14,974         | 15,360         |                  |
| Postage                   | 504            | 2,000          | 25%         | 1,497                        | 75%          | 755            | 1,123          | 844            |                  |
| Reserve For Cip           | 0              | 0              | No Budget   | 0                            | 0%           | 0              | 19,420         | 42,530         |                  |
| Dues & Memberships        | 0              | 950            | 0%          | 950                          | 100%         | 527            | 0              | 0              |                  |
| Health Department Fe      | 2,169          | 3,000          | 72%         | 831                          | 28%          | 2,165          | 2,169          | 2,169          |                  |
| Vehicle Fuel              | 427            | 2,500          | 17%         | 2,073                        | 83%          | 1,863          | 2,366          | 1,753          |                  |
| Lab Supplies              | 2,677          | 2,000          | 134%        | (677)                        | (34%)        | 998            | 2,064          | 3,413          |                  |
| Purification Supplie      | 12,327         | 28,000         | 44%         | 15,674                       | 56%          | 21,099         | 8,935          | 24,065         |                  |
| Outside Consultants       | 3,853          | 9,400          | 41%         | 5,547                        | 59%          | 0              | 300            | 1,725          |                  |
| Small Tools & Equipm      | 0              | 3,800          | 0%          | 3,800                        | 100%         | 80             | 2,650          | 3,099          |                  |
| Property Insurance        | 0              | 3,300          | 0%          | 3,300                        | 100%         | 0              | 0              | 1,814          |                  |
| Interest - Bond - Wa      | 13,975         | 55,900         | 25%         | 41,925                       | 75%          | 36,945         | 36,154         | 55,900         |                  |
| Interest - Bond - Wa      | 614            | 1,668          | 37%         | 1,054                        | 63%          | 1,662          | 1,588          | 2,456          |                  |
| Interest - Bond - Wa      | 49,818         | 99,636         | 50%         | 49,818                       | 50%          | 0              | 25,491         | 99,637         |                  |
| <b>Total Expenditures</b> | <b>161,792</b> | <b>430,500</b> | <b>38%</b>  | <b>268,708</b>               | <b>62%</b>   | <b>218,974</b> | <b>247,147</b> | <b>423,790</b> |                  |
| <b>Net</b>                | <b>66,277</b>  | <b>0</b>       |             | <b>66,277</b>                | <b>0%</b>    | <b>201,166</b> | <b>248,167</b> | <b>141,256</b> |                  |

Percentage of Year Completed: 33%

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| SEWER                     | ACTUAL YTD     | BUDGET 2024    | % OF BUDGET | Positive/(Negative) Variance |             | 2021             | 2022             | 2023           | Trend 2020-2024B |
|---------------------------|----------------|----------------|-------------|------------------------------|-------------|------------------|------------------|----------------|------------------|
|                           |                |                |             | \$                           | %           |                  |                  |                |                  |
| <b>Revenue</b>            |                |                |             |                              |             |                  |                  |                |                  |
| Sewer Charges             | 268,716        | 0              | No Budget   | 268,716                      | 0%          | 1,014,068        | 1,071,885        | 818,382        |                  |
| Sewer Installation F      | 0              | 0              | No Budget   | 0                            | 0%          | 8,700            | 0                | 1,200          |                  |
| Paving from 2023 Budget   | 0              | 100,000        | 0%          | (100,000)                    | (100%)      | 0                | 0                | 0              |                  |
| <b>Total Revenue</b>      | <b>268,716</b> | <b>100,000</b> | <b>269%</b> | <b>168,716</b>               | <b>169%</b> | <b>1,025,382</b> | <b>1,121,513</b> | <b>821,749</b> |                  |
| <b>Expenditures</b>       |                |                |             |                              |             |                  |                  |                |                  |
| Coll.Repair/Maintena      | 62,889         | 0              | No Budget   | (62,889)                     | 0%          | 75,412           | 136,140          | 253,160        |                  |
| Electric Services         | 936            | 0              | No Budget   | (936)                        | 0%          | 71,544           | 45,809           | 3,675          |                  |
| Telephone                 | 0              | 0              | No Budget   | 0                            | 0%          | 9,541            | 11,974           | (1,062)        |                  |
| Paving from 2023 Budget   | 0              | 100,000        | 0%          | 100,000                      | 100%        | 0                | 0                | 100,000        |                  |
| Hrsd Transition Cost      | 0              | 0              | No Budget   | 0                            | 0%          | 17,021           | 23,577           | 2,536          |                  |
| Transfer To Reserve       | 0              | 0              | No Budget   | 0                            | 0%          | 0                | 0                | 283,715        |                  |
| <b>Total Expenditures</b> | <b>67,040</b>  | <b>100,000</b> | <b>67%</b>  | <b>32,960</b>                | <b>33%</b>  | <b>556,205</b>   | <b>406,064</b>   | <b>645,152</b> |                  |
| <b>Net</b>                | <b>201,676</b> | <b>0</b>       |             | <b>201,676</b>               | <b>0%</b>   | <b>469,177</b>   | <b>715,449</b>   | <b>176,596</b> |                  |

Percentage of Year Completed: 33%

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| WHARE                                   | ACTUAL YTD     | BUDGET 2024     | % OF BUDGET | Positive/(Negative) Variance |              | 2021           | 2022           | 2023            | Trend 2020-2024B |
|---|----------------|-----------------|-------------|------------------------------|--------------|----------------|----------------|-----------------|------------------|
|   |                |                 |             | \$                           | %            |                |                |                 |                  |
| <b>Revenue</b>                          |                |                 |             |                              |              |                |                |                 |                  |
| Boat Dockage Fees-Mo                    | 0              | 250             | 0%          | (250)                        | (100%)       | 125            | 1,311          | 650             |                  |
| Boat Dockage Fees-Tr                    | 46,013         | 55,000          | 84%         | (8,987)                      | (16%)        | 75,106         | 60,562         | 71,443          |                  |
| Parking Fee                             | 300            | 300             | 100%        | 0                            | 0%           | 995            | 512            | 232             |                  |
| Parking Fee - Annual                    | 0              | 0               | No Budget   | 0                            | 0%           | 420            | 336            | 0               |                  |
| Gasoline Sales                          | 91,430         | 112,000         | 82%         | (20,570)                     | (18%)        | 108,700        | 128,103        | 121,932         |                  |
| Ice And Other                           | 2,153          | 3,500           | 62%         | (1,347)                      | (38%)        | 2,513          | 7,628          | 4,971           |                  |
| Golf Cart                               | 2,100          | 4,000           | 53%         | (1,900)                      | (48%)        | 0              | 0              | 0               |                  |
| Wharf Electric                          | 5,243          | 9,000           | 58%         | (3,758)                      | (42%)        | 10,604         | 8,537          | 7,390           |                  |
| <b>Total Revenue</b>                    | <b>147,238</b> | <b>184,050</b>  | <b>80%</b>  | <b>(36,812)</b>              | <b>(20%)</b> | <b>198,463</b> | <b>206,989</b> | <b>206,618</b>  |                  |
| <b>Expenditures</b>                     |                |                 |             |                              |              |                |                |                 |                  |
| Wages, Taxes & Benefits                 | 46,198         | 71,072          | 65%         | 24,874                       | 35%          | 60,661         | 55,949         | 59,458          |                  |
| Square Cc Fees                          | 4,512          | 5,500           | 82%         | 988                          | 18%          | 4,365          | 5,423          | 5,732           |                  |
| Vehicle Repair                          | 1,613          | 200             | 806%        | (1,413)                      | (706%)       | 0              | 259            | 296             |                  |
| Vehicle Fuel                            | 354            | 300             | 118%        | (54)                         | (18%)        | 0              | 63             | 0               |                  |
| Electric Services                       | 2,795          | 6,000           | 47%         | 3,205                        | 53%          | 4,993          | 4,415          | 4,728           |                  |
| Telephone                               | 176            | 700             | 25%         | 524                          | 75%          | 629            | 624            | 344             |                  |
| Property Insurance                      | 238            | 448             | 53%         | 210                          | 47%          | 0              | 319            | 222             |                  |
| Auto Insurance                          | 181            | 412             | 44%         | 232                          | 56%          | 0              | 412            | 199             |                  |
| Worker'S Comp Insura                    | 875            | 2,424           | 36%         | 1,549                        | 64%          | 0              | 2,670          | 611             |                  |
| Office Supplies                         | 401            | 250             | 161%        | (151)                        | (61%)        | 0              | 289            | 2,663           |                  |
| Wharf Janitorial Sup                    | 468            | 1,000           | 47%         | 532                          | 53%          | 661            | 351            | 1,519           |                  |
| Repair & Maintenance                    | 2,797          | 3,500           | 80%         | 703                          | 20%          | 6,451          | 7,797          | 7,597           |                  |
| Cost Of Gas/Diesel S                    | 72,300         | 88,000          | 82%         | 15,700                       | 18%          | 74,263         | 104,528        | 98,947          |                  |
| Cost Of Merchandise                     | 0              | 0               | No Budget   | 0                            | 0%           | 0              | 0              | 1,400           |                  |
| Misc.                                   | 0              | 1,000           | 0%          | 1,000                        | 100%         | 8,365          | 269            | 1,376           |                  |
| Advertising & Dues                      | 1,065          | 16,000          | 7%          | 14,935                       | 93%          | 5,582          | 8,548          | 7,393           |                  |
| Rent                                    | 6,600          | 5,500           | 120%        | (1,100)                      | (20%)        | 1,100          | 7,150          | 8,200           |                  |
| Capital Improvements                    | 0              | 0               | No Budget   | 0                            | 0%           | 10,180         | 0              | 16,500          |                  |
| <b>Total Expenditures</b>               | <b>140,571</b> | <b>202,306</b>  | <b>69%</b>  | <b>61,735</b>                | <b>31%</b>   | <b>177,250</b> | <b>199,066</b> | <b>235,651</b>  |                  |
| <b>Net</b>                              | <b>6,667</b>   | <b>(18,256)</b> | <b>-37%</b> | <b>24,923</b>                | <b>137%</b>  | <b>21,213</b>  | <b>7,923</b>   | <b>(29,032)</b> |                  |
| <b>Fuel Margin</b>                      | <b>19,130</b>  | <b>24,000</b>   | <b>80%</b>  | <b>(4,870)</b>               | <b>(20%)</b> | <b>34,437</b>  | <b>23,575</b>  | <b>22,985</b>   |                  |
| <b>Fiscal Slip Nights (7/1 - 6/30)</b>  | <b>459</b>     | <b>759</b>      | <b>61%</b>  | <b>(300)</b>                 | <b>(39%)</b> | <b>774</b>     | <b>755</b>     | <b>761</b>      |                  |
| <b>Season Slip Nights (4/1 - 10/31)</b> | <b>783</b>     | <b>759</b>      | <b>103%</b> | <b>24</b>                    | <b>3%</b>    |                |                |                 |                  |



**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| POLICE                    | ACTUAL YTD       | BUDGET 2024      | % OF BUDGET | Positive/(Negative) Variance |              | 2021             | 2022             | 2023             | Trend 2020-2024B |
|---------------------------|------------------|------------------|-------------|------------------------------|--------------|------------------|------------------|------------------|------------------|
|                           |                  |                  |             | \$                           | %            |                  |                  |                  |                  |
| <b>Revenue</b>            |                  |                  |             |                              |              |                  |                  |                  |                  |
| Traffic Fines             | 2,172            | 13,000           | 17%         | (10,828)                     | (83%)        | 8,290            | 6,904            | 13,226           |                  |
| Esummons                  | 394              | 0                | No Budget   | 394                          | 0%           | 0                | 110              | 960              |                  |
| Grant - 599               | 11,430           | 35,000           | 33%         | (23,570)                     | (67%)        | 46,850           | 29,678           | 32,647           |                  |
| Grant - Doj O.T.          | 0                | 9,000            | 0%          | (9,000)                      | (100%)       | 0                | 1,005            | 30,867           |                  |
| Grant - Hwy Safety        | 1,235            | 7,000            | 18%         | (5,765)                      | (82%)        | 0                | 4,300            | 8,257            |                  |
| <b>Total Revenue</b>      | <b>15,231</b>    | <b>64,000</b>    | <b>24%</b>  | <b>(48,769)</b>              | <b>(76%)</b> | <b>55,140</b>    | <b>41,997</b>    | <b>85,957</b>    |                  |
| <b>Expenditures</b>       |                  |                  |             |                              |              |                  |                  |                  |                  |
| Wages, Taxes & Benefits   | 127,248          | 416,492          | 31%         | 289,244                      | 69%          | 288,004          | 321,795          | 363,362          |                  |
| Court Costs               | 0                | 500              | 0%          | 500                          | 100%         | 0                | 178              | 0                |                  |
| Training                  | 1,925            | 4,000            | 48%         | 2,075                        | 52%          | 4,384            | 2,690            | 2,397            |                  |
| New Officer Training      | 15,323           | 17,776           | 86%         | 2,453                        | 14%          | 0                | 8,327            | (35)             |                  |
| Vehicle Repair            | 3,240            | 3,591            | 90%         | 351                          | 10%          | 2,650            | 2,791            | 4,052            |                  |
| Computer Maintenance      | 30               | 4,500            | 1%          | 4,470                        | 99%          | 2,691            | 4,652            | 1,127            |                  |
| Security Cameras          | 1,788            | 16,280           | 11%         | 14,492                       | 89%          | 0                | 0                | 0                |                  |
| Telephone Services        | 967              | 2,904            | 33%         | 1,937                        | 67%          | 3,394            | 3,165            | 2,708            |                  |
| Line Of Duty Act          | 1,462            | 3,809            | 38%         | 2,347                        | 62%          | 2,742            | 3,655            | 3,462            |                  |
| Vehicle Insurance         | 1,477            | 2,966            | 50%         | 1,489                        | 50%          | 0                | 2,801            | 2,484            |                  |
| Workers Comp              | 4,724            | 10,100           | 47%         | 5,376                        | 53%          | 0                | 8,823            | 7,214            |                  |
| Travel                    | 0                | 500              | 0%          | 500                          | 100%         | 35               | 35               | 164              |                  |
| Office Supplies           | 775              | 3,750            | 21%         | 2,975                        | 79%          | 3,741            | 2,324            | 2,528            |                  |
| Vehicle Fuel              | 2,869            | 12,000           | 24%         | 9,131                        | 76%          | 7,018            | 12,527           | 11,034           |                  |
| Uniforms                  | 4,869            | 3,000            | 162%        | (1,869)                      | (62%)        | 2,046            | 1,382            | 2,485            |                  |
| Animal Population Co      | 0                | 500              | 0%          | 500                          | 100%         | 587              | 954              | 0                |                  |
| Police Supplies           | 3,125            | 6,211            | 50%         | 3,086                        | 50%          | 8,317            | 10,443           | 7,546            |                  |
| Police Vehicles           | 52,458           | 19,660           | 267%        | (32,798)                     | (167%)       | 0                | 6,554            | 13,108           |                  |
| <b>Total Expenditures</b> | <b>222,281</b>   | <b>528,539</b>   | <b>42%</b>  | <b>306,258</b>               | <b>58%</b>   | <b>325,746</b>   | <b>394,355</b>   | <b>424,978</b>   |                  |
| <b>Net</b>                | <b>(207,050)</b> | <b>(464,539)</b> | <b>45%</b>  | <b>257,489</b>               | <b>55%</b>   | <b>(270,606)</b> | <b>(352,358)</b> | <b>(339,021)</b> |                  |

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

| <u>BUILDINGS &amp; STREETS</u> | ACTUAL YTD    | BUDGET 2024    | % OF BUDGET | Positive/(Negative) Variance |            | 2021           | 2022           | 2023           | Trend 2020-2024B |
|--------------------------------|---------------|----------------|-------------|------------------------------|------------|----------------|----------------|----------------|------------------|
|                                |               |                |             | \$                           | %          |                |                |                |                  |
| <b>Expenditures</b>            |               |                |             |                              |            |                |                |                |                  |
| Wages, Taxes & Benefits        | 27,948        | 90,698         | 31%         | 62,750                       | 69%        | 47,712         | 69,042         | 81,473         |                  |
| Vehicle Repair                 | 634           | 5,000          | 13%         | 4,366                        | 87%        | 619            | 615            | 3,569          |                  |
| Electric Service               | 14,156        | 29,000         | 49%         | 14,844                       | 51%        | 22,546         | 18,277         | 6,894          |                  |
| Heating Oil                    | 0             | 4,000          | 0%          | 4,000                        | 100%       | 0              | 2,554          | 0              |                  |
| Property Insurance             | 374           | 685            | 55%         | 311                          | 45%        | 0              | 2,004          | 338            |                  |
| Auto Insurance                 | 193           | 820            | 24%         | 627                          | 76%        | 0              | 412            | 200            |                  |
| Worker'S Comp Insura           | 399           | 1,665          | 24%         | 1,266                        | 76%        | 0              | 1,481          | 1,139          |                  |
| Street Repair                  | 6,649         | 17,500         | 38%         | 10,851                       | 62%        | 180            | 27,087         | 32,516         |                  |
| Janitorial Supplies            | 63            | 250            | 25%         | 187                          | 75%        | 0              | 985            | 995            |                  |
| Cleaning Services              | 600           | 4,200          | 14%         | 3,600                        | 86%        | 0              | 3,914          | 3,914          |                  |
| Repairs And Maintena           | 2,443         | 12,500         | 20%         | 10,057                       | 80%        | 27,602         | 18,028         | 27,309         |                  |
| Vehicle Fuel                   | 879           | 3,600          | 24%         | 2,721                        | 76%        | 517            | 3,686          | 6,753          |                  |
| Small Equipment Repa           | 405           | 3,000          | 13%         | 2,595                        | 87%        | 323            | 3,013          | 763            |                  |
| Uniforms                       | 0             | 3,000          | 0%          | 3,000                        | 100%       | 555            | 2,614          | 182            |                  |
| Can Liners                     | 0             | 1,500          | 0%          | 1,500                        | 100%       | 1,770          | 1,158          | 1,569          |                  |
| Safety/Street Signs            | 810           | 2,000          | 41%         | 1,190                        | 59%        | 528            | 1,140          | 1,554          |                  |
| New Public Works Veh           | 2,421         | 9,774          | 25%         | 7,353                        | 75%        | 0              | 0              | 0              |                  |
| Blacksmith Shop                | 67            | 125            | 53%         | 58                           | 47%        | 0              | 93             | 761            |                  |
| <b>Total Expenditures</b>      | <b>58,040</b> | <b>189,317</b> | <b>31%</b>  | <b>131,277</b>               | <b>69%</b> | <b>133,009</b> | <b>156,818</b> | <b>169,928</b> |                  |

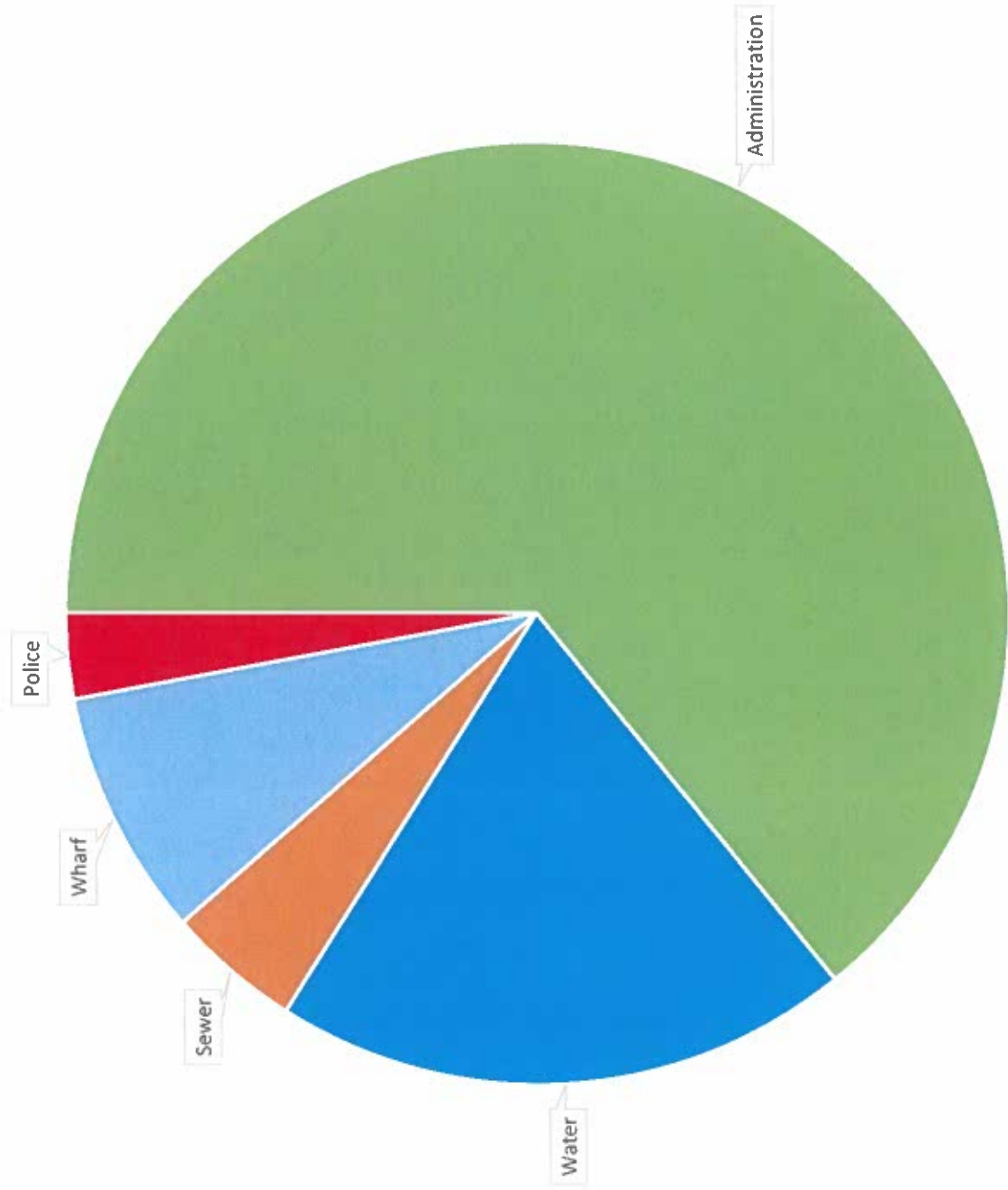
Percentage of Year Completed: 33%

**Town of Onancock  
Budget Summary by Department  
Through October 31, 2023**

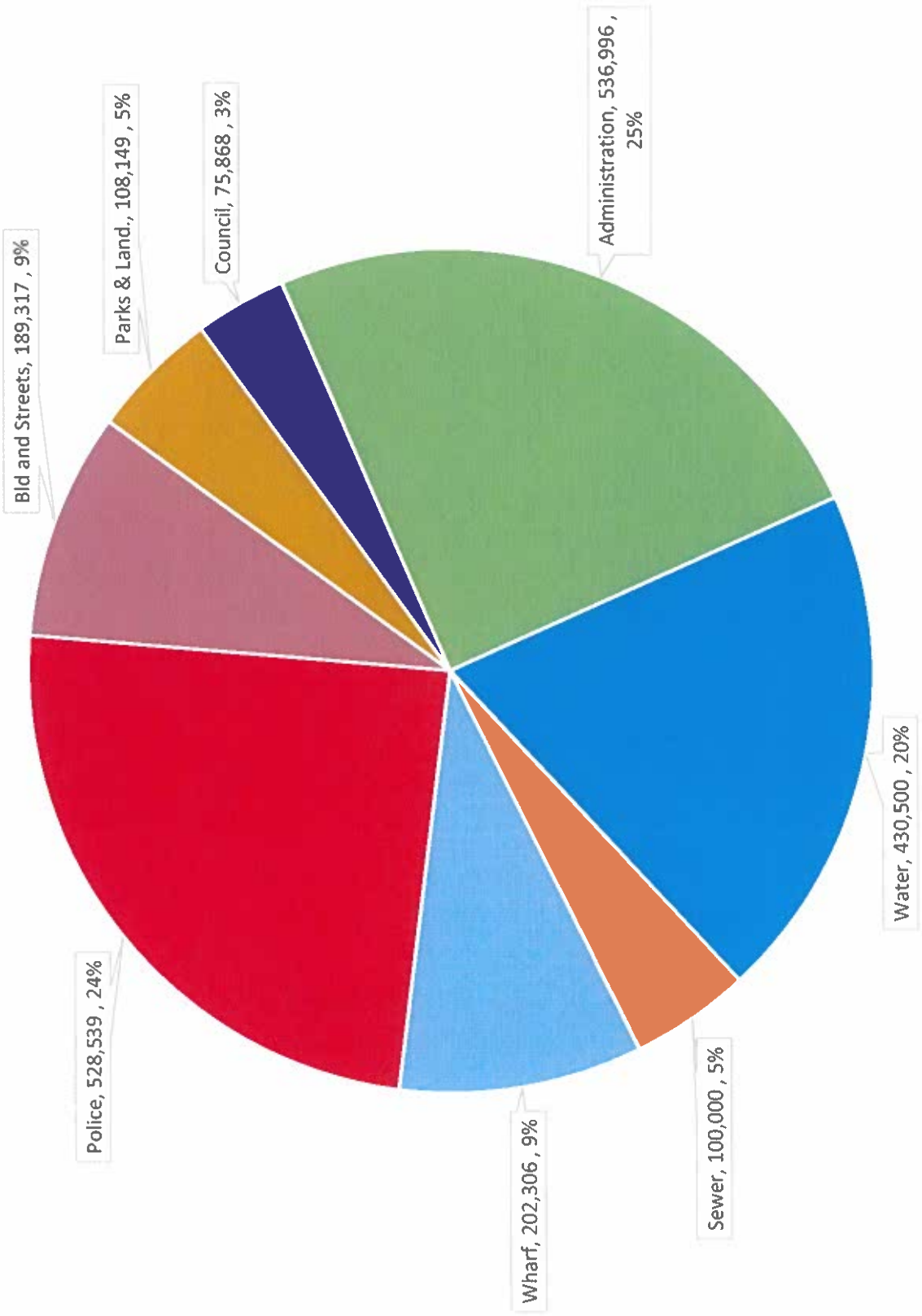
| <u>PARKS &amp; LANDSCAPING</u> | ACTUAL YTD    | BUDGET 2024    | % OF BUDGET | Positive/(Negative) Variance |            | 2021          | 2022          | 2023           | Trend 2020-2024B |
|--------------------------------|---------------|----------------|-------------|------------------------------|------------|---------------|---------------|----------------|------------------|
|                                |               |                |             | \$                           | %          |               |               |                |                  |
| <b>Expenditures</b>            |               |                |             |                              |            |               |               |                |                  |
| Cutting Grass Contra           | 0             | 0              | No Budget   | 0                            | 0%         | 6,555         | 7,400         | 0              |                  |
| Wages and Benefits             | 22,677        | 67,363         | 34%         | 44,686                       | 66%        | 0             | 17,792        | 35,653         |                  |
| Vehicle Repair                 | 64            | 1,500          | 4%          | 1,436                        | 96%        | 0             | 839           | 780            |                  |
| Electric Services              | 976           | 0              | No Budget   | (976)                        | 0%         | 1,053         | 11,841        | 35,585         |                  |
| Property Insurance             | 131           | 250            | 52%         | 119                          | 48%        | 0             | 0             | 119            |                  |
| Auto Insurance                 | 695           | 2,820          | 25%         | 2,125                        | 75%        | 0             | 1,401         | 1,402          |                  |
| Worker'S Comp Insura           | 17            | 716            | 2%          | 699                          | 98%        | 0             | 1,481         | 1,348          |                  |
| Repair & Maintenance           | 1,209         | 3,000          | 40%         | 1,791                        | 60%        | 441           | 7,433         | 3,900          |                  |
| Vehicle Fuel                   | 927           | 2,500          | 37%         | 1,573                        | 63%        | 0             | 2,562         | 2,847          |                  |
| Small Tools & Equipm           | 260           | 1,500          | 17%         | 1,240                        | 83%        | 926           | 5,296         | 1,188          |                  |
| Parks-Plantings & La           | 0             | 4,000          | 0%          | 4,000                        | 100%       | 2,499         | 6,606         | 2,217          |                  |
| Tree Board And Beaut           | 0             | 4,000          | 0%          | 4,000                        | 100%       | 460           | 830           | 292            |                  |
| Holiday Decorations            | 0             | 7,500          | 0%          | 7,500                        | 100%       | 2,633         | 2,120         | 10,654         |                  |
| Mosquito Control               | 2,470         | 6,500          | 38%         | 4,030                        | 62%        | 4,950         | 4,917         | 6,881          |                  |
| Weed Control                   | 0             | 6,500          | 0%          | 6,500                        | 100%       | 4,150         | 4,150         | 5,000          |                  |
| <b>Total Expenditures</b>      | <b>29,428</b> | <b>108,149</b> | <b>27%</b>  | <b>78,721</b>                | <b>73%</b> | <b>23,667</b> | <b>74,668</b> | <b>107,866</b> |                  |

Percentage of Year Completed: 33%

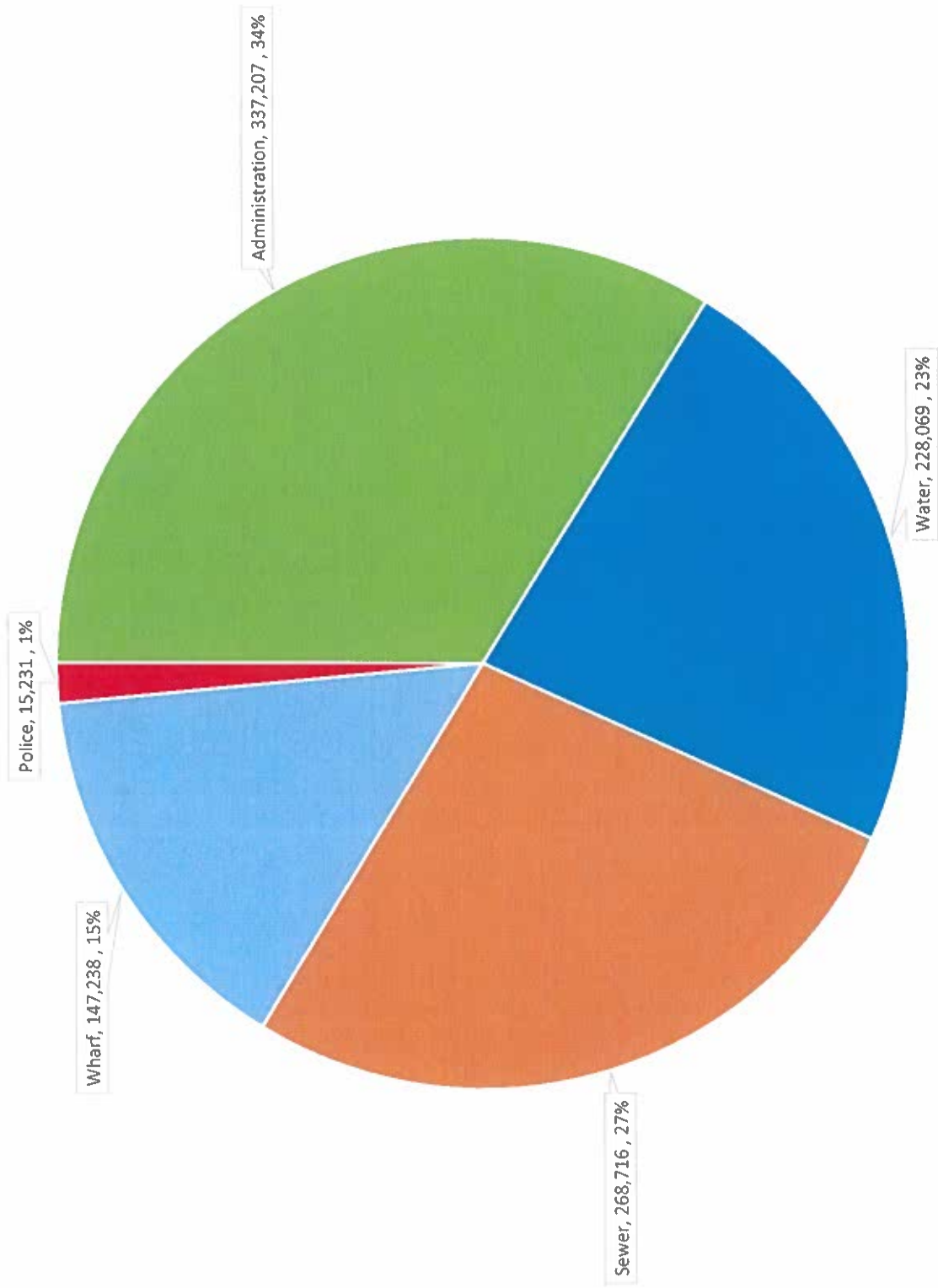
# Revenue - Budget 2024



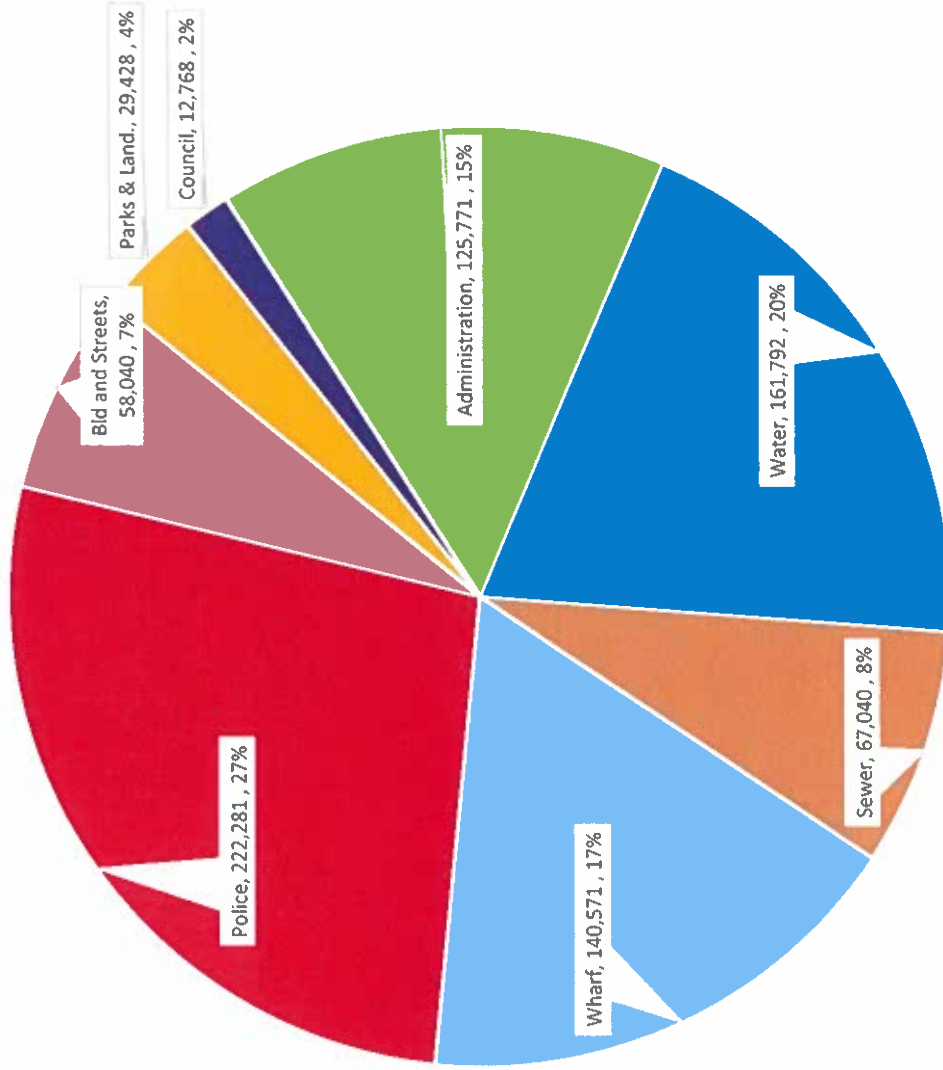
# Expenditure - Budget 2024



# Revenue - Actual 2024



Expenditures - Actual 2024



Town of Onancock  
Cash and Reserve Report  
Through October 31, 2023

|   | Current Year                                  | Prior Year       | % Increase / (Decrease)                     |
|---|---|------------------|---|
| <b>CASH AND RESERVES</b>                  |   |                  |   |
| <b>CASH</b>                               |   |                  |   |
| Checking                                  | 135,714                                       | 534,445          | (75%)                                       |
| <b>RESERVES</b>                           |   |                  |   |
| Cash Reserve (savings account)            | 1,951,316                                     | 860,587          | 127%  |
| Grant Match or Project Reserve            | 254,787                                       | 256,378          | (1%)  |
| Capital Asset Reserve                     | 143,324                                       | 83,634           | 71%   |
| General Fund Reserve                      | 511,981                                       | 403,105          | 27%   |
| ARPA Funds                                | 804,790                                       | 1,042,319        | (23%)                                       |
| Utility Reserve                           | 721,337                                       | 740,673          | (3%)  |
| <b>Total Reserves</b>                     | <b>4,387,535</b>                              | <b>3,386,696</b> | <b>30%</b>                                  |
| <b>Total Cash and Reserves</b>            | <b>4,523,249</b>                              | <b>3,921,141</b> | <b>15%</b>                                  |
| <b>Cash and Reserves - No ARPA</b>        | <b>3,718,459</b>                              | <b>2,878,823</b> | <b>29%</b>                                  |
| <b>Reserves Only - No ARPA</b>            | <b>3,582,745</b>                              | <b>2,344,377</b> | <b>53%</b>                                  |
| <b>REQUIRED RESERVES PER POLICY</b>       |   |                  |   |
| Grant Match or Project Reserve            | 250,000 Up to \$250,000                       | Policy           | Current Reserve Over/(Under Reserved) 4,787 |
| Capital Asset Reserve                     | 142,017 25% of 5-year CAPEX plan              |                  | 143,324 1,308                               |
| General Fund Reserve                      | 507,754 30% of budgeted revenue               |                  | 511,981 4,227                               |
| Utility Reserve                           | 715,970 (\$1,837,935)+ \$15k for road repairs |                  | 721,337 5,367                               |
|   | 120 day operating (\$455,000/12*4)+           |                  |   |
|   | 30% Accumulated Depreciation                  |                  |   |
| <b>Total Required Reserves per Policy</b> | <b>\$ 1,615,740 Over/(Under) Reserved</b>     | <b>\$</b>        | <b>\$ 1,631,429 \$ 15,689</b>               |



**Town of Onancock  
Use of Reserves**

|                                | Current Reserves | Project Cost   | Remaining Reserves |
|--------------------------------|------------------|----------------|--------------------|
| Cash Reserve (savings account) | 1,951,316        | 703,000        | 1,248,316          |
| Grant Match or Project Reserve | 254,787          | 0              | 254,787            |
| Capital Asset Reserve          | 143,324          | 0              | 143,324            |
| General Fund Reserve           | 511,981          | 0              | 511,981            |
| Utility Reserve                | 721,337          | 18,000         | 703,337            |
| <b>Total Reserves</b>          | <b>3,582,745</b> | <b>721,000</b> | <b>2,861,745</b>   |

**RESERVES**

**REQUIRED RESERVES PER POLICY**

|                                | Policy Requirement | Policy  | Remaining Reserves | Over/(Under Reserved) |
|--------------------------------|--------------------|---|--------------------|-----------------------|
| Grant Match or Project Reserve | 250,000            | Up to \$250,000   | 254,787            | 4,787                 |
| Capital Asset Reserve          | 142,017            | 25% of 5-year CAPEX plan  | 143,324            | 1,308                 |
| General Fund Reserve           | 507,754            | 30% of budgeted revenue   | 511,981            | 4,227                 |
| Utility Reserve                | 715,970            | 120 day operating (\$455,000/12*4)+<br>30% Accumulated Depreciation | 703,337            | (12,633)              |
|                                | <b>1,615,740</b>   | <b>Over/(Under) Reserved</b>  | <b>1,613,429</b>   | <b>(2,311)</b>        |

|   | \$               | \$                           | \$               | \$             |
|---|------------------|------------------------------|------------------|----------------|
| <b>Total Required Reserves per Policy</b> | <b>1,615,740</b> | <b>Over/(Under) Reserved</b> | <b>1,613,429</b> | <b>(2,311)</b> |

**Projects:**

|  |    |         |
|--|----|---------|
| King Street Curbs and Sidewalks        | \$ | 250,000 |
| Street Lights (per 5-year CIP)         | \$ | 216,000 |
| Signs (per 5-year CIP)                 | \$ | 167,000 |
| Benches/Cans/Planters                  | \$ | 20,000  |
| Holiday Decorations (new lights, etc.) | \$ | 50,000  |
|  | \$ | 703,000 |
| Clean Water Tower                      | \$ | 18,000  |
|  | \$ | 18,000  |

**ARPA Project Cost Update  
Through October 31, 2023**

|                                | Not to Exceed Budget | Reappropriated    | Spent to Date | Remaining to Spend | Status  |
|--------------------------------|----------------------|-------------------|---------------|--------------------|---|
| SIFRF-1010                     | \$ 50,000            | \$ (50,000.00)    | \$ -          | \$ -               | Moved to DCJS                                   |
| SIFRF-1020                     | \$ 15,000            | \$ -              | \$ 12,014     | \$ 2,985.00        | Closed  |
| SIFRF-1030                     | \$ 100,000           | \$ 50,000.00      | \$ 19,797     | \$ 130,203.00      |   |
| SIFRF-1030                     | \$ 195,000           | \$ 145,000.00     | \$ 29,842     | \$ 310,158.00      |   |
| SIFRF-1040                     | \$ 25,000            | \$ -              | \$ 25,966     | \$ (966.00)        | Closed  |
| SIFRF-1050                     | \$ 35,000            | \$ 16,435.00      | \$ 57,962     | \$ (6,527.00)      | (Need 4x4)                                      |
| SIFRF-1060                     | \$ 8,000             | \$ -              | \$ 8,000      | \$ -               | Closed  |
| SIFRF-1070                     | \$ 165,000           | \$ (16,435.00)    | \$ 148,565    | \$ -               | Closed  |
| SIFRF-1080                     | \$ 8,000             | \$ -              | \$ 7,776      | \$ 224.00          | Closed  |
| SIFRF-1090                     | \$ 145,000           | \$ (145,000.00)   | \$ -          | \$ -               | Moved to DCJS                                   |
| SIFRF-1100                     | \$ 5,000             | \$ -              | \$ 4,079      | \$ 921.00          | Closed  |
| SIFRF-1110                     | \$ 20,000            | \$ -              | \$ -          | \$ 20,000.00       |   |
| SIFRF-1120                     | \$ 90,000            | \$ -              | \$ 25,916     | \$ 64,084.00       |   |
| SIFRF-1130                     | \$ 40,000            | \$ -              | \$ -          | \$ 40,000.00       |   |
| SIFRF-1140                     | \$ 3,500             | \$ -              | \$ -          | \$ 3,500.00        |   |
| SIFRF-1150                     | \$ 7,500             | \$ -              | \$ -          | \$ 7,500.00        |   |
| SIFRF-1160                     | \$ 15,000            | \$ -              | \$ -          | \$ 15,000.00       |   |
| SIFRF-1170                     | \$ 10,000            | \$ -              | \$ -          | \$ 10,000.00       |   |
| SIFRF-1180                     | \$ 90,000            | \$ -              | \$ 9,100      | \$ 80,900.00       |   |
| SIFRF-1190                     | \$ 35,000            | \$ -              | \$ -          | \$ 35,000.00       |   |
| SIFRF-1200                     | \$ 8,500             | \$ -              | \$ 2,625      | \$ 5,875.00        |   |
| SIFRF-1210                     | \$ 20,000            | \$ -              | \$ -          | \$ 20,000.00       |   |
| SIFRF-1220                     | \$ 100,000           | \$ -              | \$ 100,000    | \$ -               | Closed  |
| SIFRF-1230                     | \$ 65,932            | \$ -              | \$ -          | \$ 65,932.00       |   |
| <b>Summary</b>                 | \$ 1,256,432.00      | \$ -              | \$ 451,642.00 | \$ 804,790.00      | \$ (3,362.00)<br>(avail. to ^<br>reappropriate) |
| <b>Other Material Grants</b>   |                      | Amount Reimbursed | Amount Spent  |                    |   |
| Bulkhead                       | \$ 360,000           | \$ 231,610        | \$ 283,613    | \$ 76,387.00       |   |
| Northeast Rehabilitation Grant | \$ 978,117           | \$ 41,472         | \$ 41,472     | \$ 936,645.00      |   |
| IRF Revolving Loan Grant       | \$ 1,000,000         | \$ -              | \$ -          | \$ 1,000,000.00    |   |
| DCJS ARPA Grant                | \$ 211,000           | \$ -              | \$ 208,979    | \$ 2,021.00        |   |

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**Town Council:** Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

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Town Manager Report – November 27, 2023

HRSD Transition

- The Jefferson Street project is complete. It is paved and all water and sewer lines are installed.
- The water meter selection recommendation has been put before HRSD for approval. That approval (or not) will happen at the end of this month and then the order for the meters and lids will be placed. The schedule for the Spring installation is still on track.

Street Repairs

- VDOT graded the east side of Holly Street to help the stormwater drainage. It should flow into the culverts we installed over the summer.

Town Plan

- Hill Studios will present their final recommendations for streetlights, street signs, and wayfinding signs.
  - Hill will present at the December Council meeting.
  - I have outlined how the use of town reserves could be used to fund the CIP for this project without affecting operating cash flow as reflected in the 2024 budget and CIP Summary.

Northeast Revitalization Project

- The house demotion continues.
- We have permission from the fire department to construct the sidewalk on their property. Our attorney is drafting a letter, and the insurance company will weigh in afterward.
- The brightest streetlights available have been installed throughout the NE Neighborhood at the request of residents.

IRF (Industrial Revitalization Fund - \$1 mil for Lilliston)

- I forwarded the red line Performance Agreement to OEDA and the State for review.

Website

- I am continuing to update and add content.

Open ARPA Project Updates

- Police Generator (\$0) –moved to DCJS grant.
  - Big Wood has been awarded the contract and we have paid the deposit.
- GIS Water System (\$15,000)
  - Project closed.
- Police Department Renovation
  - Bids due Dec. 15.
- Welcome Center and Public Restrooms
  - Bids due Dec. 15.
    - We have allocated \$490,000 for these two projects. Architectural and project management will use a little more than 10%.
- Dog Park (\$25,000)
  - Project complete.
  - OBCA purchased 2 shade structures for the park. We must reinforce the poles for higher winds. We will complete it as time allows.
- Northeast Park (\$52,000)

- Project closed. (We still have to put the new trash cans in place).
- Security Cameras (\$145,000) –moved to DCJS grant.
  - The project is complete, but we are still moving and adjusting cameras to best support the police.
  - I am getting the electrician to install plugs to allow for the relocated cameras.
  - We are investigating a different type of camera for license plate recognition and moving those cameras to more troubled areas that aren't currently covered.
- Air Conditioning upstairs (\$20,000)
  - No activity
- Matching Grants for Business Facades (\$90,000)
  - Slightly more than \$20,000 has been reimbursed to date.
- Sunset Patio (\$40,000)
  - We have a sketch, and I will mark the pavement to provide bidders with equal information.
- Touchless Fixtures at LL (\$3,500)
  - We are using this project for rainy days in the coming weeks.
- Drainage Ditch Cleanout (\$7,500)
  - The first two drains were cleaned using town staff. Other blocked drains may need outside contractors.
- Water Valve Isolation (\$15,000)
  - After the water meters are installed, we will start exercising valves (making sure they work, and we know what they control). As we test, we fully expect to find broken valves. We will purchase the valves in advance so we can replace them as we discover.
- Duckbill at Wharf (10,000)
  - Likely these funds can be reappropriated.
- Dredging under floating docks (\$90,000)
  - We are beginning spill site preparation.
- Downtown Visual Improvements (\$35,000)
  - Waiting until the Town Plan is complete.
- Town Square Repairs (\$8,500)
  - The Tree Board has enthusiastically approved removing the plants around the gazebo.
  - The painting of the gazebo is underway.
  - We have a concrete vendor who is going to replace the section of the broken sidewalk.
  - Hill is going to make suggestions for replacement light fixtures in front of the gazebo. I will send those to you when I get them.
- Walking Path at Little League Complex (\$20,000)
  - No activity yet
- Stormwater Management (\$65,932)
  - We suggest using these funds and other reserves for the King Street project for a portion of the grant match.

#### Miscellaneous

- Taxes have gone out and have been being paid consistently. They are due no later than December 5.
- I am attending Virginia Association for Zoning Officials training between Dec. 6 - 8.