

**Town Council:** Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

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**Town of Onancock**

**Town Council Meeting**

**March 28, 2022, at 7:00 p.m.**

**Agenda**

1. Call to order and roll call
2. Pledge of Allegiance
3. Consideration and approval of meeting minutes from:
  - a. February 28, 2022, Town Council meeting
4. Public Business:
  - a. Historic Onancock School Performance Pavilion
  - b. Public Hearing – Homestay – 5 White Street
  - c. Public Hearing – Homestay – 12 Joynes Street
5. Council Discussion
  - a. Zoning classification for Sewer Pumping Stations
  - b. Budget – post budget workshop budget presentation
6. Public comment
7. Committee Reports:
  - a. HRSD (Matt Spuck)
  - b. Waterfront (Fletcher Fosque)
  - c. Planning Commission (Fletcher Fosque)
  - d. Personnel (Joy Marino)
8. Mayor's report
9. Town Manager's report
  - a. ARPA Project updates
10. Council comments
11. Closed session for discussion of real property issues
12. Adjourn

**Town of Onancock  
Town Council Meeting  
Monday, February 28, 2022  
7:00 PM**

1 ) Call to order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Mayor Fletcher Fosque and Councilmembers Thelma Gillsepie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald were present. Councilmember Ray Burger was not present. A quorum was established. Town Manager Matt Spuck and Deputy Clerk Debbie Caton were also present.

2) The Pledge of Allegiance was recited.

3) Consideration and Approval of January 24,2022 Meeting Minutes:

a) Councilmember Nock made a motion to approve the minutes with the noted grammatical errors being updated. Councilmember Holdren seconded the motion. The was motion was passed with 5-0 vote.

4) Public Business

a)Director Joani Donohoe from HOS presented 2021 Annual Report. She discussed the following:

- HOS feels comfortable with economic plan throughout the pandemic.
- Strategic plan – refer to packet and website.
- HOS mission is to continue to support the town with a place for meetings and special events.
- HOS made several improvements to the facility which included outdoor space and playground.
- Indoor space is at capacity with a waiting list.
- Planning for the 100 yr anniversary celebration is in process.
- Performance pavilion presented to Planning Commission in March 2022 for future consideration by Town Council.

Call to order and Roll Call of Planning Commission.

Chairperson Schreiber called the Planning Commission to order at 7:15 PM and roll was called.

Chairperson Schreiber, Commissioner Brockmeier, Commissioner Byrd, Commissioner Fosque, Commissioner Frey and Commissioner Tunstall were present. Commissioner Bagwell was not present. A quorum was established.

**b) Public Hearing – Homestay – 38-77 Special Exemptions**

Chairman Schreiber introduced the ordinance and stated the issues presented. Planning Commission recommended the ordinance as included in the agenda for tonight's public hearing.

Mayor opened public hearing at 7:15 AM

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The following public comments were recorded.

- Susan McQuire – 12 Joynes St  
Feels she has a perfect space for Air BNB. Agrees to all fees/special use permit. Plans to discuss with neighbors. Intends for her space to be a great benefit to the Town.
- Patrick Tompkins – 5 Kerr St – did not agree with the contiguous property rule. Proposed this aspect of ordinance be removed for consideration.
- John Fiege – 35 Meadville Dr –. He does not think the town should restrict the number of Airbnbs.
- Channing Guvenator - 105 Market St. –Would consider investing in more properties in town but is precluded by the single ownership clause of the ordinance. Hopes to serve community and tourist by providing accommodations for family members attending a funeral or overflow for families during the holidays.
- Bob Spoth– 10 Market St – likes the cluster the rule and feels it is very important to keep in the ordinance. He suggested a defined difference between guest house, B&B and Airbnb.
- Kathy Boyd – 5 Market St – support the proposed ordinance as written. Concerns about neighborhood.
- Colton Wilmouth – out of town – Asked for the ordinance to more accessible to public via website. He feels the standards/rules are ready in place by Airbnb will self-eliminate overall concerns with upkeeping the standards of Town.

Closed public hearing at 7:35 PM

Town Council and Mayor discussed the ordinance and public comments.

Council member Oswald motioned to accept ordinance with updates to Paragraph A, and to include in final ordinance attached to these minutes.

Council member Gillespie seconded the motion

Motion accepted 5-0.

**c) Public Hearing - Paper Roads -6-100 to 6-102**

Public hearing opened at 8:09 PM.

Mayor Fosque read 3 public comments into record. (attached to these minutes)

Town Council and Mayor discussed the ordinance and public comments.

Town Manager explained the current ordinance presents only one option for the Town. Other options in addition to current ordinance range from abandoning the right of way to the ordinance being heard, and any combination in between.

Council member Marino motioned to accept ordinance with adjustments (final ordinance attached).

Council member Nock seconded the motion.

Motion passed with vote of 4-yes, 1-abstaining vote (Councilmember Oswald) 0 - no

Planning Commission adjourned @ 8:35

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d) Adopt Planning Commission schedule was approved.

e )Mayor Fosque asked to appoint Dawn Byrd and Peaches Dodge to the BZA.

He will contact attorney to update the changes. No issues from Town Council.

f) Matt Spuck reported the Town received \$87,000 loan from USDA and \$46,800 grant to purchase town equipment. \$5,000 not covered but still within the FY2022

capital budget. Resolution read into record by Council member Oswald with a motion to accept. Council member Mario seconded the motion. Council voted 5-0 to pass.

5) Budget – Preliminary budget to be sent to Council by March 10<sup>th</sup>. Budget workshop scheduled for March 15<sup>th</sup> at 6:00 PM. Revisions/updates by March 24<sup>th</sup>. April 25<sup>th</sup> will be the Public Hearing with approval May 23<sup>rd</sup>.

6) Public Comments

Concert moved to Market Street Methodist Church because size of show.  
Haydon Rochester 39 King St

Peaches Dodge

Thanked the Town Manager and others for continued support of the ESCDAV.

New shelter is under construction.

Lori Eagen

Steve Thayer

Karen & David Twedie

Concerns about conditions on Turner St. Asking for help to maintain the street. Matt Spuck stated FY 23 budget to encompass tar, chip, with an external slurry seal.

7) Committee Reports:

a) HRSD -Matt Spuck reported HRSD – transition went well. Next phase to close on pump stations. This will allow HRSD to do necessary upgrades.

b) Waterfront – next meeting is Tuesday, March 8<sup>th</sup>.

c)Planning Commission – next meeting is Monday, March 7<sup>th</sup>.

d) Personnel –Council member Marino reported updating personnel policies and strategies for police retention. Next Meeting is Tuesday, March 1<sup>st</sup>.

8) Mayors' report – Mayor reminded everyone of the St Patrick's Parade scheduled for Saturday, March 19<sup>th</sup>. Asked Council to march as well as pass out candy.

**Town of Onancock  
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9) Town Manager's Report

- Chief Williams secured grant for O/T hours.
- New hire for Parks & Landscaping– Mike Colona – start date 03/07/22
- Golf cart shortage for Wharf
- VTC – ARPA grant - \$50,000 from Accomack. Spending plan being produced for Council approval.
- All Wharf advertising is in print for the upcoming season.
- NE grant & project meeting March 2<sup>nd</sup>

Motion to enter in closed session by Council member Nock. Council member Holdren seconded. Approved with 5-0 vote.

## Matt Spuck

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**From:** John Custis <john@custislawoffice.com>  
**Sent:** Friday, February 25, 2022 11:03 AM  
**To:** Fletcher Fosque  
**Cc:** Joy Marino; Maphis Oswald; Matt Spuck; Ray Burger; Sarah Nock; Thelma Gillespie; Shared Mailbox - Robert Bloxom  
**Subject:** Note for Public Record - Monday Public Hearings on Ordinances

Good Morning, Mr. Mayor – hope all is well with you and your family. I am writing today as a taxpayer in Onancock, as well as a private investor who loves the Town. I am out of town on Monday, but am asking that this email be submitted for the record for Monday’s public hearing in opposition to the proposed paper street ordinance and the modifications to the short-term rental Ordinance.

As you know, I had the pleasure to work with the Town of Onancock as counsel for many years, and it has been a blast being involved in certain economic activities within the Town that have brought economic development, an increased tax base, a gifted dog park, and increased water taps equating to increased revenue, among other things. Having grown up just outside of Onancock and having my first job cutting grass (gaining access to this job by canoe by the way!), having lived in Onancock, and now being a very big supporter of the Town and investor in the Town, I love the place and will always be a supporter of the businesses and people of our great Town – I suspect that 75% of my lunchtime budget goes to the restaurants of Onancock, and I am eternally grateful to be on that meal plan! I currently own several properties through various entities in Town, and am currently working on some new projects that I believe will be very beneficial if they come to fruition. Our Town is an amazing place. I have seen the ups and downs throughout the years. Needless to say, I don’t think that anyone would argue that we are needing private capital to assist in continuing the revitalization as the years march on, especially in the downtown area. The energy around the Main Street Initiative is fantastic and the business friendly pushes of the Town Manager have been very welcome (i.e. BPOL tax elimination among others). I compliment you, the Council and the Town Manager for these efforts.

But we must remember, in order to continue to attract private capital, we must not forget that the policies and ordinances we adopt exemplify the attitude and desires of our Town, and are taken very seriously when folks determine where to invest their capital. Onancock is fantastic, but not the first place people look to invest – continued improvement is needed and the implementation of business friendly policies is still important for attraction and improvements of areas like downtown.

All that being said, I have some grave concerns regarding the proposed ordinances the Town is considering at Monday night’s public hearing. I will be out of town on Monday and will be unable to attend, but wanted to make sure that my concerns were of record and the Council knew how just one citizen and taxpayer felt about their actions. With respect to the paper street ordinance, I wonder if the Council has considered the true cost to private owners of this ordinance. There are individuals in Town that own lots that are close to pulling permits, that now will likely be stuck with lots that are worthless and unbuildable. Does the Council understand that to build a road to VDOT specs could potentially costs tens if not a hundred thousand dollars depending on its length (i.e. engineering, permits, VDOT specs, drainage, curb/guttering. Stormwater management, etc...) – we aren’t talking a private driveway...we are talking a major investment that is completely untenable without a large amount of density to assist in paying for it. I wonder as well if the Council has considered just how many paper streets are left in Town (by a quick search, it appears that possibly only 3 to 5 areas of concern remain). Is it really necessary to put such burden on very few people? Is this truly something in the best interest of our taxpayers?

I know of several lot owners that will be negatively affected by this ordinance located off Kerr Street, lot owners that are wonderful private citizens trying to bring economic development to our town – including the possibility of some affordable housing that we all know is desperately needed in Town and Accomack County. The proposed ordinance, as

drafted, is very negative towards private development, private capital and the is overall not business friendly. If the Town does not want to be on the hook for some of these paper streets, **there is already an option under the law....simply formally abandon the paper street** as permitted by Virginia Code. The issue then becomes one of private concern between private landowners, and does not require such overly burdensome investments for Town infrastructure that clearly has not been a priority of the Town for decades given that most if not all of the paper street issues at hand are for roads dedicated decades ago. Again, we are talking about 3 or 4 situations at max, so why punish those trying to better our Town? Please know, this ordinance, if passed, will show the public that the Town does not welcome folks willing to take a risk to bring housing to our town. Quite the contrary....to speak very personally and bluntly, I know of personal opportunities and client opportunities that likely will pause, or even worse cease, due to such unfriendly positions by Council.

With respect to the Short Term Rental Ordinance – I wonder how much revenue these licenses have provided to the Town vs. how many headaches the short term rentals have caused for our law enforcement or neighbors. Believe me, I acknowledge the importance of zoning and control, and it surely is due in areas where current citizens expect privacy and quiet – but aren't we looking to encourage foot traffic in our Town? Don't we want visitors to frequent our businesses and restaurants? Not every visitor is wild party animal that negatively affects an area. I am but one person, but I wonder if there is a way to open our doors to short term rentals in certain zoning districts (downtown maybe? Business? Commercial?) vs. focusing solely on putting very strict regulations on those just trying to showcase our amazing Town (and an ordinance that to be honest I believe has some major legal problems).

I could go on, but I just wanted to share my concerns with you and Council as you make some very important decisions in the coming weeks and months on these important issues. While these may not be extremely meaningful to individual members of Council or the public, I can promise that the resounding discussion among private investors and the business community, at last the ones that I have been talking to recently, see this as an attack on the attraction of private capital. This is not what we want or need for our future. Personally, my appetite for interest in investing in town is chilled by these proposed ordinances....I hope that there is a full and practical discussion regarding these matters before any such negative restrictions are placed on the books.

I thank you, the Council and our Town Manager for your continued efforts to better our Town. Your job is a thankless one – believe me – I get it. But please know the decisions you make are impactful and will have real meaning for our owners, residents, taxpayers, interest in new projects, and for the perception of our Town to attract private capital in the future. Thank you for your consideration of these thoughts in your deliberation next Monday night.

Sincerely,  
John P. Custis, Esq.  
John P. Custis, LLC  
25020 Shore Parkway, Suite 2A  
Onley, Virginia 23418

## Matt Spuck

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**From:** Harry Parker <coastalhomesales@verizon.net>  
**Sent:** Saturday, February 26, 2022 12:26 PM  
**To:** Fletcher Fosque  
**Cc:** Matt Spuck  
**Subject:** Re; Public Hearing on Paper Streets

Good afternoon Fletcher,

I am writing this letter in opposition to the proposed changes regarding development on paper streets. Please submit this letter to public record at Monday night's meeting.

My wife and I own two lots on Marshall Street Extended. The lots are accessed by a paper street. We always anticipated providing our own access to the lots at our expense. We did not anticipate having to build a road to state specs and never considered building a road that connected with Waples Street. The value of the lots we own would not support the cost of a road built to VDOT specifications, rendering them unbuildable and without value if your proposal passes. In our opinion, the highest and best use for these lots would most likely be some type of affordable housing, which I believe many council members support. The proposal considered tonight would clearly not allow that type of use.

In an email last February, Matt Spuck wrote to me; "We would love to have these parcels developed to add to the Onancock community". I hope the town council's position tonight will be consistent with Matt's welcoming words.

Thank you for your time and consideration,

Harry and Pat Parker

Harry Parker

Coastal Homes by Beracah

757-787-2261

757-787-2231 Fax



## Matt Spuck

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**From:** ccac20@aol.com  
**Sent:** Sunday, February 27, 2022 11:28 AM  
**To:** Matt Spuck  
**Subject:** Letter for Town Meeting 2/28/22, Ann & Chris Capasso (and Thank You for the call)

On August 30, 2021, my husband Chris and I purchased Lot 13 on Marshall Street extension. This is between Kerr Street and Waples Street. On the day of Closing, we found out that we would be responsible for paving the road from Kerr Street to the frontage of our property. This is approximately 200 feet. That day I spoke with Mr. Spuck and Richards Paving was recommended to me as they do work for the city and are reasonable in their prices. I contacted them and was quoted \$14,000.00. We made some financial adjustments for this expense and completed the Closing for this property.

On Friday, February 26, 2022, we received a call, advising of possible changes to city codes on paper roads. There are only 3 lots on this road. The changes to code 6-102, #7 indicates we may be responsible to pay for the entire road to be paved. This could cost over \$50,000. If this happens, we will not be able to build our future home. My husband just retired last year and I am disabled and living on a fixed income. This home was to be built with modifications for my limitations, so that I can be self-sufficient.

Our hopes are to live in Onancock and enjoy this wonderful and friendly town in our final years.

And Thank You for listening.

Ann Capasso

## Matt Spuck

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**From:** Ronald Cicero <CaptRonC@verizon.net>  
**Sent:** Monday, February 28, 2022 8:35 AM  
**To:** Matt Spuck  
**Cc:** Nancy@TilghmanMarina.com; Captain Ron; Harry Parker  
**Subject:** Our Public Hearing Comments

Hi Matt,

Regarding the Public Hearing to solicit public comment for changes to Town Ordinance 6-100 to 6-102 taking place on Monday evening.

As you know, Nancy and I are currently working towards building our home on lots located at the end of Merry Lane Right-of-Way. Although we would love to attend the hearing in order to provide our input in person, that is not possible due to other commitments. Therefore please accept this email with our comments below for inclusion with other people's comments in lieu of our attendance.

Essentially the main areas of concern are:

1. 6-102.3 requires the improved ROW to be held to a VDOT standard as defined and published by VDOT for streets matching the size and use of the street post development. It seems to us that the standard for street quality would be more fairly addressed by requiring a quality of construction that is equal to the adjacent street(s) of which the street being constructed will interface with. It does not seem fair to expect a private individual to install a street of a higher quality and therefore greater cost than that which already exists. And with regard to our specific project on Merry Lane, it is a 200' dead end road that will support ingress/egress to no more than 3 homes. So to hold us to a standard that is greater than the streets already in place at that location is excessive.
2. 6-102.4 requires the project to be "formally put to bid"; this does not seem fair or logical in every instance. Government projects typically require this approach in order to deter nepotism, favoritism and fraud however when private individuals or businesses undertake projects, they select the best man/company for the job based on meetings, references, capability and cost. It is a far more efficient process than putting the project out for formal bid. Considering you are a current business owner, it would seem that you can understand this to be true. Nancy and I currently own 2 successful small businesses and I have over 23 years prior experience in the corporate world performing similar job functions. Had the "formal bid" approach been used for any of my projects over the past 45 years, it would not have resulted in the same successes. Additionally, there are very few resources in the Onancock area for this type of project; to date we have been able to locate only one contractor that is willing to take on such a small project as Merry Lane's ROW. Although we attempted to engage Branscome Incorporated, a much larger company, the Regional Manager declined interest without explaining his reasoning, we can only assume that our project is just too small for such a large company. Therefore we are left with just one contractor so placing our project up for bid would be a total waste of our time, our efforts and our money. If the Town requires a "formal bid" process, then they are more than welcome to also perform and pay for the ROW improvement project.
3. It is also our feeling that the Town ordinance should include addressing issues where there are previously constructed paved driveways or structures located within the ROW periphery that would interfere with the new construction project. In all likelihood they would have been built without permits and must be removed prior to start of the permitted ROW improvement project. Responsibility for this action needs to originate from the Town and not be imposed on the land owner or developer. Our specific situation is that Merry Lane ROW has a tar driveway that projects about 15' into the 40' wide ROW which will need to be removed prior to excavation

and construction of the new street. The driveway's homeowner should be approached by the Town to address complete removal of said driveway back to their property line and not defer or impose this responsibility on us.

Please have the above entered as our public comment for changes to Town Ordinance 6-102.

Thanks and have a nice day, Ron & Nancy Cicero

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## Sec. 38-77. Special exceptions.

The following uses shall be permitted in the Single-Family Residential District (R-1), subject to all the other requirements of this chapter, only upon the obtaining of a special use permit, as defined in article XV of this chapter, from the town council:

- (1) Each dwelling unit shall be permitted not more than one apartment, which shall be contained within the dwelling unit itself. It shall be a condition of issuance of a special use permit that the owner of the dwelling within which the apartment is located reside within the dwelling itself.
- (2) Bed and breakfast houses. Each dwelling unit may be permitted not more than five guestrooms in which overnight accommodations may be offered to transients and operators must live on site.
- (3) Homestay. For this subsection, the term "homestay" means a home occupation in which an individual owns a dwelling and provides lodging in all or any portion thereof for temporary periods of times not to exceed three weeks. Other terms used for this type of business include "Short-term Rental," and "STR." Examples of these include but are not limited to Air B&B, VRBO, or any other online or private travel agent or agency.
  - a. Every short-term rental must obtain a business license and maintain a Special Use Permit from the Town of Onancock. Special Use Permits for STR expire 3-years from the date of issuance and must be reconsidered by Town Council following the application process in place at the time of the renewal request.
  - b. Every Homestay is required to submit Transient Occupancy Tax (TOT) as per Chapter 16, Article IV herein. If any Homestay is idle for twelve consecutive months or does not submit TOT as defined, the Special Use Permit is automatically rescinded, and the owner must reapply using the process in place at the time of the reapplication.
  - c. The current owner or - in the case of a property sale contingent on securing the Special Use Permit (SUP) - the prospective purchaser must apply for the Special Use Permit. In the case of a contingent sale, the current owner and prospective purchaser may apply jointly.
  - d. The property shall serve as the primary Onancock residence for a majority of the year for the owner or principal owner of the legal entity that owns the property.
  - e. The applicant must provide local contact information for a responsible party, if the owner is not the responsible party, the owner must identify a responsible party who will be available 24 hours a day, seven days a week, to respond to, and resolve issues and complaints that arise during a period in which the dwelling is being used for transient occupancy. This contact information will be made available to all adjoining property owners and to the Onancock Police Department.
  - f. There must be a minimum of two-hundred linear feet (measured from the water meter for the property or the center of the street frontage, depending on the location of the meter) and one tax parcel as defined by Accomack County between properties allowed for use as Homestay properties. This includes all contiguous parcels in front, behind, and on both sides. Natural separations, such as the Creek, automatically create an appropriate barrier between Homestay structures.
  - g. The number of overnight guests will be determined by the zoning administrator in consultation with the homeowner. Properties will allow no more than 2 guests per bedroom and no more than 4 persons for each full bathroom. Nuclear families with children under the age of 18 are not limited to the number of guests allowed. The property must provide off-street parking for one vehicle for every four guests.

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- h. The owner of the property must annually provide the Town of Onancock with proof of insurance for property damage and liability in an amount no less than the full replacement value of the structure as it exists at the time of application and an amount of liability coverage no less than \$1,000,000 per occurrence and \$2,000,000 in aggregate
  - i. The homestay shall comply with all applicable town, county, state and federal statutes, regulations and ordinances.
  - j. The town reserves the right to inspect the residence based on complaints to verify that the homestay is being operated in accordance with the regulations set forth within this section.
  - k. The special use permit will be revoked by the zoning administrator in the event that three or more substantiated complaints are received by the town in a calendar year, or failure to maintain compliance with any of the regulations set forth herein.

(Code 1989, § 24-16; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Amd. of 7-14-1997; Ord. of 7-27-1998; Ord. of 2-27-2017, § 24-16(c))

## Chapter 6: Building and Building Regulations

### Article V: Property Development

#### 6-100: Paper Roads

##### Definition

A “paper road” or “paper street” is land owned by the Town originally established to facilitate the construction of a public road or street, but that land has not been developed as a road, the road only exists on paper. The Town has formal right-of-way on this property and no construction may occur on it, other than the development of a road meeting the requirements defined in 6-102.

#### 6-101: Development of property with paper road frontage

Often, there are privately owned parcels of land abutting a paper road. No construction may occur on these parcels if the paper road is the only point of access. The construction must comply with all frontage and setback requirements of the Town, it must meet all regulatory requirements pertaining to the Chesapeake Bay Preservation act (or state code governing constructing near a waterway, if applicable), and it must comply with all building and land disturbing requirements for the County of Accomack as established and maintained by the County of Accomack.

Sewer, water, electrical, and all other utility tie-ins, if not already in place, are the sole responsibility of the owner or developer of the property being developed.

#### 6-102: Paper Road Development

- 1) Before development of any kind, including clearing or grading or land, may begin, all site plan, building, zoning, and land disturbance permits from the Town, County, and State (if applicable) must be presented to the Town Manager for review.
- 2) The owner or developer is solely and completely responsible for all planning and construction costs to bring the paper road to the required standards for a publicly used street
- 3) The standards for construction are defined by VDOT
  - a) The construction standards must meet the current requirements (at the time of the request to develop the property as determined by the date of the approved building permit from the County of Accomack) as defined and published by VDOT for streets matching the size and use of the street after development
    - i) In no case shall the width of the road be less than 18 feet
- 4) The road construction must be formally put to bid with adequate project descriptions to allow for a full and detailed project budget
- 5) The Town Manager must approve the vendor selected and determine its qualifications to perform this work
- 6) Before any property development, site or road work, or demolition begins the developer or owner must obtain a performance bond for 125% of the budget and present that bond to the Town Manager

**Town Council:** Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

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Town Council Meeting March 28, 2022

Agenda Item 4.a.: Historic Onancock School Performance Pavilion

At the March 7, 2022, the project (drawings attached) for the Performance Pavilion was considered by the Planning Commission.

The reason Planning Commission needed to be involved is because, at the time, the footprint of the structure encroached inside the Chesapeake Bay Preservation Act.

The Act was promulgated in 1988 to protect the water quality of the Bay and its tributaries, which Onancock Creek is one.

Construction in or around the Chesapeake Bay Preservation Area Overlay District is appropriately protected and discussed in detail in §38 of the Town of Onancock Ordinances.

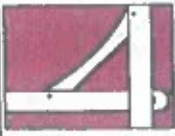
At the time the project was presented to the Planning Commission, the proposed structure encroached inside the buffer area established by the Act.

For a primary structure, with appropriate hardship demonstrated, construction may be allowed inside the buffer, but in no case, according to §38-346 (1) (5), shall an accessory structure be allowed inside the buffer. This facility is clearly an accessory building.

Since that time, though, the leadership at the Historic Onancock School (HOS) has changed the site plan for the Pavilion and it does not fall within the buffer.

At this point, the HOS will be required to submit a standard zoning application to the Town and will work with the County's Building Department to secure all appropriate permissions for construction.

No action by Council is needed.



Lancaster County  
 Timber Frames Inc.  
 4623 C. Pleasant Rd. Yps, PA 17406  
 717.755.2980 717.755.6871  
 e: info@tframes.com w: tframes.com

H.O.S.  
 Onancock, VA

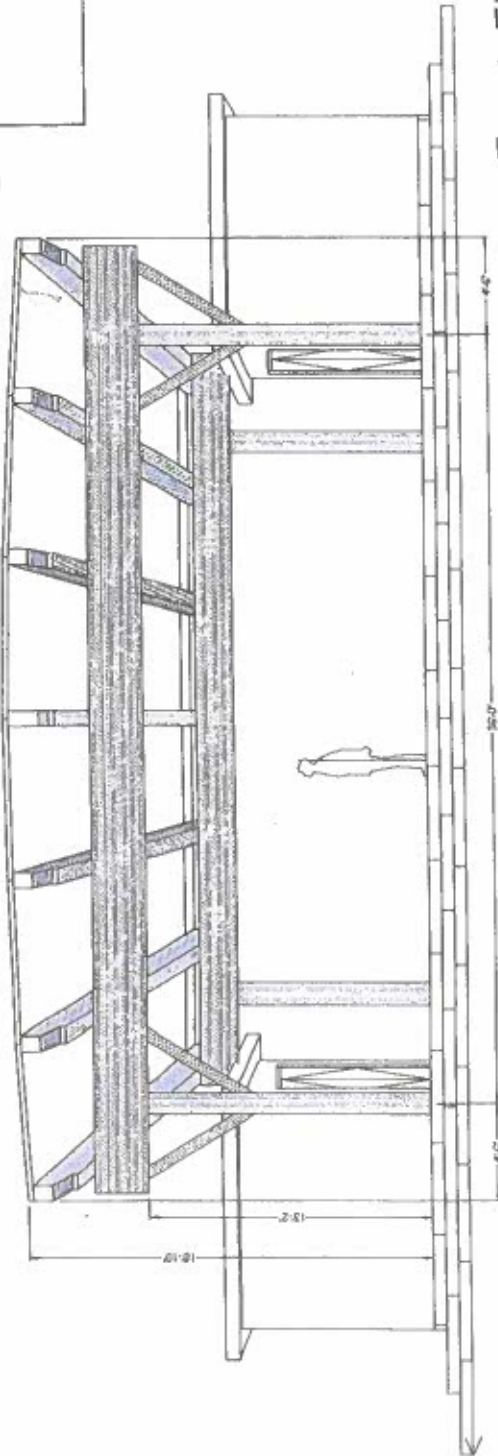
Drawn By: J.C.  
 Original By: J.C.  
 Section Views

REVISION	DATE

TF200

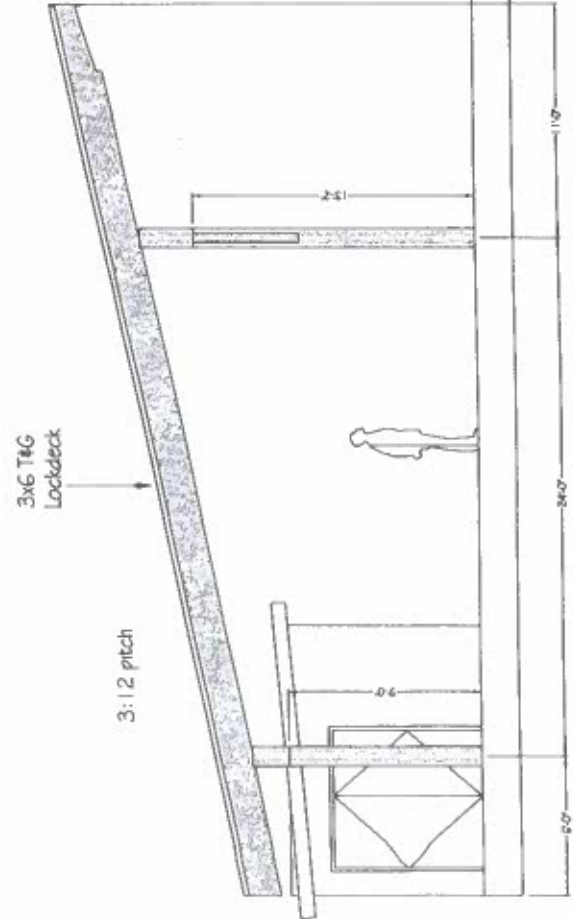
NOT FOR CONSTRUCTION

Please respect our investment of time and resources in the creation of these drawings. They are being issued to our clients for the purposes of design conceptualization and estimating only and are not to be shared with other timber framing companies.



**Front Elevation**

Scale:  $\frac{1}{4}'' = 1'-0''$

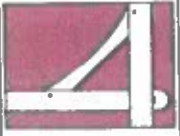


**Cross Section**

Scale:  $\frac{1}{4}'' = 1'-0''$







Lancaster County  
Timber Frames Inc.  
4625 F Prospect Rd, York, PA 17406  
717.795.2880 1.717.795.6971  
lincotf@lctf.com w.lincotf.com

H.O.S.  
Onancock, VA

Drawn by: JC  
Checked by: SKK

Plan  
Views

NO.	DATE	DESCRIPTION
1	1/20/22	

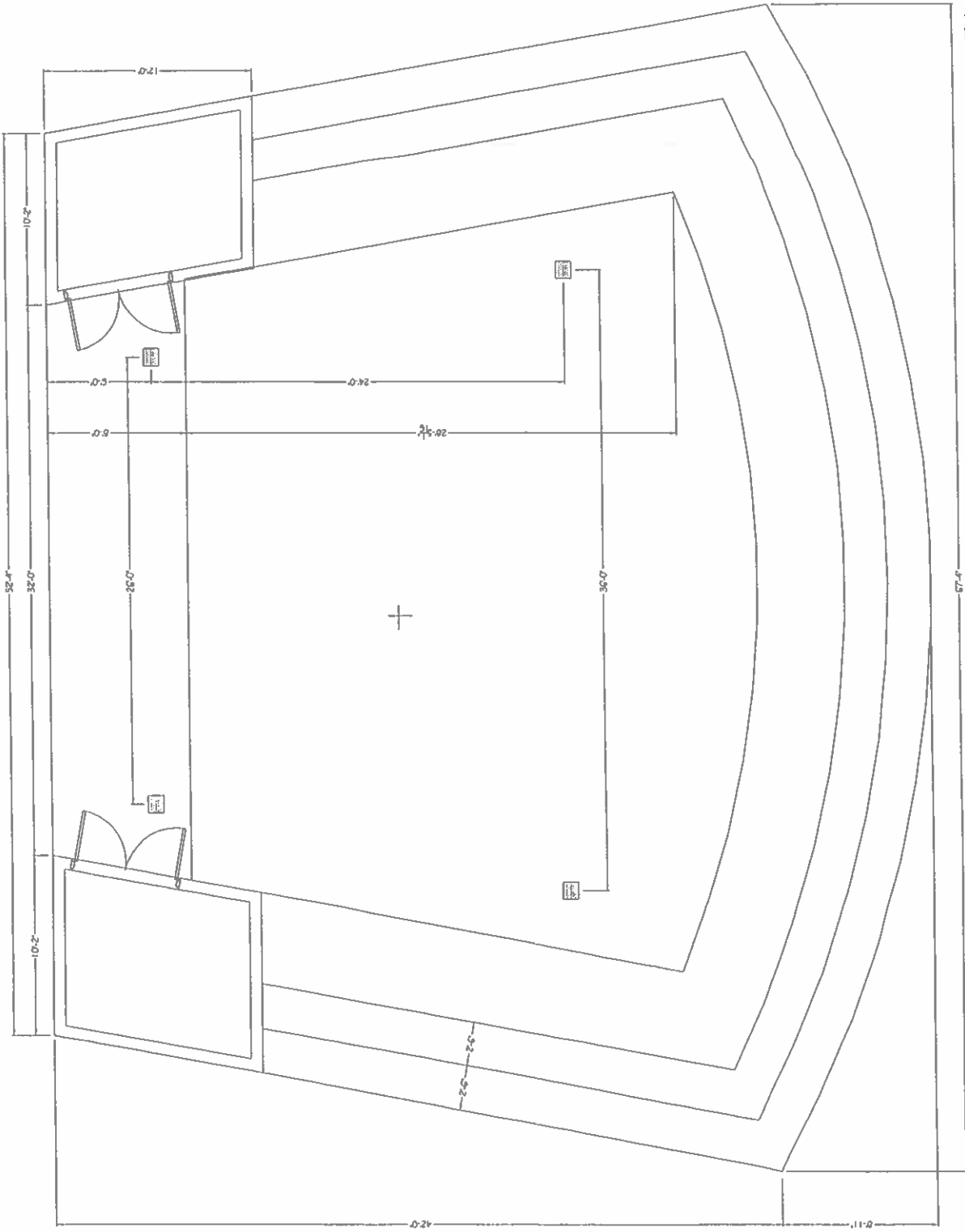
TF 100

Please respect our investment of time and resources in the creation of these drawings. They are being issued to our clients for the purposes of design conceptualization and estimating only and are not to be shared with other timber framing companies.

NOT FOR CONSTRUCTION

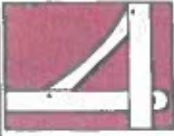
COPYRIGHT 2021 ALL RIGHTS RESERVED LCTF, INC.

8



# Floor Plan

Scale: 1/4" = 1'-0"



Lancaster County  
Timber Frames Inc.  
4025 E. Prunedale Rd., PA 17406  
717.735.2890 717.735.6871  
timber@lctf.com www.lctf.com

H.O.S.  
Onancock, VA

Drawn By: J.C.  
Checked By: J.C.

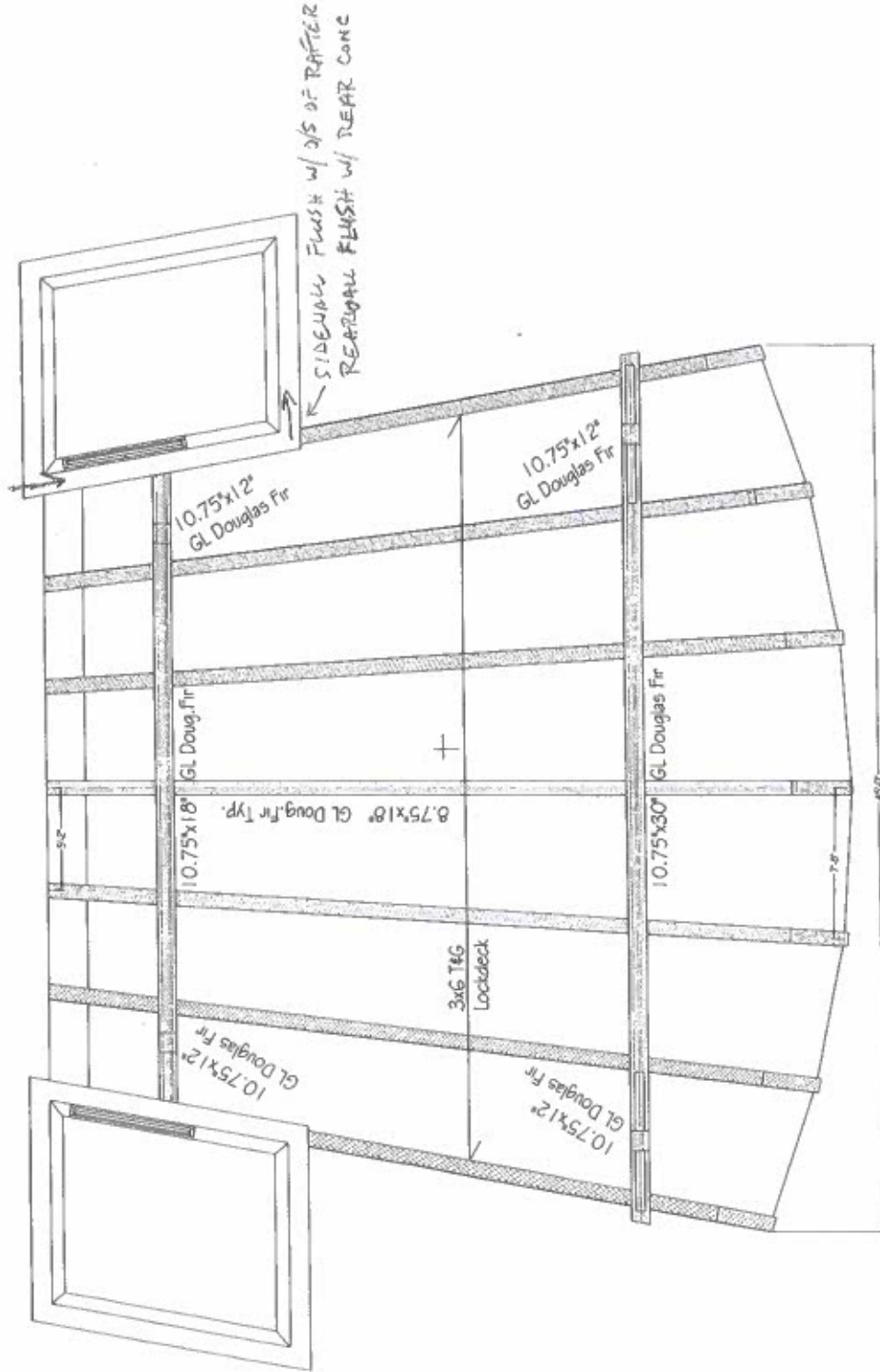
Plan  
Views

FIG. NO.	1	2	3	4	5	6	7	8	9	10
DATE										

TF101

Please respect our investment of time and resources in the creation of these drawings. They are being issued to our clients for the purposes of design conceptualization and estimating only and are not to be shared with other timber framing companies.

NOT FOR CONSTRUCTION



Roof Plan  
Scale: 1/4" = 1'-0"

**STAFF REPORT**

**3 White Street, Onancock, VA 23417**

**To:** Town Council  
**Case Number:** SUP 01:22  
**Tax Map:** 85A1-2-A-5

**Date:** March 28, 2022

**From:** Matt Spuck

**General Information**

<i>Applicant</i>	George and Linda Phillips
<i>Owner of Record</i>	George and Linda Phillips
<i>Requested Action</i>	Special Use Permit for Homestay at 3 White St
<i>Location</i>	3 White St., Onancock, VA 23417
<i>Existing Land Use</i>	The parcel is currently zoned R-1B, Residential 1B.
<i>Adjacent Land Use</i>	The surrounding properties are designated R-1B

**Analysis**

This is a 4-bedroom, 3 ½ bathroom home that will be used for Homestay guests. There is sufficient off-street parking. The applicant does not own any other Homestay properties in Town and this property is more than two-hundred feet from the nearest Homestay Property.

**Conclusion**

It is staff's opinion that the application is consistent with intent found within the Town Code section 38-77 and staff recommends that Town Council approve this application as submitted.

**Suggested Motion**

Mr. Mayor, I move to approve SUP 01:22 with the following requirements:

- Up to eight guests may occupy the homestay at any one time
- All guests must park in the off-street spaces provided.
- The owner agrees with the terms of §38-77 as adopted by Town Council on February 28, 2022.
- The owner agrees to file Transient Occupancy Tax reports quarterly, as required by §16-72 through §16-81, even if there is no revenue to report.

# TOWN OF ONANCOCK

15 NORTH STREET  
ONANCOCK, VIRGINIA 23417

RECEIVED

SEP 03 2021

## SPECIAL USE PERMIT APPLICATION

TOWN OF ONANCOCK

Applicant's Name: George & Linda Phillip  
Address: 5 White St Onancock - 4 Lane Ave Lewes De  
Telephone: 302-218-0472 Date: 9/3/2021

Location & Legal Description of Property Proposed\* : 3 White St. Onancock

No. of total guests (for homestay applicants only): 10

No. of proposed parking spaces (for homestay applicants only): 3-4

Parcel Number: 85A1-2-A5

Zoning Classification: Residential 1 B

Name and telephone number for local emergency contact: Richard Schreiber 4 Baywood Ave 842-384-4775

Description of Proposed Use: Create a waterfront retreat for families & friends to gather & explore Onancock & the Eastern Shore.

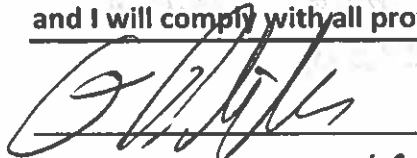
4 BR  
3.5 Bath

**PAID**  
SEP 03 2021  
BY: M. L. K. # 3038  
\$ 125.00

# TOWN OF ONANCOCK

15 NORTH STREET  
ONANCOCK, VIRGINIA 23417

I certify that the information listed above is true and accurate to the best of my knowledge, and I will comply with all provisions of the Code for the Town of Onancock.

 9/3/21  
Signature of Applicant *Gonda Phyllips* Date *9/3/21*

**\*For requests to operate homestays, the applicant must attach a site plan that provides location of the home, setbacks from all property lines and the street, no. of proposed parking spaces, and traffic flow patterns entering and leaving the property. The zoning administrator will conduct a site visit of the property as part of the review of the application.**

# Accomack County, Virginia

**Tax Map #:**

85A1-2-A-5

**Parcel ID:**

085A102A0000500

The assessment information is obtained from the total value of these tax map numbers...

85A1-2-A-5

**Summary**

**Owner's Name**

PHILLIPS, GEORGE F  
OR LINDA A PHILLIPS

**Mailing Address**

4 CRANE AVE  
LEWES, DE 19958-8978

**Base Zoning**

Note: Part or all of this area falls within the limits of an Incorporated Town. Please check with applicable Town for zoning classification within town limits.

**Overlay Zoning**

**Tax District**

Subscription Only



**Sale Information**

<b>Transfer Date:</b>	1/10/2014 12:00:00 AM
<b>Sales Price:</b>	185000.00000000
<b>Grantor:</b>	WISE, JOHN R
<b>Deed Reference:</b>	2014 00146
<b>Additional Ref:</b>	Book 2014
<b>Additional Ref:</b>	Page 00146

**Assessment Information**

	New 2022 Assessment	Prior Assessment
<b>Land Value</b>	\$180,000	\$180,000
<b>Improvement</b>	\$43,000	\$32,100
<b>Total Value</b>	\$223,000	\$212,100

The assessment information is obtained from the total value of these tax map numbers...  
85A1-2-A-5

**Land**

<b>Property Class:</b>	100-Incorporated Town	<b>Electricity:</b>	Subscription Only
<b>Legal Description:</b>	MT PROSPECT RES LOT 5 & 27' LOT 6	<b>Gas:</b>	Subscription Only
<b>Land Description:</b>	CREEK FRONT LOT	<b>Sewer:</b>	Subscription Only
<b>Street Type:</b>	Subscription Only	<b>Water:</b>	Subscription Only

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## Building

<b>Building Type:</b>	Subscription Only	<b>Total Rooms:</b>	Subscription Only
<b>Description:</b>	Subscription Only	<b>Number of Bedrooms:</b>	Subscription Only
<b>Stories:</b>	Subscription Only	<b>Number of Baths:</b>	Subscription Only
<b>Year Built:</b>	Subscription Only	<b>Number of Half Baths:</b>	Subscription Only
<b>Finished Sq Ft:</b>	Subscription Only	<b>Heat Type:</b>	Subscription Only
		<b>Air Conditioning:</b>	Subscription Only

Construction		Additional Data	
<b>Foundation Type:</b>	Subscription Only	<b>Attic:</b>	Subscription Only
<b>Construction Type:</b>	Subscription Only	<b>Finished Attic Sq Ft:</b>	Subscription Only
<b>Exterior:</b>	Subscription Only	<b>Basement Sq Ft:</b>	Subscription Only
<b>Condition:</b>	Subscription Only	<b>Finished Basement Sq Ft:</b>	Subscription Only
<b>Roof Type:</b>	Subscription Only	<b>Attached Garage Sq Ft:</b>	Subscription Only
<b>Roof Material:</b>	Subscription Only	<b>Detached Garage Sq Ft:</b>	Subscription Only
		<b>Deck Sq Ft:</b>	Subscription Only

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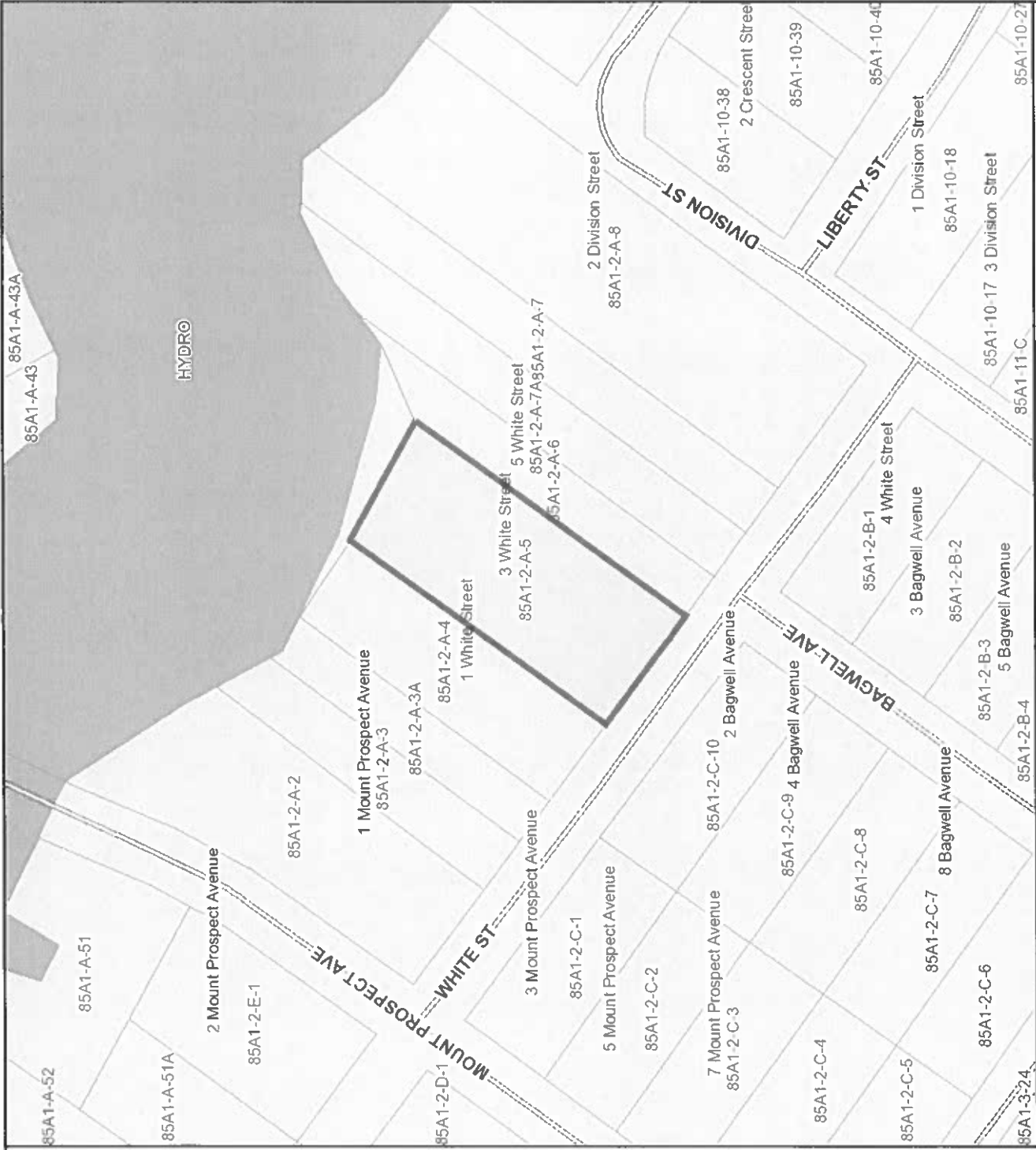


# Accomack County, Virginia

## Legend

Parcels

Map Printed from **AccoMap**  
<https://parcelviewer.geodecisions.com/Accomack>



**Title: Parcels**

**Date: 3/23/2022**

*DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records information, and data obtained from various sources, and Accomack County is not responsible for its accuracy or how current it may be.*

**STAFF REPORT**

**12 Joynes Street, Onancock, VA 23417**

**To:** Town Council  
**Case Number:** SUP 02:22  
**Tax Map:** 85A2-8-A2

**Date:** March 28, 2022

**From:** Matt Spuck

**General Information**

<i>Applicant</i>	Susan McGuire
<i>Owner of Record</i>	Susan McGuire
<i>Requested Action</i>	Special Use Permit for Homestay at 12 Joynes St
<i>Location</i>	12 Joynes St., Onancock, VA 23417
<i>Existing Land Use</i>	The parcel is currently zoned R-1A, Residential 1A.
<i>Adjacent Land Use</i>	The surrounding properties are designated R-1A

**Analysis**

The applicant is requesting a permit to use a one-bedroom apartment within her current home as a Homestay. This single bedroom with private bathroom and living space is separated from her own permanent space and will be used for Homestay guests. There is sufficient off-street parking. The applicant does not own any other Homestay properties in Town and this property is more than two-hundred feet from the nearest Homestay Property.

**Conclusion**

It is staff's opinion that the application is consistent with intent found within the Town Code section 38-77 and staff recommends that Town Council approve this application as submitted.

**Suggested Motion**

Mr. Mayor, I move to approve SUP 02:22 with the following requirements:

- Up to two guests may occupy the Homestay at any one time.
- All guests must park in the off-street spaces provided.
- The owner agrees with the terms of §38-77 as adopted by Town Council on February 28, 2022.
- The owner agrees to file Transient Occupancy Tax reports quarterly, as required by §16-72 through §16-81, even if there is no revenue to report.

# TOWN OF ONANCOCK

15 NORTH STREET  
ONANCOCK, VIRGINIA 23417



BY: LF CC

## SPECIAL USE PERMIT APPLICATION

Applicant's Name: Susan McGuire

Address: 12 Jaynes St

Telephone: 757-505-6964 Date: Dec 7, 2021

Location & Legal Description of Property Proposed\* :  
See attachment #1 & 2

No. of total guests (for homestay applicants only): 2

No. of proposed parking spaces (for homestay applicants only): 2

Parcel Number: 085A 20800000200

Zoning Classification: residential

Name and telephone number for local emergency contact: owner of property  
Susan McGuire 757-505-6964

Description of Proposed Use: Homestay providing an  
apartment within my home for 1 or 2  
guests w bedroom, bath, kitchen and  
2 living areas for a total of 1067 square  
ft, an outdoor patio and off street  
parking - see attachments 3 and 4.

# TOWN OF ONANCOCK

15 NORTH STREET  
ONANCOCK, VIRGINIA 23417

I certify that the information listed above is true and accurate to the best of my knowledge, and I will comply with all provisions of the Code for the Town of Onancock.

---

*Susan McSwine*

Signature of Applicant

*12-7-2021*

Date

\*For requests to operate homestays, the applicant must attach a site plan that provides location of the home, setbacks from all property lines and the street, no. of proposed parking spaces, and traffic flow patterns entering and leaving the property. The zoning administrator will conduct a site visit of the property as part of the review of the application.

# Accomack County, Virginia

**Tax Map #:**

85A2-8-2


**Parcel ID:**

085A20800000200

The assessment information is obtained from the total value of these tax map numbers...

85A2-8-2

**Summary**

<p><b>Owner's Name</b> MCGUIRE,T PATRICK &amp; SUSAN HARRIS</p> <p><b>Mailing Address</b> 12 JOYNES ST ONANCOCK, VA 23417-1709</p> <p><b>Base Zoning</b> Note: Part or all of this area falls within the limits of an Incorporated Town. Please check with applicable Town for zoning classification within town limits.</p> <p><b>Overlay Zoning</b></p> <p><b>Tax District</b> Subscription Only</p>	
--	---

Sale Information		Assessment Information		
<b>Transfer Date:</b>	1/1/1900 12:00:00 AM		<b>New 2022 Assessment</b>	<b>Prior Assessment</b>
<b>Sales Price:</b>	0.00000000	<b>Land Value</b>	\$31,500	\$31,500
<b>Grantor:</b>		<b>Improvement</b>	\$284,300	\$218,000
<b>Deed Reference:</b>	0644 00555	<b>Total Value</b>	\$315,800	\$249,500
<b>Additional Ref:</b>	Book 0644	The assessment information is obtained from the total value of these tax map numbers... 85A2-8-2		
<b>Additional Ref:</b>	Page 00555			

Land			
<b>Property Class:</b>	100-Incorporated Town	<b>Electricity:</b>	Subscription Only
<b>Legal Description:</b>	PARKER RES LOT 2	<b>Gas:</b>	Subscription Only
<b>Land Description:</b>	HOMESITE - PAVED ROAD	<b>Sewer:</b>	Subscription Only
<b>Street Type:</b>	Subscription Only	<b>Water:</b>	Subscription Only

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## Building

<b>Building Type:</b>	Subscription Only	<b>Total Rooms:</b>	Subscription Only
<b>Description:</b>	Subscription Only	<b>Number of Bedrooms:</b>	Subscription Only
<b>Stories:</b>	Subscription Only	<b>Number of Baths:</b>	Subscription Only
<b>Year Built:</b>	Subscription Only	<b>Number of Half Baths:</b>	Subscription Only
<b>Finished Sq Ft:</b>	Subscription Only	<b>Heat Type:</b>	Subscription Only
		<b>Air Conditioning:</b>	Subscription Only

Construction		Additional Data	
<b>Foundation Type:</b>	Subscription Only	<b>Attic:</b>	Subscription Only
<b>Construction Type:</b>	Subscription Only	<b>Finished Attic Sq Ft:</b>	Subscription Only
<b>Exterior:</b>	Subscription Only	<b>Basement Sq Ft:</b>	Subscription Only
<b>Condition:</b>	Subscription Only	<b>Finished Basement Sq Ft:</b>	Subscription Only
<b>Roof Type:</b>	Subscription Only	<b>Attached Garage Sq Ft:</b>	Subscription Only
<b>Roof Material:</b>	Subscription Only	<b>Detached Garage Sq Ft:</b>	Subscription Only
		<b>Deck Sq Ft:</b>	Subscription Only

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# Accomack County, Virginia

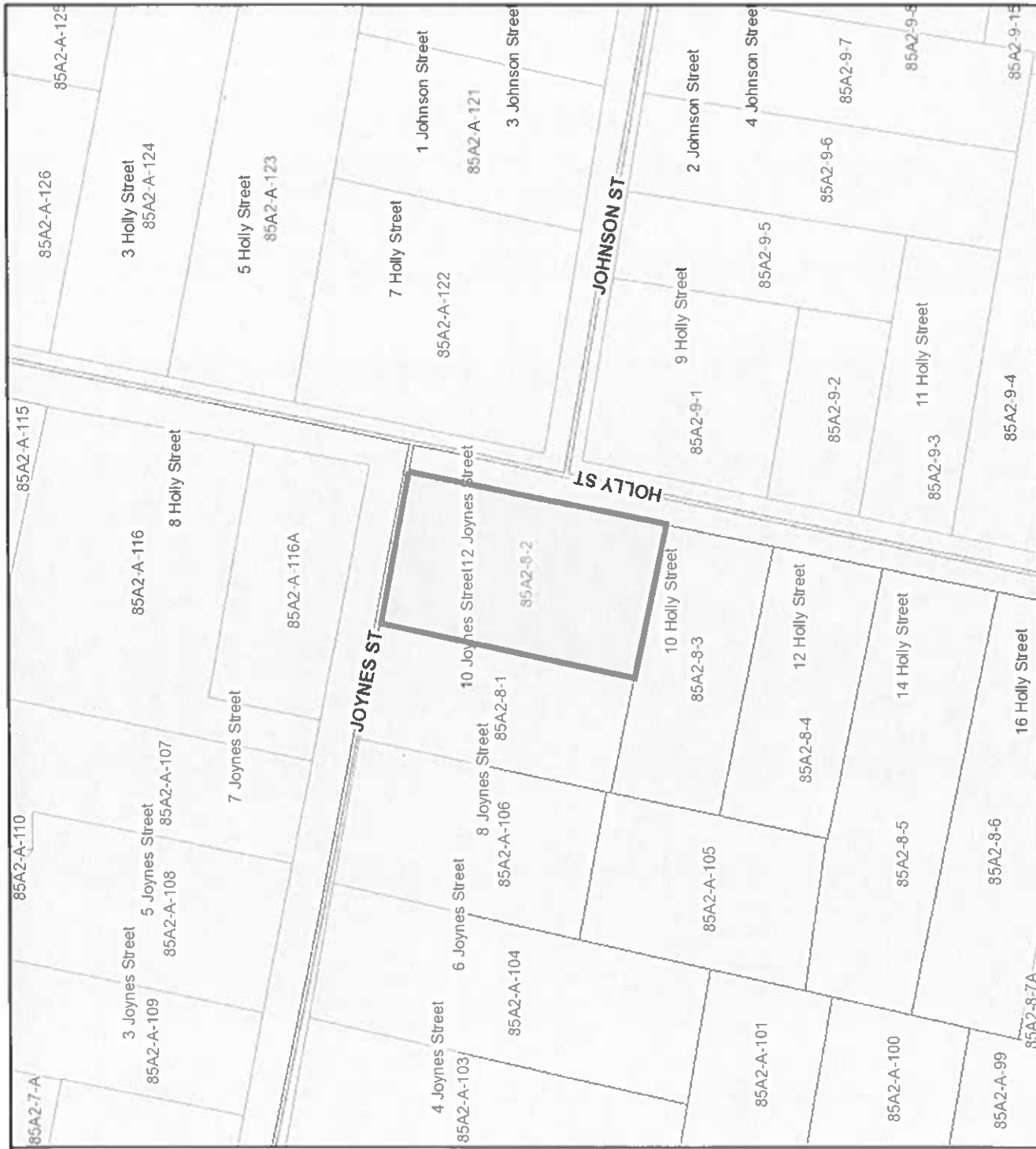
## Legend

Parcels

Map Printed from AccoMap

<https://parcelviewer.geodecisions.com/Accomack>

Feet



**Title: Parcels**

**Date: 3/23/2022**

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Attachment # 1

Susan McGuire - owner  
12 Joynes St

Legal Property description

SCHEDULE "A"

All that certain lot or parcel of land situate at the corner of Joynes Street and Holly Street in the Town of Onancock, Accomack County, Virginia designated as Lot No. 2 on a plat of survey made by J. B. Gibb, County Surveyor for Accomack County, Virginia, on the \_\_\_\_\_ day of August, 1941, which plat is attached to and made a part of the deed from Arthur B. Parker, Trustee, and others to Arthur B. Parker dated September 8, 1951 and recorded in Deed Book 163, Page 320 in the Circuit Court Clerk's Office of Accomack County, Virginia, said plat being recorded in Plat Book 5, Page 90 of said Clerk's Office, reference to which plat is hereby made, said lot being bounded and described as follows: Beginning at a point marked by a pipe on the South side of Joynes Street on the line between Lot No. 1 on said plat and Lot No. 2 on said plat; thence running South 71°27' East along said Joynes Street a distance of One Hundred Feet (100 ft.) to said Holly Street; thence along said Holly Street South 18°45' West a distance of One Hundred Fifty-Nine and Forty-Two Hundredths Feet (159.42 ft.) to a stob; thence North 71°15' West a distance of One Hundred Feet (100 ft.) to another stob; thence North 18°45' East a distance of One Hundred Fifty-Nine and Seven Hundredths Feet (159.07 ft.) to the point of beginning.

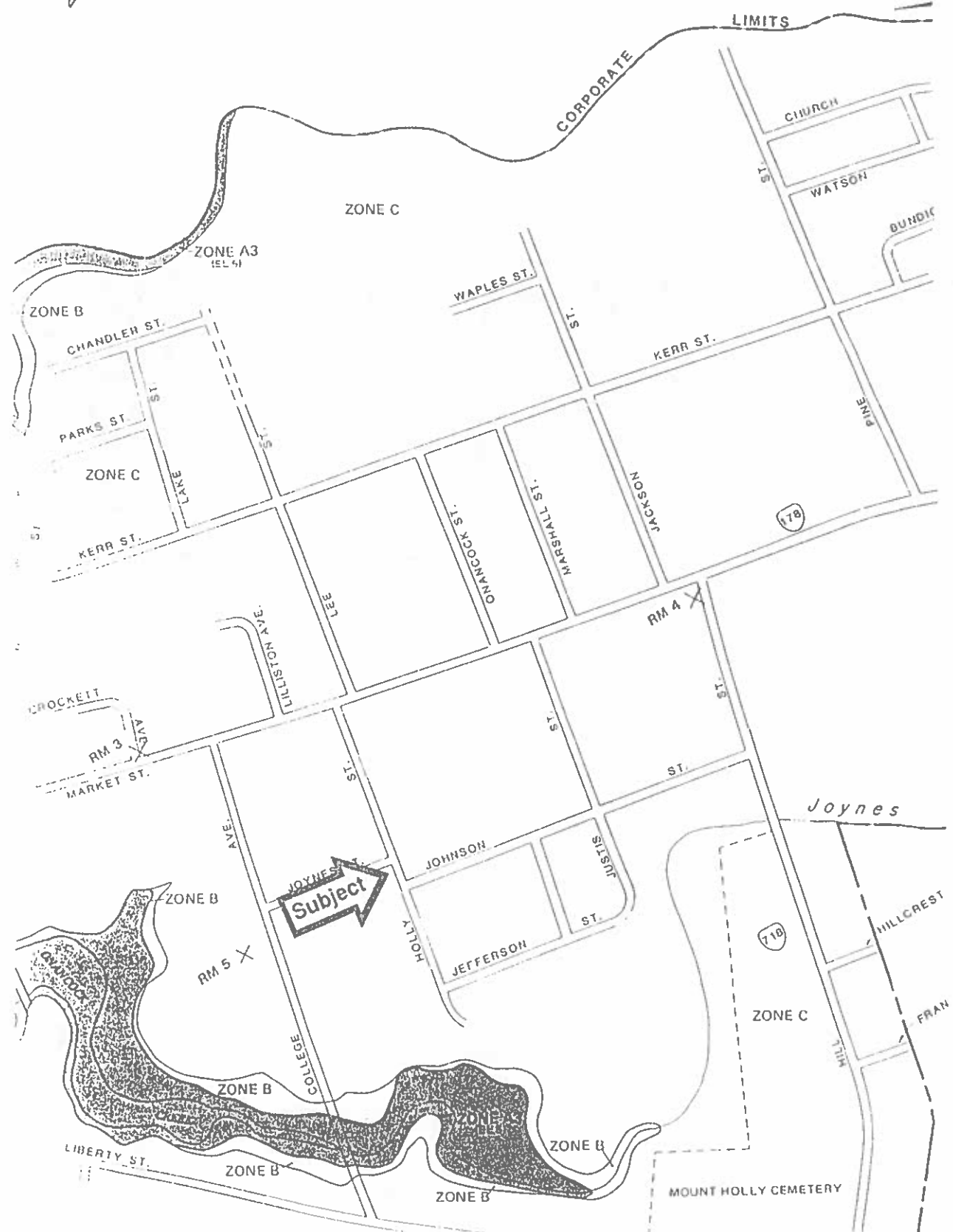
The herein conveyed property is conveyed together with all the buildings, privileges, tenements, hereditaments, appurtenances and rights of way thereunto belonging or in anywise appertaining; being all and the same lot or parcel of land conveyed to the Grantor herein by deed dated the 17th day of August, 1990 from Charles F. Kline and Gene E. Kline, his wife, which deed is recorded in the Clerk's Office aforesaid in Deed Book 587, at page 643 and is further all and the same real property conveyed to T. Patrick McGuire and Susan Harris by Deed dated June 9, 1993 which Deed is recorded immediately prior hereto in said Accomack County Circuit Court Clerk's Office.

This being all and the same property shown and described in a Plat of Survey dated June 16, 1993 made by Eastern Shore Surveyors, Ltd. entitled "Physical Survey Property of Gene E. Kline, Being Lot 2 on Plat Entitled Survey And Sub-Division of Property Belonging To The Heirs Of Mrs. Helen L. Parker, Dec'd. in Onancock, Lee District, Accomack County, Virginia" which plat is recorded as part of this Deed of Trust.



Borrower T. Patrick/Susan McGuire  
Property Address 12 Joynes Street  
City Onancock County Accomack State VA Zip Code 23417  
Lender Dovemuehle Mortgage

Attachment # 2  
Location



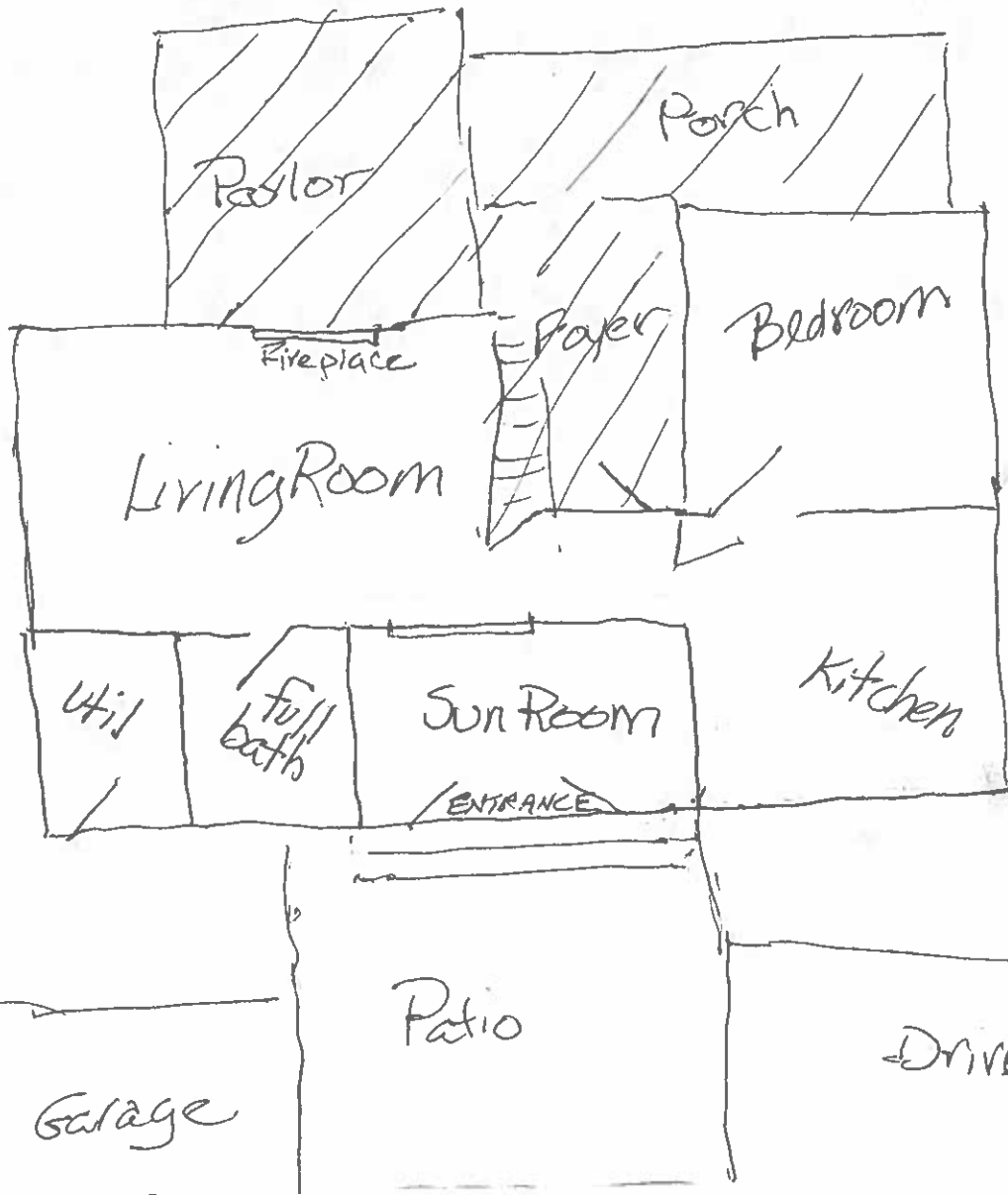
# Attachment # 3

12 JOYNES STREET

1ST FLOOR

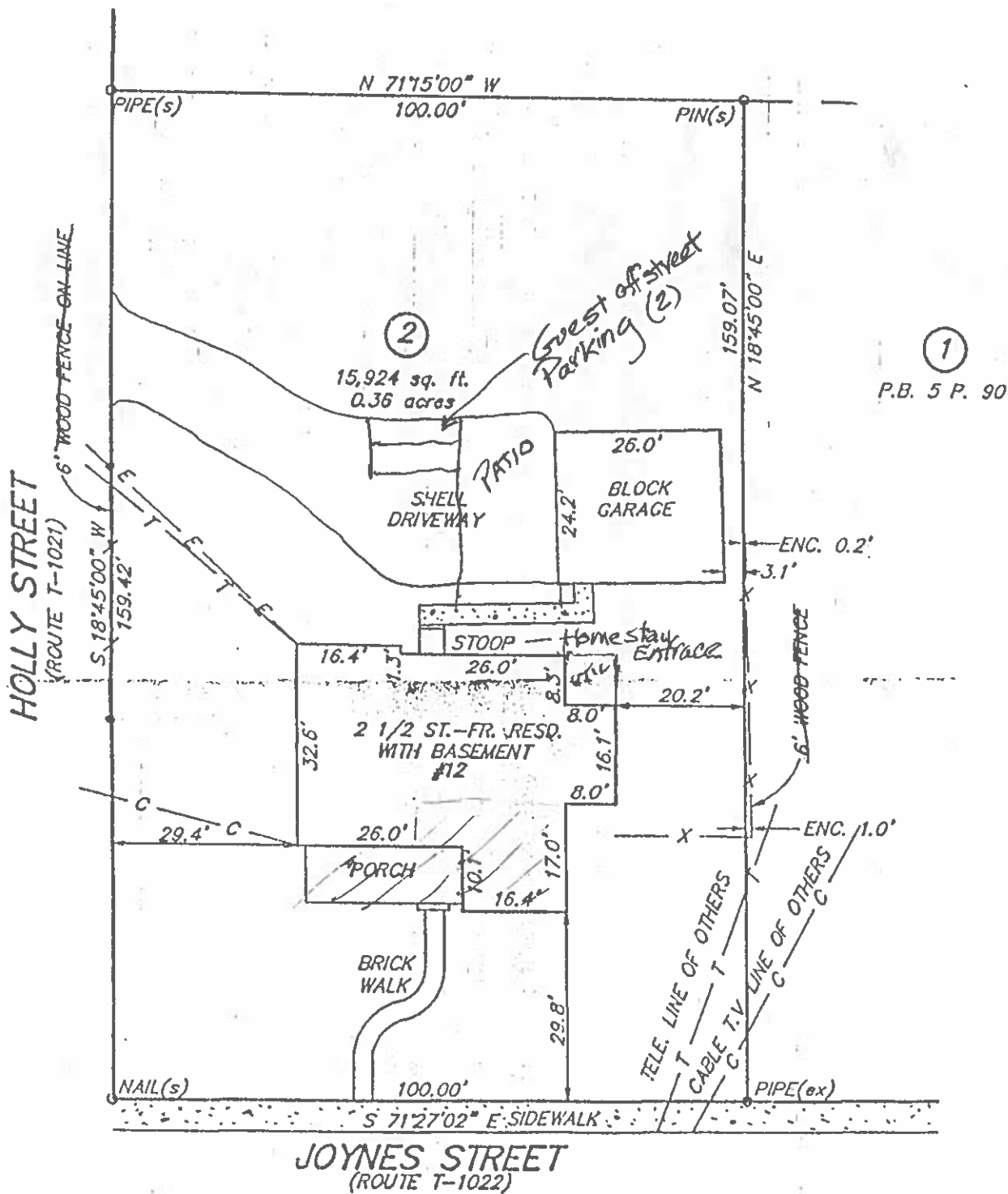
□ Homestay Space 1,067 square feet

▨ Resident owner space



Borrower T. Patrick/Susan McGuire  
 Property Address 12 Joynes Street  
 City Onancock County Accomack State VA Zip Code 23417  
 Lender Dovenmuehle Mortgage

Attachment #4 off street parking



**Town Council:** Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

Town Council March 28, 2022

**Agenda Item 5.a.: Zoning classification for Sewer Pumping Stations**

The next phase of the transfer of wastewater assets to HRSD is the transfer of the parcels in town that currently house wastewater pumping stations (list below).

The HRSD closing process requires that the parcels be properly zoned to continue to operate these pump stations. Our current zoning districts do not have any enumeration to properly classify the use.

§38-43: Enumeration of districts should be amended to include an Industrial, Utilities District.

I have attached a proposed change to this ordinance. I have also sent a copy to the Town’s Attorney for her review prior to announcing a public hearing in April.

PS-1	85A1-2-A-2 & 3	1 Mount Prospect Ave
PS-2	85A2-24-59A	11 Liberty Street
PS-3	85A1-4-6A & 6	44 Ames Street
PS-4	85A1 -A47	Off Market and South Streets
PS-5	85A3-A-6*	122 -129 Hartman Avenue
PS-6	85A3-4-2-6	End of Jacobs Street

\*The location of the new Hartman Ave Pump Station is not finalized, and the Town may need to carve out a portion of our property at the end of Hartman to provide adequate space. This is very preliminary, but in discussion with HRSD team.

## **ARTICLE II. DISTRICTS**

### **Sec. 38-43. Enumeration of districts.**

For the purpose of this chapter, the incorporated area of the town, is hereby divided into the following districts:

- (1) Single-Family Residential District (R-1).
  - a. Large lot: Single-Family Residential District (R-1A).
  - b. Small lot: Single-Family Residential Districts (R-1B, R-1C).
- (2) Multifamily Residential District (R-2).
- (3) Business, Downtown, District (B-1).
- (4) Business, Highway, District (B-2).
- (5) Business-Waterfront District (B-W).
- (6) Parks and Open Spaces District (POS). Location of these districts can be found on Map 1, which map is on file in the town clerk's office.
- (7) Historic District Overlay District (HD-O). Location of this district can be found on Map 2, which map is on file in the town clerk's office.
- (8) Chesapeake Bay Preservation Area Overlay District (CBPA-O). Location of this district can be found on Map 3, which map is on file in the town clerk's office.
- (9) Industrial, Utilities, District (I-U)

(Code 1989, § 24-13; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Ord. of 7-14-1997)

### **Secs. 38-44—38-74. Reserved.**

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**Town Council:** Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

---

**Budget 2023 Highlights**

**Accomplishments in 2022**

- Removed gross receipts tax on business licenses
- Distributed hundreds-of-thousands of dollars to Onancock businesses
- Implemented a robust advertising program using new town logo
- Created and used email and text messaging systems to communicate with residents and businesses
- Implemented a new online payment portal with easy use with town absorbing costs
- Eliminated vehicle decal
- Eliminated ramp decal
- Transferred wastewater treatment plant to HRSD, paying off debt
- Use ARPA funds to pay for painting of tower, saving \$150,000 in maintenance costs
- Completed ramp repair at no cost to taxpayers

**Outside Influences Affecting 2023 Budget**

- 18.8% increase in real estate assessed values
- 22% increases in automobile assessed values
- 8.5% increase in cost of medical insurance
- Market wages in the local area are increasing dramatically
- Fuel costs are up over 20%
- Inflation costs are up on average of 7.9%

**2023 Budget Highlights**

- Reducing real estate tax rate from \$.32/\$100 to \$.29/\$100 to ease the increase tax burden on residents
- Reduce personal property tax rate on vehicles to offset 22% increase in assessed value (\$2 down to \$1.70)
- Eliminate personal property taxes to businesses
- Use town cash reserves to prepare for the future with a Master Plan
- Use town reserves to reduce water rates
- Using HRSD published rates for wastewater, results in about 10% reduced cost for minimum level water users and more than 16% reduction in costs for very high volume users.
- Replace old van used for water department with new work truck
- Replace another police vehicle
- Pave or tar & chip Jackson, Holly, Turner, Justis, and Johnson Streets.
- Begin installing remote-read water meters throughout Town.

---

**Town Council:** Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

---

Budget Comments: Post Town Council Budget Workshop

1. Real Estate taxes (see COV §58.1-3321 Notice)
  - a. The current assessments have increased by an average of 18.8%, many of our residents have received that notice from Accomack County
  - b. The Town's current Real Estate tax rate is \$.32/\$100 of Assessed Value
  - c. The proposed tax rate in this budget is **lowered to \$.29/\$100 Assessed Value**
  - d. The current Year to Date revenue from Real Estate Tax is \$397,277
  - e. The Effective Tax Rate increase, as disclosed in the Notice mentioned above, is 7.4%
  - f. Current Year Actual Real Estate Taxes times the Effective Rate Increase is \$426,675
  - g. Our current rate of collection on Real Estate Taxes is 93.1%
  - h. The proposed budgeted revenue from Real Estate on the 2023 proposed budget is \$409,037
    - i. The budget is slightly conservative as collection rate may go down slightly with such a dramatic increase in assessed value.
2. Two strategic recommendations are included in the with Personal Property Tax budget:
  - a. Change tax rate on tax types CE (computer equipment), HE (heavy equipment), FE (farm equipment), and TP (business tangible) to zero.
    - i. This eliminates the liability for personal property taxes on businesses
      1. This makes Onancock a less expensive place to do business and should attract and retain high quality businesses to Onancock
  - b. The assessed value on personal vehicles (tax type VH) has increased by 22%
    - i. This budget proposes a reduction in tax rate on tax type VH from \$2/\$100 assessed value **down to \$1.70/\$100**, easing the tax burden on residents
      1. The pre-workshop budget had a rate of \$.85, this was per County bill (they bill twice per year per vehicle). The property book we get from the County shows 2 bills per vehicle. The calculation to generate the same amount of tax revenue form the vehicles with the increased assessment decreases the rate from \$2 to \$1.70 per year.

---

**Town Council:** Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

---

**Notice Required by COV §58.1-3321**

1. Assessment Increase:
  - a. Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 18.8%.
2. Lowered Rate:
  - a. Necessary to Offset Increased Assessment: The tax rate which would levy the same amount of real estate tax as the last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \$.27 per \$100 of assessed value. This rate will be known as the "lowered tax rate."
3. Effective Rate Increase:
  - a. The Town of Onancock proposes to adopt a tax rate of \$.29 per \$100 of assessed value. The difference between the lowered tax rate and the proposes rate would be \$.02 per \$100, or 7.4%. This difference will be known as the "effective tax rate increase."
  - b. Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.
4. Proposed Total Budget Increase:
  - a. Based on the proposed real property tax rate and changes in other revenues, the total operating budget of the Town of Onancock will exceed last year's by 10 percent.
5. A public hearing on the budget will be held on April 25, 2022, at the Onancock Town Hall at 7:00pm.



**Town Council:**

*Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock, and Maphis Oswald*

**Mayor: Fletcher Fosque | Town Manager: Matt Spuck**

**Water & Sewer Rates\*\*:**

WATER TIERS	CONSUMPTION
FIRST 3,000 GALLONS	\$32.10 (minimum)
NEXT 12,000 GALLONS	\$17.65 PER 1,000 GALLONS
OVER 15,000 GALLONS	\$7.85 PER 1,000 GALLONS

SEWER	CONSUMPTION
PER 1,000 GALLONS	\$15.12

<b>Garbage Pickup</b>	<b>\$24.00</b>
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Sample Bill	2023 Rates	2022 Rates
1,287*	\$76.06	\$111.87
7,500	\$249.43	\$258.84
17,000	\$541.13	\$563.76
35,000	\$954.59	\$1,140.99

**Sewer Only Rate is \$1.86 per day, plus Garbage**

**Water and Sewer use is based on bi-monthly water meter readings.**

**\* 4,264 bills prepared in the model year, 1,180 were under the 3,000 minimum with an average of 1,287**

**\*\*Rates reduced using \$50,000 of unappropriated reserves**

# Town of Onancock

## DRAFT 2023 Budget

### POST BUDGET WORKSHOP - MARCH 28, 2022

	DRAFT Budget 2023	Budget 2022	Budget 2021	Actual 2020	Actual 2019	Actual 2018
<b>Government Activities</b>						
Revenue	\$1,590,848	\$1,404,840	\$1,330,832	\$1,341,440	\$1,432,616	\$1,631,775
Use of Town Reserves	\$116,666	\$0	\$0	\$0	\$0	\$0
Expenditures	\$1,707,514	\$1,404,840	\$1,271,394	\$1,269,615	\$1,170,083	\$1,427,647
Inc/(Dec) in Net Position	\$0	\$0	\$59,438	\$71,825	\$262,533	\$204,128
<b>Special Revenue (Grants)</b>						
Revenue	\$1,451,216	\$200,000	\$210,860	\$0	\$201,549	\$0
Use of Town Reserves	\$26,000	\$66,667	\$0	\$0	\$0	\$0
Expenditures	\$1,477,216	\$266,667	\$270,298	\$0	\$151,162	\$0
Inc/(Dec) in Net Position	\$0	\$0	-\$59,438	\$0	\$50,387	\$0
<b>Business Activities (Water &amp; Sewer)</b>						
Revenue	\$1,252,440	\$1,398,961	\$1,331,838	\$1,362,011	\$1,516,958	\$1,197,784
Use of Town Reserves	\$50,000	\$0	\$0	\$0	\$0	\$0
Expenditures	\$1,144,448	\$877,885	\$810,762	\$652,518	\$766,252	\$712,524
Debt Payments	\$157,992	\$521,076	\$521,076	\$521,076	\$521,076	\$521,076
Inc/(Dec) in Net Position	\$0	\$0	\$0	\$188,417	\$229,630	-\$35,816
<b>Town of Onancock</b>						
Revenue	\$4,294,504	\$3,003,801	\$2,873,530	\$2,703,451	\$3,151,123	\$2,829,559
Use of Town Reserves	\$192,666	\$66,667	\$0	\$0	\$0	\$0
Expenditures	\$4,329,178	\$2,549,392	\$2,352,454	\$1,922,133	\$2,087,497	\$2,140,171
Debt Payments	\$157,992	\$521,076	\$521,076	\$521,076	\$521,076	\$521,076
Inc/(Dec) in Net Position	\$0	\$0	\$0	\$260,242	\$542,550	\$168,312

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Town of Onancock  
2023 Draft Budget

BY DEPARTMENT

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022
<b>TOWN COUNCIL</b>					
Revenue	\$ 100,000	\$ -	\$ -	\$ 100,000	0%
Expenditures	\$ 144,324	\$ 48,646	\$ 48,888	\$ 95,678	197%
Net	\$ (44,324)	\$ (48,646)	\$ (48,888)	\$ 4,322	(9%)
<b>ADMINISTRATION</b>					
Revenue	\$ 1,130,807	\$ 1,096,340	\$ 1,038,257	\$ 34,467	3%
Expenditures	\$ 364,390	\$ 340,562	\$ 420,484	\$ 23,828	7%
Net	\$ 766,417	\$ 755,778	\$ 617,773	\$ 10,639	1%
<b>POLICE</b>					
Revenue	\$ 129,000	\$ 41,000	\$ 54,500	\$ 88,000	215%
Expenditures	\$ 541,191	\$ 428,350	\$ 341,227	\$ 112,841	26%
Net	\$ (412,191)	\$ (387,350)	\$ (286,727)	\$ (24,841)	6%
<b>FIRE</b>					
Revenue	\$ 15,000	\$ 10,000	\$ 10,000	\$ 5,000	50%
Expenditures	\$ 40,000	\$ 35,000	\$ 35,000	\$ 5,000	14%
Net	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ -	0%
<b>DPW</b>					
Revenue	\$ 106,500	\$ 94,000	\$ 90,400	\$ 12,500	13%
Expenditures	\$ 391,731	\$ 357,588	\$ 267,786	\$ 34,143	10%
Net	\$ (285,231)	\$ (263,588)	\$ (177,386)	\$ (21,643)	8%
<b>MARINA</b>					
Revenue	\$ 226,207	\$ 163,500	\$ 137,675	\$ 62,707	38%
Expenditures	\$ 225,878	\$ 194,694	\$ 158,009	\$ 31,184	16%
Net	\$ 329	\$ (31,194)	\$ (20,334)	\$ 31,523	(101%)
<b>WATER</b>					
Revenue	\$ 455,000	\$ 441,401	\$ 366,019	\$ 13,599	3%
Expenditures	\$ 455,000	\$ 441,401	\$ 366,019	\$ 13,599	3%
Net	\$ 0	\$ -	\$ -	\$ 0	
<b>SEWER</b>					
Revenue	\$ 847,440	\$ 957,560	\$ 962,319	\$ (110,120)	(12%)
Expenditures	\$ 847,440	\$ 957,560	\$ 962,319	\$ (110,120)	(12%)
Net	\$ -	\$ 0	\$ -	\$ (0)	
<b>GRANTS</b>					
Revenue	\$ 1,477,216	\$ 266,667	\$ 210,860	\$ 1,210,549	454%
Expenditures	\$ 1,477,216	\$ 266,667	\$ 270,298	\$ 1,210,549	454%
Net	\$ -	\$ -	\$ (59,438)	\$ -	
<b>TOTAL</b>					
Revenue	\$ 4,487,170	\$ 3,070,468	\$ 2,870,030	\$ 1,416,702	46%
Expenditures	\$ 4,487,170	\$ 3,070,468	\$ 2,870,030	\$ 1,416,702	46%
Net	\$ 0	\$ 0	\$ -	\$ 0	

**Town of Onancock  
2023 Draft Budget**

**Town Council**

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022	Description of Variance
<b>TRANSFERS IN</b>						
Revenue	\$ 100,000	\$ -	\$ -	\$ 100,000	0%	Use Town reserves for Master Plan
	\$ 100,000	\$ -	\$ -	\$ 100,000	0%	
<b>MAYOR &amp; COUNCIL WAGES</b>	\$ 14,200	\$ 14,200	\$ 14,201	\$ -	0%	
FICA	\$ 1,086	\$ 1,086	\$ 1,087	\$ 0	0%	
SUTA	\$ 133	\$ 114	\$ -	\$ 19	17%	
TOWN ATTORNEY	\$ 4,500	\$ 4,500	\$ -	\$ -	0%	
ELECTION COSTS	\$ -	\$ 1,185	\$ -	\$ (1,185)	(100%)	Election moved to Nov. and out of Town
TRAVEL AND TRAINING	\$ 1,000	\$ 1,191	\$ 1,000	\$ (191)	(16%)	
COMMUNITY PROMOTION	\$ -	\$ -	\$ 12,000	\$ -	0%	
TOWN BEAUTIFICATION COMM	\$ -	\$ -	\$ 1,000	\$ -	0%	
MAIN STREET PARTNERSHIP	\$ 15,000	\$ 15,000	\$ -	\$ -	0%	
ES TOURISM-TOT SHARE	\$ 4,000	\$ 4,500	\$ 4,600	\$ (500)	(11%)	
LIABILITY INSURANCE	\$ 4,154	\$ 4,870	\$ -	\$ (716)	(15%)	
OFFICE SUPPLIES	\$ 250	\$ 2,000	\$ -	\$ (1,750)	(88%)	Chairs last year
TOWN MASTER PLAN	\$ 100,000	\$ -	\$ -	\$ 100,000	0%	Town Master Plan
<b>Expenditures</b>	\$ 144,324	\$ 48,646	\$ 48,888	\$ 95,678	197%	
<b>Expenditures (w/o Master Plan)</b>	\$ 44,324	\$ 48,646	\$ 48,888	\$ (4,322)	(9%)	

Town of Onancock  
2023 Draft Budget

Administration

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022	Description of Variance
REAL PROPERTY-CURRENT	\$ 379,037	\$ 393,000	\$ 395,126	\$ (13,963)	(4%)	See Real Estate analysis (INDA 1)
REAL PROPERTY-DELINQUENT	\$ 30,000	\$ 30,000	\$ 28,500	\$ 1,500	0%	
PUBLIC SERVICE-REAL	\$ 15,000	\$ 17,000	\$ (2,000)	\$ (2,000)	(12%)	Actual have been trending slightly down
PERSONAL PROPERTY-CURRENT	\$ 164,451	\$ 180,000	\$ (15,549)	\$ (15,549)	(9%)	See Personal Property Tax analysis (INDA 2)
PERSONAL PROPERTY-DELINQUENT	\$ 12,500	\$ 12,500	\$ -	\$ -	0%	
PUBLIC SERVICE-PERSONAL PROPERTY	\$ -	\$ -	\$ 500	\$ (500)	0%	
PENALTIES	\$ 11,274	\$ 13,500	\$ (2,226)	\$ (2,226)	(16%)	Increased from pre-workshop budget to more accurately reflect revenue
LOCAL SALES TAX	\$ 89,000	\$ 85,000	\$ 4,000	\$ 4,000	5%	Trending up with online sales collecting taxes
CONSUMERS UTILITY TAX	\$ 52,500	\$ 60,000	\$ (7,500)	\$ (7,500)	(13%)	Actual have been trending slightly down
BUSINESS LICENSE TAX	\$ 3,450	\$ 3,600	\$ (150)	\$ (150)	(4%)	\$30 for 115 licenses
VEHICLE DECALS	\$ 18,000	\$ -	\$ 18,000	\$ 18,000	0%	Consistent with actual 2022
BANK STOCK TAXES	\$ 42,000	\$ 13,500	\$ 28,500	\$ 28,500	211%	Reduced by \$3,328 from the workshop budget to estimate impact of TD Bank taking First Horizon
CELLULAR PHONE TAX	\$ 72,000	\$ 75,000	\$ (3,000)	\$ (3,000)	(4%)	Actual have been trending slightly down
TRANSIENT OCCUPANCY TAX	\$ 1,500	\$ 750	\$ 1,100	\$ 750	100%	Increased \$1,000 from pre-workshop budget. Aligns with actual 2022 revenue.
BUILDING/ZONING PERMITS	\$ 190,005	\$ 148,750	\$ 100,000	\$ 41,255	28%	Reduced by \$9,495 from pre-workshop budget to account for potential loss of restaurants in Town
MEALS TAX	\$ -	\$ 25,000	\$ (25,000)	\$ (25,000)	(100%)	Not budgeting for market return on long term investments
INTEREST ON ACCOUNTS	\$ 12,240	\$ 12,240	\$ 12,500	\$ (250)	0%	\$1,040 per month from Verizon
RENTAL OF PROPERTY	\$ 6,850	\$ -	\$ -	\$ 6,850	0%	Allocation of prior sale of water tower
WATER TOWER RENTAL INCOME	\$ 1,250	\$ 1,000	\$ 1,031	\$ 250	25%	
LITTER CONTROL GRANT	\$ 1,750	\$ 1,500	\$ 1,500	\$ 250	17%	
VA COMM FOR THE ARTS	\$ 1,130,807	\$ 1,096,340	\$ 1,038,257	\$ 34,467	3%	
<b>Revenue</b>						
ADMINISTRATION WAGES	\$ 130,320	\$ 127,466	\$ 152,240	\$ 2,854	2%	See Wage detail, increased due to error found in wage schedule on pre-workshop budget
OVER-TIME COMPENSATION	\$ -	\$ -	\$ 1,000	\$ -	0%	
FICA	\$ 9,817	\$ 9,751	\$ 11,730	\$ 66	1%	
RETIREMENT-VRS	\$ 17,747	\$ 17,233	\$ 20,600	\$ 514	3%	
HOSPITALIZATION	\$ 16,359	\$ 15,080	\$ 22,440	\$ 1,279	8%	
LIFE INSURANCE	\$ 693	\$ 1,708	\$ 2,040	\$ (1,015)	(59%)	
SUTA	\$ 332	\$ 112	\$ 192	\$ 20	18%	
VACORP	\$ 797	\$ 471	\$ -	\$ 326	69%	
LEGAL AND COLLECTION FEES	\$ 3,000	\$ 2,000	\$ -	\$ 1,000	50%	Increase effort to collect Personal Property Taxes
AUDIT SERVICE	\$ 18,500	\$ 17,253	\$ 16,750	\$ 1,247	7%	
BANK PROCESSING FEES	\$ 5,200	\$ 3,300	\$ 2,000	\$ 1,900	58%	Trust higher bank fees
CREDIT CARD FEES	\$ 11,000	\$ 8,705	\$ -	\$ 2,295	26%	Estimate on use of online bill payment service
PAYROLL PROCESSING FEES	\$ 5,000	\$ 3,600	\$ 3,500	\$ 1,400	39%	Consistent with actual 2022
TEMP SERVICES	\$ 2,500	\$ -	\$ -	\$ 2,500	0%	Hire a temp to do data input for DMV Stop original setup
PROFESSIONAL DEVELOPMENT	\$ 1,800	\$ 1,400	\$ 2,250	\$ 400	29%	One conference (VAZO or VLGMA including travel)
SOFTWARE SUBSCRIPTIONS	\$ 14,660	\$ 19,106	\$ -	\$ (4,446)	(23%)	
SOFTWARE SUPPORT	\$ 11,433	\$ 3,000	\$ -	\$ 8,433	281%	Increase in cost for Cyber protection and Microsoft licensing
VEHICLE REPAIR	\$ 250	\$ -	\$ -	\$ 250	0%	
OFFICE EQUIPMENT	\$ 7,800	\$ 7,800	\$ 21,169	\$ -	0%	
PRINTING-AUTO DECALS	\$ -	\$ -	\$ 700	\$ -	0%	
ADVERTISING	\$ 14,146	\$ 16,160	\$ (2,014)	\$ (2,014)	(12%)	Reduced \$3,354 from pre-workshop budget to account for error in wage schedule
POSTAGE	\$ 3,000	\$ 4,000	\$ 5,000	\$ (1,000)	(25%)	
TELEPHONE	\$ 3,816	\$ 1,644	\$ 2,028	\$ 2,172	132%	Star2Star office phones
PROPERTY INSURANCE	\$ 1,705	\$ 3,509	\$ -	\$ (1,804)	(51%)	Insurance allocated to department to which it pertains
VEHICLE INSURANCE	\$ 412	\$ 3,027	\$ -	\$ (2,615)	(86%)	Insurance allocated to department to which it pertains
GENERAL LIABILITY INSURANCE	\$ 3,644	\$ 3,202	\$ -	\$ 442	14%	Insurance allocated to department to which it pertains
WORKERS COMP	\$ 330	\$ 4,903	\$ -	\$ (4,573)	(93%)	Insurance allocated to department to which it pertains
TRAVEL	\$ 250	\$ 1,800	\$ 1,500	\$ (1,550)	(86%)	

Town of Onancock  
2023 Draft Budget

Administration

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022	Description of Variance
DUES & MEMBERSHIP	\$ 1,800	\$ 1,535	\$ 1,500	\$ 265	17%	GFOA, VML, VLGMA, VAZO, Chamber, etc.
OFFICE SUPPLIES	\$ 12,000	\$ 4,000	\$ 10,000	\$ 8,000	200%	Consistent with actual 2022
HISTORIC ONANCOCK SCHOOL	\$ -	\$ -	\$ 7,500	\$ -	0%	
HOS - PROPERTY INSURANCE	\$ 6,503	\$ 7,016	\$ -	\$ (513)	(7%)	
CULTURAL ENRICHMENT	\$ 3,600	\$ 3,000	\$ 600	\$ 600	20%	Grant for Orchestra, Community Band, and Playhouse
MISCELLANEOUS	\$ 3,500	\$ 2,500	\$ 2,200	\$ 1,000	40%	
WEBSITE & PRINTING	\$ 15,000	\$ 8,000	\$ -	\$ 7,000	88%	Walking maps and website update
PARADES/EVENTS	\$ 15,000	\$ -	\$ -	\$ 15,000	0%	Town Event
EMPLOYEE WELFARE	\$ 750	\$ 1,500	\$ -	\$ (750)	(50%)	
COMPUTER CAPITAL OUTLAY	\$ 3,000	\$ -	\$ -	\$ 3,000	0%	UPS and Firewall replacement
CONTINGENCY	\$ 10,000	\$ 10,000	\$ 20,000	\$ -	0%	
BANK BUILDING LOAN	\$ 8,927	\$ 26,781	\$ 26,782	\$ (17,854)	(67%)	Paying off in October
TOWN ATTORNEY	\$ -	\$ -	\$ 3,500	\$ -	0%	Budgeted in different department than in past
CONSULTANTS	\$ -	\$ -	\$ 5,000	\$ -	0%	Budgeted in different department than in past
COURT FEES	\$ -	\$ -	\$ 250	\$ -	0%	Budgeted in different department than in past
TOWN CODE CODIFICATION	\$ -	\$ -	\$ 12,010	\$ -	0%	Budgeted in different department than in past
VACORP	\$ -	\$ -	\$ 720	\$ -	0%	Insurance allocated to department to which it pertains
PROPERTY INSURANCE	\$ -	\$ -	\$ 34,508	\$ -	0%	Insurance allocated to department to which it pertains
VEHICLE INSURANCE	\$ -	\$ -	\$ 6,557	\$ -	0%	Insurance allocated to department to which it pertains
PUBLIC OFFICIALS LAIB INS	\$ -	\$ -	\$ 6,470	\$ -	0%	Insurance allocated to department to which it pertains
GENERAL LIABILITY INSURANCE	\$ -	\$ -	\$ 2,472	\$ -	0%	Insurance allocated to department to which it pertains
WORKMEN'S COMPENSATION	\$ -	\$ -	\$ 13,376	\$ -	0%	Insurance allocated to department to which it pertains
<b>Expenditures</b>	<b>\$ 364,390</b>	<b>\$ 340,562</b>	<b>\$ 420,484</b>	<b>\$ 23,828</b>	<b>7%</b>	
<b>Net</b>	<b>\$ 766,417</b>	<b>\$ 755,778</b>	<b>\$ 617,773</b>	<b>\$ 10,639</b>	<b>1%</b>	

Town of Onancock  
2023 Draft Budget

POLICE & FIRE

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022	Description of Variance
<b>POLICE DEPARTMENT</b>						
TRAFFIC FINES	\$ 8,000	\$ 5,000	\$ 8,000	\$ 3,000	60%	
LAW ENFORCEMENT FUNDS	\$ 41,000	\$ 36,000	\$ 46,500	\$ 5,000	14%	
HIGHWAY SAFETY GRANT	\$ 6,000	\$ -	\$ -	\$ 6,000	0%	Highway safety grant for OT while doing traffic enforcement
LOAN AND GRANTS PROCEEDS	\$ 49,000	\$ -	\$ -	\$ 49,000	0%	New police car
LAW ENFORCEMENT FUNDS-FEDERAL	\$ 25,000	\$ -	\$ -	\$ 25,000	0%	DOJ grant to pay for officer overtime
<b>Revenue</b>	<b>\$ 129,000</b>	<b>\$ 41,000</b>	<b>\$ 54,500</b>	<b>\$ 88,000</b>	<b>215%</b>	
POLICE WAGES	\$ 271,673	\$ 249,801	\$ 221,600	\$ 21,872	9%	See wage schedule
OVER-TIME COMPENSATION	\$ 39,000	\$ 5,500	\$ 6,000	\$ 33,500	609%	See wage schedule
FICA	\$ 20,783	\$ 19,531	\$ 17,500	\$ 1,252	6%	
RETIREMENT-VRS	\$ 37,572	\$ 33,773	\$ 30,000	\$ 3,799	11%	
HOSPITALIZATION	\$ 37,392	\$ 25,851	\$ 22,440	\$ 11,541	45%	New enrollment
LIFE INSURANCE	\$ 1,467	\$ 3,347	\$ 3,000	\$ (1,880)	(56%)	
VACORP	\$ 1,239	\$ -	\$ -	\$ 1,239	0%	
SUTA	\$ 376	\$ 320	\$ 320	\$ 56	18%	
COURT COSTS	\$ 500	\$ 500	\$ -	\$ -	0%	
TRAINING	\$ 6,000	\$ 9,000	\$ 6,500	\$ (3,000)	(33%)	
NEW OFFICER TRAINING AND TRAVEL	\$ -	\$ 18,390	\$ -	\$ (18,390)	(100%)	Hiring 5th officer as certified
VEHICLE REPAIR	\$ 6,900	\$ 6,000	\$ 3,833	\$ 900	15%	
COMPUTER MAINTENANCE	\$ 4,500	\$ 2,500	\$ 2,500	\$ 2,000	80%	Increase in Southern Software costs
TELEPHONE SERVICES	\$ 6,300	\$ 3,276	\$ 3,360	\$ 3,024	92%	5 cell phones
LINE OF DUTY ACT	\$ 3,655	\$ 3,750	\$ 3,655	\$ (95)	(3%)	
VEHICLE INSURANCE	\$ 2,902	\$ 3,530	\$ -	\$ (628)	(18%)	
WORKERS COMP	\$ 8,823	\$ 8,473	\$ -	\$ 350	4%	
TRAVEL	\$ 500	\$ 500	\$ 700	\$ -	0%	
OFFICE SUPPLIES	\$ 4,000	\$ 1,800	\$ 2,669	\$ 2,200	122%	Consistent with 2022 actual
VEHICLE FUEL	\$ 11,000	\$ 8,400	\$ 7,500	\$ 2,600	31%	Increase in gas costs
UNIFORMS	\$ 3,000	\$ 3,000	\$ 2,000	\$ -	0%	
ANIMAL POPULATION CONTROL	\$ 1,500	\$ 1,000	\$ 650	\$ 500	50%	
POLICE SUPPLIES	\$ 10,000	\$ 7,000	\$ 7,000	\$ 3,000	43%	Increase in costs for ammo and other police supplies
NEW POLICE VEHICLE	\$ 62,108	\$ 13,108	\$ -	\$ 49,000	374%	New car plus payment on 2 previous cars
<b>Expenditures</b>	<b>\$ 541,191</b>	<b>\$ 428,350</b>	<b>\$ 341,227</b>	<b>\$ 112,841</b>	<b>26%</b>	
<b>Expenditures (w/o Car)</b>	<b>\$ 492,191</b>	<b>\$ 428,350</b>	<b>\$ 341,227</b>	<b>\$ 63,841</b>	<b>15%</b>	
<b>Net</b>	<b>\$ (412,191)</b>	<b>\$ (387,350)</b>	<b>\$ (286,727)</b>	<b>\$ (24,841)</b>	<b>6%</b>	
<b>FIRE DEPARTMENT</b>						
FIRE PROGRAM FUNDS	\$ 15,000	\$ 10,000	\$ 10,000	\$ 5,000	50%	
<b>Revenue</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	<b>50%</b>	
CONTRIBUTION TO FIRE COMPANY	\$ 25,000	\$ 25,000	\$ -	\$ -	0%	
FIRE PROGRAMS FUNDING	\$ 15,000	\$ 10,000	\$ 10,000	\$ 5,000	50%	
<b>Expenditures</b>	<b>\$ 40,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 5,000</b>	<b>14%</b>	
<b>Net</b>	<b>\$ (25,000)</b>	<b>\$ (25,000)</b>	<b>\$ (25,000)</b>	<b>\$ -</b>	<b>0%</b>	

Town of Onancock  
2023 Draft Budget

DPW - DEPARTMENT OF PUBLIC WORKS

GL Account	Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022	Description of Variance
<b>Buildings and Roads</b>							
10-3160-0803	GRASS CUTTING	\$ 4,500	\$ -	\$ 400	\$ 4,500	0%	HOS
10-3160-0804	TRASH REVENUE	\$ 102,000	\$ 94,000	\$ 90,000	\$ 8,000	9%	
	<b>Revenue</b>	\$ 106,500	\$ 94,000	\$ 90,400	\$ 12,500	13%	
10-6040-1100	BUILDING & ROADS WAGES	\$ 38,638	\$ 44,277	\$ 27,906	\$ (5,639)	(13%)	
10-6040-1200	OVER-TIME COMPENSATION	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%	
10-6040-2100	FICA	\$ 2,956	\$ 3,387	\$ 2,220	\$ (431)	(13%)	
10-6040-2200	RETIREMENT-VRS	\$ 5,344	\$ 5,986	\$ 3,700	\$ (642)	(11%)	
10-6040-2300	HOSPITALIZATION	\$ 9,348	\$ 8,617	\$ 8,976	\$ 731	8%	
10-6040-2400	LIFE INSURANCE	\$ 209	\$ 593	\$ 370	\$ (384)	(65%)	
10-6040-2600	SUTA	\$ 75	\$ 128	\$ 64	\$ (53)	(41%)	
10-6040-2700	VACORP	\$ 328	\$ 238	\$ -	\$ 90	38%	
10-6040-3310	VEHICLE REPAIR	\$ 2,000	\$ 1,200	\$ 2,000	\$ 800	67%	
10-6040-3910	TRASH COLLECTION	\$ 102,000	\$ 98,332	\$ 100,000	\$ 3,668	4%	
10-6040-5101	ELECTRIC SERVICE	\$ 25,000	\$ 30,000	\$ 30,000	\$ (5,000)	(17%)	
10-6040-5102	HEATING OIL	\$ 3,596	\$ 3,500	\$ 3,500	\$ 96	3%	
10-6040-5304	PROPERTY INSURANCE	\$ 550	\$ -	\$ -	\$ 550	0%	
10-6040-5305	AUTO INSURANCE	\$ 412	\$ -	\$ -	\$ 412	0%	
10-6040-5309	WORKER'S COMP INSURANCE	\$ 1,481	\$ -	\$ -	\$ 1,481	0%	
10-6040-5900	STREET REPAIR	\$ 34,000	\$ 26,500	\$ -	\$ 7,500	28%	Increase budget for additional repairs (Turner, first)
10-6040-6005	JANITORIAL SUPPLIES	\$ 250	\$ -	\$ 1,500	\$ 250	0%	
10-6040-6006	CLEANING SERVICES	\$ 3,600	\$ 5,000	\$ 3,250	\$ (1,400)	(28%)	
10-6040-6007	REPAIRS AND MAINTENANCE	\$ 30,000	\$ 22,000	\$ 34,000	\$ 8,000	36%	Catching up on deferred maintenance
10-6040-6008	VEHICLE FUEL	\$ 2,000	\$ 3,000	\$ 3,000	\$ (1,000)	(33%)	
10-6040-6010	SMALL EQUIPMENT REPAIR & MAINT.	\$ 4,000	\$ 1,000	\$ 200	\$ 3,000	300%	Repair and replace small tools
10-6040-6011	UNIFORMS	\$ 3,000	\$ 865	\$ 200	\$ 2,135	247%	
10-6040-6015	CAN LINERS	\$ 1,500	\$ 500	\$ 1,200	\$ 1,000	200%	
10-6040-6018	SAFETY/STREET SIGNS	\$ 1,000	\$ 1,000	\$ 300	\$ -	0%	
10-6040-8101	CAPITAL EXPENDITURES	\$ -	\$ 10,500	\$ -	\$ (10,500)	(100%)	Removed CAPEX for 2023 to wait for Master Plan
10-6040-8110	NEW PUBLIC WORKS VEHICLE	\$ 9,774	\$ -	\$ -	\$ 9,774	0%	Payment on new truck, chipper, and trailer
10-6040-8210	BLACKSMITH SHOP	\$ 830	\$ 824	\$ -	\$ 6	1%	
	<b>Expenditures</b>	\$ 283,391	\$ 266,947	\$ 223,886	\$ 14,444	5%	
	<b>Net</b>	\$ (176,891)	\$ (174,947)	\$ (133,486)	\$ (1,944)	1%	
<b>Parks &amp; Landscaping</b>							
10-7068-1100	PARKS & LANDSCAPING WAGES	\$ 32,136	\$ 29,565	\$ -	\$ 2,571	9%	
10-7068-1200	OVERTIME	\$ 1,000	\$ 1,000	\$ -	\$ -	0%	
10-7068-1400	CUTTING GRASS CONTRACT	\$ -	\$ 8,250	\$ 6,300	\$ (8,250)	(100%)	
10-7068-2100	FICA	\$ 2,458	\$ 2,262	\$ 196	\$ 196	9%	
10-7068-2200	RETIREMENT	\$ 4,444	\$ 3,997	\$ -	\$ 447	11%	
10-7068-2300	MEDICAL	\$ 9,348	\$ 8,617	\$ -	\$ 731	8%	
10-7068-2400	LIFE	\$ 174	\$ 396	\$ -	\$ (222)	(56%)	
10-7068-2600	SUTA	\$ 75	\$ 64	\$ -	\$ 11	18%	
10-7068-2700	VACORP	\$ 273	\$ 240	\$ -	\$ 33	14%	
10-7068-3310	VEHICLE REPAIR	\$ 1,750	\$ -	\$ 3,000	\$ 1,750	0%	
10-7068-5101	ELECTRIC SERVICES	\$ 9,500	\$ 1,800	\$ 7,250	\$ 7,700	428%	Change allocation for all public spaces and parks
10-7068-5304	PROPERTY INSURANCE	\$ 299	\$ -	\$ -	\$ 299	0%	Allocate to proper department
10-7068-5305	AUTO INSURANCE	\$ 1,401	\$ -	\$ -	\$ 1,401	0%	Allocate to proper department
10-7068-5309	WORKER'S COMP INSURANCE	\$ 1,481	\$ -	\$ -	\$ 1,481	0%	Allocate to proper department
10-7068-6007	REPAIR & MAINTENANCE	\$ 5,000	\$ 3,200	\$ 7,950	\$ 1,800	56%	
10-7068-6008	VEHICLE FUEL	\$ 3,000	\$ -	\$ -	\$ 3,000	0%	
10-7068-6010	SMALL TOOLS & EQUIPMENT	\$ 2,500	\$ 1,000	\$ 100	\$ 1,500	150%	
10-7068-6011	PARKS-PLANTINGS & LANDSCAPING	\$ 7,500	\$ 7,500	\$ 2,550	\$ -	0%	
10-7068-6012	TREE BOARD AND BEAUTIFICATION	\$ 4,000	\$ 4,000	\$ -	\$ -	0%	
10-7068-6015	HOLIDAY DECORATIONS	\$ 10,000	\$ 4,300	\$ 2,500	\$ 5,700	133%	Reduced by \$7,500 at budget workshop
10-7068-6016	CULTURAL ENRICHMENT	\$ -	\$ -	\$ -	\$ 3,250	0%	
10-7068-6026	MOSCQUITO CONTROL	\$ 6,500	\$ 7,200	\$ 6,800	\$ (700)	(10%)	
10-7068-6027	WEED CONTROL	\$ 5,500	\$ 5,250	\$ 4,200	\$ 250	5%	
	<b>Expenditures</b>	\$ 108,340	\$ 88,641	\$ 43,900	\$ 19,699	22%	



Town of Onancock  
2023 Draft Budget

WHARF AND MARINA

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022	Description of Variance
BOAT DOCKAGE FEES-MONTHLY	\$ 250	\$ -	\$ 625	\$ 250	0%	
BOAT DOCKAGE FEES-TRANSIENT	\$ 62,500	\$ 50,000	\$ 33,000	\$ 12,500	25%	Consistent with 2022, 780 slip nights @40' avg
PARKING FEE	\$ 350	\$ -	\$ 1,200	\$ 350	0%	
PARKING FEE - ANNUAL	\$ -	\$ -	\$ 2,000	\$ -	0%	
WHARF GASOLINE SALES	\$ 125,000	\$ 99,000	\$ 86,250	\$ 26,000	26%	Increase in fuel prices
WHARF-OTHER	\$ 6,500	\$ 1,500	\$ 2,500	\$ 5,000	333%	Ice and Golf Carts
WHARF ELECTRIC	\$ 10,000	\$ 5,000	\$ 3,600	\$ 5,000	100%	Consistent with 2022
MISCELLANEOUS REVENUE	\$ 4,941	\$ 8,000	\$ 8,500	\$ (3,059)	(38%)	Consistent with 2022
TRANSFERS IN	\$ 16,666	\$ -	\$ -	\$ 16,666	0%	Use reserves to buy 2 golf carts, <b>Reduced from 3 to 2 carts</b>
<b>Revenue</b>	<b>\$ 226,207</b>	<b>\$ 163,500</b>	<b>\$ 137,675</b>	<b>\$ 62,707</b>	<b>38%</b>	
MARINA WAGES	\$ 64,582	\$ 63,180	\$ 42,500	\$ 1,402	2%	See Wage Detail
OVER-TIME COMPENSATION	\$ -	\$ -	\$ 1,000	\$ -	0%	
FICA	\$ 4,941	\$ 4,833	\$ 3,640	\$ 108	2%	
RETIREMENT	\$ 4,091	\$ 3,809	\$ 4,732	\$ 282	7%	
HOSPITALIZATION	\$ -	\$ -	\$ 4,488	\$ -	0%	
LIFE INSURANCE	\$ 160	\$ 378	\$ 469	\$ (218)	(58%)	
SUTA	\$ 75	\$ 64	\$ 500	\$ 11	18%	
VACORP	\$ 251	\$ -	\$ -	\$ 251	0%	
SQUARE CC FEES	\$ 5,000	\$ 3,750	\$ -	\$ 1,250	33%	
VEHICLE REPAIR	\$ 500	\$ -	\$ -	\$ 500	0%	
ELECTRIC SERVICES	\$ 5,500	\$ 5,250	\$ 6,500	\$ 250	5%	
TELEPHONE	\$ 628	\$ 1,511	\$ 600	\$ (883)	(58%)	
PROPERTY INSURANCE	\$ 265	\$ 319	\$ -	\$ (54)	(17%)	
AUTO INSURANCE	\$ 549	\$ -	\$ -	\$ 549	0%	
WORKER'S COMP INSURANCE	\$ 2,670	\$ -	\$ -	\$ 2,670	0%	Allocated to department
OFFICE SUPPLIES	\$ 300	\$ -	\$ -	\$ 300	0%	
WHARF JANITORIAL SUPPLIES	\$ 1,200	\$ 1,100	\$ 1,000	\$ 100	9%	
REPAIR & MAINTENANCE	\$ 8,000	\$ 7,000	\$ 5,000	\$ 1,000	14%	
COST OF GAS/DIESEL SALES	\$ 98,000	\$ 78,000	\$ 63,750	\$ 20,000	26%	Increase in Fuel
MISC.	\$ 1,000	\$ 1,000	\$ 5,528	\$ -	0%	
ADVERTISING & DUES	\$ 6,000	\$ 9,000	\$ 3,000	\$ (3,000)	(33%)	DOCKWA - all else covered in Admin and Grants
RENT	\$ 5,500	\$ 5,500	\$ -	\$ -	0%	
CAPITAL IMPROVEMENTS	\$ 16,666	\$ 10,000	\$ 15,302	\$ 6,666	67%	<b>Reduced to 2 carts from 3</b>
<b>Expenditures</b>	<b>\$ 225,878</b>	<b>\$ 194,694</b>	<b>\$ 158,009</b>	<b>\$ 31,184</b>	<b>16%</b>	
<b>Net</b>	<b>\$ 329</b>	<b>\$ (31,194)</b>	<b>\$ (20,334)</b>	<b>\$ 31,523</b>	<b>(101%)</b>	
<b>Fuel Margin</b>	<b>\$ 27,000</b>	<b>\$ 21,000</b>	<b>\$ 22,500</b>	<b>\$ 6,000</b>	<b>29%</b>	

Town of Onancock  
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WATER

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022	Description of Variance
WATER CHARGES	\$ 325,000	\$ 435,264	\$ 344,519	\$ (110,264)	(25%)	See water rates
USE TOWN RESERVES	\$ 50,000	\$ -	\$ -	\$ -	0%	Use \$50,000 of Town Reserves to reduce water rates
WATER INSTALLATION FEES	\$ -	\$ 1,500	\$ 1,500	\$ (1,500)	(100%)	
WATER & SEWER PENALTIES	\$ 12,000	\$ 4,637	\$ 20,000	\$ 7,363	159%	
LOAN AND GRANT PROCEEDS	\$ 68,000	\$ -	\$ -	\$ 68,000	0%	Loan/Grant for new work truck
<b>Revenue</b>	<b>\$ 455,000</b>	<b>\$ 441,401</b>	<b>\$ 366,019</b>	<b>\$ 13,599</b>	<b>3%</b>	
WATER DEPT WAGES	\$ 85,878	\$ 80,396	\$ 67,860	\$ 5,482	7%	See wage detail
OVER-TIME COMPENSATION	\$ 2,500	\$ 2,500	\$ 5,000	\$ -	0%	
FICA	\$ 6,570	\$ 6,150	\$ 5,600	\$ 420	7%	
RETIREMENT	\$ 11,877	\$ 10,870	\$ 9,200	\$ 1,007	9%	
HOSPITALIZATION	\$ 21,033	\$ 19,388	\$ 15,708	\$ 1,645	8%	
LIFE INSURANCE	\$ 464	\$ 1,077	\$ 910	\$ (613)	(57%)	
SUTA	\$ 169	\$ 144	\$ 384	\$ 25	18%	
WORKER'S COMP INSURANCE	\$ 2,105	\$ -	\$ -	\$ 2,105	0%	Allocate to proper department
TRAINING & TRAVEL	\$ 4,000	\$ 1,475	\$ 717	\$ 2,525	171%	One VRWA conference with travel
VEHICLE REPAIR	\$ 750	\$ 2,400	\$ 1,000	\$ (1,650)	(69%)	
REPAIR & MAINTENANCE SVC	\$ 29,017	\$ 25,000	\$ 15,000	\$ 4,017	16%	System repairs, water leaks, up to VRWA standards
AUTO INSURANCE	\$ 412	\$ -	\$ -	\$ 412	0%	
PRINTING UTILITY BILLS	\$ 500	\$ -	\$ 500	\$ 500	0%	
ADVERTISING	\$ 100	\$ 500	\$ 100	\$ (400)	(80%)	
ELECTRIC SERVICES	\$ 18,000	\$ 16,000	\$ 14,500	\$ 2,000	13%	
POSTAGE	\$ 1,500	\$ 50	\$ 1,000	\$ 1,450	2900%	Postage for all water bills
TELEPHONE	\$ -	\$ 1,020	\$ 2,700	\$ (1,020)	(100%)	
CAPITAL EXPENDITURES	\$ 70,500	\$ 65,139	\$ 26,150	\$ 5,361	8%	Laptop replacement and new work truck
DUES & MEMBERSHIPS	\$ 850	\$ 1,310	\$ 1,000	\$ (460)	(35%)	
HEALTH DEPARTMENT FEES	\$ 2,200	\$ 2,200	\$ 2,124	\$ -	0%	
REPAIR & MAINTENANCE	\$ -	\$ 5,000	\$ 5,000	\$ (5,000)	(100%)	Recorded in one line above
VEHICLE FUEL	\$ 2,000	\$ 1,300	\$ 1,950	\$ 700	54%	
UNIFORMS	\$ -	\$ 345	\$ 300	\$ (345)	(100%)	
LAB SUPPLIES	\$ 1,500	\$ 1,200	\$ 1,500	\$ 300	25%	
PURIFICATION SUPPLIES	\$ 25,000	\$ 28,000	\$ 25,000	\$ (3,000)	(11%)	
OUTSIDE CONSULTANTS	\$ 5,000	\$ 5,000	\$ -	\$ -	0%	Work under Bryan Horton's water license
SMALL TOOLS & EQUIPMENT	\$ 3,000	\$ 1,870	\$ 200	\$ 1,130	60%	
PROPERTY INSURANCE	\$ 2,084	\$ 5,074	\$ -	\$ (2,990)	(59%)	Proper allocation
INTEREST - BOND - WATER - USDA 1070	\$ 55,900	\$ 55,901	\$ 162,616	\$ (1)	(0%)	
INTEREST - BOND - WATER - USDA 47	\$ 2,456	\$ 2,456	\$ -	\$ -	0%	
INTEREST - BOND - WATER - VRA 3114	\$ 99,636	\$ 99,636	\$ -	\$ -	0%	
<b>Expenditures</b>	<b>\$ 455,000</b>	<b>\$ 441,401</b>	<b>\$ 366,019</b>	<b>\$ 13,599</b>	<b>3%</b>	
<b>Net</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>	

Town of Onancock  
2023 Draft Budget

SEWER

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022	% Change 2022	Description of Variance
SEWER CHARGES	\$ 847,440	\$ 956,360	\$ 956,119	\$ (108,920)	(11%)	See Detail
SEWER INSTALLATION FEES	\$ -	\$ 1,200	\$ 1,200	\$ (1,200)	(100%)	
SEPTAGE REVENUE	\$ -	\$ -	\$ 5,000	\$ -	0%	
<b>Revenue</b>	<b>\$ 847,440</b>	<b>\$ 957,560</b>	<b>\$ 962,319</b>	<b>\$ (110,120)</b>	<b>(12%)</b>	
SEWER DEPT WAGES	\$ -	\$ 186,668	\$ 160,000	\$ (186,668)	(100%)	
OVER-TIME COMPENSATION	\$ -	\$ -	\$ 14,960	\$ -	0%	
FICA	\$ -	\$ 14,280	\$ 13,400	\$ (14,280)	(100%)	
RETIREMENT	\$ -	\$ 21,582	\$ 21,700	\$ (21,582)	(100%)	
HOSPITALIZATION	\$ -	\$ 34,468	\$ 33,660	\$ (34,468)	(100%)	
LIFE INSURANCE	\$ -	\$ 2,501	\$ 2,200	\$ (2,501)	(100%)	
SUTA	\$ -	\$ 391	\$ 384	\$ (391)	(100%)	
TRAINING	\$ -	\$ 1,000	\$ 1,000	\$ (1,000)	(100%)	
VEHICLE REPAIR	\$ -	\$ 2,000	\$ 2,000	\$ (2,000)	(100%)	
COLL.REPAIR/MAINTENANCE PLANT	\$ 388,725	\$ 95,947	\$ 95,947	\$ 292,778	305%	See detail
OUTSIDE CONTRACT-TESTING	\$ -	\$ 33,900	\$ 33,900	\$ (33,900)	(100%)	
REPAIR & MAINTENANCE	\$ -	\$ 1,000	\$ 1,000	\$ (1,000)	(100%)	
PRINTING UTILITY BILLS	\$ -	\$ 250	\$ 250	\$ (250)	(100%)	
ADVERTISING	\$ -	\$ 100	\$ 100	\$ (100)	(100%)	
ELECTRIC SERVICES	\$ -	\$ 90,000	\$ 90,000	\$ (90,000)	(100%)	
POSTAGE, SHIPPING	\$ -	\$ 1,000	\$ 1,000	\$ (1,000)	(100%)	
TELEPHONE	\$ -	\$ 10,500	\$ 10,500	\$ (10,500)	(100%)	
DUES & MEMBERSHIPS	\$ -	\$ 4,200	\$ 4,200	\$ (4,200)	(100%)	
OFFICE SUPPLIES	\$ -	\$ 1,500	\$ 1,500	\$ (1,500)	(100%)	
VEHICLE FUEL	\$ -	\$ 3,000	\$ 3,000	\$ (3,000)	(100%)	
UNIFORMS	\$ -	\$ 300	\$ 300	\$ (300)	(100%)	
RESERVE FOR CAPITAL IMPROVEMENTS	\$ 100,000	\$ -	\$ 11,750	\$ 100,000	0%	Paving on Holly, Justis, and Johnson after sewer install
LAB SUPPLIES	\$ -	\$ 6,500	\$ 6,500	\$ (6,500)	(100%)	
WASTEWATER CHEMICALS	\$ -	\$ 26,000	\$ 26,000	\$ (26,000)	(100%)	
SAFETY EQUIPMENT	\$ -	\$ 200	\$ 500	\$ (200)	(100%)	
HRSD TRANSITION COSTS	\$ 75,000	\$ 58,189	\$ -	\$ 16,811	29%	Estimated hourly due to HRSD for repairs to collection
MACHINERY & EQUIPMENT	\$ -	\$ 500	\$ 500	\$ (500)	(100%)	
INTEREST - BOND - SEWER - VRLF 900	\$ -	\$ 23,667	\$ 45,000	\$ (23,667)	(100%)	
INTEREST - BOND - SEWER - VRA 5033	\$ -	\$ 66,725	\$ 66,725	\$ (66,725)	(100%)	
INTEREST - BOND - SEWER - USDA 2398	\$ -	\$ 271,192	\$ 216,120	\$ (271,192)	(100%)	
TRANSFER TO RESERVE	\$ 283,715	\$ -	\$ 98,223	\$ 283,715	0%	
<b>Expenditures</b>	<b>\$ 847,440</b>	<b>\$ 957,560</b>	<b>\$ 962,319</b>	<b>\$ (110,120)</b>	<b>(12%)</b>	
<b>Net</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>(100%)</b>	

**Town of Onancock  
2023 Draft Budget**

**GRANTS**

Account Descriptions	2023 Budget	2022 Budget	2021 Budget	\$ Change 2022 (200,000)	% Change 2022 (100%)	Description of Variance
GRANT INCOME	\$ -	\$ 200,000	\$ -	\$ (200,000)	0%	
GRANT - WHARF - VPA	\$ -	\$ -	\$ 166,426	\$ -	0%	
GRANT - WHARF - BIG	\$ -	\$ -	\$ 40,034	\$ -	0%	
GRANTS - MISC.	\$ -	\$ -	\$ 4,400	\$ -	0%	
CDBG - N.E. COMMUNITY GRANT	\$ 489,000	\$ -	\$ -	\$ 489,000	0%	Estimated first year activity in NE Grant
BULKHEAD REBUILD - REIMBURSE	\$ 270,000	\$ -	\$ -	\$ 270,000	0%	Amount of VPA grant
ARPA GRANT REVENUE	\$ 628,216	\$ -	\$ -	\$ 628,216	0%	Second tranche of ARPA
BIG - 2019	\$ 64,000	\$ -	\$ -	\$ 64,000	0%	BIG grant for Bulkhead
TRANSFER IN FROM RESEVES	\$ 26,000	\$ 66,667	\$ -	\$ (40,667)	(61%)	Town portion of bulkhead project
<b>Revenue</b>	<b>\$ 1,477,216</b>	<b>\$ 266,667</b>	<b>\$ 210,860</b>	<b>\$ 1,210,549</b>	<b>454%</b>	
GRANT EXPENDITURES	\$ -	\$ 266,667	\$ -	\$ (266,667)	(100%)	
CDBG - N.E. PROJECT (A-NPDC)	\$ 489,000	\$ -	\$ -	\$ 489,000	0%	Estimated first year activity in NE Grant
BULKHEAD REBUILD	\$ 360,000	\$ -	\$ -	\$ 360,000	0%	Bulkhead replacement
ARPA EXPENDITURES	\$ 550,000	\$ -	\$ -	\$ 550,000	0%	Estimated 2023 expenditures of ARPA appropriations
REPAIRS& MAINT. - WHARF	\$ -	\$ -	\$ 40,500	\$ -	0%	
BIG - 2020	\$ -	\$ -	\$ 13,600	\$ -	0%	
CAPITAL IMPROVEMENTS - WHARF	\$ -	\$ -	\$ 209,698	\$ -	0%	
PARKS, PLANTING & LANDSCAPING	\$ -	\$ -	\$ 6,500	\$ -	0%	
TRANSFER TO RESERVE	\$ 78,216	\$ -	\$ -	\$ 78,216	0%	ARPA funds transferred to reserve for use in 2024
<b>Expenditures</b>	<b>\$ 1,477,216</b>	<b>\$ 266,667</b>	<b>\$ 270,298</b>	<b>\$ 1,210,549</b>	<b>454%</b>	
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (59,438)</b>	<b>\$ -</b>	<b>0%</b>	

Town of Onancock

Cash & Reserve Report

FISCAL 2023 BUDGET

Reserves (Using FINANCIAL POLICIES)

General Fund Reserve (30% Budgeted Revenue)			
2023 Budgeted Revenue	\$	1,592,848	
Less: Water Revenue	\$	-	
Less: Sewer Revenue	\$	-	
		<u>1,592,848</u>	
		30%	\$ 477,855
General Fund Reserve			
Capital Asset Reserve (25% of 5-Year Capital Expenditure Plan) **5-Year CAPEX	\$	850,940	
		<u>25%</u>	\$ 212,735
CAPEX Reserve			
ARPA Funds			
Amount Received	\$	628,216	
Amount Spent	\$	<u>58,287</u>	
ARPA Funds Remaining			\$ 569,929
Utility Reserve (WATER ONLY - NO SEWER)			
(A) 120-Days of Budgeted Operating Expenditures	\$	455,000	
2023 Budgeted Expenditures		<u>149,589</u>	
Divided by 365 times 120			
(B) 3R's (Repair, Replace, Rehab) - 30% of Accumulated Depreciation	\$	2,137,095	
***Accumulated Depreciation at 6/30/21		<u>30%</u>	\$ 641,129
(C) Unbudgeted Street Repairs	\$	<u>15,000</u>	\$ 805,718
Special Revenue Fund Reserve	\$		250,000
RESERVES REQUIRED PER POLICY			<u>\$ 1,838,382</u>
Current Reserves on Hand	\$		3,184,043
Fiscal 2022 Remaining Expenditures in excess of Revenue	\$	<u>(361,962)</u>	
Estimated Fiscal 2022 Unappropriated Reserves	\$		983,699
Fiscal 2023 Net Use of Reserves	\$		91,049
Estimated Fiscal 2023 Unappropriated Reserves	\$		<u>\$ 1,074,748</u>

**Town of Onancock  
Capital Budget  
5-Year Plan**

Asset Description	2022	2023	2024	2025	2026
<b>Equipment</b>					
Backhoe	(no replacement needed within the next 5-years, probably in 8 years)				
Bobcat	(no replacement needed within the next 5-years)				
<b>Vehicles</b>					
Police Cars	\$ 95,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ -
Golf Carts	\$ -	16,666			
Building & Streets Truck (F-150)					60,000
Parks & Landscaping Truck (Ranger)					
Water Department Truck (Van)		68,000		50,000	
Small Dump Truck	\$ 78,966				
Chipper	\$ 40,629				
Dump Trailer	\$ 19,345				
Large Dump Truck	(expect to sell and use trade in to offset the cost of other capital items)				
Tractor	(no replacement needed within the next 5-years)		7,000		
Zero-Turn Grass (48")					
Small trailer					
Car trailer					
Mower Deck					
Bush Hog					
<b>Facade/Landscaping</b>					
Street Lights (\$4,000 each)	\$ 16,000		60,000	20,000	36,000
Benches/Waste Cans (\$1,800 each)			7,200	7,200	-
Signs			36,000	36,000	20,000
<b>Furniture &amp; Fixtures</b>					
	No individual item cost expected to exceed \$5,000 capital threshold				
<b>Technology</b>					
	No individual item cost expected to exceed \$5,000 capital threshold				
<b>Total Capital Expenditures</b>	\$ 250,940	\$ 132,666	\$ 158,200	\$ 161,200	\$ 116,000
Grant	\$ 79,800	\$ 23,200	\$ 9,600	\$ 9,600	\$ 12,000
Loan	\$ 149,000	\$ 92,800	\$ 38,400	\$ 38,400	\$ 48,000
USDA Payment (10 year, 2.175%)					
USDA Payment (7 year, 2.75%)	\$ (17,245)	\$ (17,245)	\$ (17,245)	\$ (17,245)	\$ (17,245)
USDA Payment (7 year, 2.75%)	\$ -	\$ (14,755)	\$ (14,755)	\$ (14,755)	\$ (14,755)
USDA Payment (7 year, 2.75%)				\$ (7,950)	\$ (7,950)
Cash Outlay (Operating Budget or Reserve)	\$ 16,000	\$ 16,666	\$ 103,200	\$ 103,150	\$ 105,490

Town of Onancock  
TOWN OF ONANCOCK - Financial Performance  
FISCAL YEAR TO DATE - FEBRUARY 28, 2022

	2/28/2022 ACTUAL	TOTAL YEAR BUDGET 2022	REMAINING BUDGET	Management Discussion and Analysis MDA
WHARF				
REVENUE	139,451	155,500	16,049	
EXPENDITURES	132,410	184,694	52,284	The cost and price of gasoline and diesel for the marina is skewing the revenue and cost figures for that one line item. In net it is ahead of budget and on pace to meet last year depending on the reservations for transient boaters in May and June
NET	7,041	(29,194)	(36,235)	
POLICE				
REVENUE	28,469	41,000	12,531	
EXPENDITURES	251,366	428,350	176,984	We expect to be under budget for expenditures in payroll (understaffed), New Officer Training (spent less on lodging than budgeted), and New Vehicle (the delay in production meant the loan started later than budgeted)
NET	(222,897)	(387,350)	(164,453)	
WATER				
REVENUE	273,783	441,401	167,618	
EXPENDITURES (NO DEPR.)	161,449	322,980	161,531	
BOND PRINCIPAL	80,006	118,421	38,415	We will likely be slightly over budgeted revenue and slightly under budgeted expenditures for purification supplies. Otherwise, this department is functioning as budgeted.
NET	32,328	0	(32,328)	
SEWER				
REVENUE	706,380	957,560	251,180	
EXPENDITURES (NO DEPR.)	301,348	649,549	348,201	The transition to HRSD has been smooth and is generating reserves for the Town. We have yet to receive a bill for the treatment, which will eat into the reserves, and we are still cleaning up final bills (electric, alarm systems, etc.).
BOND PRINCIPAL	108,060	308,011	199,951	
NET	296,972	0	(296,972)	
ADMIN				
REVENUE	1,035,145	1,208,340	173,195	
EXPENDITURES	277,625	424,208	146,583	We will likely be far ahead of budgeted revenue for meals tax but behind in trash because we did not transition over to the high budgeted trash rate for customers. Operating expenditures are tracking budget and we have not utilized any of the budgeted contingency.
NET	757,520	784,132	26,612	
BUILDINGS & STREETS EXPENDITURES	192,231	278,947	86,716	This department is tracking its budget.
PARKS & LANDSCAPING				
EXPENDITURES	32,620	88,641	56,021	This department was understaffed for the year until recently, which will cause a positive budget variance. Electric bills for outdoor spaces are being coded to this department now, which also may appear high, but it is lower in other departments
GOVERNMENT				
REVENUE	1,203,065	1,404,840		In total, all departments are exceeding prorated budgeted revenue and are under YTD prorated budgeted expenditures with no known extraordinary items
EXPENDITURES	886,252	1,404,840		
NET	316,814	0		
UTILITY				
REVENUE	980,163	1,398,961		
EXPENDITURES (NO DEPR.)	462,796	972,529		
BOND PRINCIPAL	188,066	426,432		
NET	329,301	0		
TOWN OF ONANCOCK				
REVENUE	2,183,228	2,803,801		
EXPENDITURES	1,537,114	2,803,801		
NET	646,114	0		

Town of Onancock  
TOWN OF ONANCOCK - Financial Performance

	ACTUAL (PRELIM)	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022				TOTAL YEAR					
		BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
WHARF											
REVENUE	139,451	95,969	121,957	43,483	90%	17,495	155,500	198,463	147,284	160,133	187,259
EXPENDITURES	132,410	123,129	108,691	9,281	72%	23,720	184,694	181,994	181,893	152,258	151,676
NET	7,041	(27,161)	13,266	34,202		(6,225)	(29,194)	16,469	(34,609)	7,875	35,583
POLICE											
REVENUE	28,469	24,664	33,093	3,805	69%	(4,624)	41,000	55,141	53,951	58,186	63,006
EXPENDITURES	251,366	285,567	193,317	(34,201)	59%	58,049	428,350	320,309	396,698	330,822	370,476
NET	(222,897)	(260,903)	(160,224)	38,005		(62,673)	(387,350)	(265,168)	(342,747)	(272,636)	(307,470)
WATER											
REVENUE	273,783	262,464	247,335	11,319	62%	26,448	441,401	415,737	351,056	341,730	316,444
EXPENDITURES (NO DEPR.)	161,449	215,320	127,933	(53,871)	50%	33,516	322,980	220,559	235,892	280,828	269,212
BOND PRINCIPAL	80,006	80,006	54,195	0	0%	25,811	118,421	118,053			
NET	32,328	(32,862)	65,207	65,191		(32,879)	0	77,125	115,164	60,902	47,232
SEWER											
REVENUE	706,380	601,308	628,698	105,072	74%	77,682	957,560	1,007,908	932,377	923,019	881,340
EXPENDITURES (NO DEPR.)	301,348	433,033	350,346	(131,685)	46%	(48,998)	649,549	519,650	633,747	509,768	471,262
BOND PRINCIPAL	108,060	108,060	141,966	0	0%	(33,906)	308,011	307,201			
NET	296,972	60,215	136,386	236,757		160,587	0	181,057	298,630	413,251	410,078
ADMIN											
REVENUE	1,035,145	935,512	923,932	99,633	86%	111,213	1,208,340	1,315,443	1,140,692	1,215,297	1,191,767
EXPENDITURES	277,625	282,805	293,449	(5,180)	65%	(15,824)	424,208	431,395	457,583	485,738	487,036
NET	757,520	652,707	630,483	104,813		127,037	784,132	884,048	683,109	729,559	704,731
BUILDINGS & STREETS											
EXPENDITURES	192,231	185,965	120,488	6,266	69%	71,743	278,947	230,929	213,858	194,589	186,202
PARKS & LANDSCAPING											
EXPENDITURES	32,620	59,094	16,939	(26,474)	37%	15,680	88,641	20,126	18,403	13,001	18,106
GOVERNMENT											
REVENUE	1,203,065	1,056,145	1,078,982	146,921	86%	124,084	1,404,840	1,569,047	1,341,927	1,433,616	1,442,032
EXPENDITURES	886,252	936,560	732,884	(50,308)	63%	153,368	1,404,840	1,184,753	1,268,435	1,176,408	1,213,496
NET	316,814	119,585	346,098	197,229		(29,285)	0	384,294	73,492	257,208	228,536
UTILITY											
REVENUE	980,163	863,771	876,033	116,391	70%	104,130	1,398,961	1,423,645	1,283,433	1,264,749	1,197,784
EXPENDITURES (NO DEPR.)	462,796	648,353	478,278	(185,556)	48%	(15,482)	972,529	740,209	869,639	790,596	740,474
BOND PRINCIPAL	188,066	188,066	196,161	0		(8,095)	426,432	425,254			
NET	329,301	27,353	201,593	301,948		127,707	0	258,182	413,794	474,153	457,310
TOWN OF ONANCOCK											
REVENUE	2,183,228	1,919,916	1,955,015	263,312	78%	228,214	2,803,801	2,992,692	2,625,360	2,698,365	2,639,816
EXPENDITURES	1,537,114	1,772,978	1,407,323	(235,864)	55%	129,791	2,803,801	2,350,216	2,138,074	1,967,004	1,953,970
NET	646,114	146,938	547,691	499,177		98,423	0	642,476	487,286	731,361	685,846



Town of Onancock  
Wharf - Financial Performance

	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue											
BOAT DOCKAGE FEES-MO	250	0	0	250	0%	250	0	125	125	0	250
BOAT DOCKAGE FEES-TR	43,198	29,246	43,931	13,952	86%	(733)	50,000	75,107	34,848	50,999	54,317
PARKING FEE	322	0	990	322	0%	(668)	0	995	1,562	1,230	970
PARKING FEE - ANNUAL	0	0	420	0	0%	(420)	0	420	1,410	1,445	2,050
WHARF GASOLINE SALES	82,774	63,161	69,349	19,613	84%	13,425	99,000	108,700	103,478	100,040	123,087
WHARF-OTHER	6,673	645	1,080	6,028	445%	5,593	1,500	2,513	2,113	1,619	1,168
WHARF ELECTRIC	6,234	2,917	6,186	3,317	125%	48	5,000	10,604	3,748	4,800	5,417
Total Revenue	139,451	95,969	121,957	43,483	90%	17,495	155,500	198,463	147,284	160,133	187,259
Expenditures											
WAGES, TAXES & BENEFITS	44,740	48,176	41,843	(3,436)	62%	2,898	72,264	71,430	59,804	53,825	38,484
SQUARE CC FEES	3,651	2,500	2,253	1,151	97%	1,398	3,750	4,365	1,776	2,592	764
ELECTRIC SERVICES	4,023	3,500	3,172	523	77%	852	5,250	4,678	4,705	5,673	5,594
TELEPHONE	343	1,007	334	(664)	23%	9	1,511	629	460	529	448
PROPERTY INSURANCE	319	213	309	106	100%	10	319	768	0	0	0
AUTO INSURANCE	412	0	0	412	0%	412	0	0	0	0	0
WORKER'S COMP INSURANCE	2,670	0	0	2,670	0%	2,670	0	0	0	0	0
OFFICE SUPPLIES	160	0	0	160	0%	160	0	0	0	0	0
WHARF JANITORIAL SUP	339	733	309	(395)	31%	29	1,100	768	689	877	1,150
REPAIR & MAINTENANCE	3,941	4,667	1,470	(726)	56%	2,471	7,000	7,505	2,702	7,972	2,964
COST OF GAS/DIESEL S	64,526	52,000	51,081	12,526	83%	13,445	78,000	77,472	78,967	74,815	93,817
COST OF MERCHANDISE	0	0	0	0	0%	0	0	0	0	0	524
MISC.	269	667	120	(398)	27%	149	1,000	3,297	10,783	3,121	5,373
ADVERTISING & DUES	2,367	6,000	3,150	(3,633)	26%	(783)	9,000	5,582	22,007	2,854	2,558
RENT	4,650	3,667	4,650	983	85%	0	5,500	5,500	0	0	0
Total Expenditures	132,410	123,129	108,691	9,281	72%	23,720	184,694	181,994	181,993	152,258	151,676
Excess of Revenue over Expendit	7,041	(27,161)	13,266	34,202		(6,225)	(29,194)	16,469	(34,609)	7,875	35,583
Margin on Fuel	18,249	11,161	18,269	7,088	87%	(20)	21,000	31,228	24,511	25,225	29,270

Town of Onancock  
Police - Financial Performance

	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022					TOTAL YEAR					
	ACTUAL (PRELIM)	BUDGET 8	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue											
TRAFFIC FINES	4,986	2,790	4,627	2,195	100%	359	5,000	8,290	9,168	13,960	16,218
LAW ENFORCEMENT FUND	23,483	21,874	28,466	1,609	65%	(4,983)	36,000	46,850	44,783	38,052	46,788
LAW ENFORCEMENT GRAN	0	0	0	0	0%	0	0	0	0	0	0
LAW ENFORCEMENT FUND	0	0	0	0	0%	0	0	0	0	6,174	0
<b>Total Revenue</b>	<b>28,469</b>	<b>24,664</b>	<b>33,093</b>	<b>3,805</b>	<b>69%</b>	<b>(4,624)</b>	<b>41,000</b>	<b>55,141</b>	<b>53,951</b>	<b>58,186</b>	<b>63,006</b>
Expenditures											
WAGES, TAXES & BENIES	204,940	225,415	174,926	(20,475)	61%	30,014	338,123	281,951	322,805	289,462	303,593
COURT COSTS	0	333	0	(333)	0%	0	500	0	0	0	0
TRAINING	703	6,000	2,527	(5,297)	8%	(1,824)	9,000	4,384	663	3,231	4,007
NEW OFFICER TRAINING	8,327	12,260	0	(3,933)	45%	8,327	18,390	0	0	0	0
VEHICLE REPAIR	922	4,000	1,198	(3,078)	15%	(276)	6,000	2,650	4,871	4,213	4,330
COMPUTER MAINTENANCE	437	1,667	255	(1,230)	17%	181	2,500	2,691	3,270	4,208	2,365
TELEPHONE SERVICES	2,605	2,184	1,590	421	80%	1,015	3,276	3,394	2,507	4,030	2,366
LINE OF DUTY ACT	3,655	2,500	1,828	1,155	97%	1,827	3,750	2,742	3,655	3,692	2,412
VEHICLE INSURANCE	2,801	2,353	0	448	79%	2,801	3,530	0	0	0	0
WORKERS COMP	8,823	5,649	0	3,174	104%	8,823	8,473	0	0	0	0
TRAVEL	35	333	35	(298)	7%	0	500	35	305	258	762
OFFICE SUPPLIES	1,918	1,200	4,067	718	107%	(2,149)	1,800	3,741	5,811	1,634	968
VEHICLE FUEL	4,393	5,600	4,386	(1,207)	52%	7	8,400	7,634	8,343	8,533	7,517
UNIFORMS	1,254	2,000	1,601	(746)	42%	(347)	3,000	2,046	2,377	4,198	4,958
ANIMAL POPULATION CO	949	667	0	282	95%	949	1,000	587	0	0	0
POLICE SUPPLIES	6,327	4,667	766	1,661	90%	5,561	7,000	8,317	5,992	7,363	6,723
GRANTS	0	0	137	0	0%	(137)	0	137	0	0	0
NEW POLICE VEHICLE	3,277	8,739	0	(5,462)	25%	3,277	13,108	0	36,099	0	30,475
<b>Total Expenditures</b>	<b>251,366</b>	<b>285,567</b>	<b>193,317</b>	<b>(34,201)</b>	<b>59%</b>	<b>58,049</b>	<b>428,350</b>	<b>320,309</b>	<b>396,698</b>	<b>330,822</b>	<b>370,476</b>
<b>Excess of Revenue over Expendit.</b>	<b>(222,897)</b>	<b>(260,903)</b>	<b>(160,224)</b>	<b>38,005</b>		<b>(62,673)</b>	<b>(387,350)</b>	<b>(265,168)</b>	<b>(342,747)</b>	<b>(273,636)</b>	<b>(307,470)</b>

Town of Onancock  
Water - Financial Performance

	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022					TOTAL YEAR					
	ACTUAL (PRELIM)	BUDGET 8	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue	257,760	259,373	234,260	(1,613)	59%	23,500	435,264	393,122	332,050	323,761	295,745
WATER CHARGES	4,500	0	0	4,500	300%	4,500	1,500	3,000	0	1,500	0
WATER INSTALLATION F	11,523	3,091	13,075	8,432	248%	(1,552)	4,637	19,615	19,006	16,469	20,699
WATER & SEWER PENALT	273,783	262,464	247,335	11,319	62%	26,448	441,401	415,737	351,056	341,730	316,444
Total Revenue	74,263	80,350	67,890	(6,087)	62%	6,373	120,525	109,348	141,475	105,676	105,859
Expenditures	79	983	0	(904)	5%	79	1,475	0	28	0	0
WAGES, TAXES & BENIES	616	1,600	295	(984)	26%	321	2,400	3,045	0	1,183	1,888
TRAINING & TRAVEL	9,258	16,667	9,811	(7,409)	37%	(553)	25,000	20,426	11,077	25,166	9,028
VEHICLE REPAIR	412	666	0	(254)	41%	412	999	0	0	0	0
REPAIR & MAINTENANCE	0	0	0	0	0%	0	0	0	0	0	0
AUTO INSURANCE	0	0	507	0	0%	(507)	0	507	0	840	533
WATER LEAD COPPER TE	0	0	0	0	0%	0	0	0	0	0	324
PRINTING UTILITY BIL	0	333	0	(333)	0%	0	500	0	0	0	0
ADVERTISING	10,018	10,667	8,714	(649)	63%	1,304	16,000	14,804	13,865	13,251	11,541
ELECTRIC SERVICES	752	33	504	719	1504%	249	50	755	527	760	512
POSTAGE	0	680	1,634	(680)	0%	(1,634)	1,020	2,652	2,843	2,263	2,080
TELEPHONE	5,086	1,993	0	3,093	170%	5,086	2,990	0	0	0	0
PROPERTY INSURANCE	19,420	43,426	0	(24,006)	30%	19,420	65,139	0	0	0	0
CAPITAL EXPENDITURES	0	873	0	(873)	0%	0	1,310	527	0	100	6,000
DUES & MEMBERSHIPS	2,169	1,467	2,133	702	99%	36	2,200	2,165	2,133	2,133	4,854
HEALTH DEPARTMENT FE	548	333	0	214	110%	548	500	0	0	0	0
OFFICE SUPPLIES	6,125	3,333	0	2,791	122%	6,125	5,000	32	124	4,634	1,192
REPAIR & MAINTENANCE	832	867	1,198	(35)	64%	(366)	1,300	2,045	2,068	1,843	1,513
VEHICLE FUEL	1,775	230	48	1,545	515%	1,728	345	48	98	177	85
LAB SUPPLIES	616	800	409	(184)	51%	208	1,200	998	1,095	1,446	969
PURIFICATION SUPPLIE	7,860	18,667	14,638	(10,807)	28%	(6,778)	28,000	23,187	21,196	23,656	23,331
EMERGENCY REPAIRS	0	0	0	0	0%	0	0	0	0	0	0
OUTSIDE CONSULTANTS	0	3,333	0	(3,333)	0%	0	5,000	0	0	0	0
SMALL TOOLS & EQUIPM	1,834	1,247	0	587	98%	1,834	1,870	80	0	0	0
PROPERTY INSURANCE	0	1,389	0	(1,389)	0%	0	2,084	0	0	0	0
INTEREST - BOND - USDA 1070	18,954	25,271	19,306	(6,318)	50%	(352)	37,907	38,260	37,707	0	0
INTEREST - BOND - USDA 47	832	111	848	722	501%	(16)	166	1,680	1,656	0	0
INTEREST - BOND - VRA 3114	0	0	0	0	0%	0	0	0	0	0	0
INTEREST EXPENSE	0	0	0	0	0%	0	0	0	0	97,700	99,503
TRANSFER TO WATER CO	0	0	0	0	0%	0	0	0	0	0	0
Total Expenditures	161,449	215,320	127,933	(53,871)	50%	33,516	322,980	220,559	235,892	280,828	269,212
Excess of Revenue over Expenditu	112,334	47,144	119,402	65,191		(7,068)	118,421	195,178	115,164	60,902	47,232
Bond Principal:	4,498	4,498	184	19,947	Principal	19,947	858,980	858,980			
Bond: \$1,070,000	199	199	184	876	Bal. at 6/30/22	876	37,726	37,726			
Bond: \$47,000	75,309	75,309	54,011	97,598		97,598	1,588,073	1,588,073			
Bond: \$3,114,000	32,328	(32,862)	65,207				2,484,779	2,484,779			
Revenue over Expenditures											

Town of Onancock  
Sewer - Financial Performance

	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
<b>Revenue</b>											
SEWER CHARGES	715,869	601,308	626,353	114,561	75%	89,516	956,360	996,193	915,409	903,625	870,183
SEWER INSTALLATION F	0	0	0	0	0%	0	1,200	8,700	2,400	1,200	0
SEPTAGE REVENUE	0	0	0	0	0%	0	0	0	0	0	0
SEPTAGE RECEIVING GR	0	0	0	0	0%	0	0	0	0	0	0
INTEREST INCOME	(11,469)	0	741	(11,469)	0%	(12,209)	0	541	11,908	15,934	7,597
MISCELLANEOUS REVENUE	1,980	0	1,604	1,980	0%	376	0	2,474	2,660	2,260	3,560
<b>Total Revenue</b>	<b>706,380</b>	<b>601,308</b>	<b>628,698</b>	<b>105,072</b>	<b>74%</b>	<b>77,682</b>	<b>957,560</b>	<b>1,007,908</b>	<b>932,377</b>	<b>923,019</b>	<b>881,340</b>
<b>Expenditures</b>											
WAGES, TAXES & BENEFITS	145,911	173,260	154,740	(27,349)	56%	(8,829)	259,890	255,601	325,011	244,800	241,029
TRAINING	0	667	0	(667)	0%	0	1,000	0	0	0	0
VEHICLE REPAIR	2,285	1,333	1,227	951	114%	1,058	2,000	5,381	2,813	2,000	1,006
AUTO INSURANCE	251	0	0	251	0%	251	0	0	0	0	0
COLL. REPAIR/MAINTENANCE	29,155	63,965	64,022	(34,809)	30%	(34,867)	95,947	89,719	65,432	100,405	86,751
OUTSIDE CONTRACT-TES	189	22,600	19,078	(22,411)	1%	(18,889)	33,900	23,846	31,573	14,750	22,683
REPAIR & MAINTENANCE	602	667	0	(65)	60%	602	1,000	0	348	348	4,040
PRINTING UTILITY BIL	0	167	250	(167)	0%	(250)	250	250	0	0	758
ADVERTISING	35	67	0	(32)	35%	35	100	784	0	0	222
ELECTRIC SERVICES	50,425	60,000	47,728	(9,575)	56%	2,697	90,000	76,241	73,537	87,374	74,772
POSTAGE, SHIPPING	500	667	503	(167)	50%	(3)	1,000	755	527	748	500
TELEPHONE	8,039	7,000	6,535	1,039	77%	1,504	10,500	10,608	9,027	8,702	7,813
DUES & MEMBERSHIPS	3,617	2,800	3,057	817	86%	560	4,200	4,530	4,473	4,299	1,598
OFFICE SUPPLIES	312	1,000	548	(688)	21%	(236)	1,500	601	1,043	2,259	158
VEHICLE FUEL	1,787	2,000	1,807	(213)	60%	(20)	3,000	3,077	3,336	2,609	2,414
UNIFORMS	50	200	48	(150)	17%	3	300	48	98	177	85
LAB SUPPLIES	321	4,333	891	(4,012)	5%	(570)	6,500	890	1,390	6,501	1,298
WASTEWATER DISINFECT	0	0	0	0	0%	0	0	0	0	3,005	0
WASTEWATER CHEMICALS	21,424	17,333	17,482	4,091	82%	3,942	26,000	25,134	28,300	31,791	26,135
SAFETY EQUIPMENT	0	133	0	(133)	0%	0	200	0	0	0	0
HRSD TRANSITION COST	12,507	37,793	4,256	(25,286)	22%	8,251	56,690	17,020	30,500	0	0
DEPRECIATION EXPENSE	0	0	0	0	0%	0	0	0	0	0	0
MACHINERY & EQUIPMENT	0	333	0	(333)	0%	0	500	0	0	0	0
INTEREST - BOND - SE	13,855	36,715	28,172	(22,859)	25%	(14,317)	55,072	55,072	56,339	0	0
<b>Total Expenditures</b>	<b>301,348</b>	<b>433,033</b>	<b>350,346</b>	<b>(131,685)</b>	<b>46%</b>	<b>(48,998)</b>	<b>649,549</b>	<b>519,650</b>	<b>633,747</b>	<b>509,768</b>	<b>471,262</b>
<b>Excess of Revenue over Expendit</b>	<b>405,032</b>	<b>168,275</b>	<b>278,352</b>	<b>236,757</b>		<b>126,680</b>	<b>308,011</b>	<b>488,258</b>	<b>298,630</b>	<b>413,251</b>	<b>410,078</b>
<b>Bond Principal:</b>							<b>Principal</b>				
Bond: \$900,000			22,500								
Bond: \$5,033,000	108,060	108,060	119,466								
Bond: \$2,398,000											
<b>Revenue over Expenditures</b>	<b>296,972</b>	<b>60,215</b>	<b>136,386</b>								

Bal. at 6/30/22

259,486  
48,525

Town of Onancock  
ADMIN - Financial Performance

	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue											
REAL PROPERTY-CURRENT	379,490	393,000	324,439	(13,510)	97%	55,050	393,000	324,439	336,051	327,169	344,353
REAL PROPERTY-DELINQ	17,787	9,456	24,886	8,331	59%	(7,099)	30,000	78,952	35,026	37,719	11,752
PUBLIC SERVICE-REAL	15,808	17,000	17,593	(1,192)	93%	(1,785)	17,000	17,593	17,488	17,288	17,270
PERSONAL PROPERTY-CU	187,401	180,000	210,014	7,401	104%	(22,612)	180,000	210,014	151,787	158,877	183,970
PERSONAL PROPERTY-DE	9,615	6,956	8,829	2,659	77%	785	12,500	15,867	23,513	18,141	394
PUBLIC SERVICE-PERSO	172	0	0	172	0%	172	0	0	369	663	747
PENALTIES	5,841	6,671	10,820	(830)	43%	(4,979)	13,500	21,897	13,462	37,249	37,249
LOCAL SALES TAX	65,651	54,033	56,809	11,618	77%	8,842	85,000	89,367	81,114	77,255	72,843
CONSUMERS UTILITY TA	41,679	32,680	30,336	8,999	69%	11,343	60,000	55,696	52,915	54,710	55,963
BUSINESS LICENSE TAX	1,056	737	7,327	319	29%	(6,271)	3,600	35,768	36,515	42,991	31,638
VEHICLE DECALS	19,374	0	5,213	19,374	0%	14,160	0	5,213	15,337	15,337	16,513
BANK STOCK TAXES	0	0	0	0	0%	0	13,500	48,262	27,207	37,922	35,787
CELLULAR PHONE TAX	40,989	44,596	44,215	(3,608)	55%	(3,226)	75,000	74,358	81,315	84,398	90,582
TRANSIENT OCCUPANCY	24,160	20,653	17,912	3,508	101%	6,248	24,000	20,816	11,546	25,530	15,607
BUILDING/ZONING PERM	1,350	232	525	1,118	180%	825	750	1,700	375	275	950
MEALS TAX	164,869	82,460	107,721	82,409	111%	57,148	148,750	194,319	137,212	168,341	155,306
MEALS & TRANSIENT LA	373	0	1,739	373	0%	(1,366)	0	1,999	1,389	5,963	5,200
INTEREST ON ACCOUNTS	(8,017)	16,667	692	(24,684)	(32%)	(8,709)	25,000	237	11,969	12,638	3,480
INTEREST ON CERTIFIC	0	0	0	0	0%	0	0	0	0	0	0
RENTAL OF PROPERTY	7,423	6,120	6,120	1,303	61%	1,303	12,240	12,240	12,160	125	385
WATER TOWER RENTAL I	0	0	0	0	0%	0	0	6,850	6,850	6,850	6,850
TRASH REVENUE	38,656	52,424	29,748	(13,768)	41%	8,908	94,000	53,340	39,160	72,417	74,710
MISCELLANEOUS REVENU	5,139	827	3,173	4,312	64%	1,966	8,000	30,696	42,556	25,051	18,848
FIRE PROGRAM FUNDS	15,000	10,000	15,000	5,000	150%	0	10,000	15,000	10,000	10,000	10,000
LITTER CONTROL GRANT	1,329	1,000	820	329	133%	509	1,000	820	814	1,033	370
VA COMM FOR THE ARTS	0	0	0	0	0%	0	1,500	0	1,500	1,500	1,000
<b>Total Revenue</b>	<b>1,035,145</b>	<b>935,512</b>	<b>923,932</b>	<b>99,633</b>	<b>86%</b>	<b>111,213</b>	<b>1,208,340</b>	<b>1,315,443</b>	<b>1,140,692</b>	<b>1,215,297</b>	<b>1,191,767</b>
Expenditures											
COUNCIL WAGES, TX & BENIES	9,916	10,267	9,171	(350)	64%	745	15,400	14,792	15,051	15,239	25,286
TOWN ATTORNEY	633	3,000	42	(2,367)	14%	592	4,500	735	0	0	0
ELECTION COSTS	0	790	0	(790)	0%	0	1,185	0	0	0	0
TRAVEL AND TRAINING	0	794	25	(794)	0%	(25)	1,191	25	0	0	0
COMMUNITY PROMOTION	0	0	3,229	0	0%	(3,229)	0	8,231	10,905	11,056	16,201
TOWN BEAUTIFICATION	0	0	0	0	0%	0	0	0	1,648	832	575
MAIN STREET PARTNERS	15,000	10,000	15,000	5,000	100%	0	15,000	15,000	15,000	5,000	4,609
ES TOURISM-TOT SHARE	0	3,000	4,620	(3,000)	0%	(4,620)	4,500	4,620	5,381	4,380	0
LIABILITY INSURANCE	4,154	3,247	0	907	85%	4,154	4,870	0	0	0	0
OFFICE SUPPLIES	2,703	1,333	0	1,369	135%	2,703	2,000	0	0	0	0
TOWN ATTORNEY	0	0	0	0	0%	0	0	0	0	0	0
ADMIN WAGES, TAX & BENIES	119,535	114,547	123,045	4,987	70%	(3,510)	171,821	204,175	189,229	191,458	6,291
LEGAL AND COLLECTION	1,750	1,333	0	417	88%	1,750	2,000	0	0	0	0
AUDIT SERVICE	0	11,502	0	(11,502)	0%	0	17,253	16,750	16,750	16,750	16,750
BANK PROCESSING FEES	2,751	2,200	3,858	551	83%	(1,107)	3,300	5,477	1,915	1,881	6,924
CREDIT CARD FEES	4,772	5,803	0	(1,032)	55%	4,772	8,705	0	0	0	0
PAYROLL PROCESSING F	4,761	2,400	2,154	2,361	132%	2,607	3,600	3,493	3,321	3,908	3,169
PROFESSIONAL DEVELOP	227	933	0	(706)	16%	227	1,400	200	1,414	1,674	1,255
SOFTWARE SUBSCRIP TIO	10,551	12,737	11,573	(2,187)	55%	(1,022)	19,106	21,627	19,257	24,069	13,598

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Town of Onancock  
ADMIN - Financial Performance

	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
SOFTWARE SUPPORT	4,200	2,000	0	2,200	140%	4,200	3,000	0	0	0	0
OFFICE EQUIPMENT	6,361	5,200	0	1,161	82%	6,361	7,800	0	0	0	0
PRINTING-AUTO DECALS	0	0	0	0	0%	0	0	0	1,738	705	264
ADVERTISING	6,455	10,773	1,097	(4,318)	40%	5,358	16,160	2,951	2,178	2,574	1,411
POSTAGE	918	2,667	2,080	(1,749)	23%	(1,162)	4,000	2,627	2,483	3,268	2,890
TELEPHONE	1,858	1,096	889	762	113%	969	1,644	1,680	1,574	1,882	2,029
PROPERTY INSURANCE	2,809	2,339	0	470	80%	2,809	3,509	0	0	0	0
VEHICLE INSURANCE	412	2,018	0	(1,606)	14%	412	3,027	0	0	0	0
GENERAL LIABILITY IN	3,662	2,135	0	1,527	114%	3,662	3,202	0	0	0	0
WORKERS COMP	330	3,269	0	(2,939)	7%	330	4,903	0	0	0	0
TRAVEL	45	1,200	0	(1,155)	2%	45	1,800	0	1,808	2,146	1,662
DUES & MEMBERSHIP	1,530	1,023	213	506	100%	1,317	1,535	1,072	897	1,161	863
OFFICE SUPPLIES	4,685	2,667	7,958	2,018	117%	(3,274)	4,000	10,354	5,593	7,920	13,245
HISTORIC ONANCOCK SC	0	0	7,500	0	0%	(7,500)	0	7,500	0	0	0
HOS - PROPERTY INSUR	6,503	4,677	0	1,826	93%	6,503	7,016	0	0	0	0
CULTURAL ENRICHMENT	2,000	2,000	0	0	67%	2,000	3,000	0	0	0	0
MISCELLANEOUS	574	1,667	2,289	(1,093)	23%	(1,716)	2,500	3,347	3,787	13,461	13,478
WEBSITE & PRINTING	0	5,333	0	(5,333)	0%	0	8,000	0	0	0	0
EMPLOYEE WELFARE	678	1,000	0	(322)	45%	678	1,500	686	1,714	3,291	2,018
CONTINGENCY	0	6,667	1,450	(6,667)	0%	(1,450)	10,000	1,450	7,031	30,844	20,833
BANK BUILDING LOAN	17,854	17,854	15,622	0	67%	2,232	26,781	5,009	26,026	22,899	21,992
COURT FEES	0	0	360	0	0%	(360)	0	406	84	0	141
TOWN CODE CODIFICATI	0	0	5,629	0	0%	(5,629)	0	6,824	0	1,990	0
VACORP	0	0	529	0	0%	(529)	0	951	951	886	694
PROPERTY INSURANCE	0	0	17,778	0	0%	(17,778)	0	35,557	25,363	32,918	36,863
VEHICLE INSURANCE	0	0	2,352	0	0%	(2,352)	0	3,991	6,339	6,499	7,682
PUBLIC OFFICIALS LAI	0	0	3,238	0	0%	(3,238)	0	6,074	5,999	5,357	0
GENERAL LIABILITY IN	0	0	729	0	0%	(729)	0	979	11,114	2,376	951
WORKMEN'S COMPENSATI	0	0	7,658	0	0%	(7,658)	0	11,002	14,763	14,061	16,944
CONTRIBUTION TO FIRE	25,000	16,667	25,000	8,333	100%	0	25,000	25,000	25,000	22,500	22,500
FIRE PROGRAMS FUNDIN	15,000	6,667	15,000	8,333	150%	0	10,000	15,000	10,000	10,000	10,000
MOSQUITO CONTRACT	0	0	1,105	0	0%	(1,105)	0	1,105	12,030	1,800	3,294
REPAIR & MAINTENANCE	0	0	0	0	0%	0	0	3,845	0	0	0
MOSQUITO CHEMICALS	0	0	1,848	0	0%	(1,848)	0	4,150	4,150	4,150	3,746
WEED CONTROL CONTRAC	0	0	0	0	0%	0	0	0	4,150	0	4,150
CDBG CONSULTANTS	0	0	409	0	0%	(409)	0	409	0	0	0
RURAL DEV LOAN	0	0	0	0	0%	0	0	0	4,088	6,701	6,497
INTEREST EXP-GO BOND	0	0	0	0	0%	0	0	0	2,938	3,882	4,790
INTEREST EXP-CAR LO	0	0	0	0	0%	0	0	0	64	330	539
Total Expenditures	277,625	282,805	293,449	(5,180)	65%	(15,824)	424,208	431,395	457,583	485,738	487,036
Excess of Revenue over Expenditu	757,520	652,707	630,483	104,813		127,037	784,132	884,048	683,109	729,559	704,731

Town of Onancock  
BUILDINGS AND STREETS - Financial Performance

	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET 8	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Expenditures											
BUILDINGS & STREETS WAGES	44,678	43,151	26,301	1,528	69%	18,377	64,726	47,412	43,058	38,666	35,606
VEHICLE REPAIR	1,155	800	518	355	96%	637	1,200	619	1,215	838	806
TRASH COLLECTION	80,070	65,555	58,269	14,515	81%	21,801	98,332	100,213	100,260	97,728	92,842
ELECTRIC SERVICE	16,985	20,000	13,852	(3,015)	57%	3,133	30,000	21,616	24,374	24,710	25,502
HEATING OIL	2,554	2,333	0	220	73%	2,554	3,500	0	0	0	0
AUTO INSURANCE	412	0	0	412	0%	412	0	0	0	0	0
WORKER'S COMP INSURA	1,481	0	0	1,481	0%	1,481	0	0	0	0	0
STREET REPAIR	809	17,667	4,880	(16,857)	3%	(4,071)	26,500	28,537	15,054	5,069	11,688
CLEANING SERVICES	2,475	3,333	0	(859)	49%	2,475	5,000	0	0	0	0
REPAIRS AND MAINTENA	15,918	14,667	156	1,251	72%	15,762	22,000	1,231	0	0	0
VEHICLE FUEL	2,775	2,000	3,540	725	91%	(815)	3,000	5,774	0	0	0
SMALL EQUIPMENT REPA	2,897	667	84	2,231	290%	2,814	1,000	322	118	108	115
UNIFORMS	2,490	577	0	1,914	288%	2,490	865	555	200	601	153
CAN LINERS	971	333	773	638	194%	198	500	2,156	1,090	436	1,869
SAFETY/STREET SIGNS	367	667	451	(300)	37%	(84)	1,000	657	357	0	272
CAPITAL EXPENDITURES	16,184	13,667	0	2,517	79%	16,184	20,500	0	0	0	0
NEW PUBLIC WORKS VEH	0	0	0	0	0%	0	0	0	0	0	0
SIDEWALK REPLACEMENT	0	0	0	0	0%	0	0	0	0	0	0
HISTORIC ONANCOCK SC	0	0	0	0	0%	0	0	0	0	0	0
BLACKSMITH SHOP	60	549	0	(489)	7%	60	824	0	0	0	0
VEHICLE MAINTENANCE	0	0	20	0	0%	(20)	0	20	4,007	3,727	670
REPAIR & MAINTENANCE	0	0	0	0	0%	0	0	68	351	1,351	351
VEHICLE FUEL	0	0	3,540	0	0%	(3,540)	0	5,774	3,671	3,949	2,822
REPLACEMENT CHIPPER	0	0	0	0	0%	0	0	0	0	0	0
ELECTRIC SERVICES	0	0	5,582	0	0%	(5,582)	0	9,510	3,364	3,998	4,271
HEATING FUEL	0	0	183	0	0%	(183)	0	2,215	3,169	4,218	2,666
JANITORIAL SUPPLIES	0	0	340	0	0%	(340)	0	650	1,320	400	(926)
TOWN HALL JANITORIAL	0	0	2,000	0	0%	(2,000)	0	3,600	3,250	3,250	3,250
REPAIR & MAINTENANCE	0	0	0	0	0%	0	0	0	7,811	5,046	3,326
ELECTRIC SERVICES	0	0	0	0	0%	0	0	0	1,082	333	153
REPAIR & MAINTENANCE	0	0	0	0	0%	0	0	0	107	161	766
<b>Total Expenditures</b>	<b>192,231</b>	<b>185,965</b>	<b>120,488</b>	<b>6,266</b>	<b>69%</b>	<b>71,743</b>	<b>278,947</b>	<b>230,929</b>	<b>213,858</b>	<b>194,589</b>	<b>186,202</b>

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Town of Onancock  
PARKS AND LANDSCAPING - Financial Performance

	FISCAL 2022 - YEAR TO DATE - FEBRUARY 28, 2022				Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	TOTAL YEAR		
	ACTUAL (PRELIM)	BUDGET 8	LAST YEAR	% of Total Budget				Actual 2020	Actual 2019	Actual 2018
PARKS & LAND WAGES	1,140	30,761	0	2%	1,140	46,141	0	0	0	0
CUTTING GRASS CONTRA	7,400	5,500	6,555	90%	845	8,250	6,555	6,210	5,765	3,195
ELECTRIC SERVICES	6,254	1,200	1,079	347%	5,175	1,800	2,347	1,560	1,165	861
PROPERTY INSURANCE	0	0	0	0%	0	0	0	0	0	0
AUTO INSURANCE	1,401	0	0	0%	1,401	0	0	0	0	0
WORKER'S COMP INSURA	1,481	0	0	0%	1,481	0	0	0	0	0
REPAIR & MAINTENANCE	2,561	2,133	2,000	80%	561	3,200	2,665	179	319	137
SMALL TOOLS & EQUIPM	2,806	667	44	281%	2,762	1,000	926	33	74	0
PARKS-PLANTINGS & LA	2,901	5,000	1,250	39%	1,651	7,500	1,250	831	1,601	0
TREE BOARD AND BEAUT	0	2,667	2,431	0%	(2,431)	4,000	2,500	0	0	0
HOLIDAY DECORATIONS	1,758	2,867	2,331	41%	(573)	4,300	2,633	6,590	1,077	11,913
CULTURAL ENRICHMENT	0	0	1,250	0%	(1,250)	0	1,250	3,000	3,000	2,000
MOSQUITO CONTROL	4,918	4,800	0	68%	4,918	7,200	0	0	0	0
WEED CONTROL	0	3,500	0	0%	0	5,250	0	0	0	0
Total Expenditures	32,620	59,094	16,939	37%	15,680	88,641	20,126	18,403	13,001	18,106

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Town of Onancock  
Cash & Reserve Report  
As of February 28, 2022

<b>General Ledger</b>	
Cash on Hand	\$ 186,937
Idle Cash Fund	\$ 1,030,966
General Fund Reserve	\$ 417,319
Grant or Special Project Fund	\$ 253,807
ARPA Fund	\$ 628,638
Utility Reserve	\$ 707,993
Capital Asset Fund	\$ 145,381

Total Cash and Reserves \$ 3,371,041

\$ 3,371,041

Net Cash & Reserves on Hand

Reserves (Using FINANCIAL POLICIES)

<b>General Fund Reserve</b> (30% Budgeted Revenue)		
2021 Budgeted Revenue	\$ 1,404,840	
Less: Water Revenue	\$ -	
Less: Sewer Revenue	\$ -	
	\$ 1,404,840	
	30%	\$ 421,452

<b>Capital Asset Reserve</b> (25% of 5-Year Capital Expenditure Plan) **5-Year CAPEX		
CAPEX Reserve	\$ 582,000	
	25%	\$ 145,500

<b>ARPA Funds</b>		
Amount Received	\$ 628,216	
Amount Spent	\$ 215,708	
ARPA Funds Remaining		\$ 412,508

<b>Utility Reserve (WATER ONLY - NO SEWER)</b> (A) 120-Days of Budgeted Operating Expenditures 2022 Budgeted Expenditures Divided by 365 times 120		
	\$ 441,401	
	30%	\$ 145,118

<b>(B) 3R's (Repair, Replace, Rehab) - 30% of Accumulated Depreciation</b> *** Accumulated Depreciation at 6/30/21		
	\$ 2,137,095	
	30%	\$ 641,129

<b>(C) Unbudgeted Street Repairs</b>		
	\$ 15,000	
		\$ 801,247

Special Revenue Fund Reserve \$ 250,000

\$ 1,609,255

RESERVES REQUIRED PER POLICY

Current Cash on Hand less Required Reserves	\$ 1,761,786
Estimated Remaining FY Revenue	\$ 620,573
Estimated Remaining FY Expenditures	\$ (1,266,687)
Purchase of Market Street Property (price plus appraisal and closing costs)	\$ (180,000)
Estimated Unappropriated Reserves at June 30, 2022	\$ 1,115,672

Town of Onancock  
Grant Summary  
As of February 28, 2021

Description	Expenditure	Reimbursement	Cost/(Surplus, Left-to-Spend)	Status
N.E Planning Grant: CDBG (\$40,000)	\$ 25,213.27	\$ 22,318.16	\$ 2,895.11	(additional agreed to by Council)
Small Business Recovery: CDBG (\$495,000) SBRA Grant	\$ 391,290.38	\$ 436,290.38	\$ (45,000.00)	Admin income (\$12k to OMS)
White Oak: Forestry (\$4,250) Tree Work	\$ 4,250.00	\$ 4,250.00	\$ -	Closed
Boater's Improvement Grant (BIG) (\$40,034/\$54,100) Maintenance Advertising	\$ 17,878.25 \$ 7,000.00	\$ - \$ -	\$ 17,878.25 \$ 7,000.00	
	\$ 24,878.25	\$ -	\$ 24,878.25	Open - Projects underway
Boat Ramp: VPA (\$166,427) Ramp - Engineering and Const.	\$ 151,245.60 \$ 151,245.60	\$ 154,521.00 \$ 154,521.00	\$ (3,275.40) \$ (3,275.40)	Final accounting underway
Bulkhead: VPA (\$270,000) Bulkhead - Engineering and Const.	\$ 8,875.00 \$ 8,875.00	\$ - \$ -	\$ 8,875.00 \$ 8,875.00	Wait for reimbursement

	(Not to Exceed Budget)		
ARPA	\$ 50,000	\$ -	Quotes received
Police Generator	\$ 100,000	\$ -	Engineer contacted
GIS Water System	\$ 295,000	\$ -	Surveyor retained
Police Dept/Public Bathroom Renovation	\$ 25,000	\$ -	Design beginning
Dog Park	\$ 35,000	\$ -	Idle
Northeast Park	\$ 8,000	\$ 8,000	Complete
Remove Wood Shop	\$ 165,000	\$ 147,658	Complete
Tower Paint and Seal	\$ 8,000	\$ 5,175	Project underway
Hypo Tank	\$ 10,000	\$ -	Idle
Security	\$ 5,000	\$ 4,875	Underway
Electric at Tower	\$ 20,000	\$ -	Idle
Air Conditioning Town Hall Upstairs	\$ 90,000	\$ -	Program design underway
Matching Grant for Onancock Business Facades	\$ 40,000	\$ -	Idle
Sunset Park	\$ 3,500	\$ -	Idle
Touchless Faucets Little League	\$ 7,500	\$ -	Idle
Drainage Ditch Cleanout	\$ 65,000	\$ -	Idle
Valve Isolation	\$ 10,000	\$ -	Idle
Duckbill at Wharf	\$ 90,000	\$ -	Idle
Clean out under floating docks	\$ 35,000	\$ -	Permit process beginning
Downtown at the stc	\$ 8,500	\$ -	Idle
Town Square repairs	\$ 20,000	\$ -	Idle
Walking path at Little League complex	\$ 100,000	\$ 50,000	Idle
ESCADV Support	\$ 65,932	\$ -	Check to be cut Jan 2022
Stormwater Mgt	\$ 215,708.00	\$ 628,216.00	Idle
	\$ -	\$ (412,508.00)	

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