

Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | Town Manager: Matt Spuck

Planning Commission
April 1, 2024
6:00 PM Council Chambers
Agenda

- 1) Call to order
- 2) Attendance/ Establish Quorum
- 3) Approve minutes:
 - (a) March 4, 2023
- 4) Article II, Stopping Standing and Parking, Review updated version.
- 5) Top 5 Areas of Zoning Risk
 - (1) Sign Regulations
 - (2) Special Use Permits
 - (3) Setback Requirements
 - (4) Height Restrictions
 - (5) Density Requirements
- 6) Discuss progress made on Comprehensive Plan and timing of next.
- 7) Public comment
- 8) Commissioner comments
- 9) Adjourn

Town of Onancock
Planning Commission Meeting
Monday
March 04, 2024
6:00 P.M.

Call to Order and Roll Call:

Chairman Scott Schreiber called the meeting to order at 6:00 P.M.

Commission members Bill Bagwell, T. Lee Byrd, Jacob Dillon, Larry Frey, Carol Tunstall and Chairman Scott Schreiber were present. Commission member Brandon Brockmeier was absent. A quorum was established.

Town Manager Matt Spuck and Deputy Clerk Mariellen Mearsheimer were present.

Minutes:

Chairman Schreiber asked for a motion to approve the February 05, 2024 meeting minutes.

Commission member Jacob Dillon moved to approve the February 05, 2024 meeting minutes as presented. Commission member T. Lee Byrd seconded the motion. The motion was approved by unanimous voice vote.

Items of Business:

- a) Article II. Stopping, Standing and Parking: Second review of this ordinance

Public Comment:

Priscilla Hart, resident of the Town of Onancock on Market Street, voiced her concern about the proposed housing development at Four Corners and the need to think about parking in Town now. Ms. Hart then presented the Commissioners a hand drawn map of the Business Downtown zone with highlighted areas for two and three hour parking during business hours and also suggested forty-eight hour parking.

Greg Felthousen, resident of the Town of Onancock on Ames Street, voiced his concern about the future of the Town and asked if the Town's Planning Commission planned on attending Accomack County's Planning Commission meeting. He stated that Planning Commission minutes need to be available to the public after seven days. He also stated that there had been months of discussion about the Friends of Onancock School needing a special use permit to operate the pavilion but nothing has been done. He stated the need to do something. He asked if the Town of Onancock will be providing water to the Ryan Homes project and if so, will the Town profit or will the water be given away. His asked if the water supply was safe.

Planning Commission Comment:

Commissioner Bagwell asked if golf carts would be allowed to park in parking spaces. (Sec.26-38) Town Manager Spuck stated he would insert the word "motorized". Commissioner Bagwell also asked that the word "to" East Street be added to (Sec.26-42) and noted there were no marked spaces for parking on East Street.

Commissioner Tunstall stated the 5:00A.M. through 5:00P.M. restriction takes care of restaurants.

Commissioner Byrd disagreed stating it would be a problem for the restaurants at lunch time.

Commissioner Frey asked to consider amending the Town's Business License to state that owners and employers need to park in the King and Queen Street parking lots and register their cars with the Town Office.

Town Manager Spuck stated keeping track of employee cars would be difficult. Commissioner Dillon stated forty percent of the population is law abiding and will follow the rules.

Chairman Schreiber stated he spoke with residents that want Sundays excluded from parking restrictions and want forty-eight hour resident parking. Chairman Schreiber stated there is ample parking available in Town and asked if the Queen Street lot was appealing enough for people to use. He added there are not enough premium spots. He agreed that new apartment residents could cause some problems with downtown parking and that the new residential area being planned at Four Corners could also cause problems.

Commissioner Byrd stated the lighting was good on Queen Street and plantings would make the lot more visually attractive.

Town Manager Spuck said he put a capital plan together for Council to review that includes Queen Street.

Commissioner Bagwell asked if the Planning Commission should get the business owners together.

Commissioner Tunstall stated business owners want their customers to have access to their businesses.

Commission Chair Schreiber asked if the Planning Commission wanted to make a recommendation to Town Council.

Discussion followed.

Key points the Planning Commission agreed on included three-hour parking limits from 5:00 A.M. until 5:00 P.M. Monday through Saturday in the downtown area and no parking restrictions on Sunday in the downtown area and the townwide forty-eight hour parking rule will remain in place.

Town Manger Spuck stated the next agenda will include discussion of the progress made on the Comprehensive Plan, review a clean copy of the parking ordinance, and discuss the ordinances we will review over the next six months.

Adjourn:

Chairman Schreiber asked for a motion to adjourn.

Commission member Tunstall moved to adjourn. Commission member Dillon seconded the motion. The motion was approved by unanimous voice vote.

The meeting adjourned at 6:57 P.M.

Scott Schreiber, Chair

Mariellen Mearsheimer, Deputy Clerk

ARTICLE II. STOPPING, STANDING AND PARKING

Sec. 26-37. Parking prohibited in specified places.

No person shall park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic control device, in any of the following places:

- (1) On a sidewalk.
- (2) Blocking any portion of a public or private driveway.
- (3) Within 15 feet of any intersection.
- (4) Within 15 feet of a fire hydrant.
- (5) On a crosswalk.
- (6) Within 15 feet upon the approach to any flashing beacon, stop sign or traffic control signal located at the side of a roadway.
- (7) Between a safety zone and the adjacent curb or within 15 feet of points on the curb immediately opposite the ends of a safety zone unless a different length is indicated by official signs or markings.
- (8) Within 15 feet of the driveway entrance to any fire station and, on the side of a street opposite the entrance to any fire station, within 75 feet of the entrance, when properly signposted.
- (9) Alongside or opposite any street excavation or obstruction when such parking would obstruct traffic.
- (10) On the roadway side of any vehicle parked at the edge or curb of a street (double parking).
- (11) Upon any bridge.
- (12)

(Code 1989, § 13-10; Amd. of 4-10-1978, § 1)

State law reference(s)—Prohibiting parking in certain locations, Code of Virginia, § 46.2-1239; authority of town to regulate parking, Code of Virginia, § 46.2-1220.

Sec. 26-38. Parking across parking space lines or not wholly within parking space.

It shall be unlawful to park any vehicle across any line or marking designated as a parking space or to park any vehicle in any way that such vehicle shall not be wholly within a parking space as designated by lines or markings. Without written permission from the Town Manager or Chief of Police, it shall be unlawful to place any object other than a motor vehicle within the confines of a marked parking space that could impede a full-sized vehicle from using the parking space as intended.

(Code 1989, § 13-11; Amd. of 4-10-1978, § 2)

Sec. 26-39. Vehicles, trailers, and campers parked on streets and parking lots.

- (a) No vehicle, trailer, or camper shall be parked on any street or parking lot in the town for a period greater than 48 hours.
- (b) No trailer shall be left on any town property for a period greater than 24 hours without being properly attached to a vehicle.
- (c) No vehicle shall be parked on any public right of way or parking lot without displaying a valid/current state license plate, and state inspection.
- (d) Enforcement by the chief of police or by another officer as designated.
 - (1) The registered owner of the vehicle, trailer, or camper shall receive a parking violation. If, after seven days from the date of, the owner of such property has failed to remove said property, the town, acting through its agents or employees, may have said property removed.
 - (2) After removal of any such property according to subsection (a) of this section, the town, through its agents or employees, may dispose of such property. Written notice shall be delivered in a manner that allows for confirmation of receipt. The owner must pay all costs attributable to such removal within five days of the receipt of such notice. If the owner of the property cannot be determined by investigation through the state department of motor vehicles or the comparable state agency in which said property is registered, or such cannot be reasonably ascertained from the property, no such additional notice to the owner of the property shall be required.
 - (3) The cost of any such removal and disposal shall be chargeable to the owner of the property and may be collected by the town as taxes and levies collected. Any amount which may be realized by the town from the sale of any such property shall be applied to such costs. No amount will be refunded to the owner under any circumstance.
- (e) Penalty. Any person violating the provisions of this section shall, upon conviction, be guilty of a Class 4 misdemeanor and be punished by a fine of not more than \$250.00. Each day in violation shall constitute a separate offense with a limit of \$3,000.00. The town shall similarly collect fines as personal property taxes.

(Code 1989, § 13-12; Ord. of 4-25-2016(1))

Sec. 26-40. Violations and penalties; payment of uncontested parking citations; contested citations.

- (a) It shall be unlawful for any person to violate or fail to comply with any of the provisions of this article or of any rule or regulation promulgated pursuant thereto.
- (b) Any citation issued by an officer of the town under this article may be satisfied by payment to the town office an amount equal to the appropriate amount including the Processing Fee as published in the most recently published Virginia Uniform Fee Schedule Rule 3B:2 Uniform Fine Schedule). If the violation remains unpaid for 30 days, the violation will be reported to the Department of Motor Vehicles which may affect vehicle registration. The fine and Processing Fee shall not be waived under any circumstance.
- (c) It is unlawful to park any vehicle in handicapped-only designated areas unless the vehicle displays a valid handicapped license plate or parking tag issued by the appropriate department of motor vehicles and is currently operated by the handicapped person or persons for whom the tag was issued. Violation of this subsection shall be punishable by the fine and processing fee published in the Virginia Uniform Fee Schedule.
- (d) Any person who wishes to contest any parking citation shall notify the town manager at any time during regular office hours at the town office within 15 days of the date of the citation. Upon receipt of such

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notification, the town manager shall certify in writing on an appropriate form to the general district court of the county that such parking citation is being contested and request that a date for trial be set on the docket of such court. Upon notification by the court of the trial date, the town manager shall cause a summons to be issued to the person receiving such parking citation, which summons shall be served by a police officer, or shall be mailed by USPS to such person in the event such person is a nonresident of the town.

- (e) In the event any parking citation is neither satisfied by payment nor contested by delivery of written notice to the town manager within such period of 15 days, the town manager shall refer the matter for trial to the general district court of the county and have a summons issued in the same manner as described above. The town will also report the unpaid citation to the Department of Motor Vehicles.

(Code 1989, § 13-13; Amd. of 4-10-1978, § 3; Amd. of 4-10-1989; Ord. of 4-25-2016(2))

Sec. 26-41. Temporary Parking Adjustments.

The town manager or chief of police may adopt and put into effect regulations designating the time, place, and manner for which vehicles may be allowed to park on town streets and may make and enforce such additional rules and regulations as parking conditions may require. It shall be unlawful for any person to violate such rules and regulations.

(Code 1989, § 13-14; Ord. of 4-25-2016(3))

State law reference(s)—Enforcement of town parking ordinances, Code of Virginia, § 46.2-1225.

Secs. 26-42: Downtown Parking Regulations

- a) Limitation of parking to two hours in the Downtown District
- i) For this ordinance, the boundaries of the Downtown are considered Market Street immediately east of College Avenue traveling west on Market Street East Street at the far west end of Market Street. Also included in the Downtown District are North Street heading south from Town Hall to Market Street, the northern spurs of both Ames Street and Mount Prospect Street beginning at the edge of the bridge up to Market Street, all of King Street, and all of Crockett Avenue. A parking space is defined as a marked area designed for the temporary parking of a motor vehicle.
 - ii) No person shall park any motor vehicle in any parking space on any public street within the Downtown District for a period exceeding two hours between the hours of 5:00 AM and 5:00 PM.
 - (1) Exceptions include emergency vehicles actively performing their duties, or vehicles displaying a handicapped parking permit following applicable state laws.
 - (2) Fines and processing fees are set by the most recently published Virginia Uniform Fee Schedule including the Processing Fee as published in the most recently published Virginia Uniform Fee Schedule Rule 3B:2 Uniform Fine Schedule. If the fine is not paid within 30 days, the violation shall report the violation to the Department of Motor Vehicles and the general district court of the county.
 - (3) The fine and Processing Fee shall not be reduced, waived, or adjusted in any way under any circumstance unless ordered to do so by the Onancock Chief of Police.

Secs. 26-43—26-70. Reserved.

ARTICLE XV. SPECIAL USE PERMITS

Sec. 38-496. Statement of intent.

It is recognized in this chapter that certain uses are not necessarily incompatible with the uses traditionally associated with standard zoning districts, if the proper mitigating conditions are enacted along with the proposed exception. Therefore, such uses have been designated as special exceptions. Such uses are allowed in the associated districts upon the issuance of a special use permit by the town council. Opinions of neighbors are strongly considered by the town council.

(Code 1989, § 24-92; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Amd. of 7-14-1997; Amd. of 1-26-2004)

Sec. 38-497. Procedure.

An application for a special use permit may be submitted by the property owner, contract owner, or optionee of the property affected. Procedures for application and review shall be as follows:

- (1) The applicant shall submit an application to the zoning administrator along with a check made out to the town in the amount as provided for in the fee schedule on file in the town clerk's office. Such application shall be accompanied by evidence that the specific criteria set forth in this chapter for the special use requested will be met. Accompanying maps showing the siting of the proposed use may be required.
- (2) The zoning administrator shall review the application, visit the site, request additional information or review by other agencies, transmit a copy of collected information to the planning commission and formulate a recommendation to the town council.
- (3) Written notice shall be given at least five days before the public hearing to all abutting property owners and property immediately across the street or road from the property affected by certified mail to the last known address.
- (4) The planning commission may make a recommendation to the town council or appear as a party at the hearing.
- (5) The town council shall hold a public hearing in accordance with Code of Virginia, § 15.2-2204, in order to receive public comment and to decide upon the special use permit application. Such public hearing shall be scheduled to coincide with the regularly scheduled town council meeting that most closely follows the council's receipt of the special use permit application. If the requirement for proper notice for a public hearing makes such regularly scheduled town council meeting impractical, the public hearing shall be scheduled for the town council meeting one meeting hence from the meeting most closely following receipt of the application by the town council.

(Code 1989, § 24-93; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Amd. of 7-14-1997; Amd. of 2-9-1998; Amd. of 1-26-2004)

Sec. 38-498. Conditions and bonds.

- (a) The town council may impose conditions, limitations or other special requirements as it deems necessary to protect the public health, safety, and general welfare, such as, but not limited to, the following:
 - (1) Abatement or restriction of noise, smoke, dust, vibration, odors, wastes or other elements that may affect surrounding properties.
 - (2) Establishment of setback, side, front and rear are requirements necessary for orderly expansion and for preventing traffic congestion.
 - (3) Provision for adequate parking and ingress and egress to public streets and roads necessary preventing traffic congestion.
 - (4) Provision for adjoining property with a buffer or shield from view of the proposed use and/or structure.
 - (5) Establishment of a time limit for expiration after which the permit shall no longer be valid or shall require renewal.
- (b) The town council may require a bond, in a reasonable amount determined by the council, to be payable to the zoning administrator to ensure compliance with the terms and conditions of any special use permit.
- (c) After due consideration, the town council shall make a decision and promptly notify the applicant of its decision in writing, along with a justification for denial or special conditions.

(Code 1989, § 24-94; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Amd. of 7-14-1997)

Sec. 38-499. Review standards.

The zoning administrator, planning commission, and town council shall consider the following in reviewing a special use application:

- (1) The proposed use and/or structure appears on the official schedule of district regulations or elsewhere in this chapter.
- (2) The proposed use and/or structure complies with the regulations governing individual special uses.
- (3) The proposed use and/or structure is consistent with the town plan.
- (4) The proposed use and/or structure will not tend to change the character and established pattern of development of the district in which it will be located.
- (5) The proposed use and/or structure, and accompanying parcel development, are in harmony with the uses permitted by right in the zoning district and with the intent of the zoning district regulations and will not adversely affect the use of neighboring property or impair the value thereof.
- (6) Consideration of neighbor's opinions or concerns.

(Code 1989, § 24-95; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Amd. of 7-14-1997; Ord. of 1-26-2004)

Sec. 38-500. Effect of approval.

The issuance of a special use permit shall authorize the applicant to construct only such structure or conduct only such uses as are specifically made part of the special use permit. No deviations, expansion, or other changes whatsoever shall be made from the term of the special use permit without the express written consent of the town council.

(Code 1989, § 24-96; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Amd. of 7-14-1997)

Secs. 38-501—38-523. Reserved.

Natural Resources Needs Summary

Onancock depends upon its natural resources to attract residents, visitors, and business. Our tree lined streets, town parks, open spaces, and extensive shoreline areas help provide the high quality of life valued by Onancock residents. However, inappropriate development and land management practices can degrade our natural resources, quality of life, and economy. Protecting the water quality of our creeks and ground water supply, and protecting properties from coastal flooding, are key natural resource goals for the Town of Onancock.

Natural Resources Goals and Actions

- **Goal:**
 - Improve and maintain surface water and ground water quality
 - **Actions:**
 - ◆ Communicate and enforce the Chesapeake Bay Preservation Overlay District
 - ◆ Complete RAFT scoring and develop resilience plan
 - ◆ Develop a landscaping and tree canopy plan
 - ◆ Communicate the benefit of reducing impervious surfaces to reduce stormwater runoff
 - ◆ Develop a multi-year plan to plant vegetative shoreline buffers to improve water quality and prevent erosion
- **Goal:**
 - Reduce the threat of flood damage to properties in town
 - **Actions:**
 - Communicate the benefits of flood insurance
 - Complete and implement the County Hazzard Mitigation Plan
 - Ensure town-owned properties are properly protected and insured against flood damage
 - Develop an ongoing plan to clean and maintain storm water drains and ditches
 - Secure non-tax funding sources to mitigate the impact of sea level rise
 - Install backflow prevention devices in all drains that back up from the Creek
 - Install generator for Town Hall (police department) for power during emergency
- **Goal:**
 - Better Town management of stormwater
 - ◆ Develop an ongoing plan to clean and maintain storm water drains and ditches
- **Goal:**
 - Reduce light pollution to increase the visibility of the night sky, reduce the effects of electric lighting, improving the well-being of both people and wildlife
 - **Actions:**
 - ◆ Develop and adopt a Dark Sky policy
 - ◆ Develop a comprehensive lighting plan for each distinct neighborhood within Onancock

- ◆ Begin to replace light fixtures Downtown and at the Wharf with ornamental fixtures that meet Dark Sky policy requirements
- **Goal:**
 - Highlight the environmental experiences in and around Onancock
 - **Actions:**
 - ◆ Create a sunset viewing boardwalk-type park at the water's edge in the parking lot at the bulkhead
 - ◆ Create nature trails in town that encourage exposure to our natural beauty
 - ◆ Create bike trails to connect Onancock to the Route 13 corridor (and eventual Rails-to-Trails bike path)

Existing Land Use and Zoning – Goals and Actions

- **Goal:**
 - Promote and preserve the existing character of residential neighborhoods
 - **Actions:**
 - ◆ Enforce town zoning ordinances on a complaint basis
 - ◆ Create a zoning map that shows vacant or undeveloped properties to ensure zoning alignment with strategic vision and plan
 - ◆ Create pocket-parks throughout the community to encourage walking, bike riding, gardening, and small gatherings
 - ◆ Add flower boxes and planters throughout the Downtown and Marina, maintained by the Town
- **Goal:**
 - Improve the visual quality of the Downtown commercial area
 - **Actions:**
 - ◆ Work with Onancock Main Street to develop street scaping, way finding, and façade plans for the Downtown district
 - ◆ Create collaborative promotions, marketing, and advertising initiatives to attract visitors
 - ◆ Secure non-taxpayer funding to develop a formal plan for Downtown and community improvement
 - ◆ Support Onancock Main Street to achieve and further its mission and strategic plan
- **Goal:**
 - Enhance the Downtown Onancock business district
 - **Actions:**
 - ◆ Offer incentives to attract new businesses and retain existing businesses
 - Remove gross receipts portion of Business License
 - Create collaborative promotions, marketing, and advertising initiatives to attract visitors
 - Secure non-taxpayer funding to attract and retain businesses to the Downtown district
 - ◆ Develop pricing for water that reduces the price of water for businesses that require heavy water usage for core business operations while continuing to encourage conservation whenever possible
 - ◆ Encourage businesses to remain open for hours that are conducive to visitors and working customers
 - ◆ Arrange for one major event each season to attract Shore residents and visitors to Onancock
 - Begin preparation for a substantial 7/4/2026 celebration that involves fireworks and a tall ship in the Creek

Transportation Goals and Actions

- **Goal:**
 - Provide for safe and efficient pedestrian and vehicular movement while protecting the character of Onancock
 - **Action:**
 - ◆ Install speed controls where allowable on streets approaching and leaving Downtown
 - ◆ Better speed enforcement in areas with resident complaints
 - ◆ Arrange with VDOT to bring curb cut ramps to ADA standards (completed summer 2021)
 - ◆ Arrange for consistent road repair of Onancock maintained streets
 - ◆ Work with VDOT to develop a schedule for repairs for all VDOT secondary roads
 - ◆ Develop an Infrastructure plan to repair/replace Jackson Street, Warren Street, Justis/Jefferson, King Street to meet VDOT secondary system standards
 - Secure major project funding for road repair and walking paths
 - Develop a comprehensive transportation plan
 - **Action:**
 - Inventory transportation facilities
 - Assessment future transportation needs
 - Prioritize a list of proposed improvements, including streets, sidewalks, crosswalks, parking, and bicycle facilities.

Housing Goals and Actions

- **Goal:**
 - Provide safe, adequate housing for present and current residents
 - **Action:**
 - ◆ Encourage and promote the development of affordable middle class long-term rentals
 - ◆ Fill or remove abandoned houses
 - ◆ More mosquito spraying and weed control in drainage ditches
 - ◆ Change zoning on Market Street to promote mixed use retail/residential
 - ◆ Develop an aging-in-place system in town that provides adequate services to seniors to remain Onancock residents
 - ◆ Develop a community initiative to support homeowners unable to maintain their homes
 - ◆ Promote the building and installation of bat and bird houses to eradicate mosquito population

It is important to protect the historic character of Onancock, especially in the downtown commercial area. Aesthetics of the downtown area are also an important element in attracting visitors to the town.

The historic character of the town needs to be considered as a valuable resource and protected as such by ordinance.

Historic Resources Goals and Actions

- **Goal:**
 - Protect and promote the historic character of Onancock
 - **Action:**
 - ◆ Make information available to residents regarding tax credits and other benefits of rehabilitating historic properties
 - ◆ Add central point of information that teaches the history of the town and area

Community Facilities Needs Summary

Ensuring public safety is the most important service provided by the Town which will require significant investment to compensate the police officers at a competitive rate. The fire hydrant infrastructure needs to be consistently maintained and the significant investment in the Wharf and Marina needs to be protected by ensuring the Creek doesn't fill in or shoal to the point where navigating the creek becomes impossible.

The public buildings, parks, and facilities need to be cared for to avoid significant deferred maintenance. This will require appropriate staffing and budget resources to care for.

Community Facilities Goals and Actions

- **Goal:**
 - Continue to provide police and fire protection services
 - **Action:**
 - ◆ Develop a plan to work toward robust police coverage
 - ◆ Develop a community policing and auxiliary program
 - ◆ Renovate Town Hall to manage building access and promote safety to employees, officers, and visitors
 - ◆ Renovate public bathrooms to ADA and high aesthetic standards
- **Goal:**
 - Promote the utility of Onancock Creek for boat traffic
 - **Action:**
 - ◆ Coordinate with the County to pursue dredging and maintenance of the Creek and channel
 - ◆ Develop a long-range plan to ensure permanent commercial activity in the Creek to maintain channel quality and depth
- **Goal:**
 - Maintain and improve recreational facilities
 - **Action:**
 - ◆ Market and advertise the Samuel Outlaw Blacksmith Shop
 - ◆ Support recreation and cultural programs of local non-profit organizations
 - ◆ Promote the Wharf for recreational use
 - ◆ Endorse and support a bicycle path from town to Route 13
 - ◆ Dog Park
- **Goal:**
 - Stimulate intellectual growth and public education
 - **Action:**
 - ◆ Promote increased awareness of Eastern Shore history
 - ◆ Use public facilities to support public and community educational programs
- **Goal:**
 - Provide high speed fiber optic internet service
 - **Action:**
 - ◆ Work with the County and the Broadband authority to improve and expand service

- **Goal:**
 - Improve number of and diversity in community events
 - **Action:**
 - ◆ Partner with OBCA to create and hold unique and high-quality community events
- **Goal:**
 - Improve tourism
 - **Action:**
 - ◆ Strengthen partnership with ESVA Chamber of Commerce, Tourism Commission, and County Economic Development
- **Goal:**
 - Improve communication between Town and residents and businesses
 - **Action:**
 - ◆ Develop newsletter from Town to residents and businesses
 - ◆ Develop dual direction text communication between the Town and residents
 - ◆ Enhance online transaction capabilities with the Town

maintenance costs. HRSD will pay off all existing debt, and while the debt service is covered by current revenues, this will also provide financial relief for the Town.

Water/Wastewater Goals and Actions

- **Goal:**
 - Transfer ownership of wastewater plant and entire collection system to Hampton Roads Sanitation District
 - **Action:**
 - ◆ Complete full title transfer of all wastewater assets and collection system
- **Goal:**
 - Protect the groundwater and surface water resources from pollution
 - **Action:**
 - ◆ Develop emergency response plan for clean water emergency
 - ◆ Secure water grants annually to enhance clean water care
 - ◆ Provide professional development for new water technician to move toward license
 - ◆ Develop long-term capital plan for water lines and tower
 - ◆ Budget for post-HRSD water rates that result in reduced or stable use, depending on volume