

Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town of Onancock

Town Council Meeting

March 27, 2023, at 7:00 p.m.

Agenda

1. Call to order and roll call.
2. Pledge of Allegiance
3. Approve minutes from February 27, 2022, meeting.
4. Public Hearings
 - a. 51 North Street – Homestay
5. Public Presentation (all presentations are limited to 10-minutes plus 5-minutes for Q&A):
 - a. Onancock Residents Group
 - b. Hill Studios Presentation
6. Council Action
 - a. Appoint an at-large member to Planning Commission
7. Council discussion:
 - a. 2024 Budget – post workshop questions or comments
8. Public Comment
9. Committee Reports
 - a. Personnel (Cindy Holdren)
 - b. Planning Commission (Brandon Brockmeier)
 - c. Waterfront (Fletcher Fosque)
10. Mayor's Report
11. Town Manager's Report
 - a. Manager's Report
 - b. Financial Report
12. Town Councilmember comment
13. Closed session, if necessary
14. Adjourn

**Town of Onancock
Town Council Meeting
Monday February 27, 2023
7:00 PM**

1) Call to order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Mayor Fletcher Fosque and Councilmembers Brandon Brockmeier, Ray Burger, Cindy Holdren, Sarah Nock and Maphis Oswald were present. Councilmember Marino was not present. A quorum was established. Town Manager Matt Spuck and Town Clerk Debbie Caton were also present.

Roll was called for the Planning Commission. Chairperson Schreiber and Commissioners Bill Bagwell, Brandon Brockmeier, T. Lee Byrd, and Larry Frey were present. Commissioner Tunstall was not present. A quorum was established.

2) The Pledge of Allegiance was recited.

3) Approve minutes from January 23, 2023 meeting - Councilmember Oswald moved to approve the meeting minutes as presented. Councilmember Brockmeier seconded the motion. The motion passed with a 5-0 vote.

4) Approve minutes from the Special Meeting from January 18, 2023 - Councilmember Oswald moved to approve the minutes as presented. Councilmember Holdren seconded the motion. The motion was approved with a 5-0 vote.

5) Public Hearings - Public hearing opened at 7:04 PM by Chairperson Schreiber.

- a) Proposed ordinance change: 14-57 Property Maintenance (joint hearing with Planning Commission)** – Town Manager Spuck explained the new ordinance was updated is help deal with complaints from residents. The current ordinance list definitions of violations but did not expand on how enforcement would be implemented and how to levy fines. The new ordinance has clear consequences and will allow the zoning administrator to follow the necessary guidelines for enforcement.

Public comments:

- A resident from the audience asked what this means in relation to abandoned dwellings that are deteriorating? And will the new ordinance apply to occupied or unoccupied homes? Town Manager Spuck responded that currently there are 21 abandoned substandard homes which will be the first to receive notices.
- A resident from the audience asked what enforcement capacity does the Town have for homeowner's that do not respond? Town Manager Spuck responded that there will be a fine of \$100/day and to exceed \$1,000 total added to the real estate bill, if not paid.

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The Public hearing closed at 7:08 PM.

Chairperson Schreiber recommended the new ordinance to Town Council for approval. The recommendation passed with 5-0 vote.

Councilmember Oswald moved to accept 14-57 Property Maintenance as written. Councilmember Burger seconded the motion. The motion passed with a 5-0 vote.

Planning Commission meeting closed at 7:12 PM.

- b) Special Use Permit – Short Term Rental: 51 North St** – Because of an advertising error in the Eastern Shore Post this application is tabled until the March 27, 2023 meeting.
- c) Special Use Permit – Short Term Rental: 9 Liberty St** – Public Hearing opened at 7:13 PM – The application meets the intent of short-term rentals. The property is a duplex, and the homeowners will live downstairs and rent the upstairs. Mayor Fosque read a letter from Dick and Jean Freeman expressing their concerns about the rental. The public hearing closed at 7:15 PM.
Public Comments: Mr. Freeman withdrew his opposition after learning the Davis' will live downstairs.
Councilmember Oswald moved to approve the application. Councilmember Burger seconded the motion. The motion passed with a 5-0 vote.

6) Public Presentation:

a) Onancock Volunteer Fire Department (OVFD)– Annual Presentation - Joe Pechacek, Fire Chief of the OVFD presented the annual presentation to Town Council. He reported the following statistics:

- OVFD responded to 284 fire calls.
- OVFD responded to 1040 ambulance calls.
- The response time is an average of 10-1/2 minutes.
- Motor crashes account for 70% of the calls.
- A 5-member team responds to most calls.

The focus for 2023 is volunteer recruitment and retention. An addition or renovation to the building is also needed to help with “bunk-in” for storms and overnight calls.

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b) Historic Onancock School – Annual Presentation – Joanie Donahue, Executive Director of the HOS presented the 2022 annual report. A highlight of the presentation is as follows:

- 2022 is the 15th year of the lease with FOS and the Town of Onancock.
- FOS continues to use the premises for community purposes as a non-profit community and cultural campus utilizing indoor and outdoor space.
- FOS has used its best efforts to rehabilitate and develop the property in accordance with the current lease.
- 2022 started slow with lingering concerns about the pandemic. The first community event was held in April 2022. Rents rebounded in the fall and rental space is at full capacity with a wait list.

d) Onancock Main Street – Grant Match Request – Janet Fosque, President of OMS requested matching funds for the following Virginia Tourism Corporation (VTC) and Virginia Department of Housing and Community Development (DHCD) Improvement Grants. Both grants match total would be \$57,500.

Councilmember Nock moved to accept the proposal to provide the funds for the matching grant. Councilmember Holdren seconded the motion. A roll call vote was taken:

Councilmember Brockmeier – yes
Councilmember Burger – yes
Councilmember Holdren – yes
Councilmember Nock – yes
Councilmember Oswald – no

The motion passed with 4-1 vote.

7) Council Action

a) Procurement Policy – Town Manager Spuck reviewed the updated and lawyer approved procurement policy. Councilmember Holdren moved to adopt the procurement policy as written. Councilmember Brockmeier seconded the motion.

Council discussion: Councilmember Holdren asked if the procurement policy meets the federal guidelines because of ARPA funds. Town Manager Spuck responded the guidelines were reviewed by the lawyer and the suggestion was to add them as an addendum to the procurement policy.

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Councilmember Holdren amended her motion to add the federal check list as an addendum to the procurement policy. The motion passed with a 5-0 vote.

b) Appoint Council representative to Planning Commission – Mayor Fosque resigned from the Planning Commission. The ordinance allows for only one member from Town Council to sit on the Planning Commission. Councilmember Nock nominated Brandon Brockmeier as the town council representation to the Planning Commission. Councilmember Burger seconded the nomination. The nomination passed with a 5-0 vote.

8) Council discussion:

a) 2024 Budget – Council Strategic Initiatives – Town Manager Spuck asked the Council members for their “wish list” items that will add value to the budget. He will cost out the list and present it at the budget workshop. A budget workshop is scheduled for Wednesday, March 15, 2023 at 6:00 PM.

9) Public Comments:

a) Susan McQuire – 12 Joynes St – Ms. McQuire reviewed the town comprehensive plan from the fall of 2021 and noted it called for a small picnic pavilion area. In March 2022, the town council approved a performance pavilion but there was no mention of large concerts. She asked the Town Council “that given the lack of information, the current price tag and resident concerns, is it possible to reevaluate, rescind or amend the approval to build the performance pavilion?” Ms. McQuire requested for a written answer to this question.

b) Kasey Greir – 74 Market St. - Her comments are also in reference to the performance pavilion. Ms. Greir suggested that all new development be stopped until it can be considered in relation to the new town master plan. Ms. Greir stated past projects or additions to the property have not been considered in a systematic way. She thinks this is problematic. Ms. Greir suggested the Town Council and Mayor have office hours in the town office.

c) Jeff Alberechtson – 6 Johnson St – Mr. Alberechtson read a rebuttal letter that was printed in the Eastern Shore Post about the Onancock Resident’s Group. (ORG) The original letter was written by Mark St. Clair. Mr. Alberechtson stated the ORG is operating in good faith by meeting and participating in all scheduled meeting times with FOS. Currently, the website is still under development, but any correspondence can be mailed to the PO box.

d) Dr. Felthousen – 5 Ames St. – Dr. Felthousen updated Town Council about the progress from the meetings with FOS. The power point presentation from the last meeting will be posted on the ORG website. The presentation emphasized the town comprehensive plan that passed in October 2021 and within the plan there is only one mention of a small picnic pavilion. A top

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priority in the comprehensive plan was better communication between the town and the residents. Dr. Felthousen will put together a presentation to Town Council for March 2023.

e) Norman Hagger – Mr. Hagger is a member of the ORG. He officially requested to be on the March 2023 agenda for a public presentation.

f) Rosemary Paparo – 9 Holly St – B – Ms. Paparo presented Town Council with the construction budget and a list of proposed concert events. At the March 2022 meeting the Town Council discussed the request from HOS to build the pavilion it was only discussed for 8 minutes. No questions were asked about the intent of the structure.

g) Rick Turner – 3 Onancock St. – Mr. Turner reassured everyone that the grounds will still have enough space to accommodate other activities including the walking trail once with pavilion is built. The property is 14 acres. The financing is 100% on the FOS and there is no commitment from the town. FOS is a volunteer organization and share the same interest of the town.

h) Beth Temple – 76 Market St – If the HOS is in desperate need of repairs, what is the cost to preserve a 100-year-old building? The issue to maintain the building should be a separate issue from building a performance pavilion. The building needs to be maintained and preserved.

10) Committee Reports

- a) Personnel** – Councilmember Holdren reported the committee met in February and reviewed the personnel policy and are working towards a final draft.
- b) Planning Commission** – Councilmember Brockmeier asked Town Manager Spuck for the updates. He reported the Property Maintenance was finalized with recommendation for council approval. The 2023 objectives were discussed for upcoming meetings.
- c) Waterfront** – did not meet in February.

11) Mayor's Report –

- Mayor Fosque reminded everyone the St. Patrick's Day parade is Saturday, March 18, 2023.
- Mayor Fosque will not be in attendance at the March 27, 2023 meeting. Vice-Mayor Oswald will run the meeting.
- Mayor Fosque would like to establish a policy for public comment time limits.

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12) Town Manager's Report –

- FY 2022 audit was completed by Robinson, Farmer, and Cox. The FY2022 financial statements will be available by the end of March.
- The pump station at the end of Hartman Ave is under construction. HRSD is having issues with material lead times which is delaying progress.
- DPW employee – we have received one application, but the salary request is much higher than budgeted.
- The grant application for VTC will be submitted this week.
- The shared pole agreement with ANEC is signed. The work is complete.

13) Town Council Comments –

- Councilmember Brockmeier – no comment
- Councilmember Burger – no comment.
- Councilmember Holdren – suggested the town office post reminders on the water bill that house numbers are required and should be visible per ordinance.
- Councilmember Oswald – suggested a public service announcement in the paper about house numbers being visible on the houses. She also addressed Ms. Greir's public comment about office hours for council members. Council members cannot meet with more than two people at a time. She wanted to let everyone know she is accessible and will talk with any resident as needed.
- Councilmember Nock – reminded everyone the Façade Grant applications are due Saturday, March 18, 2023.

14) Closed Session – not necessary

15) Adjourn - Councilmember Oswald moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote. The meeting adjourned at 9:31 PM.

Mayor, Fletcher Fosque

Town Clerk, Debbie Caton

STAFF REPORT

51 North Street, Onancock, VA 23417

To: Town Council
Case Number: SUP 02:23:01
Tax Map: 85A2-A-1

Date: February 1, 2023
From: Matt Spuck

General Information

<i>Applicant</i>	Stanley Thompson
<i>Owner of Record</i>	Stanley Thompson
<i>Requested Action</i>	Special Use Permit for Homestay at 51 North St
<i>Location</i>	51 North St., Onancock, VA 23417
<i>Existing Land Use</i>	The parcel is currently zoned R-1A, Residential 1A.
<i>Adjacent Land Use</i>	The surrounding properties are designated R-1A

Analysis

The applicant is requesting a permit to use a three bedroom, one bathroom within the current residence as a Homestay. There is sufficient off-street parking. The applicant does not own any other Homestay properties in Town and this property is more than two-hundred feet from the nearest Homestay Property. All other conditions of 38-77 will be required and provided after the permit is issued.

Conclusion

It is staff's opinion that the application is consistent with intent found within the Town Code section 38-77 (as adopted 12/19/22) and staff recommends that Town Council approve this application as submitted.

Suggested Motion

Mr. Mayor, I move to approve SUP 02:23:01 with the following requirements:

- Up to four guests may occupy the Homestay at any one time.
- All guests must park in the off-street spaces provided.
- The owner agrees with the terms of §38-77 as adopted by Town Council on December 19, 2022. The application is not complete until all information required per code has been provided.
- The owner agrees to file Transient Occupancy Tax reports quarterly, as required by §16-72 through §16-81, even if there is no revenue to report.

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

RECEIVED

OCT 24 2022

TOWN OF ONANCOCK

SPECIAL USE PERMIT APPLICATION

Applicant's Name: STANLEY THOMPSON

Address: 51 NORTH ST Onancock VA 23417

Telephone: 973-223 9346 Date: 10/22/22

Location & Legal Description of Property Proposed* :

51 NORTH ST. ONANCOCK VA 23417

~~PERMIT FOR BNB~~

Single FAMILY HOUSE

No. of total guests (for homestay applicants only): 4

No. of proposed parking spaces (for homestay applicants only): 4 to 6

Parcel Number: _____

Zoning Classification: _____

Name and telephone number for local emergency contact: 973-22

Description of Proposed Use: AIR BNB Homestead

PAID
OCT 29 2022
BY: [Signature] dundy paid

(757) 787-3363
Phone

(757) 787-3309
Fax

www.onancock.com
Website

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Accomack County, Virginia

Tax Map #:
85A2-A-1

Parcel ID:
085A2A000000100

The assessment information is obtained from the total value of these tax map numbers...

85A2-A-1

Summary

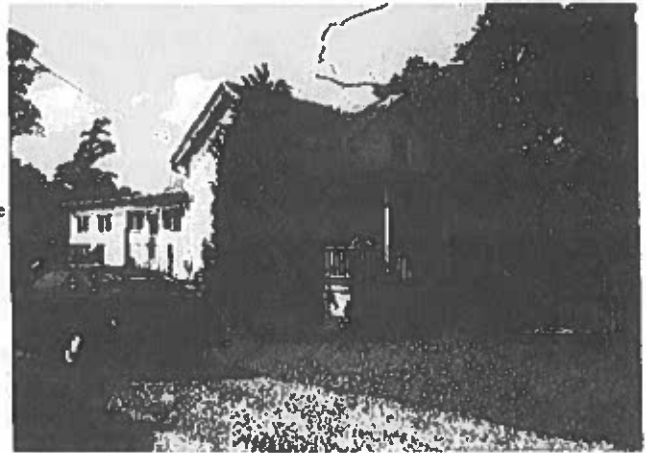
Owner's Name
THOMPSON,STANLEY
OR DELORES THOMPSON
Mailing Address
51 NORTH ST
ONANCOCK, VA 23417-1921

Base Zoning

Note: Part or all of this area falls within the limits of an Incorporated Town. Please check with applicable Town for zoning classification within town limits.

Overlay Zoning

Tax District
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Sale Information

Transfer Date:	6/16/2016 12:00:00 AM
Sales Price:	\$60,000
Grantor:	TAPMAN,DONNA M EXECUTRIX
Deed Reference:	2016 02444
Additional Ref:	Book 729
Additional Ref:	Page 132

Assessment Information

	New 2022 Assessment	Prior Assessment
Land Value	\$41,800	\$41,800
Improvement	\$76,600	\$58,200
Total Value	\$118,400	\$100,000

The assessment information is obtained from the total value of these tax map numbers...
85A2-A-1

Land

Property Class:	100-Incorporated Town	Electricity:	No Data
Legal Description:	RES	Gas:	No Data
Land Description:	WATERFRONT	Sewer:	Y
Street Type:	Paved	Water:	Y

DISCLAIMER: This data is provided without warranty of any kind, either expressed or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Any person, firm or corporation which uses this map or any of the enclosed information assumes all risk for the inaccuracy thereof, as Accomack County expressly disclaims any liability for loss or damage arising from the use of said information by any third party.

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Building

Building Type:	DWELLING	Total Rooms:	5
Description:	Single family	Number of Bedrooms:	3
Stories:	1	Number of Baths:	1
Year Built:	1920	Number of Half Baths:	No Data
Finished Sq Ft:	990	Heat Type:	Heat pump
		Air Conditioning:	P

Construction		Additional Data	
Foundation Type:	Full Crawl	Attic:	Part
Construction Type:	Wood frame	Finished Attic Sq Ft:	No Data
Exterior:	Wood siding	Basement Sq Ft:	No Data
Condition:	normal for age	Finished Basement Sq Ft:	No Data
Roof Type:	Gable	Attached Garage Sq Ft:	No Data
Roof Material:	Comp sh to 235#	Detached Garage Sq Ft:	No Data
		Deck Sq Ft:	64

DISCLAIMER: This data is provided without warranty of any kind, either expressed or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Any person, firm or corporation which uses this map or any of the enclosed information assumes all risk for the inaccuracy thereof, as Accomack County expressly disclaims any liability for loss or damage arising from the use of said information by any third party.

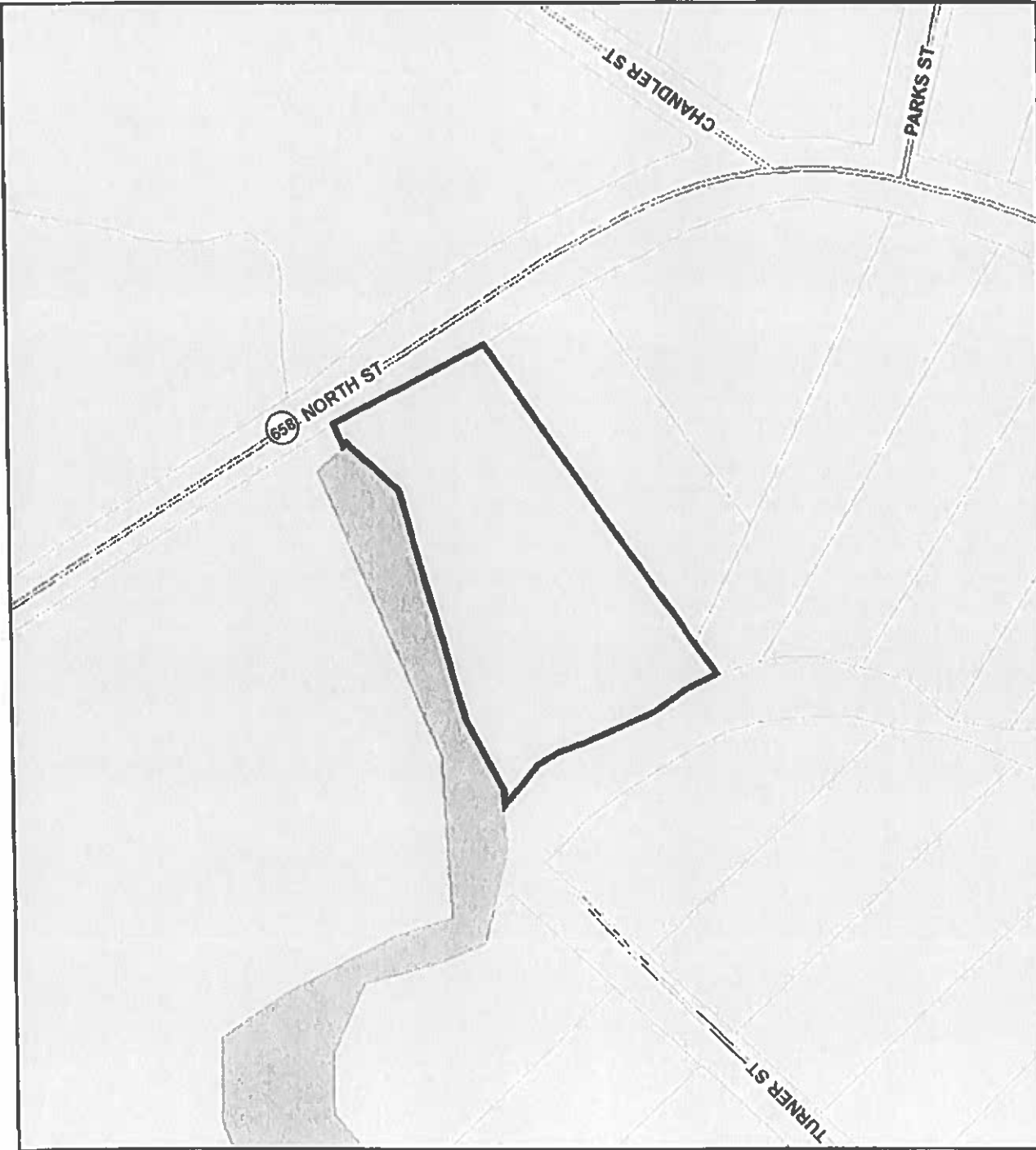
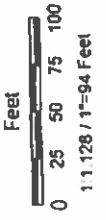
19
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Accomack County, Virginia

Legend

Parcels

Map Printed from AccoMap
<https://parcelviewer.geodecisions.com/Accomack>



Title: Parcels

Date: 2/1/2023

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Accomack County is not responsible for its accuracy or how current it may be.

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2024 Budget

First Pass

Key Points of Interest

- Presented in Balance
- No Real Estate Tax Increase
- No Personal Property Tax Increase
- No Change to Lower or Upper Water Price
- Reduce Middle Tier of Water Price by 10%
 - HRSD is projecting an increase of 6%

Town of Onancock

2024 Budget

For Town Council Vote - June 26, 2023

	DRAFT Budget 2024	Budget 2023	Budget 2022	Budget 2021
Government Activities				
Revenue	\$1,616,175	\$1,575,848	\$1,404,840	\$1,330,832
Use of Town Reserves	\$25,000	\$116,666	\$0	\$0
Expenditures	\$1,641,175	\$1,692,513	\$1,404,840	\$1,271,394
Inc/(Dec) in Net Position	\$0	\$0	\$0	\$59,438
Special Revenue (Grants)				
Revenue	\$1,561,000	\$1,451,216	\$200,000	\$210,860
Use of Town Reserves	\$607,500	\$26,000	\$66,667	\$0
Expenditures	\$2,168,500	\$1,477,216	\$266,667	\$270,298
Inc/(Dec) in Net Position	\$0	\$0	\$0	-\$59,438
Business Activities (Water & Sewer)				
Revenue	\$430,500	\$1,252,440	\$1,398,961	\$1,331,838
Use of Town Reserves	\$0	\$50,000	\$0	\$0
Expenditures	\$273,296	\$1,144,448	\$877,885	\$810,762
Debt Payments	\$157,204	\$157,992	\$521,076	\$521,076
Inc/(Dec) in Net Position	\$0	\$0	\$0	\$0
Town of Onancock				
Revenue	\$3,607,674	\$4,279,504	\$3,003,801	\$2,873,530
Use of Town Reserves	\$632,500	\$192,666	\$66,667	\$0
Expenditures	\$4,082,970	\$4,314,177	\$2,549,392	\$2,352,454
Debt Payments	\$157,204	\$157,992	\$521,076	\$521,076
Inc/(Dec) in Net Position	\$0	\$0	\$0	\$0

**Town of Onancock
2024 Draft Budget
BY DEPARTMENT**

Department Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget
TOWN COUNCIL				
Revenue	\$ 25,000	\$ 85,000	\$ -	\$ -
Expenditures	\$ 100,869	\$ 129,323	\$ 48,646	\$ 48,888
Net	\$ (75,869)	\$ (44,323)	\$ (48,646)	\$ (48,888)
ADMINISTRATION				
Revenue	\$ 1,210,625	\$ 1,130,808	\$ 1,096,340	\$ 1,038,257
Expenditures	\$ 367,195	\$ 364,390	\$ 340,562	\$ 420,484
Net	\$ 843,430	\$ 766,418	\$ 755,778	\$ 617,773
POLICE				
Revenue	\$ 64,000	\$ 129,000	\$ 41,000	\$ 54,500
Expenditures	\$ 528,539	\$ 541,191	\$ 428,350	\$ 341,227
Net	\$ (464,539)	\$ (412,191)	\$ (387,350)	\$ (286,727)
FIRE				
Revenue	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000
Expenditures	\$ 40,000	\$ 40,000	\$ 35,000	\$ 35,000
Net	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
DPW				
Revenue	\$ 110,500	\$ 106,500	\$ 94,000	\$ 90,400
Expenditures	\$ 402,265	\$ 391,731	\$ 357,588	\$ 267,786
Net	\$ (291,765)	\$ (285,231)	\$ (263,588)	\$ (177,386)
MARINA				
Revenue	\$ 216,050	\$ 226,207	\$ 163,500	\$ 137,675
Expenditures	\$ 202,307	\$ 225,878	\$ 194,694	\$ 158,009
Net	\$ 13,743	\$ 329	\$ (31,194)	\$ (20,334)
WATER				
Revenue	\$ 430,500	\$ 455,000	\$ 441,401	\$ 366,019
Expenditures	\$ 430,500	\$ 455,000	\$ 441,401	\$ 366,019
Net	\$ 0	\$ 0	\$ -	\$ -
SEWER				
Revenue	\$ -	\$ 847,440	\$ 957,560	\$ 962,319
Expenditures	\$ -	\$ 847,440	\$ 957,560	\$ 962,319
Net	\$ -	\$ -	\$ 0	\$ -
GRANTS				
Revenue	\$ 2,168,500	\$ 1,477,216	\$ 266,667	\$ 210,860
Expenditures	\$ 2,168,500	\$ 1,477,216	\$ 266,667	\$ 270,298
Net	\$ -	\$ -	\$ -	\$ (59,438)
TOTAL				
Revenue	\$ 4,240,174	\$ 4,472,170	\$ 3,070,468	\$ 2,870,030
Expenditures	\$ 4,240,174	\$ 4,472,169	\$ 3,070,468	\$ 2,870,030
Net	\$ (0)	\$ 0	\$ 0	\$ -

**Town of Onancock
2024 Draft Budget**

Town Council

Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Changes
REAL PROPERTY-DELINQUENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
CHRISTMAS DECORATION DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
TRANSFERS IN	\$ 25,000	\$ 85,000	\$ -	\$ -	\$ (60,000)	(70.6%)	
Revenue	\$ 25,000	\$ 85,000	\$ -	\$ -	\$ (60,000)	0.0%	
MAYOR & COUNCIL WAGES	\$ 14,200	\$ 14,200	\$ 14,200	\$ 14,201	\$ -	0.0%	
FICA	\$ 1,086	\$ 1,086	\$ 1,086	\$ 1,087	\$ 0	0.0%	
SUTA	\$ 241	\$ 133	\$ 114	\$ -	\$ 108	81.5%	
TOWN ATTORNEY	\$ 24,000	\$ 4,500	\$ 4,500	\$ -	\$ 19,500	433.3%	\$2,000 fixed monthly rate
ELECTION COSTS	\$ -	\$ -	\$ 1,185	\$ -	\$ -	0.0%	
TRAVEL AND TRAINING	\$ 2,000	\$ 1,000	\$ 1,191	\$ 1,000	\$ 1,000	100.0%	
COMMUNITY PROMOTION	\$ -	\$ -	\$ -	\$ 12,000	\$ -	0.0%	
TOWN BEAUTIFICATION COMM	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.0%	
MAIN STREET PARTNERSHIP	\$ 25,500	\$ 15,000	\$ 15,000	\$ 15,500	\$ 10,500	70.0%	
ES TOURISM-TOT SHARE	\$ 4,500	\$ 4,000	\$ 4,500	\$ 4,600	\$ 500	12.5%	
LIABILITY INSURANCE	\$ 4,341	\$ 4,154	\$ 4,870	\$ -	\$ 187	4.5%	
OFFICE SUPPLIES	\$ -	\$ 250	\$ 2,000	\$ -	\$ (250)	(100.0%)	
TOWN MASTER PLAN	\$ 25,000	\$ 85,000	\$ -	\$ -	\$ (60,000)	(70.6%)	Will not have completed the Town Plan before 6-30-23
Expenditures	\$ 100,869	\$ 129,323	\$ 48,646	\$ 48,888	\$ (28,454)	(22.0%)	
Expenditures (w/o Master Plan)	\$ 75,869	\$ 44,323	\$ 48,646	\$ 48,888	\$ (31,546)	(71.2%)	

Town of Onancock
2024 Draft Budget

Administration

Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Changes
REAL PROPERTY-CURRENT	\$ 380,146	\$ 364,038	\$ 393,000	\$ 395,126	\$ 16,109	4.4%	
REAL PROPERTY-DELINQUENT	\$ 20,000	\$ 30,000	\$ 30,000	\$ 28,500	\$ (10,000)	(33.3%)	
PUBLIC SERVICE-REAL	\$ 15,000	\$ 15,000	\$ 17,000	\$ 17,000	\$ -	0.0%	
PERSONAL PROPERTY-CURRENT	\$ 166,305	\$ 164,451	\$ 180,000	\$ 164,000	\$ 1,854	1.1%	
PERSONAL PROPERTY-DELINQUENT	\$ 10,000	\$ 12,500	\$ 12,500	\$ 17,500	\$ (2,500)	(20.0%)	
PUBLIC SERVICE-PERSONAL PROPERTY	\$ -	\$ -	\$ -	\$ 500	\$ -	0.0%	
PENALTIES	\$ 13,000	\$ 11,274	\$ 13,500	\$ 13,500	\$ 1,726	15.3%	
LOCAL SALES TAX	\$ 91,834	\$ 89,000	\$ 85,000	\$ 52,500	\$ 2,834	3.2%	
CONSUMERS UTILITY TAX	\$ 51,000	\$ 52,500	\$ 60,000	\$ 55,000	\$ (1,500)	(2.9%)	
BUSINESS LICENSE TAX	\$ 3,000	\$ 3,450	\$ 3,600	\$ 25,000	\$ (450)	(13.0%)	
VEHICLE DECALS	\$ 26,000	\$ 18,000	\$ -	\$ 16,000	\$ 8,000	44.4%	
BANK STOCK TAXES	\$ 33,000	\$ 42,000	\$ 13,500	\$ 27,500	\$ (9,000)	(21.4%)	
COMMUNICATION TAX	\$ 75,000	\$ 72,000	\$ 75,000	\$ 82,000	\$ 3,000	4.2%	
TRANSIENT OCCUPANCY TAX	\$ 34,000	\$ 28,000	\$ 24,000	\$ 13,000	\$ 6,000	21.4%	
BUILDING/ZONING PERMITS	\$ 2,500	\$ 1,500	\$ 750	\$ 1,100	\$ 1,000	66.7%	
MEALS TAX	\$ 248,000	\$ 190,005	\$ 148,750	\$ 100,000	\$ 57,995	30.5%	Significant upward trend in restaurants
INTEREST ON ACCOUNTS	\$ -	\$ -	\$ 25,000	\$ 15,000	\$ -	0.0%	
TRANSFERS IN	\$ -	\$ 15,000	\$ -	\$ -	\$ (15,000)	(100.0%)	
RENTAL OF PROPERTY	\$ 12,240	\$ 12,240	\$ 12,240	\$ 12,500	\$ -	0.0%	
WATER TOWER RENTAL INCOME	\$ 6,850	\$ 6,850	\$ -	\$ -	\$ -	0.0%	
LITTER CONTROL GRANT	\$ 1,250	\$ 1,250	\$ 1,000	\$ 1,031	\$ -	0.0%	
VA COMM FOR THE ARTS	\$ 1,500	\$ 1,750	\$ 1,500	\$ 1,500	\$ (250)	(14.3%)	
LOAN AND GRANTS PROCEEDS	\$ 20,000	\$ -	\$ -	\$ -	\$ -	0%	VTC Marketing Leverage Grant
Revenue	\$ 1,210,625	\$ 1,130,808	\$ 1,096,340	\$ 1,038,257	\$ 59,818	5.3%	
ADMINISTRATION WAGES	\$ 137,303	\$ 130,320	\$ 127,466	\$ 152,240	\$ 6,982	5.4%	
OVER-TIME COMPENSATION	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.0%	
FICA	\$ 10,504	\$ 9,817	\$ 9,751	\$ 11,730	\$ 687	7.0%	
RETIREMENT-VRS	\$ 18,989	\$ 17,747	\$ 17,233	\$ 20,600	\$ 1,242	7.0%	
HOSPITALIZATION	\$ 16,359	\$ 16,359	\$ 15,080	\$ 22,440	\$ -	0.0%	
LIFE INSURANCE	\$ 1,840	\$ 693	\$ 1,708	\$ 2,040	\$ 1,147	165.5%	
SUTA	\$ 238	\$ 132	\$ 112	\$ 192	\$ 106	80.9%	
VACORP	\$ 725	\$ 797	\$ 471	\$ -	\$ (72)	(9.0%)	
LEGAL AND COLLECTION FEES	\$ -	\$ 3,000	\$ 2,000	\$ -	\$ (3,000)	(100.0%)	
AUDIT SERVICE	\$ 24,500	\$ 18,500	\$ 17,253	\$ 16,750	\$ 6,000	32.4%	Increase in fee as per audit firm
BANK PROCESSING FEES	\$ 3,600	\$ 5,200	\$ 3,300	\$ 2,000	\$ (1,600)	(30.8%)	
CREDIT CARD FEES	\$ 11,500	\$ 11,000	\$ 8,705	\$ -	\$ 500	4.5%	
PAYROLL PROCESSING FEES	\$ 8,450	\$ 5,000	\$ 3,600	\$ 3,500	\$ 3,450	69.0%	
TEMP SERVICES	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -	0.0%	Hire a temp to do data input for DMV Stop original setup
PROFESSIONAL DEVELOPMENT	\$ 12,000	\$ 1,800	\$ 1,400	\$ 2,250	\$ 10,200	566.7%	Management certificate in public administration Microsoft 365, Cyber Security, Southern, Zoom, Municode, Email and Text Commun., Southern Hosting
SOFTWARE SUBSCRIPTIONS	\$ 28,000	\$ 14,660	\$ 19,106	\$ -	\$ 13,340	91.0%	

Town of Onancock
2024 Draft Budget

Administration

Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Changes
SOFTWARE SUPPORT	\$ 13,665	\$ 11,433	\$ 3,000	\$ -	\$ 2,232	19.5%	Increase in cost for Cyber protection and Microsoft licensing
VEHICLE REPAIR	\$ -	\$ 250	\$ -	\$ -	\$ (250)	(100.0%)	
OFFICE EQUIPMENT	\$ 4,000	\$ 7,800	\$ 7,800	\$ 21,169	\$ (3,800)	(48.7%)	
PRINTING-AUTO DECALS	\$ -	\$ -	\$ -	\$ 700	\$ -	0.0%	
ADVERTISING	\$ 10,000	\$ 14,146	\$ 16,160	\$ 2,500	\$ (4,146)	(29.3%)	
POSTAGE	\$ 3,000	\$ 3,000	\$ 4,000	\$ 5,000	\$ -	0.0%	
TELEPHONE	\$ 6,000	\$ 3,816	\$ 1,644	\$ 2,028	\$ 2,184	57.2%	
PROPERTY INSURANCE	\$ 1,377	\$ 1,705	\$ 3,509	\$ -	\$ (328)	(19.2%)	
VEHICLE INSURANCE	\$ -	\$ 412	\$ 3,027	\$ -	\$ (412)	(100.0%)	
GENERAL LIABILITY INSURANCE	\$ 5,661	\$ 3,644	\$ 3,202	\$ -	\$ 2,017	55.4%	
WORKERS COMP	\$ 306	\$ 330	\$ 4,903	\$ -	\$ (24)	(7.3%)	
TRAVEL	\$ 1,000	\$ 250	\$ 1,800	\$ 1,500	\$ 750	300.0%	
DUES & MEMBERSHIP	\$ 1,200	\$ 1,800	\$ 1,535	\$ 1,500	\$ (600)	(33.3%)	GFOA, VML, VLGMA, VAZO, Chamber, etc.
OFFICE SUPPLIES	\$ 10,000	\$ 12,000	\$ 4,000	\$ 10,000	\$ (2,000)	(16.7%)	
HISTORIC ONANCOCK SCHOOL	\$ -	\$ -	\$ -	\$ 7,500	\$ -	0.0%	
HOS - PROPERTY INSURANCE	\$ 7,979	\$ 6,503	\$ 7,016	\$ -	\$ 1,476	22.7%	
CULTURAL ENRICHMENT	\$ 3,000	\$ 3,600	\$ 3,000	\$ -	\$ (600)	(16.7%)	Grant for Orchestra, Community Band, and Playhouse
MISCELLANEOUS	\$ 3,500	\$ 3,500	\$ 2,500	\$ 2,200	\$ -	0.0%	
WEBSITE & PRINTING	\$ 5,000	\$ 15,000	\$ 8,000	\$ -	\$ (10,000)	(66.7%)	Walking maps and website update
PARADES/EVENTS	\$ 6,500	\$ 15,000	\$ -	\$ -	\$ (8,500)	(56.7%)	Parades, and misc. support.
EMPLOYEE WELFARE	\$ 500	\$ 750	\$ 1,500	\$ -	\$ (250)	(33.3%)	
COMPUTER CAPITAL OUTLAY	\$ -	\$ 3,000	\$ -	\$ -	\$ (3,000)	(100.0%)	
CONTINGENCY	\$ 8,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ (2,000)	(20.0%)	
BANK BUILDING LOAN	\$ -	\$ 8,927	\$ 26,781	\$ 26,782	\$ (8,927)	(100.0%)	
TOWN ATTORNEY	\$ -	\$ -	\$ -	\$ 3,500	\$ -	0.0%	
CONSULTANTS	\$ -	\$ -	\$ -	\$ 5,000	\$ -	0.0%	
COURT FEES	\$ -	\$ -	\$ -	\$ 250	\$ -	0.0%	
TOWN CODE CODIFICATION	\$ -	\$ -	\$ -	\$ 12,010	\$ -	0.0%	
VACORP	\$ -	\$ -	\$ -	\$ 720	\$ -	0.0%	
PROPERTY INSURANCE	\$ -	\$ -	\$ -	\$ 34,508	\$ -	0.0%	
VEHICLE INSURANCE	\$ -	\$ -	\$ -	\$ 6,557	\$ -	0.0%	
PUBLIC OFFICIALS LAIB INS	\$ -	\$ -	\$ -	\$ 6,470	\$ -	0.0%	
GENERAL LIABILITY INSURANCE	\$ -	\$ -	\$ -	\$ 2,472	\$ -	0.0%	
WORKMEN'S COMPENSATION	\$ -	\$ -	\$ -	\$ 13,376	\$ -	0.0%	
Expenditures	\$ 367,195	\$ 364,390	\$ 340,562	\$ 420,484	\$ 2,806	0.8%	
Net	\$ 843,430	\$ 766,418	\$ 755,778	\$ 617,773	\$ 10,640	1.4%	

Town of Onancock
2024 Draft Budget

POLICE & FIRE

Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Changes
POLICE DEPARTMENT							
TRAFFIC FINES	\$ 13,000	\$ 8,000	\$ 5,000	\$ 8,000	\$ 5,000	62.5%	
LAW ENFORCEMENT 599 FUNDS	\$ 35,000	\$ 41,000	\$ 36,000	\$ 46,500	\$ (6,000)	(14.6%)	
HIGHWAY SAFETY GRANT	\$ 7,000	\$ 6,000	\$ -	\$ -	\$ 1,000	16.7%	
LOAN AND GRANTS PROCEEDS	\$ -	\$ 49,000	\$ -	\$ -	\$ (49,000)	(100.0%)	No new car
DCIS OVERTIME GRANT	\$ 9,000	\$ 25,000	\$ -	\$ -	\$ (16,000)	(64.0%)	
Revenue	\$ 64,000	\$ 129,000	\$ 41,000	\$ 54,500	\$ (65,000)	(50.4%)	
POLICE WAGES							
POLICE WAGES	\$ 292,793	\$ 271,673	\$ 249,801	\$ 221,600	\$ 21,119	7.8%	
OVER-TIME COMPENSATION	\$ 18,000	\$ 39,000	\$ 5,500	\$ 6,000	\$ (21,000)	(53.8%)	
FICA	\$ 22,399	\$ 20,783	\$ 19,531	\$ 17,500	\$ 1,616	7.8%	
RETIREMENT-VRS	\$ 40,493	\$ 37,572	\$ 33,773	\$ 30,000	\$ 2,921	7.8%	
HOSPITALIZATION	\$ 37,392	\$ 37,392	\$ 25,851	\$ 22,440	\$ -	0.0%	
LIFE INSURANCE	\$ 3,923	\$ 1,467	\$ 3,347	\$ 3,000	\$ 2,456	167.4%	
VACORP	\$ 812	\$ 1,239	\$ -	\$ -	\$ (428)	(34.5%)	
SUTA	\$ 680	\$ 376	\$ 320	\$ 320	\$ 304	80.9%	
COURT COSTS	\$ 500	\$ 500	\$ 500	\$ -	\$ -	0.0%	
TRAINING	\$ 4,000	\$ 6,000	\$ 9,000	\$ 6,500	\$ (2,000)	(33.3%)	
NEW OFFICER TRAINING AND TRAVEL	\$ 17,776	\$ -	\$ 18,390	\$ -	\$ 17,776	0.0%	New officer to academy (travel and per diem)
VEHICLE REPAIR	\$ 3,591	\$ 6,900	\$ 6,000	\$ 3,833	\$ (3,309)	(48.0%)	
COMPUTER MAINTENANCE	\$ 4,500	\$ 4,500	\$ 2,500	\$ 2,500	\$ -	0.0%	
TELEPHONE SERVICES	\$ 2,904	\$ 6,300	\$ 3,276	\$ 3,360	\$ (3,396)	(53.9%)	
LINE OF DUTY ACT	\$ 3,809	\$ 3,655	\$ 3,750	\$ 3,655	\$ 154	4.2%	
VEHICLE INSURANCE	\$ 2,966	\$ 2,902	\$ 3,530	\$ -	\$ 64	2.2%	
WORKERS COMP	\$ 10,100	\$ 8,823	\$ 8,473	\$ -	\$ 1,277	14.5%	
TRAVEL	\$ 500	\$ 500	\$ 500	\$ 700	\$ -	0.0%	
OFFICE SUPPLIES	\$ 3,750	\$ 4,000	\$ 1,800	\$ 2,669	\$ (250)	(6.3%)	
VEHICLE FUEL	\$ 12,000	\$ 11,000	\$ 8,400	\$ 7,500	\$ 1,000	9.1%	
UNIFORMS	\$ 3,000	\$ 3,000	\$ 3,000	\$ 2,000	\$ -	0.0%	
ANIMAL POPULATION CONTROL	\$ 500	\$ 1,500	\$ 1,000	\$ 650	\$ (1,000)	(66.7%)	
POLICE SUPPLIES	\$ 6,211	\$ 10,000	\$ 7,000	\$ 7,000	\$ (3,789)	(37.9%)	
NEW POLICE VEHICLE	\$ 19,660	\$ 62,108	\$ 13,108	\$ -	\$ (42,448)	(68.3%)	Payments on 3 new cars, no new car
Expenditures	\$ 528,539	\$ 541,191	\$ 428,350	\$ 341,227	\$ (12,653)	(2.3%)	
Expenditures (w/o Car)	\$ 528,539	\$ 492,191	\$ 428,350	\$ 341,227	\$ 29,795	6.1%	
Net	\$ (464,539)	\$ (412,191)	\$ (387,350)	\$ (286,727)	\$ (52,347)	12.7%	
FIRE DEPARTMENT							
FIRE PROGRAM FUNDS							
Revenue	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000	\$ -	0.0%	
CONTRIBUTION TO FIRE COMPANY	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000	\$ -	0.0%	
FIRE PROGRAMS FUNDING	\$ 40,000	\$ 40,000	\$ 35,000	\$ 35,000	\$ -	0%	
Expenditures	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ -	0.0%	

Town of Onancock
2024 Draft Budget

DPW - DEPARTMENT OF PUBLIC WORKS

GL Account	Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Changes
Buildings and Roads								
10-3160-0803	GRASS CUTTING	\$ 4,500	\$ 4,500	\$ -	\$ 400	\$ -	0.0%	
10-3160-0804	TRASH REVENUE	\$ 106,000	\$ 102,000	\$ 94,000	\$ 90,000	\$ 4,000	3.9%	
	Revenue	\$ 110,500	\$ 106,500	\$ 94,000	\$ 90,400	\$ 4,000	3.8%	
10-6040-110C	BUILDING & ROADS WAGES	\$ 62,598	\$ 38,638	\$ 44,277	\$ 27,906	\$ 23,960	62.0%	Properly record portion of Harbormaster wages to PW
10-6040-120C	OVER-TIME COMPENSATION	\$ 4,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,500	166.7%	
10-6040-210C	FICA	\$ 4,789	\$ 2,956	\$ 3,387	\$ 2,220	\$ 1,833	62.0%	
10-6040-220C	RETIREMENT-VRS	\$ 8,657	\$ 5,344	\$ 5,986	\$ 3,700	\$ 3,314	62.0%	
10-6040-230C	HOSPITALIZATION	\$ 9,348	\$ 9,348	\$ 8,617	\$ 8,976	\$ -	0.0%	
10-6040-240C	LIFE INSURANCE	\$ 839	\$ 209	\$ 593	\$ 370	\$ 630	302.0%	
10-6040-260C	SUTA	\$ 136	\$ 75	\$ 128	\$ 64	\$ 61	80.9%	
10-6040-270C	VACORP	\$ 331	\$ 328	\$ 238	\$ -	\$ 2	0.6%	
10-6040-331C	VEHICLE REPAIR	\$ 5,000	\$ 2,000	\$ 1,200	\$ 2,000	\$ 3,000	150.0%	
10-6040-391C	TRASH COLLECTION	\$ 104,800	\$ 102,000	\$ 98,332	\$ 100,000	\$ 2,800	2.7%	
10-6040-5101	ELECTRIC SERVICE	\$ 29,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 4,000	16.0%	
10-6040-5102	HEATING OIL	\$ 4,000	\$ 3,596	\$ 3,500	\$ 3,500	\$ 404	11.2%	
10-6040-5304	PROPERTY INSURANCE	\$ 685	\$ 550	\$ -	\$ -	\$ 135	24.5%	
10-6040-5305	AUTO INSURANCE	\$ 820	\$ 412	\$ -	\$ -	\$ 408	99.0%	
10-6040-5306	WORKER'S COMP INSURANCE	\$ 1,665	\$ 1,481	\$ -	\$ -	\$ 184	12.4%	
10-6040-590C	STREET REPAIR	\$ 17,500	\$ 34,000	\$ 26,500	\$ -	\$ (16,500)	(48.5%)	Cover tar and chip with leveling coat
10-6040-6005	JANITORIAL SUPPLIES	\$ 250	\$ 250	\$ -	\$ 1,500	\$ -	0.0%	
10-6040-6006	CLEANING SERVICES	\$ 4,200	\$ 3,600	\$ 5,000	\$ 3,250	\$ 600	16.7%	
10-6040-6007	REPAIRS AND MAINTENANCE	\$ 12,500	\$ 30,000	\$ 22,000	\$ 34,000	\$ (17,500)	(58.3%)	
10-6040-6008	VEHICLE FUEL	\$ 3,600	\$ 2,000	\$ 3,000	\$ 3,000	\$ 1,600	80.0%	
10-6040-601C	SMALL EQUIPMENT REPAIR & MAINT.	\$ 3,000	\$ 4,000	\$ 1,000	\$ 200	\$ (1,000)	(25.0%)	
10-6040-6011	UNIFORMS	\$ 3,000	\$ 3,000	\$ 865	\$ 200	\$ -	0.0%	
10-6040-601E	CAN LINERS	\$ 1,500	\$ 1,500	\$ 500	\$ 1,200	\$ -	0.0%	
10-6040-601E	SAFETY/STREET SIGNS	\$ 2,000	\$ 1,000	\$ 1,000	\$ 300	\$ 1,000	100.0%	
10-6040-8101	CAPITAL EXPENDITURES	\$ -	\$ -	\$ 10,500	\$ -	\$ -	0.0%	
10-6040-811C	NEW PUBLIC WORKS VEHICLE	\$ 9,774	\$ 9,774	\$ -	\$ -	\$ (0)	(0.0%)	Payment on new truck, chipper, and trailer
10-6040-821C	BLACKSMITH SHOP	\$ 125	\$ 830	\$ 824	\$ -	\$ (705)	(84.9%)	
	Expenditures	\$ 294,117	\$ 283,391	\$ 268,947	\$ 223,886	\$ 10,725	3.8%	
	Net	\$ (183,617)	\$ (176,891)	\$ (174,947)	\$ (133,486)	\$ (1,944)	1%	

Town of Onancock
2024 Draft Budget

DPW - DEPARTMENT OF PUBLIC WORKS

GL Account	Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Changes
	Parks & Landscaping							
10-7068-110C	PARKS & LANDSCAPING WAGES	\$ 43,680	\$ 32,136	\$ 29,565	\$ -	\$ 11,544	35.9%	
10-7068-120C	OVERTIME	\$ 4,000	\$ 1,000	\$ 1,000	\$ -	\$ 3,000	300.0%	
10-7068-140C	CUTTING GRASS CONTRACT	\$ -	\$ -	\$ 8,250	\$ 6,300	\$ -	0.0%	
10-7068-210C	FICA	\$ 3,342	\$ 2,458	\$ 2,262	\$ -	\$ 883	35.9%	
10-7068-220C	RETIREMENT	\$ 6,041	\$ 4,444	\$ 3,997	\$ -	\$ 1,597	35.9%	
10-7068-230C	MEDICAL	\$ 9,348	\$ 9,348	\$ 8,617	\$ -	\$ -	0.0%	
10-7068-240C	LIFE	\$ 585	\$ 174	\$ 396	\$ -	\$ 412	237.3%	
10-7068-260C	SUTA	\$ 136	\$ 75	\$ 64	\$ -	\$ 61	80.9%	
10-7068-270C	VACORP	\$ 231	\$ 273	\$ 240	\$ -	\$ (43)	(15.6%)	
10-7068-331C	VEHICLE REPAIR	\$ 1,500	\$ 1,750	\$ -	\$ 3,000	\$ (250)	(14.3%)	
10-7068-510I	ELECTRIC SERVICES	\$ -	\$ 9,500	\$ 1,800	\$ 7,250	\$ (9,500)	(100.0%)	
10-7068-5304	PROPERTY INSURANCE	\$ 250	\$ 299	\$ -	\$ -	\$ (49)	(16.4%)	
10-7068-5305	AUTO INSURANCE	\$ 2,820	\$ 1,401	\$ -	\$ -	\$ 1,419	101.3%	
10-7068-5305	WORKER'S COMP INSURANCE	\$ 716	\$ 1,481	\$ -	\$ -	\$ (765)	(51.7%)	
10-7068-6007	REPAIR & MAINTENANCE	\$ 3,000	\$ 5,000	\$ 3,200	\$ 7,950	\$ (2,000)	(40.0%)	
10-7068-6008	VEHICLE FUEL	\$ 2,500	\$ 3,000	\$ -	\$ -	\$ (500)	(16.7%)	
10-7068-601C	SMALL TOOLS & EQUIPMENT	\$ 1,500	\$ 2,500	\$ 1,000	\$ 100	\$ (1,000)	(40.0%)	
10-7068-6011	PARKS-PLANTINGS & LANDSCAPING	\$ 4,000	\$ 7,500	\$ 7,500	\$ 2,550	\$ (3,500)	(46.7%)	
10-7068-601Z	TREE BOARD AND BEAUTIFICATION	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ -	0.0%	
10-7068-601E	HOLIDAY DECORATIONS	\$ 7,500	\$ 10,000	\$ 4,300	\$ 2,500	\$ (2,500)	(25.0%)	
10-7068-601E	CULTURAL ENRICHMENT	\$ -	\$ -	\$ -	\$ 3,250	\$ -	0.0%	
10-7068-602E	MOSQUITO CONTROL	\$ 6,500	\$ 6,500	\$ 7,200	\$ 6,800	\$ -	0.0%	
10-7068-602Z	WEED CONTROL	\$ 6,500	\$ 5,500	\$ 5,250	\$ 4,200	\$ 1,000	18.2%	
	Expenditures	\$ 108,148	\$ 108,340	\$ 88,641	\$ 43,900	\$ (191)	(0.2%)	

Town of Onancock
2024 Draft Budget

WHARF AND MARINA

Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Changes
BOAT DOCKAGE FEES-MONTHLY	\$ 250	\$ 250	\$ -	\$ 625	\$ -	0.0%	
BOAT DOCKAGE FEES-TRANSIENT	\$ 55,000	\$ 62,500	\$ 50,000	\$ 33,000	\$ (7,500)	(12.0%)	
PARKING FEE	\$ 300	\$ 350	\$ -	\$ 1,200	\$ (50)	(14.3%)	
PARKING FEE - ANNUAL	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.0%	
WHARF GASOLINE SALES	\$ 112,000	\$ 125,000	\$ 99,000	\$ 86,250	\$ (13,000)	(10.4%)	
WHARF-OTHER	\$ 7,500	\$ 6,500	\$ 1,500	\$ 2,500	\$ 1,000	15.4%	
WHARF ELECTRIC	\$ 9,000	\$ 10,000	\$ 5,000	\$ 3,600	\$ (1,000)	(10.0%)	
MISCELLANEOUS REVENUE	\$ 32,000	\$ 4,941	\$ 8,000	\$ 8,500	\$ 27,059	547.6%	
TRANSFERS IN	\$ -	\$ 16,666	\$ -	\$ -	\$ (16,666)	(100.0%)	
Revenue	\$ 216,050	\$ 226,207	\$ 163,500	\$ 137,675	\$ (10,157)	(4.5%)	
MARINA WAGES	\$ 61,582	\$ 64,582	\$ 63,180	\$ 42,500	\$ (3,000)	(4.6%)	
OVER-TIME COMPENSATION	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.0%	
FICA	\$ 4,711	\$ 4,941	\$ 4,833	\$ 3,640	\$ (230)	(4.6%)	
RETIREMENT	\$ 4,091	\$ 4,091	\$ 3,809	\$ 4,732	\$ -	0.0%	
HOSPITALIZATION	\$ -	\$ -	\$ -	\$ 4,488	\$ -	0.0%	
LIFE INSURANCE	\$ 396	\$ 160	\$ 378	\$ 469	\$ 237	148.1%	
SUTA	\$ 156	\$ 75	\$ 64	\$ 500	\$ 61	80.9%	
VACORP	\$ 136	\$ 251	\$ -	\$ -	\$ (95)	(37.9%)	
SQUARE CC FEES	\$ 5,500	\$ 5,000	\$ 3,750	\$ -	\$ 500	10.0%	
VEHICLE REPAIR	\$ 500	\$ 500	\$ -	\$ -	\$ -	0.0%	
ELECTRIC SERVICES	\$ 6,000	\$ 5,500	\$ 5,250	\$ 6,500	\$ 500	9.1%	
TELEPHONE	\$ 700	\$ 628	\$ 1,511	\$ 600	\$ 72	11.5%	
PROPERTY INSURANCE	\$ 448	\$ 265	\$ 319	\$ -	\$ 183	69.1%	
AUTO INSURANCE	\$ 412	\$ 549	\$ -	\$ -	\$ (137)	(25.0%)	
WORKER'S COMP INSURANCE	\$ 2,424	\$ 2,670	\$ -	\$ -	\$ (246)	(9.2%)	
OFFICE SUPPLIES	\$ 250	\$ 300	\$ -	\$ (50)	\$ (50)	(16.7%)	
WHARF JANITORIAL SUPPLIES	\$ 1,000	\$ 1,200	\$ 1,100	\$ 1,000	\$ (200)	(16.7%)	
REPAIR & MAINTENANCE	\$ 3,500	\$ 8,000	\$ 7,000	\$ 5,000	\$ (4,500)	(56.3%)	
COST OF GAS/DIESEL SALES	\$ 88,000	\$ 98,000	\$ 78,000	\$ 63,750	\$ (10,000)	(10.2%)	
MISC.	\$ 1,000	\$ 1,000	\$ 1,000	\$ 5,228	\$ -	0.0%	
ADVERTISING & DUES	\$ 16,000	\$ 6,000	\$ 9,000	\$ 3,000	\$ 10,000	166.7%	Advertising used to be covered by grant, may resume next y
RENT	\$ 5,500	\$ 5,500	\$ 5,500	\$ -	\$ (16,666)	(100.0%)	
CAPITAL IMPROVEMENTS	\$ -	\$ 16,666	\$ 10,000	\$ 15,302	\$ (16,666)	(100.0%)	
	\$ 202,307	\$ 225,878	\$ 194,694	\$ 158,009	\$ (23,571)	(10.4%)	
Expenditures							
Net	\$ 13,743	\$ 329	\$ (31,194)	\$ (20,334)	\$ 13,414	4082.8%	
Fuel Margin	\$ 24,000	\$ 27,000	\$ 21,000	\$ 22,500	\$ (3,000)	(11.1%)	

Town of Onancock
2024 Draft Budget

WATER

Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Changes
WATER CHARGES	\$ 425,000	\$ 325,000	\$ 435,264	\$ 344,519	\$ 100,000	30.8%	See water rates
USE TOWN RESERVES	\$ -	\$ 50,000	\$ -	\$ -	\$ (50,000)	(100.0%)	
WATER INSTALLATION FEES	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	0.0%	
WATER & SEWER PENALTIES	\$ 5,500	\$ 12,000	\$ 4,637	\$ 20,000	\$ (6,500)	(54.2%)	
LOAN AND GRANT PROCEEDS	\$ -	\$ 68,000	\$ -	\$ -	\$ (68,000)	(100.0%)	
Revenue	\$ 430,500	\$ 455,000	\$ 441,401	\$ 366,019	\$ (24,500)	(5.4%)	
WATER DEPT WAGES	\$ 99,905	\$ 85,878	\$ 80,396	\$ 67,860	\$ 14,027	16.3%	
OVER-TIME COMPENSATION	\$ 7,000	\$ 2,500	\$ 2,500	\$ 5,000	\$ 4,500	180.0%	
FICA	\$ 7,643	\$ 6,570	\$ 6,150	\$ 5,600	\$ 1,073	16.3%	
RETIREMENT	\$ 13,817	\$ 11,877	\$ 10,870	\$ 9,200	\$ 1,940	16.3%	
HOSPITALIZATION	\$ 21,033	\$ 21,033	\$ 19,388	\$ 15,708	\$ -	0.0%	
LIFE INSURANCE	\$ 1,339	\$ 464	\$ 1,077	\$ 910	\$ 875	188.7%	
SUTA/VACORP	\$ 390	\$ 169	\$ 144	\$ 384	\$ 221	130.4%	
WORKER'S COMP INSURANCE	\$ 1,400	\$ 2,105	\$ -	\$ -	\$ (705)	(33.5%)	
TRAINING & TRAVEL	\$ 4,000	\$ 4,000	\$ 1,475	\$ 717	\$ -	0.0%	
VEHICLE REPAIR	\$ 750	\$ 750	\$ 2,400	\$ 1,000	\$ -	0.0%	
REPAIR & MAINTENANCE SVC	\$ 25,000	\$ 29,017	\$ 25,000	\$ 15,000	\$ (4,017)	(13.8%)	
AUTO INSURANCE	\$ 450	\$ 412	\$ -	\$ -	\$ 38	9.2%	
PRINTING UTILITY BILLS	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.0%	
ADVERTISING	\$ 250	\$ 100	\$ 500	\$ 100	\$ 150	150.0%	
ELECTRIC SERVICES	\$ 20,000	\$ 18,000	\$ 16,000	\$ 14,500	\$ 2,000	11.1%	
POSTAGE	\$ 2,000	\$ 1,500	\$ 50	\$ 1,000	\$ 500	33.3%	
TELEPHONE	\$ -	\$ -	\$ 1,020	\$ 2,700	\$ -	0.0%	
CAPITAL EXPENDITURES	\$ -	\$ 70,500	\$ 65,139	\$ 26,150	\$ (70,500)	(100.0%)	
DUES & MEMBERSHIPS	\$ 950	\$ 850	\$ 1,310	\$ 1,000	\$ 100	11.8%	
HEALTH DEPARTMENT FEES	\$ 3,000	\$ 2,200	\$ 2,200	\$ 2,124	\$ 800	36.4%	
REPAIR & MAINTENANCE	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	0.0%	
VEHICLE FUEL	\$ 2,500	\$ 2,000	\$ 1,300	\$ 1,950	\$ 500	25.0%	
UNIFORMS	\$ -	\$ -	\$ 345	\$ 300	\$ -	0.0%	
LAB SUPPLIES	\$ 2,000	\$ 1,500	\$ 1,200	\$ 1,500	\$ 500	33.3%	
PURIFICATION SUPPLIES	\$ 28,000	\$ 25,000	\$ 28,000	\$ 25,000	\$ 3,000	12.0%	
OUTSIDE CONSULTANTS	\$ 9,400	\$ 5,000	\$ 5,000	\$ -	\$ 4,400	88.0%	Water License
SMALL TOOLS & EQUIPMENT	\$ 3,800	\$ 3,000	\$ 1,870	\$ 200	\$ 800	26.7%	
PROPERTY INSURANCE	\$ 3,300	\$ 2,084	\$ 5,074	\$ -	\$ 1,216	58.3%	
INTEREST - BOND - WATER - USDA 1070	\$ 55,900	\$ 55,900	\$ 55,901	\$ 162,616	\$ -	0.0%	
INTEREST - BOND - WATER - USDA 47	\$ 1,668	\$ 2,456	\$ 2,456	\$ -	\$ (788)	(32.1%)	
INTEREST - BOND - WATER - VRA 3114	\$ 99,636	\$ 99,636	\$ 99,636	\$ -	\$ -	0.0%	
TRANSFER TO RESERVE	\$ 14,870	\$ -	\$ -	\$ -	\$ 14,870	0.0%	
Expenditures	\$ 430,500	\$ 455,000	\$ 441,401	\$ 366,019	\$ (39,370)	(8.7%)	
Net	\$ 0	\$ 0	\$ -	\$ -	\$ 0	100.0%	

Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Water & Sewer Rates:

WATER TIERS	2023	2024 PROPOSED
FIRST 3,000 GALLONS	\$32.10 (minimum)	\$32.10 (minimum)
NEXT 12,000 GALLONS	\$.01765 PER 1,000 GALLONS	\$.0159 PER 1,000 GALLONS
OVER 15,000 GALLONS	\$.00785 PER 1,000 GALLONS	\$.00785 PER 1,000 GALLONS

SEWER	2023	2024 PROPOSED
PER 1,000 GALLONS	\$.01512	\$.01608

Garbage Pickup	\$24.00	\$24.00
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Sample Bill	2023 Rates	2024 Rates
2,000	\$86.84	\$90.00
7,500	\$249.39	\$253.40
17,000	\$541.13	\$497.90
35,000	\$954.59	\$988.89

Sewer Only Rate is \$1.86 per day, plus Garbage.

There is a one-time connection fee of \$50 and an account transfer fee of \$30. Renters must provide a signed Landlord/Renter Agreement to have services connected.

Water and Sewer use is based on bi-monthly water meter readings.

First time connection for new construction

Current	PROPOSED
Water \$1,500	Water \$3,500
Sewer \$1,200	Sewer \$3,400

Additional change of \$200 per linear foot over 25 feet

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Town of Onancock
2024 Draft Budget

SEWER - ESTIMATE TRANSFER OF PUMP STATIONS BY 7/1/23

Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget	\$ Change 2023	% Change 2023	Description of Material Variance
SEWER CHARGES	\$ -	\$ 847,440	\$ 956,360	\$ 956,119	\$ (847,440)	(100.0%)	
SEWER INSTALLATION FEES	\$ -	\$ -	\$ 1,200	\$ 1,200	\$ -	0.0%	
SEPTAGE REVENUE	\$ -	\$ -	\$ -	\$ 5,000	\$ -	0.0%	
Revenue	\$ -	\$ 847,440	\$ 957,560	\$ 962,319	\$ (847,440)	(100.0%)	
SEWER DEPT WAGES	\$ -	\$ -	\$ 186,668	\$ 160,000	\$ -	0.0%	
OVER-TIME COMPENSATION	\$ -	\$ -	\$ -	\$ 14,960	\$ -	0.0%	
FICA	\$ -	\$ -	\$ 14,280	\$ 13,400	\$ -	0.0%	
RETIREMENT	\$ -	\$ -	\$ 21,582	\$ 21,700	\$ -	0.0%	
HOSPITALIZATION	\$ -	\$ -	\$ 34,468	\$ 33,660	\$ -	0.0%	
LIFE INSURANCE	\$ -	\$ -	\$ 2,501	\$ 2,200	\$ -	0.0%	
SUTA	\$ -	\$ -	\$ 391	\$ 384	\$ -	0.0%	
TRAINING	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	0.0%	
VEHICLE REPAIR	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	0.0%	
COLL. REPAIR/MAINTENANCE PLANT	\$ -	\$ 388,725	\$ 95,947	\$ 95,947	\$ (388,725)	(100.0%)	
OUTSIDE CONTRACT-TESTING	\$ -	\$ -	\$ 33,900	\$ 33,900	\$ -	0.0%	
REPAIR & MAINTENANCE	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	0.0%	
PRINTING UTILITY BILLS	\$ -	\$ -	\$ 250	\$ 250	\$ -	0.0%	
ADVERTISING	\$ -	\$ -	\$ 100	\$ 100	\$ -	0.0%	
ELECTRIC SERVICES	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ -	0.0%	
POSTAGE, SHIPPING	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	0.0%	
TELEPHONE	\$ -	\$ -	\$ 10,500	\$ 10,500	\$ -	0.0%	
DUES & MEMBERSHIPS	\$ -	\$ -	\$ 4,200	\$ 4,200	\$ -	0.0%	
OFFICE SUPPLIES	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	0.0%	
VEHICLE FUEL	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ -	0.0%	
UNIFORMS	\$ -	\$ -	\$ 300	\$ 300	\$ -	0.0%	
RESERVE FOR CAPITAL IMPROVEMENTS	\$ -	\$ 100,000	\$ -	\$ 11,750	\$ (100,000)	(100.0%)	
LAB SUPPLIES	\$ -	\$ -	\$ 6,500	\$ 6,500	\$ -	0.0%	
WASTEWATER CHEMICALS	\$ -	\$ -	\$ 26,000	\$ 26,000	\$ -	0.0%	
SAFETY EQUIPMENT	\$ -	\$ -	\$ 200	\$ 500	\$ -	0.0%	
HRSD TRANSITION COSTS	\$ -	\$ 75,000	\$ 58,189	\$ -	\$ (75,000)	(100.0%)	
MACHINERY & EQUIPMENT	\$ -	\$ -	\$ 500	\$ 500	\$ -	0.0%	
INTEREST - BOND - SEWER - VRLF 900	\$ -	\$ -	\$ 23,667	\$ 45,000	\$ -	0.0%	
INTEREST - BOND - SEWER - VRA 5033	\$ -	\$ -	\$ 66,725	\$ 66,725	\$ -	0.0%	
INTEREST - BOND - SEWER - USDA 2398	\$ -	\$ -	\$ 271,192	\$ 216,120	\$ -	0.0%	
TRANSFER TO RESERVE	\$ -	\$ 283,715	\$ -	\$ 98,223	\$ (283,715)	(100.0%)	
Expenditures	\$ -	\$ 847,440	\$ 957,560	\$ 962,319	\$ (847,440)	(100.0%)	
Net	\$ -	\$ 0	\$ -	\$ -	\$ -	0.0%	

**Town of Onancock
2024 Draft Budget**

GRANTS

Account Descriptions	2024 Budget DRAFT	2023 Budget	2022 Budget	2021 Budget
ALLOCATION FOR UNKNOWN GRANTS	\$ -	\$ -	\$ 200,000	\$ -
GRANT - WHARF - VPA	\$ -	\$ -	\$ -	\$ 166,426
DCJS ARPA GRANT	\$ 211,000	\$ -	\$ -	\$ 40,034
IRF - LILLISTON	\$ 750,000	\$ -	\$ -	\$ 4,400
CDBG - N.E. COMMUNITY GRANT	\$ 600,000	\$ 489,000	\$ -	\$ -
BULKHEAD REBUILD - REIMBURSE	\$ -	\$ 270,000	\$ -	\$ -
ARPA GRANT REVENUE	\$ -	\$ 628,216	\$ -	\$ -
BIG - 2019	\$ -	\$ 64,000	\$ -	\$ -
TRANSFER IN FROM RESEVES	\$ 607,500	\$ 26,000	\$ 66,667	\$ -
Revenue	\$ 2,168,500	\$ 1,477,216	\$ 266,667	\$ 210,860
ALLOWANCE FOR UNKNOWN GRANTS	\$ -	\$ -	\$ 266,667	\$ -
CDBG - N.E. PROJECT (A-NPDC)	\$ 600,000	\$ 489,000	\$ -	\$ -
BULKHEAD REBUILD	\$ -	\$ 360,000	\$ -	\$ -
ARPA EXPENDITURES	\$ 550,000	\$ 550,000	\$ -	\$ -
DCJS ARPA GRANT	\$ 211,000	\$ -	\$ -	\$ 40,500
IRF - LILLISTON	\$ 750,000	\$ -	\$ -	\$ 13,600
CAPITAL IMPROVEMENTS - WHARF	\$ -	\$ -	\$ -	\$ 209,698
MATCH FOR MAIN STREET	\$ 57,500	\$ -	\$ -	\$ 6,500
TRANSFER TO RESERVE	\$ -	\$ 78,216	\$ -	\$ -
Expenditures	\$ 2,168,500	\$ 1,477,216	\$ 266,667	\$ 270,298
Net	\$ -	\$ -	\$ -	\$ (59,438)

Town of Onancock
Cash and Reserve Report
2024 DRAFT BUDGET

2/28/2023 Balances

RESERVES

Cash Reserve (savings account)	1,388,002
Grant Match or Project Reserve	250,264
Capital Asset Reserve	159,224
General Fund Reserve	541,947
ARPA Funds	845,183
Utility Reserve	745,895
Total Reserves	3,930,515
Reserves Only - No ARPA or Savings	1,697,330
Reserves Only - No ARPA	3,085,332

How much Cash Reserve do we need at March 1?

Revenue for the remainder of 2023	264,468	(2023 budget revenue less YTD actual)
Expenditures for the remainder of 2023	588,154	(2023 budget expenditures less YTD actual)
Expenditures over Revenue	323,686	
2024 Revenues through November 2023	467,309	(2022-2023 actual revenue Jul 1 - Nov 30)
Expenditures through November 2023	575,531	(2022-2023 actual expenditures Jul 1 - Nov 30)
Expenditures over Revenue	108,222	
Total Reserve Need to Meet Obligations	431,908	Total Expenditures over Revenue
	1,388,002	Total Savings Account
	956,094	Available Cash
	868,500	Cash needs for Reimbursement Grants
	87,594	

REQUIRED RESERVES PER POLICY

	Policy Requirement	Policy	Current Reserve	Over/(Under Reserved)
Grant Match or Project Reserve	250,000	Up to \$250,000	250,264	264
Capital Asset Reserve	142,017	25% of 5-year CAPEX plan	159,224	17,208
General Fund Reserve	486,762	30% of budgeted revenue (\$1,622,541)	541,947	55,185
Utility Reserve	715,970	120 day operating (\$455,000/12 * 4) + 30% Accumulated Depreciation (\$1,837,935) + \$15k for road repairs	745,895	29,925

Total Required Reserves per Policy	\$ 1,594,748	Over/(Under) Reserved	\$ 102,582
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**Town of Onancock
Capital Budget
5-Year Plan**

Asset Description	Prior Years		2024	2025	Five Year Plan Required in Resolution			2028
	2022	2023			2026	2027	2028	
Equipment								
Backhoe		(no replacement needed within the next 5-years, probably in 8 years)						
Bobcat		(no replacement needed within the next 5-years)						
Vehicles								
Police Cars	\$ 96,000	\$ 48,000		\$ 48,000	\$			
Golf Carts	\$	\$ 16,666						
Building & Streets Truck (F-150)								
Parks & Landscaping Truck (Ranger)								
Water Department Truck (Van)	\$	\$ 68,000		\$ 50,000				
Small Dump Truck	\$ 78,966							
Chipper	\$ 40,629							
Dump Trailer	\$ 19,345							
Large Dump Truck		(expect to sell and use trade in to offset the cost of other capital items)						
Tractor		(no replacement needed within the next 5-years)						
Zero-Turn Grass (48")		\$	7,000					
Small trailer								
Car trailer								
Mower Deck								
Bush Hog								
Water System								
Water Softener								
Water Generator								
Façade/Landscaping								
Street Lights (\$8,000 each)	\$ 16,000							
Benches/Waste Cans (\$2,200 each)								
Signs								
Furniture & Fixtures								
		No individual item cost expected to exceed \$5,000 capital threshold						
Technology								
		No individual item cost expected to exceed \$5,000 capital threshold						
Total Capital Expenditures	\$ 250,940	\$ 132,666	\$ 115,800	\$ 236,600	\$ 121,000	\$ 159,400	\$ 115,000	

\$ 149,560 Required Reserve

Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town Manager Report – March 27, 2023

Town Budget – 2024

- I prepared a first pass of the 2024 budget for Council’s review at the public workshop held on March 15. That budget was presented in balance with no increase in real estate taxes, personal property tax rates, and reduced the middle tier of the water price by 10%. We will schedule the public hearing for the budget at the normally scheduled Town Council meeting.

HRSD Transition

- As you recall, part of our agreement with HRSD is to have them add sewer service to the new homes on Jefferson St. That project is being reviewed and approved by the HRSD board and surveying may begin as early as April with the construction work following immediately. Once the sewer work is done, they will mill and overlay the pavement, which will be a huge improvement.
 - This is when the capital project budgeted in the current year budget will be used to install a fire hydrant on Jefferson and pave the section of that street not part of the sewer project.

Planning Commission

- Planning Commission has completed its review and recommendation for the Sign ordinance. This will be scheduled for public hearing and Council consideration in the April Council meeting. .
- The Commission is reviewing the ordinance and definition for certain items in the Residential ordinances.

Street Repairs

- Holly Street repair is underway for the stormwater easement. Much of the overgrown vegetation has been removed and the work to install culverts has been approved by VDOT and is being scheduled with homeowners.
- Marshall Street sewer line and water line has been completed, vegetation has been removed, and the work to install crushed concrete base is scheduled for the end of the month.

Town Plan

- The process has begun.

Northeast Revitalization Project

- We held a meeting with the engineer to review the plan for sidewalk location. This is a budget sensitive, meaning that the cost of sidewalks has gone up significantly since the budget was prepared and they are designing the lowest cost alternative for the longest sidewalk possible.
- The process to demo the houses has slowed because some homeowners have changed their minds, and some are having trouble getting a clean title. Will update as more information is available. I found another home willing to participate if there is the opportunity.

VTC (Virginia Tourism Grant)

- The \$50,000 we were allocated because of our status as a DMO is available to us. We spoke about a town walking map app, and 4 brochures (general map, historical points of interest, nature and trees of interest, and art and artisans). This is a community undertaking and, if Council agrees to these focal points, I can begin to assemble appropriate groups.

VODOT (Ready Set Go grant)

- The engineering and design work is underway.

IRF (Industrial Revitalization Fund - \$1 mil for Lilliston)

- I received the templates for the restriction and loan documents. After I complete them, I will send them to our attorney for review.

Open ARPA Project Updates

- Police Generator (\$50,000) – possibly move to DCJ grant
 - No activity until police department renovation
- GIS Water System (\$15,000)
 - We have the GPS device, and the software is configured. At this point, we need our training to take place and then we can begin to update our maps and drawings with accurate locations.
- Police Department Renovation (\$95,000 – possibly higher because of the DCJS grant)
 - We received proposals from the architect and mechanical engineer. They have been distributed to Council.
- Welcome Center and Public Restrooms (\$100,000 – possibly higher because of the DCJS grant)
 - We received proposals from the architect and mechanical engineer. They have been distributed to Council.
- Dog Park (\$25,000)
 - I am suggesting a group of engaged park users to discuss priorities for updates or changes to the park.
- Northeast Park (\$35,000)
 - The representatives from the NE Community have two choices to consider.
- Security Cameras (\$145,000)
 - The power is in and we are working toward internet connectivity. Nothing is affordable, so we are switching a few cameras to LTE (cell SIM cards) rather than direct internet connection. This is an easy swap out but may create a change order for the project. More information to follow.
- Air Conditioning upstairs (\$20,000)
 - No activity
- Matching Grants for Business Facades (\$90,000)
 - The committee is meeting.
- Sunset Park (\$40,000)
 - I am getting a design for pavers for Council to consider.
- Touchless Fixtures at LL (\$3,500)
 - Scheduling with the LL after their fundraiser.
- Drainage Ditch Cleanout (\$7,500)
 - Determining which Onancock maintained streets have drainage ditches to create a list. As part of the Northeast Revitalization Grant, VDOT will likely deal with the drainage on Cross and School. We will add support elsewhere, if required.
- Water Valve Isolation (\$15,000)
 - No activity
- Duckbill at Wharf (10,000)
 - Likely these funds can be reappropriated.
- Dredging under floating docks (\$90,000)
 - We will begin to prepare the spill site as time allows.
 - The timing of this project will need to wait until after the next boating season.
- Downtown Visual Improvements (\$35,000)
 - Waiting until Town Plan is complete.
- Town Square Repairs (8,500)
 - Waiting for Town Plan to complete
- Walking Path at Little League Complex (\$20,000)
 - No activity yet
- Stormwater Management (\$65,932)
 - Possible use for the King Street project for grant match.

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

ALL DEPARTMENTS	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B	Explanation
				\$	%					
Revenue										
Administration	1,071,947	1,407,914	76%	(335,967)	(24%)	1,130,119	1,296,397	1,391,245		
Water	367,122	455,000	81%	(87,878)	(19%)	353,715	420,140	491,897		
Sewer	579,318	847,440	68%	(268,122)	(32%)	920,469	1,025,382	1,121,513		
Wharf	133,097	204,600	65%	(71,503)	(35%)	147,284	198,463	206,989		
Police	38,213	80,000	48%	(41,787)	(52%)	53,951	55,140	41,997		
Total Revenue	2,189,696	2,994,954	73%	(805,258)	(27%)	2,605,538	2,995,522	3,253,641		
Expenditures										
Council	41,798	125,323	33%	83,525	67%	36,050	36,627	35,932		
Administration	291,297	510,393	57%	219,096	43%	465,433	501,507	495,422		
Water	280,797	455,000	62%	174,203	38%	235,768	218,974	247,147		
Sewer	563,978	847,440	67%	283,462	33%	633,749	556,205	406,064		
Wharf	136,557	225,878	60%	89,321	40%	181,432	188,018	210,966		
Police	278,938	541,190	52%	262,252	48%	396,701	325,746	394,355		
Bld and Streets	96,016	163,391	59%	67,375	41%	112,407	133,009	156,818		
Parks & Land.	96,956	126,339	77%	29,383	23%	31,583	23,667	74,668		New chipper. USDA to Reim
Total Expenditures	1,786,338	2,994,954	60%	1,208,616	40%	2,093,123	1,983,753	2,021,372		
Net Change	403,358	0		403,358	0%	512,415	1,011,769	1,232,269		

Percentage of Year Completed: 67%

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
<u>TOWN COUNCIL</u>									
Expenditures									
Wages And Taxes	9,838	15,419	64%	5,581	36%	15,051	14,793	15,262	
Town Attorney	10,000	4,500	222%	(5,500)	(122%)	0	735	2,733	
Travel And Training	0	1,000	0%	1,000	100%	0	25	0	
Main Street Partners	19,571	15,000	130%	(4,571)	(30%)	15,000	15,000	15,000	
Liability Insurance	2,150	4,154	52%	2,004	48%	5,999	6,074	0	
Office Supplies	240	250	96%	10	4%	0	0	2,937	
Master Plan	0	85,000	0%	85,000	100%	0	0	0	
Total Expenditures	41,798	125,323	33%	83,525	67%	36,050	36,627	35,932	

Percentage of Year Completed: 67%

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

ADMINISTRATION	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Real Property-Curren	379,753	364,038	104%	15,715	4%	336,051	324,439	373,468	
Real Property-Delinq	17,794	30,000	59%	(12,206)	(41%)	35,026	78,952	32,135	
Public Service-Real	3,799	15,000	25%	(11,201)	(75%)	16,748	17,593	15,814	
Personal Property-Cu	179,674	164,451	109%	15,223	9%	151,787	190,967	255,838	
Personal Property-De	8,047	12,500	64%	(4,453)	(36%)	23,513	15,867	15,459	
Penalties	4,937	11,273	44%	(6,336)	(56%)	13,462	21,897	9,240	
Local Sales Tax	68,358	89,000	77%	(20,642)	(23%)	81,114	89,367	92,372	
Consumers Utility Tax	32,761	52,500	62%	(19,739)	(38%)	52,915	55,696	56,036	
Business License Tax	1,203	3,450	35%	(2,247)	(65%)	36,514	35,768	3,711	
Vehicle Decals	24,946	18,000	139%	6,946	39%	9,138	5,213	20,834	
Bank Stock Taxes	0	42,000	0%	(42,000)	(100%)	27,207	48,262	45,329	
Communication Tax	48,969	72,000	68%	(23,031)	(32%)	81,315	74,358	70,214	
Transient Occupancy	20,950	28,000	75%	(7,050)	(25%)	11,546	20,816	26,094	
Building/Zoning Perm	1,200	1,500	80%	(300)	(20%)	375	1,700	1,975	
Meals Tax	173,718	190,005	91%	(16,287)	(9%)	137,212	194,319	237,448	
Meals & Transient La	3,624	0	No Budget	3,624	0%	1,389	1,999	685	
Rental Of Property	7,558	12,240	62%	(4,682)	(38%)	12,160	12,240	13,767	
Water Tower Rental I	6,850	6,850	100%	0	0%	6,850	6,850	0	
Grass Cutting	4,515	4,500	100%	15	0%	0	0	0	
Trash Revenue	59,504	102,000	58%	(42,496)	(42%)	39,160	53,340	61,280	
Transfers In	0	116,666	0%	(116,666)	(100%)	0	0	0	
Miscellaneous Revenu	11,531	4,941	233%	6,590	133%	42,556	30,697	9,766	
Fire Program Funds	0	15,000	0%	(15,000)	(100%)	10,000	15,000	15,000	
Litter Control Grant	2,723	1,250	218%	1,473	118%	818	820	108	
Va Comm For The Arts	0	1,750	0%	(1,750)	(100%)	1,500	0	1,500	
Loan And Grants Proc	0	49,000	0%	(49,000)	(100%)	0	0	33,000	

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

ADMINISTRATION	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Total Revenue	1,071,947	1,407,914	76%	(335,967)	(24%)	1,130,119	1,296,397	1,391,245	
Expenditures									
Salaries	84,532	128,320	66%	43,788	34%	137,048	151,111	134,143	
Fica	6,069	9,817	62%	3,748	38%	8,846	9,835	9,185	
Retirement-Vrs	11,955	17,747	67%	5,792	33%	20,143	19,982	22,625	
Hospitalization	9,387	16,359	57%	6,972	43%	20,471	26,066	13,153	
Life Insurance	1,253	693	181%	(560)	(81%)	1,661	(2,385)	489	
Suta	50	132	38%	82	62%	399	719	172	
Disability Insurance	298	797	37%	499	63%	0	0	468	
Legal And Collection	0	3,000	0%	3,000	100%	0	0	1,750	
Audit Service	0	18,500	0%	18,500	100%	16,750	16,750	17,750	
Bank Processing Fees	1,807	5,200	35%	3,393	65%	1,914	5,108	3,576	
Credit Card Fees	8,984	11,000	82%	2,016	18%	0	369	9,217	
Payroll Processing F	4,004	7,000	57%	2,996	43%	3,322	3,259	7,263	
Temp Services	0	2,500	0%	2,500	100%	1,414	0	0	
Professional Develop	1,099	1,800	61%	701	39%	0	200	227	
Software Subscriptio	16,676	14,660	114%	(2,016)	(14%)	0	0	20,323	
Software Support	8,196	11,435	72%	3,239	28%	0	0	10,408	
Vehicle Repair	0	250	0%	250	100%	0	0	0	
Office Equipment	2,552	7,800	33%	5,248	67%	19,195	21,595	7,982	
Advertising	7,661	14,146	54%	6,485	46%	2,178	2,951	10,503	
Postage	1,724	3,000	57%	1,276	43%	2,483	2,626	1,289	
Telephone	3,123	3,816	82%	693	18%	1,576	1,680	3,272	
Property Insurance	681	1,705	40%	1,024	60%	0	0	805	
Vehicle Insurance	201	412	49%	212	51%	0	0	412	
General liability In	1,416	3,644	39%	2,229	61%	0	0	12,333	
Workers Comp	54	330	16%	276	84%	0	0	330	

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**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

ADMINISTRATION	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Travel	0	250	0%	250	100%	1,808	0	45	
Dues & Membership	756	1,800	42%	1,044	58%	897	1,072	2,440	
Office Supplies	10,116	12,000	84%	1,884	16%	5,593	8,519	7,411	
Historic Onancock Sc	0	0	No Budget	0	0%	0	7,500	0	
Hos - Property Insur	3,954	6,503	61%	2,549	39%	0	0	6,503	
Cultural Enrichment	3,041	3,600	84%	559	16%	3,000	1,250	2,669	
Miscellaneous	110	3,500	3%	3,391	97%	1,997	3,261	574	
Website & Printing	0	15,000	0%	15,000	100%	0	0	318	
Parades	1,541	15,000	10%	13,459	90%	623	0	266	
Employee Welfare	0	750	0%	750	100%	0	686	1,176	
Computer Capital Out	0	3,000	0%	3,000	100%	0	0	0	
Contingency	3,800	10,000	38%	6,200	62%	0	0	5,030	
Bank Building Loan	6,696	8,927	75%	2,231	25%	0	0	26,781	
Trash Collection Ser	59,929	102,000	59%	42,071	41%	100,260	101,110	106,244	
Contribution To Fire	25,000	25,000	100%	0	0%	25,000	25,000	25,000	
Fire Programs Funding	0	15,000	0%	15,000	100%	10,000	15,000	15,000	
Es Tourism-Tot Share	4,600	4,000	115%	(600)	(15%)	5,381	4,620	4,154	
Total Expenditures	291,297	510,393	57%	219,096	43%	465,433	501,507	495,422	
Net Change	780,650	897,521	87%	(116,871)	(13%)	664,686	794,890	895,823	

Percentage of Year Completed: 67%

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
WATER									
Water Charges	357,431	325,000	110%	32,431	10%	332,050	394,911	424,515	
Water & Sewer Penalt	8,185	12,000	68%	(3,815)	(32%)	19,005	19,615	16,671	
Miscellaneous Revenue	1,507	0	No Budget	1,507	0%	2,660	2,614	49,628	
Loan Proceeds And Gr	0	68,000	0%	(68,000)	(100%)	0	0	0	
Transfer In From Res	0	50,000	0%	(50,000)	(100%)	0	0	(3,417)	
Total Revenue	367,122	455,000	81%	(87,878)	(19%)	353,715	420,140	491,897	
Expenditures									
Wages and Benefits	87,321	130,596	67%	43,275	33%	141,475	116,120	109,047	
Training & Travel	0	4,000	0%	4,000	100%	28	0	79	
Vehicle Repair	0	750	0%	750	100%	0	3,045	1,018	
Repair & Maintenance	19,442	29,016	67%	9,574	33%	11,077	17,552	10,960	
Auto Insurance	0	412	0%	412	100%	0	0	412	
Printing Utility Bil	0	500	0%	500	100%	0	507	0	
Advertising	0	100	0%	100	100%	0	0	0	
Electric Services	11,785	18,000	65%	6,216	35%	13,865	13,779	14,974	
Postage	623	1,500	42%	877	58%	527	755	1,123	
Reserve For Cip	0	70,500	0%	70,500	100%	0	0	19,420	
Dues & Memberships	0	850	0%	850	100%	0	527	0	
Health Department Fe	2,169	2,200	99%	31	1%	2,133	2,165	2,169	
Vehicle Fuel	1,189	2,000	59%	811	41%	2,068	1,863	2,366	
Lab Supplies	1,248	1,500	83%	252	17%	1,095	998	2,064	
Purification Supplie	9,909	25,000	40%	15,091	60%	21,196	21,099	8,935	
Outside Consultants	1,200	5,000	24%	3,800	76%	0	0	300	
Small Tools & Equipm	105	3,000	3%	2,895	97%	0	80	2,650	
Property Insurance	814	2,084	39%	1,270	61%	0	0	0	
Interest - Bond - Wa	91,743	55,900	164%	(35,843)	(64%)	37,707	36,945	36,154	

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

<u>WATER</u>	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Interest - Bond - Wa	1,842	2,456	75%	614	25%	1,656	1,662	1,588	
Interest - Bond - Wa	49,818	99,636	50%	49,818	50%	0	0	25,491	
Total Expenditures	280,797	455,000	62%	174,203	38%	235,768	218,974	247,147	

Net Change	86,325	0	86,325	0%	117,947	201,166	244,750	
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Percentage of Year Completed: 67%

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

SEWER	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Sewer Charges	577,811	847,440	68%	(269,629)	(32%)	915,409	1,014,068	1,071,885	
Total Revenue	579,318	847,440	68%	(268,122)	(32%)	920,469	1,025,382	1,121,513	
Expenditures									
Coll. Repair/Maintena	175,491	388,725	45%	213,234	55%	65,432	75,412	136,140	
Electric Services	2,336	0	No Budget	(2,336)	0%	73,534	71,544	45,809	
Telephone	(1,062)	0	No Budget	1,062	0%	9,027	9,541	11,974	
Reserve For Capital	100,000	100,000	100%	0	0%	0	0	0	
Hrsd Transition Cost	2,436	75,000	3%	72,564	97%	30,500	17,021	23,577	
Transfer To Reserve	283,715	283,715	100%	0	0%	0	0	0	
Total Expenditures	563,978	847,440	67%	283,462	33%	633,749	556,205	406,064	
Net Change	15,339	0		15,339	0%	286,720	469,177	715,449	

Percentage of Year Completed: 67%

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Boat Dockage Fees-Mo	0	250	0%	(250)	(100%)	125	125	1,311	
Boat Dockage Fees-Tr	38,464	62,500	62%	(24,036)	(38%)	34,848	75,106	60,562	
Parking Fee	182	350	52%	(168)	(48%)	1,562	995	512	
Parking Fee - Annual	0	0	No Budget	0	0%	1,410	420	336	
Wharf Gasoline Sales	86,071	125,000	69%	(38,929)	(31%)	103,478	108,700	128,103	
Wharf-Other	3,262	6,500	50%	(3,238)	(50%)	2,113	2,513	7,628	
Wharf Electric	5,118	10,000	51%	(4,883)	(49%)	3,748	10,604	8,537	
Total Revenue	133,097	204,600	65%	(71,503)	(35%)	147,284	198,463	206,989	
Expenditures									
Wharf Salaries	37,110	64,582	57%	27,472	43%	49,242	60,661	55,949	
Over-Time Compensati	388	0	No Budget	(388)	0%	494	68	629	
Fica	2,869	4,941	58%	2,072	42%	3,804	4,489	4,296	
Retirement	2,807	4,091	69%	1,284	31%	5,562	5,492	6,348	
Life Insurance	235	160	147%	(75)	(47%)	459	459	244	
Suta	67	75	89%	8	11%	242	260	193	
Disability Insurance	60	251	24%	191	76%	0	0	190	
Square Cc Fees	3,605	5,000	72%	1,395	28%	1,776	4,365	5,423	
Vehicle Repair	89	500	18%	411	82%	0	0	259	
Electric Services	3,463	5,500	63%	2,037	37%	4,245	4,993	4,415	
Telephone	344	628	55%	284	45%	460	629	624	
Property Insurance	222	265	84%	44	16%	0	0	319	
Auto Insurance	199	549	36%	351	64%	0	0	412	
Worker'S Comp Insura	611	2,670	23%	2,060	77%	0	0	2,670	
Office Supplies	162	300	54%	138	46%	0	0	289	
Wharf Janitorial Sup	0	1,200	0%	1,200	100%	689	661	351	
Repair & Maintenance	1,755	8,000	22%	6,245	78%	2,702	6,451	7,797	

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

WHARE	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Cost Of Gas/Diesel S	75,968	98,000	78%	22,032	22%	78,967	74,263	104,528	
Misc.	0	1,000	0%	1,000	100%	10,783	8,365	269	
Advertising & Dues	1,405	6,000	23%	4,595	77%	22,007	5,582	8,548	
Rent	5,200	5,500	95%	300	5%	0	1,100	7,150	
Capital Improvements	0	16,666	0%	16,666	100%	0	10,180	0	
Total Expenditures	136,557	225,878	60%	89,321	40%	181,432	188,018	210,966	

Net Change	(3,461)	(21,278)	16%	17,817	84%	(34,148)	10,445	(3,977)	
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Fuel Margin	10,103	27,000	37%	(16,897)	(63%)	24,511	34,437	23,575	
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Percentage of Year Completed: 67%

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

POLICE	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Traffic Fines	9,871	8,000	123%	1,871	23%	9,168	8,290	6,904	
Esummons	695	0	No Budget	695	0%	0	0	110	
Police Grant - 599	46	41,000	0%	(40,954)	(100%)	39,536	46,850	29,678	
Police Grant - Doj	20,061	25,000	80%	(4,939)	(20%)	0	0	1,005	
Police Grant - Hwy S	7,540	6,000	126%	1,540	26%	0	0	4,300	
Total Revenue	38,213	80,000	48%	(41,787)	(52%)	53,951	55,140	41,997	
Expenditures									
Salaries	157,612	271,673	58%	114,061	42%	234,547	205,575	232,032	
Over-Time Compensati	29,735	39,000	76%	9,265	24%	5,519	5,294	16,697	
Fica	13,724	20,783	66%	7,059	34%	18,365	17,103	17,907	
Retirement-Vrs	21,612	37,572	58%	15,960	42%	35,239	32,239	35,158	
Hospitalization	15,269	37,392	41%	22,123	59%	25,668	24,624	17,735	
Life Insurance	1,829	1,467	125%	(362)	(25%)	2,908	2,803	2,027	
Suta	54	376	14%	322	86%	562	366	239	
Short Term Disabilit	0	1,239	0%	1,239	100%	0	0	0	
Court Costs	0	500	0%	500	100%	0	0	178	
Training	1,575	6,000	26%	4,425	74%	663	4,384	2,690	
New Officer Training	(35)	0	No Budget	35	0%	0	0	8,327	
Vehicle Repair	3,266	6,900	47%	3,635	53%	4,871	2,650	2,791	
Computer Maintenance	1,022	4,500	23%	3,478	77%	3,270	2,691	4,652	
Telephone Services	2,093	6,300	33%	4,207	67%	2,507	3,394	3,165	
Line Of Duty Act	1,462	3,655	40%	2,193	60%	3,655	2,742	3,655	
Vehicle Insurance	1,484	2,902	51%	1,419	49%	305	0	2,801	
Workers Comp	4,214	8,823	48%	4,610	52%	0	0	8,823	
Travel	0	500	0%	500	100%	0	35	35	
Office Supplies	1,748	4,000	44%	2,252	56%	5,811	3,741	2,324	

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

<u>POLICE</u>	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Vehicle Fuel	8,784	11,000	80%	2,216	20%	8,343	7,018	12,527	
Uniforms	1,879	3,000	63%	1,121	37%	2,377	2,046	1,382	
Animal Population Co	0	1,500	0%	1,500	100%	0	587	954	
Police Supplies	1,782	10,000	18%	8,218	82%	5,992	8,317	10,443	
Police Vehicles	9,831	62,108	16%	52,277	84%	36,099	0	6,554	
Total Expenditures	278,938	541,190	52%	262,252	48%	396,701	325,746	394,355	

Net Change	(240,726)	(461,190)	52%	220,464	48%	(342,750)	(270,606)	(352,358)	
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**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
<u>BUILDINGS & STREETS</u>									
Expenditures									
Wages and Benefits	52,266	58,398	89%	6,132	11%	43,057	47,712	69,042	
Vehicle Repair	1,581	2,000	79%	419	21%	1,215	619	615	
Electric Service	23,942	7,000	342%	(16,942)	(242%)	24,374	22,546	18,277	
Heating Oil	0	3,596	0%	3,596	100%	0	0	2,554	
Property Insurance	338	550	61%	213	39%	0	0	2,004	
Auto Insurance	200	412	49%	212	51%	0	0	412	
Worker'S Comp Insura	139	1,481	9%	1,342	91%	0	0	1,481	
Street Repair	5,980	34,000	18%	28,020	82%	0	180	27,087	
Janitorial Supplies	389	250	156%	(139)	(56%)	0	0	985	
Cleaning Services	2,564	3,600	71%	1,036	29%	0	0	3,914	
Repairs And Maintena	4,833	30,000	16%	25,167	84%	15,054	27,602	18,028	
Vehicle Fuel	1,850	2,000	93%	150	7%	0	517	3,686	
Small Equipment Repa	720	4,000	18%	3,280	82%	117	323	3,013	
Uniforms	182	3,000	6%	2,818	94%	200	555	2,614	
Can Liners	635	1,500	42%	866	58%	1,090	1,770	1,158	
Safety/Street Signs	337	1,000	34%	663	66%	357	528	1,140	
New Public Works Veh	0	9,774	0%	9,774	100%	0	0	0	
Blacksmith Shop	61	830	7%	770	93%	0	0	93	
Total Expenditures	96,016	163,391	59%	67,375	41%	112,407	133,009	156,818	

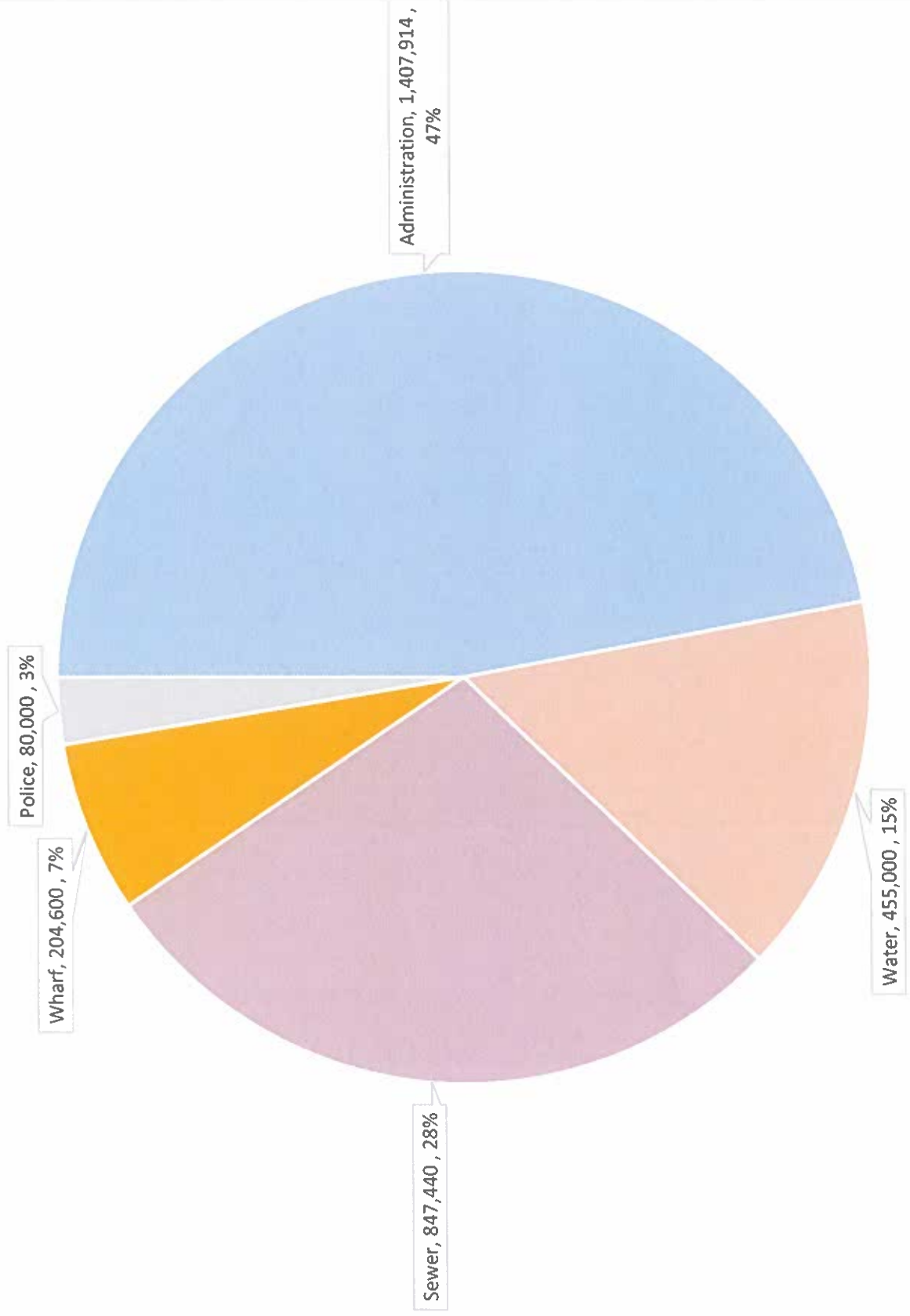
Percentage of Year Completed: 67%

**Town of Onancock
Budget Summary by Department
Through February 28, 2023**

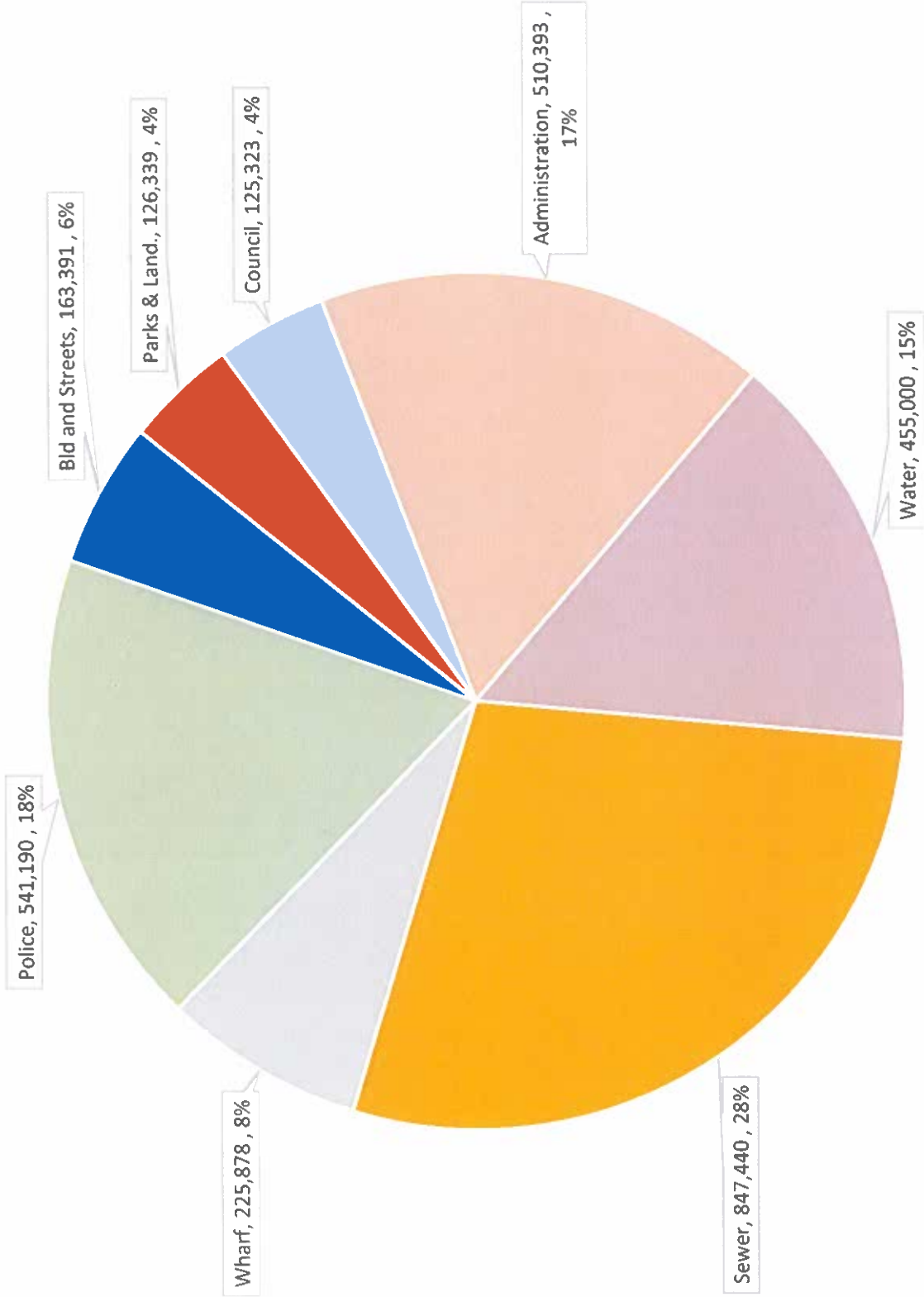
	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
<u>PARKS & LANDSCAPING</u>									
Expenditures									
Cutting Grass Contra	0	0	No Budget	0	0%	6,210	6,555	7,400	
Wages and Benefits	20,646	49,908	41%	29,262	59%	0	0	17,792	
Vehicle Repair	306	1,750	17%	1,444	83%	0	0	839	
Electric Services	6,514	27,500	24%	20,986	76%	1,560	1,053	11,841	
Property Insurance	119	299	40%	180	60%	0	0	0	
Auto Insurance	702	1,401	50%	699	50%	0	0	1,401	
Worker'S Comp Insura	348	1,481	23%	1,134	77%	0	0	1,481	
Repair & Maintenance	2,894	5,000	58%	2,106	42%	179	441	7,433	
Vehicle Fuel	2,600	3,000	87%	400	13%	0	0	2,562	
Small Tools & Equipm	49,429	2,500	1977%	(46,929)	(1877%)	33	926	5,296	
Parks-Plantings & La	358	7,500	5%	7,142	95%	831	2,499	6,606	
Tree Board And Beaut	292	4,000	7%	3,708	93%	0	460	830	
Holiday Decorations	10,654	10,000	107%	(654)	(7%)	6,590	2,633	2,120	
Mosquito Control	2,096	6,500	32%	4,405	68%	12,030	4,950	4,917	
Weed Control	0	5,500	0%	5,500	100%	4,150	4,150	4,150	
Total Expenditures	96,956	126,339	77%	29,383	23%	31,583	23,667	74,668	

Percentage of Year Completed: 67%

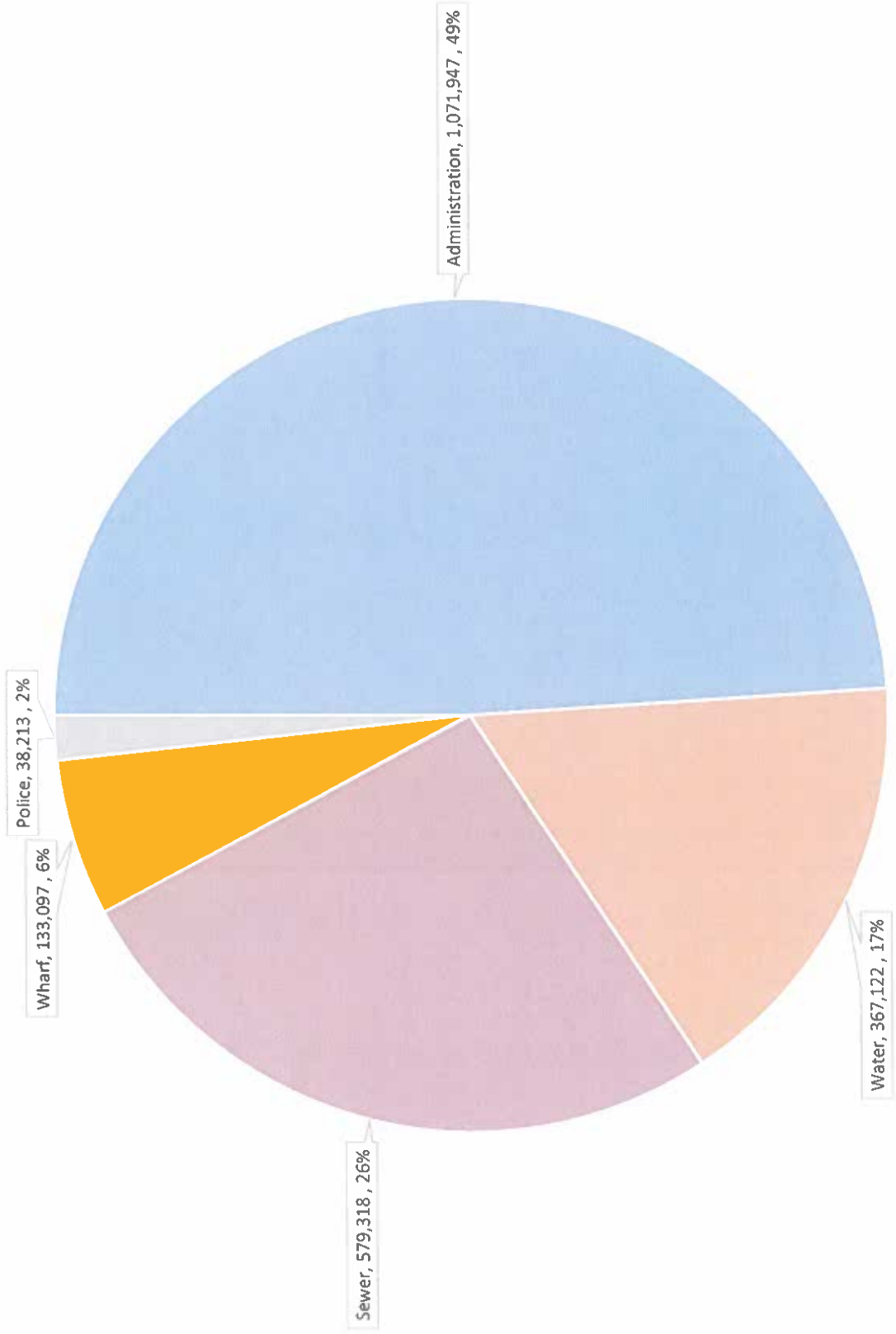
Revenue - Budget 2023



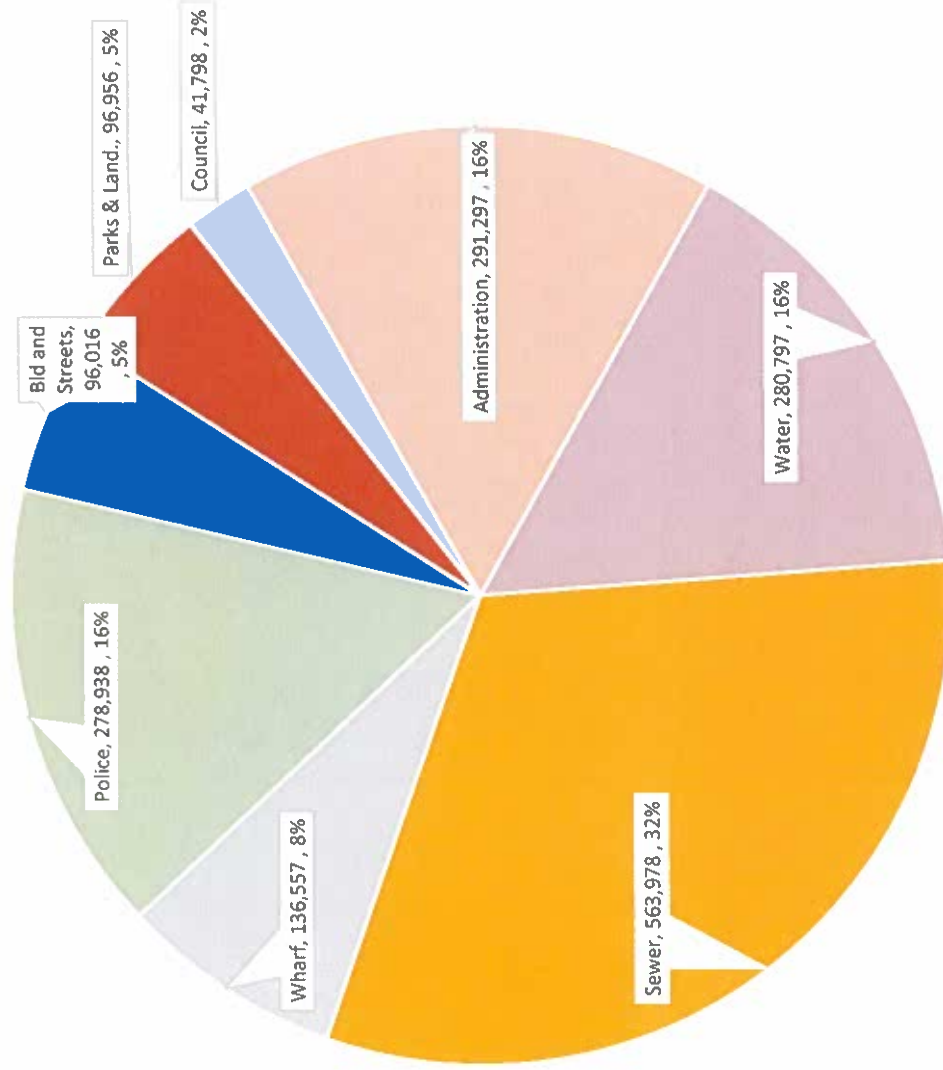
Expenditure - Budget 2023



Revenue - Actual 2023



Expenditures - Actual 2023



Town of Onancock
Cash and Reserve Report
Through February 28, 2023

	ACTUAL 2/28/23	ACTUAL 2/28/22	% Increase / (Decrease)
CASH AND RESERVES			
CASH			
Checking	374,337	187,044	100%
RESERVES			
Cash Reserve (savings account)	1,388,002	1,030,966	35%
Grant Match or Project Reserve	250,264	253,807	(1%)
Capital Asset Reserve	159,224	145,380	10%
General Fund Reserve	541,947	417,319	30%
ARPA Funds	845,183	628,579	34%
Utility Reserve	745,895	707,993	5%
Total Expenditures	3,930,515	3,184,044	23%
Total Cash and Reserves	4,304,852	3,371,088	28%
Cash and Reserves - No ARPA	3,459,669	2,742,509	26%
Reserves Only - No ARPA	3,085,332	2,555,465	21%
REQUIRED RESERVES PER POLICY			
Grant Match or Project Reserve	250,000	Up to \$250,000	Policy
Capital Asset Reserve	142,017	25% of 5-year CAPEX plan	Policy
General Fund Reserve	507,754	30% of budgeted revenue	Policy
Utility Reserve	715,970	120 day operating (\$455,000/12*4)+ 30% Accumulated Depreciation \$15k for road repairs	Policy
Total Required Reserves per Policy	\$ 1,615,740	\$ 1,697,330	\$ 81,590

ARPA Project Cost Update
As of 2/28/23

	Not to Exceed Budget	Received to Date	Spent to Date	Remaining to Spend	Closed
SIFRF-1010	\$ 50,000	\$ (50,000.00)	\$ -	\$ -	
SIFRF-1020	\$ 15,000	\$ -	\$ 1,050	\$ 13,950.00	
SIFRF-1030	\$ 100,000	\$ 50,000.00	\$ 9,204	\$ 140,796.00	
SIFRF-1030	\$ 195,000	\$ 145,000.00	\$ 5,105	\$ 334,895.00	
SIFRF-1040	\$ 25,000	\$ 966.00	\$ 25,966	\$ -	Closed
SIFRF-1050	\$ 35,000	\$ 16,614.00	\$ 245	\$ 51,369.00	
SIFRF-1060	\$ 8,000	\$ -	\$ 8,000	\$ -	Closed
SIFRF-1070	\$ 165,000	\$ (16,435.00)	\$ 148,565	\$ -	Closed
SIFRF-1080	\$ 8,000	\$ (224.00)	\$ 7,776	\$ -	Closed
SIFRF-1090	\$ 145,000	\$ (145,000.00)	\$ -	\$ -	
SIFRF-1100	\$ 5,000	\$ (921.00)	\$ 4,079	\$ -	Closed
SIFRF-1110	\$ 20,000	\$ -	\$ -	\$ 20,000.00	
SIFRF-1120	\$ 90,000	\$ -	\$ -	\$ 90,000.00	
SIFRF-1130	\$ 40,000	\$ -	\$ -	\$ 40,000.00	
SIFRF-1140	\$ 3,500	\$ -	\$ -	\$ 3,500.00	
SIFRF-1150	\$ 7,500	\$ -	\$ -	\$ 7,500.00	
SIFRF-1160	\$ 15,000	\$ -	\$ -	\$ 15,000.00	
SIFRF-1170	\$ 10,000	\$ -	\$ -	\$ 10,000.00	
SIFRF-1180	\$ 90,000	\$ -	\$ 9,100	\$ 80,900.00	
SIFRF-1190	\$ 35,000	\$ -	\$ -	\$ 35,000.00	
SIFRF-1200	\$ 8,500	\$ -	\$ -	\$ 8,500.00	
SIFRF-1210	\$ 20,000	\$ -	\$ -	\$ 20,000.00	
SIFRF-1220	\$ 100,000	\$ -	\$ 100,000	\$ -	Closed
SIFRF-1230	\$ 65,932	\$ -	\$ -	\$ 65,932.00	
Summary ----->	\$ 1,256,432.00	\$ -	\$ 319,090.00	\$ 937,342.00	\$ -

Other Material Grants

Bulkhead	\$ 360,000	\$ 86,725.00	\$ 290,054	\$ 69,946.00
Northeast Rehabilitation Grant	\$ 978,117	\$ -	\$ -	\$ 978,117.00
IRF Revolving Loan Grant	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000.00
DCIS ARPA Grant	\$ 211,000	\$ -	\$ 92,418	\$ 118,582.00 (cam, gen, taz)