

**Town of Onancock
Town Council Meeting
Monday, July 25, 2022
7:00 PM**

1) Call to order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Mayor Fletcher Fosque and Councilmembers Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald were present. Town Manager Matt Spuck and Town Clerk Debbie Caton were also present.

2) The Pledge of Allegiance was recited.

3) Consideration and Approval of July 06, 2022, Meeting Minutes:

Councilmember Oswald moved to approve the minutes. Councilmember Holdren seconded the motion. The motion was passed with a 6-0 vote.

4) Council Discussion:

a) Industrial Revitalization Fund (IRF) resolution – Janet Fosque spoke to ask for Town Council’s consideration of the IRF resolution. The IRF is a DHCD fund to help with the redevelopment of blighted, empty properties where the rehabilitation will create a catalyst for physical and economic revitalization. The deadline for submission is August 19, 2022. The fund is awarded in the form of low interest loan, up to \$1,000,000 with no required match from the developer. The loan repayments will be retained by the Town and become a revolving loan fund awarded to future business property owners with property that meets the IRF guidelines for the loans. Councilmember Oswald moved to sign the resolution. Councilmember Gillespie seconded. The motion passed with a 6-0 vote.

b) Review and discuss B-1 ordinance - Town Manager Spuck spoke to the intent of the ordinance changes. After Council discussion, Town Manager Spuck will update by omitting Section 38-155 – Parking until the town plan is performed. At a later date, the ordinance will be updated to add language to cover noise and odor restrictions. Councilmember Holdren moved to pass the B-1 ordinance with change discussed. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

c) Review and discuss B-W ordinance – Town Manager Spuck discussed the suggested updates and changes. After Council discussion, the ordinance changes were tabled until a town attorney can review and possibly add insight.

d) Bulkhead project – Review and approve bid from Murtech – Town Manger Spuck reviewed the price and scope of work including an alternate price for composite decking from Murtech. Councilmember Oswald moved to award the project to Murtech. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

e) Onancock Main Street Agreement – the updated Onancock Main Street Agreement was reviewed and approved for signature by Town Manager Spuck.

f) Façade Grant – finalization of committee members was discussed. Ideally, the candidates will be a representative from Accomack-Northampton Planning District Commission

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(A-N PDC), Onancock Business and Civic Association (OBCA), and Onancock Main Street (OMS). Janet Fosque will appoint the representative from OMS. Councilmember Nock volunteered from the Town Council. Debbie Caton will be the appointed staff member.

g) Town Security camera-Town Manager Spuck discussed the proposals that did not meet the required specifications.

Vendor #1 – the hardware and software were proprietary to a specific manufacture’s equipment. This will limit the ability to shop for any additional or replacement equipment.

Vendor #2 – did not have the capability to meet the required specifications.

Vendor #3 – restrictions on connectivity.

The recommendation was to accept the bid from Dg Visual Security Consulting with Ava Camera Systems. Councilmember Holdren moved to accept the bid. Councilmember Oswald seconded the motion. The motion passed with a 6-0 vote.

5) Public Business:

NONE SCHEDULED

6) Public Comments

a) Kathy Boyd – 5 Market St – Ms. Boyd was hoping to obtain a deeper understanding of the mosquito control protocol. She asked if the collection data is effective and what factors determines the spray schedule. Town Manger Spuck explained that the Department of Public Works follows the guidelines and/or recommendations from Clark Mosquito. Clark Mosquito is the manufacturer of the mosquito sprayer. The guidelines require the air temperature to be 65 degrees or higher. The spray schedule of three times a week during the summer months is because this is high breeding times. The spray does not harm beehives or the bee population. The spray schedule will decrease into the fall and cooler months.

b) Janet Rochester – 39 King St. – Ms. Rochester expressed concerns about the increasing number of Homestay properties. She feels this reduces the availability of houses for permanent residences. She asked the Town Council to move cautiously with more approvals.

c) Peaches Dodge – 12 Meadville – Ms. Dodge updated the Town Council with construction progress at the ESCADV building. Phase 1 will be completed to house residents by September 1, 2022. Phase 2 is renovations for the administration building. Ms. Dodge informed the Town Council that the \$50,000 allocation from ARPA grants is needed to continue construction.

7) Committee Reports

a) Personnel – Councilmember Marino reported there is a completed draft of the personnel handbook.

b) Planning Commission – Mayor Fosque reported the next meeting will be a review of B-2 ordinance.

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c) Waterfront – Mayor Fosque reported Murtech was selected for the bulkhead replacement project. Boat traffic is down for the season. The committee feels gas prices may be the main factor.

6) Mayor’s Report –no comments

7) Town Manager’s Report –

- Branscome will complete the work at Jackson St in August,2022.
- VDOT is doing a study of water retention on Holly St. because the drainage is a problem.
- HRSD is still waiting for real estate closure of pump stations.
- Dog Park – fence install should start in approximately 30 days.
- Welcome Center – Architect has completed concept drawing for council’s consideration.
- Northeast Playground – DPW is removing most of the old playground equipment.

8) Adjourn

The regular meeting adjourned at 8:15 PM. Councilmember Marino moved for Town Council to have a closed session to discuss personnel. Mayor Fosque called the closed session to order at 8:30 PM. The meeting adjourned at 9:00 PM.



Mayor, Fletcher Fosque



Town Clerk, Debbie Caton