

Town of Onancock
Town Council Meeting
May 22, 2017
7:00 p.m.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Budget Workshop Minutes from the April 10, 2017 meeting, the Budget Public Hearing Minutes from the April 17, 2017 meeting and the Minutes from the Regular Town Council meeting on April 24, 2017.
4. Public Business
 - a. Adoption of the FY18 Budget - Mr. William Kerbin
 - b. National Safe Boating Week Proclamation – Mayor Russell Jones
 - c. Personnel Manual Update - Mr. William Kerbin
 - d. Public Hearing, Water and Sewer Reconnection Fee Increase, Account Transfer Fee Increase and Town Decal Late Charges - Mr. William Kerbin
 - e. Public Hearing, Denial of New Service Connections for those with Delinquent Water and Sewer Accounts – Mr. William Kerbin
 - f. Amendment for Special Use Permit Application, 51 Market Street – Mr. William Kerbin
 - g. Amendment for Special Use Permit Application, 49 King Street – Mr. William Kerbin
 - h. Discussion of Brush and Limb Pick-Up Schedule Change – Mr. William Kerbin
 - i. Discussion of the Accomack Community Band Letter Re: Haunted House – Mr. William Kerbin
 - j. Discussion of Collection Policy and Delinquent Businesses, Taxes & Fees – Mr. William Kerbin
5. Public Comment
6. Planning Commission Report – Councilmember Fletcher Fosque
7. Waterfront Committee Report – Councilmember T. Lee Byrd
8. Personnel Committee Report – Councilmember Catherine Krause
9. Holiday Committee Report – Councilmember Catherine Krause
10. Mayor’s Report – Mayor Russell Jones
11. Town Manager’s Report – Mr. William Kerbin
12. Closed Session (if needed)
13. Adjourn

Town of Onancock
Town Council-Budget Workshop
April 10, 2017
7:00 PM

Call to Order and Roll Call:

Mayor Jones called the meeting order and roll was called. Mayor Russell Jones and Councilmembers Robert Bloxom, Catherine Krause, T. Lee Byrd, Ray Burger, Joshua Bundick and Fletcher Fosque were present. All members were present and a quorum was established.

The Pledge of Allegiance was recited.

Public Business:

- a. Discussion of the Upcoming FY2018 Budget: Mayor Jones explained the flow of the budget workshop, stating that the purpose of this meeting was for staff and council to come together to discuss the proposed FY18 budget. Mayor Jones shared that this work session may not have a public comment section but that the following Monday Town Council will hold the public hearing on the proposed budget and the public would be able to comment at that time.

Mayor Jones highlighted some of the proposed increases for council. The proposed budget has the following increases proposed: \$0.05 real estate tax increase; water and sewer rate increases; water and sewer administrative cost fee increases (reconnection and account transfer fees); meals tax rate increase; transient occupancy tax rate increase; as well as a reduction of the town's annual donation to the Onancock Volunteer Fire Department. Mayor Jones shared that staff are trying to anticipate the revenue the town will receive from Riverside Shore Memorial Hospital finally being online but to date the town only has a one month look at the additional consumption/revenue. This proposed budget also includes the projected expenditure for the Hazardous Duty (LEOS) enhanced benefit for town's police department. This benefit allows our police officers to retire early with a supplemental income of an additional \$13,500 a year until the retired employee reaches Social Security age. Mayor Jones shared that Onancock is one of the last employers on the Eastern Shore of Virginia who does not currently offer the program.

Councilmember Bloxom asked what the delinquency rate is for town taxes. Mayor Jones explained that the rate was about 4% and that personal property is harder to collect.

Councilmember Bundick asked how much revenue is generated from a one cent increase in real estate taxes. Mayor Jones stated that the town can expect about \$11,000 per one cent increase.

Councilmember Fosque asked staff to identify the timeline for real estate tax increases.

Councilmember Bundick asked why the consumer utility tax looks substantially less than the current fiscal year. Mrs. Fiege explained that in previous years that line item's anticipated revenue represented the consumer utility tax and the communication tax projections. The proposed FY18 budget projections have been separated out since they are receipted in their respective line items. Councilmember Bundick asked why there was no money acknowledged in the Bank Stock Tax line item for this year. Mrs. Fiege explained that the tax will be received in May.

Councilmember Byrd shared that the transient boating revenue expectation for the coming fiscal year looks good, stating that the revenue from transient dockage is up about 20%.

Councilmember Fosque asked what percentage the Town of Onley requires restaurants to collect for their meals tax. Mayor Jones shared that the Town of Chincoteague and the Town of Cape Charles are currently at 5%.

Councilmember Bundick asked about the water and sewer revenue assumptions from the hospital. Can the town assume a one to one ratio on water and sewer consumption? Mayor Jones explained that the town only has one month worth of data so at this point the budget is based on an educated guess of what the revenues will actual look like.

Mayor Jones shared that the proposed budget would produce an additional \$68,000 in sewer charges and an additional \$27,000 in water charges. That means an additional \$220,000 of revenue if our numbers are accurate and we are at a collection rate of 100%.

Mayor Jones shared that while it sounds like a lot of money the town has over anticipated revenues over the past few years and the town has been continually starting each new fiscal year with a negative net position.

Councilmember Bloxom stated that the town not only needs to make these proposed increases but that town staff needs to also work on reducing its expenditures.

Councilmember Krause agreed with Councilmember Bloxom asking that the department heads review possible expenditure reductions for the coming budget. Councilmember Krause also asked that town staff generate a listing of water and sewer rate increases over the years as well as real estate tax increases.

Mayor Jones shared that he has watched the town's reserves go down about \$400,000 over his time in office. The general fund had a surplus in the previous fiscal year which only partially covered the water and sewer revenue deficiencies.

Councilmember Fosque asked for clarification on our lenders' requirements for reserve funds. Mayor Jones explained that the town is required to retain over \$600,000 in reserve accounts which equals about one year's worth of payments to those lenders. They also have an escalating requirement for repair and maintenance which goes up about \$23,000 a year.

Mayor Jones acknowledged that no one has yet to suggest that the town should not be raising taxes and rates.

Councilmember Bloxom asked about the potential to increase the business license fee. Councilmember Fosque shared that it may not be worth the potential negative press the town would get from an increase to that tax. The idea is to attract new businesses.

Town Manager Kerbin reviewed some of the departmental expenses in the proposed budget: the police department is going to see an increase in training expenses; buildings and grounds has a small increase expected in the coming year as well as parks; the wharf's expenditures are up in the proposed budget largely due to the floating dock capital improvement project; streets is down a bit; Christmas

decorations has been reduced to \$5,000 which was agreed upon at a previous council meeting so that items could be purchased during the February sale; a 3% cost-of-living adjustment has also been calculated and contingencies are up a bit.

Mrs. Fiege explained that the reason for the street maintenance budget has such a significant reduction is due to the fact they are being moved into a Public Works Department and part of their salaries and benefits will be paid through the water and sewer funds.

Mrs. Fiege also explained that the reason that the contingencies are up is due to the town's police vehicle loan payments being correctly added to the budget. Councilmember Fosque asked why the town needs five police vehicles since the town's officers work in shifts which means there is no more than two officers on at any given time. Mr. Kerbin stated that he would discuss that concern with the police chief. Councilmember Krause asked who the five police officers are and asked that they come to a council meeting so that could be introduced.

Councilmember Bloxom expressed his deep concern about the town reducing its donation to the Onancock Volunteer Fire Department. Councilmember Bloxom stressed that the town manager go back to the department heads and task them with reducing their budgets. Councilmember Bloxom stated that he believes that this will show our residents that we are being good financial stewards.

Councilmember Fosque expressed his concern that a reduction to the fire department may be a violation of an existing agreement the town had with the fire department. The building was donated to them by the town and part of that oral agreement included the town donating between \$20,000 - \$25,000 a year to the department to assist with the upkeep and maintenance of the building. Mayor Jones shared that through conversations with previous Town Manager G. Cabell Lawton, IV and Interim-Town Manager Bill Whitley no one has the authority to encumber public funds for future uses for example the town must reauthorize debt payments annually.

Mayor Jones expressed his concern for reinstating the fire department's donation back to the full \$22,500, stating that the \$12,500 reduction would go a long way to help fund the Hazardous Duty program for the police department. Councilmember Bloxom stressed that the first step is have the department heads look for other reductions in their future expenditures.

Councilmember Fosque stated that the town may not need five police officers which would help reduce expenditures in the coming year. Mr. Kerbin explained that five are needed to cover the various shifts. Councilmember Fosque suggested that the town may not need that many and it may be beneficial to not replace the next officer that vacates his/her position with the town.

Councilmember Bloxom stated that this issue should not be viewed as the police department versus the fire department. Councilmember Bloxom suggested that the town consider a step-down program for reducing the town's donation to the fire department, that way they could gradually prepare for the loss of income over time.

Mayor Jones stressed that the police department are the town's employees and as such should have some priority when it comes to additional benefits. Councilmember Bloxom agreed but also acknowledged that the fire department is needed as well.

Councilmember Bloxom suggested that council forgo their salaries which would free up some dollars so that the fire department could receive their full funding expectation of \$22,500. Councilmembers Byrd and Krause agreed with Councilmember Bloxom's suggestion.

Councilmember Bloxom also suggested that the town review the necessity of having a five member police department as well as owning and maintaining five police vehicles.

Councilmember Bloxom advised that the town be prepared for all questions and comments that will be brought up at the public hearing next week, all avenues must be explored so that council can speak with full clarity on the necessity of the proposed increases.

Mayor Jones acknowledged that council seems to have accepted the proposed revenue increases. All verbally agreed.

Councilmember Bundick suggested that maybe the town cut out the brush and limb pick-ups. People love the service but it could potentially save the town a significant amount of money. Councilmember Fosque warned that the Onancock residents will not be happy with that change. Councilmember Krause stated that while the residents may be upset about losing that service she believes that people will be more upset that the town is reducing its donation to the fire department. Councilmember Krause continued to say that maybe Christmas decorations should not be a priority especially if the town cannot afford to continue to donate to the fire department accordingly.

Councilmember Byrd suggested that council consider giving at least a portion of the proposed reduction back to the fire department to show the town's continued level of support even when expenditure cuts are necessary.

Mayor Jones urged council to consider showing support to the police department as well.

Councilmember Bloxom suggested that council forgo their salaries so that the fire department can still maintain its current level of funding from the town.

Councilmember Byrd expressed his support for the council salary reduction but also asked that the town's department heads make cuts within their own budgets for the 3% cost of living adjustment that had been suggested.

Mayor Jones asked council if they were willing to fund the Hazardous Duty program in the coming budget. All confirmed verbally that they were.

Adjourn:

Councilmember Byrd made a motion to adjourn. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

The meeting was adjourned at 9:05 PM.

Russell Jones, Mayor

Lisa Fiege, Deputy Clerk

Town of Onancock
Town Council – Budget Public Hearing
April 17, 2017
7:00 PM

Call to Order and Roll Call:

Mayor Jones called the meeting to order at 7:00 PM and roll was called. Mayor Russell Jones and Councilmembers Robert Bloxom, Catherine Krause, T. Lee Byrd, Ray Burger, Joshua Bundick and Fletcher Fosque were present. All members were present and a quorum was established.

The Pledge of Allegiance was recited.

Public Business:

- a. Public Hearing, Proposed FY18 Budget: Mayor Jones opened the budget public hearing at 7:02 PM. Mayor Jones asked if council had any questions regarding the proposed budget.

Councilmember Bloxom thanked town manager, Mr. William Kerbin, and Mrs. Lisa Fiege for all their hard work on the edits council suggested last week. Councilmember Bloxom stated that he supports this proposed budget.

Councilmember Fosque asked if the Virginia Department of Transportation Integrated Directional Signing Program (TODS) advertising was still being budgeted for the coming fiscal year. Mrs. Fiege stated that it is the proposed budget for FY18.

Councilmember Krause and Councilmember Byrd echoed Councilmember Bloxom's acknowledgement of Mr. Kerbin and Mrs. Fiege's hard work on the proposed budget.

Mayor Jones stated it would have been nice to have been making these types of increases over previous fiscal years, acknowledging that it would be more graceful in smaller increments.

Mayor Jones asked if the public had any comments, questions or concerns with the proposed budget.

Mr. David Krause, Market Street, asked Mr. Kerbin if he felt that this budget help the town proposer in the coming year. Mr. Kerbin stated that he felt that this budget was not everything he had hoped but that it was good foundation. Mayor Jones shared that the town's goal for this coming year was not to prosper but to hopefully break even.

Mayor Jones closed the public hearing at 7:10 PM.

Councilmember Bloxom made a motion to send the proposed FY18 budget to the next council meeting for a vote. Councilmember Bundick seconded the motion. The motion passed by unanimous voice vote.

Closed Session, if needed:

None.

Adjourn:

Councilmember Byrd made a motion to adjourn. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

The meeting was adjourned that 7:12 PM.

Russell Jones, Mayor

Lisa Fiege, Deputy Clerk

Town of Onancock
Town Council Meeting
April 24, 2017
7:00 PM

Call to Order and Roll Call:

Vice-Mayor Fosque called the meeting to order at 7:00 PM and roll was called. Vice-Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Catherine Krause, T. Lee Byrd, Ray Burger and Joshua Bundick were present. Mayor Russell Jones was absent. A majority of members were present and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of the March 27, 2017 Meeting Minutes:

Vice-Mayor Fosque asked if council had any corrections to the meeting minutes as submitted.

With none, Councilmember Krause made a motion to approve the meeting minutes as submitted. Councilmember Byrd seconded the motion. Vice-Mayor Fosque asked for any additional discussion. With none, council passed the motion by unanimous voice vote.

Public Business:

- a. Resolution 2016 Eastern Shore of Virginia Hazardous Mitigation Plan Town of Onancock, Virginia, Mr. William Kerbin: Mr. Kerbin explained to council that the hazardous mitigation plan document is a requirement from FEMA. It serves as a planning toll for localities in the event of a disaster. Mr. Kerbin also shared that it also helps identify some vulnerabilities the town may when been facing a disaster.

Councilmember Krause asked if the town had a phone tree in place so that staff and council can be alerted to issues in a timely fashion. Mr. Kerbin stated that the town does not currently have a phone tree. Councilmember Krause asked that the town look into getting one in place.

Mrs. Fiege explained to council that this Resolution is specific to the Onancock, VA section of the document. The Accomack-Northampton Planning District Commission are the authors of the document and that they are required to update the document every five years. Mrs. Fiege continued to share that the town's staff and affiliates assisted with the Onancock revisions.

Vice-Mayor Fosque asked for further discussion.

With none, Councilmember Bundick made a motion to adopt the Resolution of 2016 Eastern Shore of Virginia Hazardous Mitigation Plan Town of Onancock, Virginia as presented in the packet. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

- b. Town Wide Yard Sale, Ms. Cynthia Holdren: Ms. Cynthia Holdren, Onancock Civic and Business Association (OBCA), spoke on behalf of the OBCA Super Saturday Yard Sale. Ms. Holdren shared that OBCA has worked diligently to promote the event through advertising efforts. Ms. Holdren stated that to date the response has not been good with only two spaces currently reserved for the Town Gazebo. Ms. Holdren did share that some of the churches and businesses in town were also planning to participate. Some home owners also have plans to set-up tables in their yards in the downtown area. Ms. Holdren explained that part of the lack of interest may be due to the Onley Medical Center having a yard sale on the same day. The Super Saturday Yard Sale will be held on May 6th with a rain date of May 13th.

Vice-Mayor Fosque asked is anyone had any questions.

Councilmember Byrd thanked Ms. Holdren for their efforts.

- c. Onancock's Plan Document, Mr. William Kerbin: Vice-Mayor Fosque amended the agenda to add this item for council's consideration. Mr. Kerbin asked Mrs. Fiege to explain the Plan Document to council.

Mrs. Fiege explained the law firm of Kaufman & Canoles prepared a Plan Document for the town so that its employees would be able to pay their health care premiums on a pre-tax basis. This option will allow employee to save money on their taxes annually. Mr. John Custis, Town Attorney, recommended the firm because they have experience with employee benefits.

Mr. Kerbin shared that this will be a nice perk for current and potential employees.

Councilmember Bloxom asked about the cost to the town. Mrs. Fiege explained that except for the cost of generating the Plan Document there will be no other costs incurred by the town.

Councilmember Byrd shared that this a key benefit to the town's employees and that he supports the adoption of the Resolution.

Councilmember Bloxom made a motion to pass the Resolution to adopt a Flexible Benefits Plan for Medical Coverage. Councilmember Byrd seconded the motion. The motion passed by unanimous voice vote.

Public Comment:

None.

Planning Commission:

No meeting.

Waterfront Committee:

Councilmember Byrd reviewed the Harbormaster's report for the April 4th Waterfront Committee meeting. The wharf is currently 31% of ahead of last year's reservation for the boating season.

Councilmember Byrd shared the overwhelming community support for the wharf. Residents have been assisting with scrubbing the facility, pressure washing the facility, donating new life rings and rugs for the office. Councilmember Byrd also shared that two new assistants have been hired. One has already started and the other will start in mid-May. Councilmember also explained that there has been further discussion on the shower situation at the marina in regards to local event users. Town staff is now looking at erecting a sprinkler over by the kayak landing so that people may rinse off in lieu of using the shower facility at the Harbormaster Shack. Lastly, the ice cooler that has been at the wharf for some time now is no longer working and has been removed by the town's current ice provider Seaford Ice. The town is now going to contract with Shore Ice for its ice needs.

Councilmember Bloxom asked why the "No Wake" sign was no longer up. Councilmember Byrd explained that the sign is the responsibility of the Coast Guard and that the wharf staff have been in contact with them asking them to get it back up.

Holiday Committee:

No meeting.

Personnel Committee:

No meeting.

Mayor's Report:

None.

Town Manager's Report:

Mr. Kerbin shared the following update with council:

- Eastern Shore Communication has been selected to upgrade the Town Hall phone system and these upgrades should be completed by May 31, 2017.
- The Personnel Committee is currently reviewing the proposed revisions of the Personnel Manual and it should be ready for approval at the May council meeting.
- The town has terminated its contract with Ordereze for its website needs. Currently, the town is reviewing proposals from other vendors.
- Mayor Jones and Mr. Kerbin participated in a roundtable discussion with Congressman Scott Taylor that included other elected officials, healthcare representatives and other citizens.
- The tentative date for the demolition of the shop building at the Old Onancock School is May 8th.

Closed Session, if needed:

None.

Mrs. Karen Splawn, Friends of Onancock School, asked council to come by the school to see the painting on the front of the building,

Councilmember Krause thanked OBCA for their role in working with the Friends of Onancock School and working with the Eastern Shore of Virginia Historical Society's Hopkins Brothers new display.

Councilmember Krause encouraged everyone to check out the new display at the Hopkins Brother's Store which highlights Onancock's Mercantile History.

Adjourn:

Councilmember Byrd made a motion to adjourn. Councilmember Krause seconded the motion. The motion passed unanimous voice vote.

The meeting adjourned at 7:27 PM.

Fletcher Fosque, Vice-Mayor

Lisa Fiege, Deputy Clerk

SUGGESTED MOTION: Mr. Mayor, I move to adopt the FY 2018 Town of Onancock budget including the approval of all related tax and rate increases as presented at the budget hearing dated April 17, 2017.

AGENDA **TOWN COUNCIL** **May 22, 2017**

SUBJECT: Adoption of FY 2018 Town of Onancock budget

RECOMMENDATION: Staff recommends approval of the Town of Onancock budget

TIMING: Current

DISCUSSION: The Town Council held a budget workshop on April 10, 2017 and a budget hearing on April 17, 2017. The Town Council recommended a FY 2018 budget be forwarded for final approval at the May 22, 2017 regularly scheduled Town Council meeting.

Staff: Bill Kerbin
Town Manager

Attachment: FY 2018 budget

Copy:

FY2018 Proposed Budget Assumptions:

- Real Estate tax increase from \$0.27 to \$0.32 per \$100.00 of assessed value.
- Vehicle Decal late payment penalty of \$10.00 per decal.
- Meals and Transient Occupancy Tax increase from 4% to 5%
- Water and Sewer fee increases for Account Transfers from \$10.00 to \$30.00 and Reconnection Fees From \$25.00 to \$50.00.
- Water Rate increase of 8%.
- Sewer Rate increase of 10%.
- Anticipated additional revenues of \$30,000.00 from Riverside Shore Memorial Hospital's usage of the town's water.
- Anticipated additional revenues of \$31,000.00 from Accomack County's increased sewer flow from Riverside Shore Memorial Hospital.

Explanations for Necessity of Rate and Tax Increases:

In the towns recently completed FY16 audit, the general fund's net position at the close of FY16 was \$204,457.00. Unfortunately, the town's business-type actives (water and sewer) closed the year at a loss of \$318,554.00. The town started FY17 with a negative net position of \$114,097.00.

Below are Explanations of Department Expenditure Increases:

- 1) Onancock's 2009 water and sewer engineering report by Davis, Bowen & Friedel, Inc. showed clearly that major revenue increases would be necessary.
 - a. The following specific observations were made but, for the most part, NOT implemented.
 - i. The town would increase water and sewer rates 5-10% *annually* until the budget balanced.
 - ii. Anticipation of *significant* increases in Out-of-Town water and sewer customers and commensurate flows.
 - iii. Charge Out-of-Town users' rates 20% higher than In-Town customers
 - iv. Development of water and sewer Availability Fees.
 - v. Incorporate a 10% Capital Improvement (CIP) fund
 - b. Water and Sewer Department FY18 increases: labs supplies, outside testing; water chemicals; wastewater chemicals; and shipping. Cost increases come from both high supplier inflation and additional flows.

- 2) Police Department FY18 increases: vehicle fuel; training; and computer licensures. The town is also bringing forward the FY17 budgeted expenditure of \$15,000 for a new police vehicle since the department is still in the process of acquiring the new vehicle. The town is also in the process of becoming involved in the Hazardous Duty Program

(LEOS), this program will allow our police officers to retire early and with an additional supplement to their regular VRS pension until they reach social security age.

- 3) Administration Department FY18 increases: technology; postage; training and travel.
- 4) Wharf Department FY18 increases: janitorial supplies; payroll and the cost of gasoline/diesel. The town will be replacing the fixed finger piers this coming winter with floating finger piers. This capital improvement is being funded up to 74% with a cap of \$200,000, by the Virginia Port Authority and requires Onancock to provide the 26% local match.
- 5) Town Staff, the exception of the Police Department, will be receiving a 3% salary increase.

Town of Onancock
 FY18 – Proposed Budget Summary
 May 22, 2017

Primary Accounts	FY '17 Projected Rev.	FY '18 Projected Rev.	Change
W/S	\$1,013,400.00	\$1,143,900.00	\$69,500.00
GF	<u>\$1,283,905.00</u>	<u>\$1,355,011.00</u>	<u>\$246,943.00</u>
Total	\$2,297,305.00	\$2,498,911.00	\$316,443.00
Department	FY '17 Projected Exp.	FY '18 Projected Exp.	Change
Executive	\$40,736.00	\$43,386.00	\$2,650
Administration	\$228,499.00	\$250,755.34	\$22,256.34
Legal/Professional	\$11,750.00	\$6,250.00	(\$5,500.00)
Insurance	\$51,700.00	\$59,710.00	\$8,010.00
Police	\$341,328.00	\$363,423.14	\$22,095.14
Fire Department	\$32,500.00	\$32,500.00	\$0
Mosquito/Weed Control	\$19,771.30	\$19,450.00	(\$321.30)
Street Maint.	\$121,070.00	\$83,033.07	(\$38,036.93)
Solid Waste	\$97,416.00	\$97,416.00	\$0.00
Litter Control	\$1,200.00	\$1,200.00	\$0.00
Buildings/Grounds	\$24,400.00	\$24,250.00	(\$150.00)
Parks	\$10,500.00	10,800.00	\$300.00
Wharf	\$92,341.00	\$156,087.91	\$63,746.91
Christmas	\$8,700.00	\$5,700.00	(\$3,000)
Contingency/Bank Notes	\$66,424.00	\$62,794.00	(\$3,630.00)
LEOS/Hazardous Duty		\$42,000.00	\$42,000.00
Water	\$282,592.00	\$316,885.94	\$34,293.94
Sewer	<u>\$867,508.40</u>	<u>\$919,947.32</u>	<u>\$52,438.92</u>
Total	\$2,298,435.70	\$2,495,588.72	\$197,153
Net Rev. less Expense		\$3,322.28	

GENERAL FUND REVENUE

DESCRIPTION	Budget FY 2016	YTD as of 3/31/17	% YTD	Account #	Proposed Budget FY 18	% Difference 2017 to 2018
REAL PROPERTY-CURRENT	\$282,555.00	\$288,755.66	102%	103110.1010	\$370,620.00	31%
REAL PROPERTY-DEL.	\$30,000.00	\$14,335.73	48%	103110.1020	\$20,000.00	-33%
PUBLIC SERVICE-REALTY	\$14,000.00	\$14,447.00	103%	103110.2010	\$14,500.00	4%
PERSONAL PROPERTY -CURRENT	\$165,000.00	\$171,062.63	104%	103110.3010	\$165,000.00	0%
PERSONAL PROPERTY -DEL.	\$20,000.00	\$2,456.15	12%	103110.3020	\$10,000.00	-50%
PUBLIC SERVICE - PERS PROP	\$2,200.00	\$890.72	40%	103110.3030	\$1,000.00	N/A
PENALTIES	\$20,000.00	\$8,193.53	41%	103110.6010	\$15,000.00	-25%
LOCAL SALES TAX	\$70,000.00	\$54,552.60	78%	103120.0100	\$70,000.00	0%
UTILITY TAX	\$170,000.00	\$36,736.20	23%	103120.0200	\$52,000.00	-69%
BUSINESS LICENSE TAX	\$38,000.00	\$18,142.29	48%	103120.0300	\$38,000.00	0%
MOTOR VEHICLE LICENSES	\$14,000.00	\$5,100.00	36%	103120.0500	\$16,000.00	14%
BANK STOCK TAXES	\$38,000.00	\$0.00	0%	103120.0600	\$38,000.00	0%
CELLULAR TAX		\$69,956.99		103120.0700	\$95,000.00	
TRANSIENT OCCUPANCY TAX	\$20,000.00	\$11,925.02	60%	103120.1000	\$18,875.00	-6%
MEALS TAX	\$120,000.00	\$85,332.40	71%	103130.3100	\$150,000.00	25%
TRASH COLLECTION FEE	\$74,000.00	\$53,790.00	73%	10.3160.0804	\$74,000.00	0%
BUILDING/ZONING PERMITS	\$0.00	\$600.00	#DIV/0!	103130.3080		0%
TRAFFIC FINES	\$14,000.00	\$9,254.10	66%	103140.1010	\$14,000.00	0%
INTEREST ON CERT & ACCTS	\$1,000.00	\$0.00	0%	103150.1030	\$1,000.00	0%
RENTAL OF PROPERTY	\$1,000.00	\$710.00	71%	103150.2010	\$1,000.00	0%
WATER TOWER ANTENNA RENTAL	\$0.00	\$0.00	#DIV/0!	10.3150.2020		#DIV/0!
GRASS CUTTING	\$300.00	\$460.00	153%	103160.0803	\$300.00	0%
BOAT DOCKAGE FEES -MONTHLY	\$4,000.00	\$850.00	21%	103160.1305	\$625.00	-84%
BOAT DOCKAGE FEES -TRANS	\$50,000.00	\$29,558.01	59%	103160.1306	\$57,000.00	14%
BOAT RAMP FEES	\$600.00	\$745.00	124%	103160.1307	\$800.00	33%
RAMP ANNUAL DECALS	\$200.00	\$135.00	68%	103160.1308	\$1,500.00	650%
WHARF GAS SALES	\$46,000.00	\$44,099.35	96%	103160.1309	\$58,500.00	27%
WHARF MERCHANDISE				103160.1310	\$1,000.00	
WHARF OTHER	\$750.00	\$832.99	111%	103160.1314	\$2,200.00	193%
WHARF ELECTRIC	\$5,000.00	\$3,481.10	70%	103160.1316	\$5,500.00	10%
WHARF GRANTS	\$0.00	\$12,528.31	#DIV/0!	103160.1317	\$200,000.00	#DIV/0!
WHARF MISC REVENUE	\$0.00	\$86.40	#DIV/0!	103160.6014	\$60.00	#DIV/0!
MISC. REVENUE	\$25,000.00	\$3,912.49	16%	103189.9001	\$5,000.00	-80%
LAW ENFORCEMENT FUNDS	\$46,000.00	\$34,460.89	75%	103221.0401	\$46,000.00	0%
FIRE PROGRAMS FUNDING	\$10,000.00	\$0.00	0%	103221.0410	\$10,000.00	0%
LITTER CONTROL GRANT	\$800.00	\$1,031.00	129%	103221.0411	\$1,031.00	29%
VA COMM FOR THE ARTS	\$1,500.00	(\$1,000.00)	0%	103221.0414	\$1,500.00	0%
SALE OF ASSETS	\$0.00	\$0.00	0%	103189.9002		0%
DREDGING PROJECT GRANTS	\$0.00	\$0.00	0%	233160.1010		0%
TRANSFER IN-GEN. FUND RESERVE	\$0.00	\$0.00	0%			N/A
TOTAL	\$1,283,905.00	\$979,421.56	76%		\$1,555,011.00	21%

Notes

\$200,000.00 Wharf Grant

\$1,355,011.00

BUDGET 2017/2018 - SUMMARY

G/F EXPENDITURES	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Proposed Budget FY 2018	% Difference 2017/2018
EXECUTIVE	\$40,736.00	\$21,403.52	80%	\$43,386.00	6%
ADMIN	\$228,499.00	\$178,843.88	78%	\$250,755.34	9%
LEGAL & PROF. SERV	\$11,750.00	\$240.00	2%	\$6,250.00	-47%
INSURANCE	\$51,700.00	\$40,555.25	78%	\$59,710.00	15%
POLICE	\$341,328.00	\$246,489.09	72%	\$405,423.14	19%
FIRE DEPT.	\$30,500.00	\$22,500.00	69%	\$32,500.00	0%
MOSQUITO & WEEDS	\$19,771.30	\$3,323.50	17%	\$19,450.00	-2%
STREETS	\$122,270.00	\$80,623.47	67%	\$83,033.07	-31%
SOLID WASTE	\$97,416.00	\$71,568.40	73%	\$97,416.00	0%
LITTER	\$1,200.00	\$725.25	60%	\$1,200.00	0%
BLDG. & GROUNDS	\$24,400.00	\$12,994.33	53%	\$24,250.00	-1%
PARKS	\$18,500.00	\$7,632.62	73%	\$10,800.00	3%
WHARF	\$92,341.00	\$123,503.88	89%	\$356,087.91	286%
CHRISTMAS	\$8,700.00	\$15,070.18	5%	\$5,700.00	-34%
CONTINGENCY	\$66,424.00	\$27,549.62	18%	\$55,762.00	-27%
DEBT SERVICE		\$12,233.15	75%	\$7,032.00	0%
SUB-TOTAL	\$1,155,535.30	\$865,256.14	75%	\$1,458,755.46	26%

EXECUTIVE

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Proposed Budget FY 18	Account #	% Difference 2017 AND 2018
MAYOR -COUNCIL COMPENSATION	\$14,200.00	\$10,923.40	77%	\$ 14,200.00	104001.1101	0.00%
FICA	\$1,086.00	\$835.60	77%	\$ 1,086.00	104001.2100	0.00%
TRAVEL TOWN COUNCIL	\$850.00	\$317.98	37%	\$ 500.00	104001.5500	-41.18%
COMMUNITY PROMOTION	\$21,600.00	\$5,665.30	26%	\$ 21,600.00	104001.5803	0.00%
TOT - 25% ESVA TOURISM		\$2,850.03	#DIV/0!	\$ 5,000.00	104001.5806	#DIV/0!
TREE BOARD (Town Beautification Com.)	\$3,000.00	\$838.21	28%	\$ 1,000.00	104001.5804	-66.67%
	\$40,736.00	\$21,430.52	80%	\$ 43,386.00		6.11%

Items to keep in mind under the community promotions line item:

- Website Improvements – \$6,500.00
- Hist Soc Brochures Space - \$1000.00
- 3 Art Requests - \$3000.00
- ES Chamber Dues - \$317.90
- ES Chamber Essentials Ad – \$650.00
- Brochures (OBICA & Town) - \$1,490.00
- Northern Rest Center
- TODS Sign
- ES Visitors Guide Ad – \$840.00
- Tourism Center Space – \$120.00
- Historic Banners (?)
- Could redirect Christmas Parade trophies out of to save committee some funds to use on new b

ADMINISTRATION

* Tourism TOT and Parades are pass-throughs

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 AND 2018
SALARIES	\$133,315.00	\$95,966.56	72%	104503.1100	\$137,688.70	3.28%
OVER-TIME COMP.	\$1,000.00	\$439.96	44%	104503.1200	\$1,000.00	0.00%
FICA	\$8,265.00	\$7,375.09	89%	104503.2100	\$10,533.19	27.44%
RETIREMENT-VRS	\$7,052.00	\$4,825.28	68%	104503.2200	\$7,072.13	0.29%
HOSPITALIZATION	\$17,460.00	\$13,677.00	78%	104503.2300	\$19,530.00	11.86%
GROUP LIFE INS.-VRS	\$1,746.00	\$473.51	27%	104503.2400	\$1,751.32	0.30%
SUTA	\$1,386.00	\$2,602.51	188%	104510.2300	\$2,405.00	73.52%
TRAINING	\$1,000.00	\$440.00	44%	104503.3140	\$2,000.00	100.00%
AUDIT SERVICES	\$17,000.00	\$0.00	0%	104503.3120	\$17,000.00	0.00%
OFFICE EQUIP. REP/MAINT	\$7,500.00	\$7,871.68	105%	104503.3330	\$8,000.00	6.67%
PRINTING AUTO DECAL	\$275.00	\$268.39	98%	104503.3501	\$275.00	0.00%
ADVERTISING	\$3,000.00	\$2,566.15	86%	104503.3601	\$3,000.00	0.00%
POSTAGE	\$2,250.00	\$2,709.73	120%	104503.5201	\$3,500.00	55.56%
TELEPHONE	\$4,500.00	\$3,903.03	87%	104503.5203	\$4,500.00	0.00%
TRAVEL	\$1,000.00	\$1,295.93	130%	104503.5500	\$2,000.00	100.00%
DUES-MEMBERSHIP	\$1,250.00	\$372.90	30%	104503.5801	\$1,000.00	-20.00%
OFFICE SUPPLIES	\$6,000.00	\$18,239.87	304%	104503.6001	\$15,000.00	150.00%
MISC.	\$2,500.00	\$1,394.82	56%	104503.6014	\$2,500.00	0.00%
BANK PROCESSING FEES	\$7,000.00	\$4,937.66	71%	104503.3121	\$7,000.00	0.00%
BOOK KEEPING FEES	\$5,000.00	\$2,741.46	55%	104503.3130	\$5,000.00	0.00%
PARADES		\$6,742.35		104503.6016		
TOTAL	\$228,499.00	\$178,843.88	78%		\$250,755.34	8.88%

LEGAL & PROFESSIONAL SERVICES

DESCRIPTION	Budget FY 2017	YTD 03/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
TOWN ATTORNEY/ATTY FEES	\$7,500.00	\$240.00	3%	104506.3130	\$4,000.00	-47%
COURT APP. LAWYER/COURT FEES	\$250.00	\$0.00	0%	104506.3132	\$250.00	0%
CONSULTANTS	\$4,000.00	\$0.00	0%	104506.3131	\$2,000.00	-50%
TOWN CODE CODIFICATION	\$0.00	\$0.00	#DIV/0!	104506.3133		#DIV/0!
ATTORNEY FEES - OTHER	\$0.00	\$0.00	#DIV/0!	104506.3100		#DIV/0!
SUB-TOTAL	\$11,750.00	\$240.00	2%		\$6,250.00	-47%

NOTES:

INSURANCE

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
PROPERTY INS.	\$25,000.00	\$27,220.50	109%	104510.5304	\$31,930.00	28%
VEHICLE INS.	\$7,500.00	\$5,385.00	72%	104510.5305	\$5,592.00	-25%
SURETY BONDS	\$200.00	\$0.00	0%	104510.5306	\$200.00	0%
PUB OFF & LAW ENF LIAB	\$2,000.00	\$0.00	0%	104510.5307	\$3,407.00	70%
GENERAL LIAB.	\$2,500.00	\$741.75	30%	104510.5308	\$4,568.00	83%
WORKMENS COMP.	\$14,000.00	\$7,208.00	51%	104510.5309	\$12,613.00	-10%
VACORP/HYBRID ST/LT DISAB.				104510.2700	\$900.00	
FLOOD INS.-WHARF	\$500.00	\$0.00	0%	104510.5310	\$500.00	
SUB-TOTAL	\$51,700.00	\$40,555.25	78%		\$59,710.00	15%

POLICE

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
SALARIES	\$217,250.00	\$165,013.58	76%	105524.1100	\$227,133.02	5%
OVER-TIME COMP	\$8,786.00	\$7,527.96	86%	105524.1200	\$9,300.00	6%
FICA	\$13,160.00	\$13,199.44	100%	105524.2100	\$17,375.68	32%
RETIREMENT	\$14,274.00	\$8,420.95	59%	105524.2200	\$15,136.00	6%
HOSPITALIZATION	\$27,936.00	\$20,370.00	73%	105524.2300	\$15,624.00	-44%
LIFE INS.	\$2,650.00	\$827.47	31%	105524.2400	\$2,975.44	12%
SUTA	\$2,772.00	\$2,819.48	102%	105524.2600	\$2,800.00	1%
TRAINING	\$3,000.00	\$1,876.00	63%	105524.3140	\$3,957.00	32%
VEHICLE REPAIR	\$4,000.00	\$5,333.38	133%	105524.3310	\$4,000.00	0%
COMP MAINT/LICENSES	\$3,500.00	\$0.00	0%	105524.3330	\$3,800.00	9%
TELEPHONES SERVICES	\$2,000.00	\$1,992.61	100%	105524.5203	\$2,000.00	0%
TRAVEL	\$500.00	\$190.00	38%	105524.5500	\$500.00	0%
OFFICE SUPPLIES	\$1,500.00	\$727.22	48%	105524.6001	\$1,500.00	0%
VEHICLE FUEL	\$12,000.00	\$7,923.26	66%	105524.6008	\$14,000.00	17%
UNIFORMS & BODY ARMOR	\$2,500.00	\$1,651.72	66%	105524.6011	\$3,000.00	20%
POLICE SUPPLIES	\$8,000.00	\$6,932.77	87%	105524.6016	\$8,000.00	0%
NEW POLICE VEHICLES	\$15,000.00	\$0.00	0%	105524.8110	\$30,000.00	100%
HAZARDOUS DUTY/LEOS				105524.5302	\$42,000.00	
LINE OF DUTY ACT INS	\$2,500.00	\$1,683.25	67%	105524.5301	\$2,322.00	-7%
SUB-TOTAL	\$341,328.00	\$246,489.09	72%		\$405,423.14	19%

FIRE DEPARTMENT

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
CONTRIBUTIONS FIRE CO.	\$22,500.00	\$22,500.00	100%	105528.5605	\$22,500.00	0%
FIRE PROGRAMS FUND	\$10,000.00	\$0.00	0%	105528.5606	\$10,000.00	0%
SUB-TOTAL	\$32,500.00	\$22,500.00	69%		\$32,500.00	0%

NOTES:

MOSQUITO & WEED CONTROL

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
PAY (Moq. Spraying)	\$4,200.00	\$3,323.50	79%	106034.1100	\$4,200.00	0%
FICA	\$321.30	\$0.00	0%	106034.2100	\$0.00	-100%
REPAIR-MAINT. SUPPLIES	\$750.00	\$0.00	0%	106034.6007	\$750.00	0%
MOSQUITO CHEMICALS	\$5,000.00	\$0.00	0%	106034.6025	\$5,000.00	0%
WEED CONTROL (contract)	\$9,500.00	\$0.00	0%	106034.6027	\$9,500.00	0%
SUB-TOTAL	\$19,771.30	\$3,323.50	17%		\$19,450.00	-2%

NOTES:

STREET MAINTENANCE

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	*BENEFITS SPLIT		Proposed Budget FY 2018	% Difference 2017 and 2018
				50% - STREET	25% - WATER		
SALARIES	\$52,901.00	\$40,574.00	77%	106040.1100	25% SEWER	\$26,051.17	-51%
OVERTIME COMP.	\$1,000.00	\$831.60	83%	106040.1200		\$1,000.00	0%
FICA	\$3,280.00	\$3,141.11	96%	106040.2100		\$2,016.03	-39%
RETIREMENT	\$3,719.00	\$2,080.56	56%	106040.2200		\$1,852.64	-50%
HOSPITALIZATION	\$13,968.00	\$11,640.00	83%	106040.2300		\$7,812.00	-44%
LIFE INS.	\$693.00	\$197.04	28%	106040.2400		\$345.23	-50%
SUTA	\$1,109.00	\$1,466.89	132%	106040.2600		\$456.00	-59%
VEHICLE REPAIR	\$3,000.00	\$125.21	4%	106040.3310		\$3,000.00	0%
ELECTRIC SERVICE	\$30,000.00	\$17,733.87	59%	106040.5101		\$30,000.00	0%
STREET REPAIR-MAIN.	\$10,000.00	\$1,887.03	19%	106040.6007		\$8,500.00	-15%
SMALL TOOLS & EQUIP	\$400.00	\$486.69	122%	106040.6010		\$500.00	25%
UNIFORMS	\$1,000.00	\$0.00	0%	106040.6011		\$1,000.00	0%
SAFETY-STREET SIGNS	\$0.00	\$459.47	#DIV/0!	106040.6018		\$500.00	#REF!
SIDEWALK REPLACEMENT	\$0.00	\$0.00	0%	106040.8119			0%
SUB-TOTAL	\$121,070.00	\$80,623.47	67%			\$83,033.07	-31%

SOLID WASTE

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
VEHICLE-MAIN.	\$3,600.00	\$1,337.49	37%	106044.3310	\$3,600.00	0%
TRASH COLLECTION SER.	\$87,816.00	\$67,541.20	77%	106044.3910	\$87,816.00	0%
REPAIR/MAIN.	\$2,000.00	\$588.44	29%	106044.6007	\$2,000.00	0%
VEHICLE FUEL	\$4,000.00	\$2,101.27	53%	106044.6088	\$4,000.00	0%
SUB-TOTAL	\$97,416.00	\$71,568.40	73%		\$97,416.00	0%

NOTES:

LITTER CONTROL

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
LITTER CONTROL(CANS & LINERS)	\$1,200.00	\$725.25	60%	106040.6015	\$1,200.00	0%
SUB-TOTAL	\$1,200.00	\$725.25	60%		\$1,200.00	0%

NOTES:

BUILDINGS & GROUNDS

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
ELECTRIC SERVICES	\$5,000.00	\$3,093.92	62%	106056.5101	\$5,000.00	0%
HEATING FUEL	\$5,000.00	\$2,365.18	47%	106056.5102	\$5,000.00	0%
JANITORIAL SUPPLIES	\$1,000.00	\$1,269.60	127%	106056.6005	\$1,500.00	50%
TOWN HALL JANITORIAL SERVICE	\$2,400.00	\$1,900.00	79%	106056.6006	\$3,250.00	35%
REPAIR/MAIN.	\$11,000.00	\$4,353.87	40%	106056.6007	\$9,500.00	-14%
ONANCOCK SCHOOL REPAIRS	\$0.00	\$0.00	#DIV/0!	106056.6008		0%
SUB-TOTAL	\$24,400.00	\$12,982.57	53%		\$24,250.00	-1%

NOTES:

PARKS

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
CUTTING GRASS CONT.	\$6,000.00	\$6,215.00	104%	107068.1400	\$6,300.00	5%
ELECTRIC SERVICES	\$700.00	\$520.82	74%	107068.5101	\$700.00	0%
REPAIR/MAIN. SUPPLIES	\$1,000.00	\$0.00	0%	107068.6007	\$1,000.00	0%
SMALL TOOLS-EQUIP.	\$300.00	\$143.95	48%	107068.6010	\$300.00	0%
PLANTINGS/LANDSCAPE	\$2,500.00	\$706.95	28%	107068.6013	\$2,500.00	0%
MISC. (OTHER SUPPLIES)	\$0.00	\$45.90	#DIV/0!	107068.6014		#DIV/0!
SUB-TOTAL	\$10,500.00	\$7,632.62	73%		\$10,800.00	3%

NOTES:

WHARF

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
SALARIES/PT COMPENSATION	\$34,404.00	\$27,260.69	79%	107060.1300	\$37,000.00	8%
OVERTIME	\$3,000.00	\$3,907.53	130%	107060.1200	\$2,000.00	-33%
FICA	\$2,133.00	\$2,382.07	112%	107060.2100	\$2,631.91	23%
SUTA	\$554.00	\$1,073.48	194%	107068.2600	\$456.00	-18%
ELECTRIC SERVICES	\$7,000.00	\$4,332.11	62%	107060.5101	\$5,000.00	-29%
TELEPHONE	\$2,000.00	\$1,385.13	69%	107060.5203	\$2,500.00	25%
WHARF JANITORIAL SUPPLIES	\$1,750.00	\$1,424.96	81%	107060.6005	\$2,500.00	43%
REPAIR/MAINTENANCE	\$3,000.00	\$1,839.14	61%	107060.6007	\$3,000.00	0%
COST OF GAS/DIESEL	\$35,000.00	\$34,667.44	99%	107060.6008	\$46,000.00	31%
COST OF MERCHANDISE				107060.6009	\$500.00	100%
OTHER OPERATING SUPPLIES	\$1,500.00	\$3,040.37	203%	107060.6014	\$2,500.00	67%
ADVERTISING & DUES	\$2,000.00	\$1,000.00	50%	107060.6016	\$2,000.00	0%
CAPITAL IMPROVEMENTS				107060.6018	\$250,000.00	
SUB-TOTAL	\$92,341.00	\$82,312.92	89%		\$356,087.91	286%

NOTES:

*RUTH'S TIME (DEC-FEB): SALARY = \$7543.13 FICA = \$577.07 SUTA = \$291.14
 \$356,087.91
 \$200,000.00
 \$156,087.91 *\$250,000 FOR CAPITAL IMPROV
 74% WILL BE REIMBURSED BY VPA

CHRISTMAS

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
ELECTRIC SERVICES	\$200.00	\$14.74	7%	107064.5101	\$200.00	0%
REPAIR/MAIN. SUPPLIES	\$500.00	\$380.69	76%	107064.6007	\$500.00	0%
CHRISTMAS DECORATIONS	\$8,000.00	\$14,565.01	182%	107068.6015	\$5,000.00	-38%
SUB-TOTAL	\$8,700.00	\$395.43	5%		\$5,700.00	-34%

NOTES:

COUNCIL CONTINGENCY & BANK NOTE (Debt Service)

DESCRIPTION	Budget FY 2017	YTD as of 3/14/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
CONTINGENCIES	\$39,662.00	\$7,304.25	18%	108080.9103	\$29,000.00	-27%
DEBT SERVICE				108080.9106	\$7,032.00	
BB& T PROPERTY NOTE	\$26,762.00	\$20,086.02	75%	108080.9105	\$26,762.00	0%
SUB-TOTAL	\$66,424.00	\$27,390.27	41%		\$62,794.00	-5%

NOTES:

WS REVENUE

WATER & SEWER REVENUE									
DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD FY 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018	Amount to Balance W/S Revenue with Expenses	% To Balance W/S Revenue with Expenses WITHOUT Change of Flows	% Water & Sewer ONLY To Balance W/S Revenue with Expenses WITH Change of Flows Based on YTD
WATER CHARGES	\$275,000.00	\$195,499.13	71%	513160.0805	\$327,000.00	19%	\$ 306,900.00	11.60%	12.20%
SEWER CHARGES	\$680,000.00	\$557,320.07	82%	513160.0806	\$779,000.00	15%	\$ 878,016.00	29.12%	26.42%
LEACHATE/SEPTAGE REVENUE	\$12,000.00	\$13,366.06	111%	513160.0820	\$15,000.00	25%	\$ 15,000.00	25.00%	n/a
WATER INSTALLATION	\$3,000.00	\$0.00	0%	513160.0809	\$3,000.00	0%	\$ 3,000.00	0.00%	n/a
SEWER INSTALLATION FEES	\$2,400.00	\$0.00	0%	513160.0810	\$2,400.00	0%	\$ 2,400.00	0.00%	n/a
WATER / SEWER PENALTIES	\$21,000.00	\$6,889.01	33%	513160.0811	\$12,500.00	-40%	\$ 12,600.00	-40.00%	n/a
MISCELLANEOUS REV.	\$20,000.00	\$1,130.27	6%	513160.9001	\$5,000.00	-75%	\$ 5,000.00	-75.00%	n/a
TRANSFER from GENERAL FUND		\$0.00	NA	513160.9002	NA	#VALUE!	\$ -	0.00%	n/a
TOTAL	\$1,013,400.00	\$774,204.54	76%		\$1,143,900.00	13%	\$ 1,222,916.00	120.67%	n/a
Total Sewer Revenue		\$805,150.00	Total Water Revenue		\$338,750.00	Total Revenue	\$1,143,900.00		
Total Sewer Expenses		\$919,947.32	Total Water Expenses		\$316,885.94	Total Exps	\$1,236,833.26		
Balance		(\$114,797.32)	Balance		\$21,864.06				
Transfer from Gen Fund Needed Total W&S Balance (\$92,933.26)									
From FY16 General Fund		\$0.00	% of Year Cmpmt		75%				
Balance		(\$92,933.26)							

WATER DEPARTMENT EXPENDITURES

DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
SALARIES	\$50,517.00	\$39,590.02	78%	516048.1100	\$66,524.84	#REF!
OVER-TIME	\$5,000.00	\$2,384.39	48%	516048.1200	\$4,750.00	#REF!
FICA	\$3,200.00	\$3,211.04	100%	516048.2100	\$5,083.50	#REF!
RETIREMENT	\$3,500.00	\$1,990.97	57%	516048.2200	\$4,535.14	#REF!
HOSPITALIZATION	\$8,800.00	\$6,402.00	73%	516048.2300	\$13,671.00	#REF!
LIFE INS	\$700.00	\$197.68	28%	516048.2400	\$873.46	#REF!
SUTA	\$700.00	\$538.93	77%	516048.2600	\$798.00	#REF!
TRAINING AND TRAVEL	\$1,000.00	\$0.00	0%	516048.3140	\$1,000.00	#REF!
VEHICLE REPAIR	\$2,000.00	\$940.67	47%	516048.3310	\$2,000.00	#REF!
REPAIR/MAIN.-SVC.	\$5,000.00	\$10,861.61	217%	516048.3311	\$5,000.00	#REF!
PRINTING WATER BILLS	\$50.00	\$0.00	0%	516048.3502	\$200.00	#REF!
ADVERTISING	\$150.00	\$105.64	70%	516048.3601	\$150.00	#REF!
ELECTRIC SERVICES	\$13,000.00	\$7,994.83	61%	516048.5101	\$13,000.00	#REF!
POSTAGE	\$500.00	\$375.00	75%	516048.5201	\$500.00	#REF!
TELEPHONE	\$1,500.00	\$2,449.74	163%	516048.5203	\$2,000.00	#REF!
DUES/MEMBERSHIPS	\$1,000.00	\$80.00	8%	516048.5801	\$1,000.00	#REF!
HEALTH DEPT. FEES	\$2,500.00	\$2,132.85	85%	516048.5803	\$2,500.00	#REF!
REPAIR & MAINTENANCE	\$100.00	\$5,402.74	5403%	516048.6007	\$5,000.00	#REF!
VEHICLE FUEL	\$2,000.00	\$1,224.97	61%	516048.6008	\$2,000.00	#REF!
GRASS CUTTING	\$0.00	\$0.00	#DIV/0!	516048.1400		#REF!
UNIFORMS	\$0.00	\$75.25	#DIV/0!	516048.6011	\$300.00	0%
LAB SUPPLIES	\$2,500.00	\$1,599.93	64%	516048.6016	\$3,125.00	20%
PURIFICATION SUPPLIES	\$16,000.00	\$15,892.36	99%	516048.6020	\$20,000.00	20%
SMALL TOOLS & EQUIPMENT	\$500.00	\$0.00	0%	516048.8101	\$500.00	0%
DEBT SERVICE	\$162,375.00	\$99,636.64	61%	516048.8119	\$162,375.00	0%
INTEREST EXPENSE	\$0.00	\$0.00	#DIV/0!	516048.8124		#DIV/0!
RESERVE FOR CIP	\$0.00	\$0.00	#DIV/0!	516048.5311		#DIV/0!
SUB-TOTAL	\$282,592.00	\$203,087.26	72%		\$316,885.94	11%

SEWER DEPARTMENT EXPENDITUR						
DESCRIPTION	Budget FY 2017	YTD as of 3/31/17	% YTD 2017	Account #	Proposed Budget FY 2018	% Difference 2017 and 2018
SALARIES	\$138,500.00	\$110,195.79	80%	516052.1100	\$158,073.34	14%
OVER TIME	\$12,000.00	\$7,158.32	60%	516052.1200	\$14,250.00	19%
FICA	\$8,600.00	\$8,977.59	104%	516052.2100	\$12,086.97	41%
RETIREMENT	\$9,600.00	\$5,512.29	57%	516052.2200	\$11,381.87	19%
HOSPITALIZATION	\$22,500.00	\$18,469.50	82%	516052.2300	\$29,295.00	30%
LIFE INS.	\$1,900.00	\$543.82	29%	516052.2400	\$2,072.74	9%
SUTA	\$1,800.00	\$1,689.22	94%	516052.2600	\$2,079.00	16%
TRAINING	\$1,000.00	\$0.00	0%	516052.3140	\$1,000.00	0%
VEHICLE REPAIR	\$1,250.00	\$1,372.63	110%	516052.3310	\$1,500.00	20%
PLANT & COLL. REPAIR/MAINT	\$75,000.00	\$42,325.61	56%	516052.3340	\$75,000.00	0%
MEMBRANE REPLACEMENT	\$0.00	\$0.00	#DIV/0!	516052.3340		#DIV/0!
OUTSIDE CONTRACT-TESTING	\$30,000.00	\$20,607.50	69%	516052.3350	\$36,000.00	20%
REPAIR & MAINTENANCE	\$2,000.00	\$3,262.15	163%	516052.3360	\$3,500.00	75%
PRINTING UTILITY BILLS	\$0.00	\$0.00	#DIV/0!	516052.3502	\$450.00	#DIV/0!
ADVERTISING	\$500.00	\$105.64	21%	516052.3601	\$500.00	0%
ELECTRIC SERVICES	\$75,000.00	\$57,862.22	77%	516052.5101	\$75,000.00	0%
POSTAGE	\$1,000.00	\$503.00	50%	516052.5201	\$1,000.00	0%
TELEPHONE SERVICES	\$5,000.00	\$5,862.96	117%	516052.5203	\$7,000.00	40%
DUES/ MEMBERSHIPS	\$4,000.00	\$2,769.04	69%	516052.5801	\$4,000.00	0%
OFFICE SUPPLIES	\$300.00	\$105.13	35%	516052.6001	\$300.00	0%
VEHICLE FUEL	\$3,500.00	\$1,951.40	56%	516052.6008	\$3,500.00	0%
GRASS CUTTING	\$0.00	\$0.00	#DIV/0!	516052.1400		#DIV/0!
UNIFORMS	\$0.00	\$75.24	#DIV/0!	516052.6011	\$300.00	#DIV/0!
LAB SUPPLIES	\$3,000.00	\$715.59	24%	516052.6022	\$3,600.00	20%
WASTEWATER DISINFECTION	\$0.00	\$0.00	#DIV/0!	516052.6023	\$0.00	#DIV/0!
WASTEWATER CHEMICALS	\$40,000.00	\$27,209.01	68%	516052.6025	\$48,000.00	20%
SAFETY EQUIPMENT	\$500.00	\$0.00	0%	516052.6026	\$500.00	0%
SMALL TOOLS & EQUIPMENT	\$750.00	\$0.00	0%	516052.8101	\$750.00	0%
I/I DEBT SVC. SEWER GRANT	\$45,000.00	\$45,000.00	100%	516052.9109	\$45,000.00	0%
INSURANCE	\$0.00	\$0.00	#DIV/0!	516052.5311	\$0.00	#DIV/0!
CAPITAL IMPR. DEBT SVC	\$66,725.00	\$46,326.49	69%	516052.9110	\$65,725.00	-1%
WTP DEBT SERVICE (SRLF)	\$216,119.40	\$216,119.40	100%	516052.9120	\$216,119.40	0%
WTP DEBT SERVICE (RD)	\$101,964.00	\$76,473.00	75%	516052.9130	\$101,964.00	0%
RESERVE FOR CIP	\$0.00	\$0.00	#DIV/0!			#DIV/0!
TOTAL	\$867,508.40	\$701,192.54	81%		\$919,947.32	6%

PROCLAMATION
PROCLAIMING
MAY 20 THROUGH MAY 26, 2017
as
NATIONAL SAFE BOATING WEEK

Recreational boating is fun and enjoyable, and we are fortunate that we have sufficient resources to accommodate the wide variety of pleasure boating demands. However, our waterways can become crowded at times and be a place of chaos and confusion. While being a marvelous source of recreation, boating, to the unprepared, can be a risky sport. Not knowing or obeying the Navigation Rules or the nautical "Rules of the Road," drinking alcohol or taking drugs while operating a boat, or choosing not to wear your life jacket when doing so is clearly NOT the smart thing to do, are all examples of human error or a lack of proper judgment. One particular behavior that can reduce the number of boaters who lose their lives by drowning each year by approximately 80% is the wearing of a life jacket. It is a simple task that has the potential to reduce terrible loss in lives.

Whereas, on average, 700 people die each year in boating-related accidents in the U.S.; nearly 70% of these are fatalities caused by drowning; and

Whereas, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and

Whereas, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

Whereas, modern life jackets are more comfortable, more attractive, and more wearable than styles of years past and deserve a fresh look by today's boating public and

Whereas, U.S. Coast Guard Auxiliary Flotilla 12-02 Painter, provides safe boating instruction for persons of all ages in order to prevent boating accidents and to teach rescue and survival techniques in case one does occur.

Therefore, I, Russell A. Jones, do hereby support the goals of the North American Safe Boating Campaign and proclaim May 20-26, 2017, as National Safe Boating Week and the start of the year-round effort to promote safe boating. And I encourage all boaters to wear their life jackets, boat responsibly, and enroll in a safe boating class.

In Witness Whereof, I urge all those who boat to "Boat Smart. Boat Safe. Wear it." and practice safe boating habits.

Given under my signature and the seal of **The Town of Onancock, Virginia**
this 22nd day of May, 2017.

Mayor
Town of Onancock